

Community Resiliency Investment Program

2027 FireSmart™ Community Funding and Supports

Allocation-based Funding for FireSmart Activities

Program and Application Guide

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1. Introduction

Funding permitting, eligible applicants can submit one application between October 1 and December 31, 2026 using the [LGPS Online Application Tool](#). Applicants are encouraged to engage with the BC Wildfire Service and/or First Nations' Emergency Services Society while at the initial planning stages of their application.

Community Resiliency Investment program

The [Community Resiliency Investment](#) (CRI) program was announced by the provincial government in 2018 and is intended to reduce the risk of wildfires and mitigate their impacts on communities, First Nations and local governments.

As of September 2026, CRI includes two streams:

- Stream 1: FireSmart Community Funding and Supports, administered by the Union of BC Municipalities (UBCM) and limited to FireSmart activities and Community Wildfire Resiliency Plans (CWRPs)
- Stream 2: [Crown Land Wildfire Risk Reduction](#), allocation-based program administered internally by the Ministry of Forests.

Please refer to [Appendix 1](#) for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

FireSmart Community Funding and Supports

The FireSmart Community Funding and Supports program provides funding to First Nations and local governments in BC to increase community resiliency by undertaking community-based FireSmart™¹ planning and activities that reduce the community's risk from wildfire.

Since 2019, the FireSmart Community Funding and Supports program has:

- Received more than 1,000 applications
- Funded 313 communities, including 158 First Nations and 155 local governments
- Approved 90% of the applications that have been received.
- Offered additional funding through the FireSmart Economic Recovery Fund (2021) and the FireSmart Pilot Program for Regional District Cooperative Community Wildfire Response Organizations (2025)

The First Nations' Emergency Services Society (FNESS) and the Union of BC Municipalities (UBCM) work with the Ministry of Forests (Ministry) to deliver the FireSmart Community Funding and Supports program.



¹ FireSmart, Intelli-feu and other associated Marks are trademarks of the Canadian Interagency Forest Fire Centre.

Allocation-based Funding for FireSmart Activities (Base Funding)

First Nations and local governments with a higher risk of wildfire, generally demonstrated by [Wildland Urban Interface \(WUI\) Risk Class 1 to 3](#), that have a FireSmart Position, participate in a [Community FireSmart and Resiliency Collaborative](#) (CFRC) and have an acceptable CWRP or Community Wildfire Protection Plan (CWPP) are eligible to receive FireSmart Community Funding and Supports funding through the Allocation-based Funding for FireSmart Activities.

All funding requests are limited to one-year funding.

Application-based Funding for FireSmart Activities (Base Funding)

First Nations and local governments with lower risk of wildfire, generally demonstrated by WUI Risk Class 4 and 5, or with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, that do not have a FireSmart Position, participate in a Community FireSmart and Resiliency Committee and have an acceptable CWRP/CWPP can apply through [Application-based Funding for FireSmart Activities](#).

All funding requests are limited to one-year funding.

Note: CWRPs and CWPPs must be complete and acceptable to the BC Wildfire Service (BCWS), FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities. Please refer to [Appendix 3](#) for more information on when CWRPs should be amended or replaced with a new plan.

2. Eligible Recipients for Allocation-based Funding

All First Nations (bands, modern Treaty First Nations with treaties that are in effect, and Indigenous National Governments with authority for lands and resources) and local governments (municipalities and regional districts) in BC that meet the following criteria are eligible to be recipients of Allocation-based Funding for FireSmart Activities:

- Higher risk of wildfire, generally demonstrated by [WUI Risk Class 1 to 3](#).
- Have a FireSmart Position.
- Host or participate in a [Community FireSmart and Resiliency Collaborative](#).
- Have an acceptable CWRP/CWPP.

For the purpose of the FireSmart Community Funding and Supports program the following are also able to act as a **primary applicant**:

- An emergency management organization that is created by a regional district bylaw and approved by the Province of BC may act as the **primary applicant** on behalf of eligible applicants that participate in the established emergency management service. When acting as a **primary applicant** on behalf of eligible applicants, the regional emergency management organization may submit more than one application per funding stream intake provided that each eligible First Nation or local government that is included as a **sub-applicant** is only funded once per intake.
- An Indigenous governing body with authority for emergency management may act as the **primary applicant** on behalf of eligible First Nations. The Indigenous governing body may submit more than one application per funding stream intake provided that each eligible First Nation that is included as a **sub-applicant** is only funded once per intake.

Emergency management organizations created by a regional district and Indigenous governing bodies that are interested in submitting an application to act as the **primary applicant** must contact UBCM first and will be required to provide appropriate documentation related to membership, authority, and area of service.

3. Grant Maximum: Base Funding and Additional Funding

For all eligible applicants, under Application-based Funding for FireSmart Activities or Allocation-based Funding for FireSmart Activities, base funding is limited to Worksheet 1: FireSmart activities and Worksheet 3: CWRPs.

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue (e.g., sale of forest products) that is generated from activities that are funded by the FireSmart Community Funding and Supports program.

First Nations and Municipalities

First Nations and municipalities can request a maximum of \$200,000.

Regional Districts

Regional districts can request a maximum of \$200,000 plus up to \$50,000 for each electoral area that is included in the application

Regional districts will not be required to apply or report per electoral area. A separate Worksheet 3: CWRPs will be required for each CWRP that is proposed in a regional district application.

Additional Funding for Impact from Wildfires

Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program.

Additional Funding for Fuel Management

Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program.

4. Eligible Projects and Regional Applications

To be eligible for funding under the FireSmart Community Funding and Supports program, applications must demonstrate that proposed activities will increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.

Eligible recipients must choose to apply either as a single applicant (i.e., no sub-applicants) or as either a **primary applicant** or **sub-applicant** in a regional project.

Funding requests from two or more eligible recipients for regional projects may be submitted as a single allocation request for eligible, collaborative projects. For regional projects under allocation-based funding, the **primary applicant** and **sub-applicant(s)** must meet all eligibility criteria in [Section 2](#).

In this case, the maximum base funding would be calculated by the number of eligible recipients included in the application and the associated risk class of each. Funding requests for regional projects for multiple eligible applicants must include FireSmart activities Worksheet 1: FireSmart Activities and may include Worksheet 3: CWRPs. The **primary applicant** submitting the application for a regional project is required to submit a resolution as outlined in [Section 7](#) of this guide. Each **sub-applicant** is required to submit a resolution that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

It is expected that regional projects will demonstrate cost-efficiencies in the total grant request.

5. Requirements for Funding

As part of both the development of the application package and the delivery of the **approved project**, local governments are encouraged to proactively engage with local First Nations and Indigenous organizations, such as Friendship Centres and Métis Chartered Communities. Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities and enhance reconciliation. More information on engagement best practices is available on the following Province of BC webpage: [Local government and First Nations engagement](#).

Reporting for Prior Projects

In order to request allocation-based funding for the 2027 FireSmart Community Funding and Supports program:

- All activities funded under the 2023 FireSmart Community Funding and Supports program must be complete and the final report must be submitted in full.
- All activities funded under the 2024, 2025 and 2026 FireSmart Community Funding and Supports program must either be:
 - Complete and the final report is submitted, OR
 - The [Interim Report Form](#) (indicating the **approved project** will be completed within 120 days of the application deadline) is submitted in advance of December 31, 2026.

Upon receipt of the Interim Report Form UBCM will confirm the updated **approved project end date** and the updated final report deadline. At this time, applicants may submit their application for the 2027 FireSmart Community Funding and Supports program. The 2027 adjudication process will proceed however applications that are recommended for funding will not be approved until the complete outstanding final report is submitted.

Additional Funding Requirements

To qualify for funding, all eligible activities must:

- Generally speaking, be located within the applicant's administrative boundary and/or for assets or infrastructure that are owned by the **primary applicant** or **sub-applicant**.
- Include new activities or represent a new phase of an existing project (retroactive funding is not available unless specifically identified in this guide).
- Be capable of completion by the applicant by the **approved project end date**.
- Where applicable, be completed by a qualified professional that is accredited by their professional association.
- Ensure compliance with applicable federal and provincial legislation and regulations and local authority (e.g., burning bylaws or other bylaws or plans).
- Where applicable, be eligible for required approvals for authorizations and/or permits from the **Provincial Crown Land Manager** (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

6. Eligible and Ineligible Costs and Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Unless otherwise noted, eligible costs can only be incurred from the date of application submission until the final report is submitted.

[Table 1](#) identifies the activities that are eligible for funding and provides cost maximums for those activities. Refer to the Final Report Worksheet for required submissions for each proposed activity.

Recipients are required to expend allocation-based funding within the cost maximums. However, unless noted otherwise in Table 1, recipients with mitigating circumstances (e.g., remote community) can propose costs higher than the maximums if a rationale (e.g., increased shipping costs, additional travel costs) is provided and accepted. In all cases, eligible activities must be cost-effective.

Where applicable, applicants are encouraged to collaborate on proposed activities with **Provincial Crown Land Manager** (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

Table 1: FireSmart Activities Eligible for Funding

1. FIRESMART POSITIONS

In order to increase local capacity, applicants are required to have a FireSmart position to oversee eligible activities applied for in Worksheet (WS) 1 and/or 3 and to establish a sustainable FireSmart program.

Applicants are required to have a FireSmart position in their community.

Eligible Activities

Cost Maximums and Guidance

A. Incremental FireSmart positions (e.g. creating a new position or adding new responsibilities to an existing position), based on the recommended [job descriptions](#):

- FireSmart Coordinator
- Local FireSmart Representative
- Wildfire Mitigation Specialist

Updated in 2027 – funding is no longer available for Wildfire Forest Professional

The primary focus of FireSmart positions is to support eligible FireSmart activities but other activities related to emergency management (i.e., EOC, ESS, evacuations), structural fire and/or forestry (i.e., Indigenous Guardians) are eligible as no more than 20% of job duties.

B. Seasonal FireSmart positions based on the recommended [job descriptions](#):

- Junior FireSmart Coordinator (Summer Students/youth position)
- FireSmart Crew Member

Seasonal positions do not meet the required FireSmart foundation for having a FireSmart position.

2. EDUCATION

Applications are no longer required to include an education component. Public education and outreach play a critical role in helping communities prepare for wildfire by promoting a sense of empowerment and shared responsibility. For costs associated with the purchase of FireSmart resources, please visit [Resources on FireSmartBC.ca](#).

A. Update signage, social media, applicant websites and/or newsletters, and community education materials or displays related to a proposed activity in categories 2 through 12 below.

- Banners: up to \$1,800 (total order)
- Posters: \$275 (total order)
- Tents, including walls: up to \$2,450 each
- Vehicle decals: up to \$830 (total order)
- T-shirts: up to \$1,230 (total order)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Education – cont'd)	Cost Maximums and Guidance
B. Promote/distribute FireSmart educational resources, such as FireSmart 101 , Wildfire Risk Reduction Basics , FireSmart Canada Ambassador training , Local FireSmart Representative training , FireSmart Begins at Home app, social media, FireSmart BC materials.	
C. Organize, host or support FireSmart events: Wildfire Community Preparedness Day, Farm and Ranch Wildfire Preparedness workshop, Collective Advocate Workshop (formerly Neighbourhood Champion workshop) community FireSmart day, and/or wildfire season open houses.	Up to \$6,140 per event
D. Support the FireSmart BC Education Program at local school districts. This includes promotional materials for contests, banners, and targeted education events at schools to promote the education program curriculum.	Up to \$615 per school
E. Support the FireSmart BC Library Program at local/regional libraries. This program includes Wildfire Resiliency Literacy Kits, Ember Activity Packages, Colouring Contest materials, and access to Storytime Videos with Ember.	Up to \$615 per branch or \$2,050 per independent library to support the whole Library Program, or, Up to \$310 per branch for the purchase of books from the Wildfire Resiliency Literacy Kit
F. Support the FireSmart BC Plant Program at local garden centres or nurseries. Includes plant tags, banners, staff buttons and in-store advertising.	Up to \$2,765 per location
3. COMMUNITY PLANNING <i>Community planning is a very effective tool for reducing wildfire risk for lands and buildings within the administrative boundaries of First Nation communities and local governments.</i> <i>Refer to the Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping or FireSmart BC Landscaping Hub.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Amend existing CWRPs that are less than 5 years old. <i>Refer to Appendix 3 for more information on amending a CWRP.</i>	<i>Updated in 2027</i> - Up to \$20,000 (inclusive of FireSmart position or other eligible staff costs, administration costs and honoraria and depending on AOI and proposed activities in the Eligible WUI) and with required cost estimate in WS3. <i>Recipients with an acceptable plan that would like to amend a CWRP must contact UBCM before commencing the project.</i>

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Community Planning – cont'd)	Cost Maximums and Guidance
B. Develop or amend bylaws related to open fires as defined in the <i>Wildfire Act</i> .	Up to \$11,880 <i>Bylaws must address aspect(s) of open fire that a local government or a First Nation is responsible for regulating. Section 4 of the Wildfire Act divides responsibility for wildfire prevention between the provincial and local governments.</i>
C. Develop FireSmart policies and practices for the design and maintenance of First Nations land and publicly owned land , such as parks and open spaces.	
D. Develop FireSmart policies and practices for the design and maintenance of First Nations owned buildings and publicly owned buildings .	
E. Complete FireSmart assessments for community buildings, structures and/or land, limited to First Nation owned buildings, publicly owned buildings, publicly and First Nations owned critical infrastructure, cultural sites and/or green spaces . <i>A list of buildings, assets and/or locations that are proposed to be assessed, and the ownership of each is required to be submitted to UBCM prior to commencing work.</i>	<i>Refer to Sec. 8 of Table 1 for assessment and mitigation of eligible critical infrastructure.</i> <i>Refer to Sec. 9 of Table 1 for assessment and mitigation of eligible community assets.</i> <i>Refer to Sec 10 of Table 1 for assessment and mitigation of eligible cultural sites.</i> <i>Refer to Sec 11 of Table 1 to apply for assessment and mitigation of eligible green spaces.</i> <i>Refer to Sec. 12 of Table 1 to apply for assessments for homes and properties.</i>
• FireSmart Home Ignition Zone (HIZ) Assessment	Up to \$275 per structure (generally 1 to 3 hours to complete)
• FireSmart Critical Infrastructure Assessment	Up to \$945 per structure (generally 4 to 8 hours to complete)
• Wildfire Mitigation Program Assessment	Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete)
• Checklist for Fuel Management Prescription (required to be completed by applicant and BCWS or FNESS before Cultural Sites and Green Spaces Assessment is started).	Up to \$275 per location/structure (generally 1 to 3 hours to complete)
• FireSmart Cultural Sites and Green Spaces (CSGS) Assessment (only eligible if the checklist confirms that the proposed area meets the requirements for funding for Cultural Sites or Green Spaces).	Up to \$945 per structure/location (generally 4 to 8 hours to complete)

Table 1: FireSmart Activities Eligible for Funding	
4. DEVELOPMENT CONSIDERATIONS <i>Community land use and development in wildfire-prone areas affects the susceptibility of the community at different scales and in terms of where and how a community is, or will be, developed.</i> Refer to the Wildfire-Resilience Best Practice Checklist for Home Construction, Renovation and Landscaping , FireSmart BC Landscaping Hub and Wildfire Development Permit Areas: non-technical guide for FireSmart Coordinators in British Columbia .	
Eligible Activities	Cost Maximums and Guidance
A. Amend Official Community Plans, Comprehensive Community Plans and/or land use, engineering and public works bylaws to incorporate FireSmart principles.	Up to \$11,880
B. Revise landscaping requirements in zoning and development permit documents to incorporate FireSmart principles.	Up to \$11,880
C. Establish or revise Development Permit Areas for Wildfire Hazard to incorporate FireSmart principles.	Up to \$11,880
D. Amend referral processes for new developments to ensure multiple departments, including the fire department and/or emergency management personnel, are included.	Up to \$11,880
5. INTERAGENCY CO-OPERATION <i>Interagency cooperation may include local fire departments, First Nation and/or local government staff and elected officials, Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada), provincial ministries (e.g., EMCR and BCWS), industry representatives and other stakeholders.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Coordinate a Community FireSmart and Resiliency Collaborative (CFRC) as the lead agency. <i>Note: eligible costs include coordination, administration, and travel. Staff wages and costs related to back-filling positions are not eligible for funding.</i>	Up to \$2,450 per meeting
B. Participate in a CFRC that is led by another agency.	Up to \$1,230 per meeting
C. Participate in an integrated wildfire risk reduction planning table (generally led by Ministry staff in collaboration with communities) to support the integration of fuel management planning processes across jurisdictional boundaries.	Up to \$1,230 per meeting
D. Provide Indigenous cultural safety and humility training to emergency management personnel in order to more effectively partner with, and provide assistance to, Indigenous communities for both wildfire prevention and suppression.	
E. Attend the Wildfire Resiliency and Training Summit. <i>Note: eligible costs include conference fee and travel (including accommodations and per diems). Staff wages and costs related to back-filling positions are not eligible for funding.</i>	<i>Updated in 2027</i> - Up to four staff per eligible applicant, up to \$2,500 per attendee

Table 1: FireSmart Activities Eligible for Funding	
6. EMERGENCY PLANNING <i>Community preparations for a wildfire emergency require a multi-pronged approach in order for a community to respond effectively to the threat of wildfires as a whole.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Develop and/or participate in cross-jurisdictional meetings and <u>tabletop exercises</u> specifically focused on wildfire preparedness and suppression, including seasonal wildfire readiness meetings.	Up to \$2,455 per meeting
B. Assess, inventory and <u>purchase</u> FireSmart structure protection equipment.	<i>New in 2027 – funding is no longer available for this activity</i>
7. FIRESMART TRAINING AND CROSS TRAINING <i>Cross-training fire department members, emergency management personnel and, where supported by the approved applicant, cooperative community wildfire response organizations, supports local FireSmart activities, including a safe and effective wildfire response.</i> <i>For all virtual courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems) only if required for internet connection or access to necessary technology. For all in-person courses, eligible costs include course fee, required course materials, and travel (including accommodations and per diems).</i> <i>Staff wages and costs related to back-filling positions are not eligible for funding.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Training for FireSmart Positions. <i>Refer to the recommended job descriptions for the training required for each position. Only qualifications identified in the job descriptions are eligible for funding.</i>	
B. Local FireSmart Representative training (free, online).	
C. Wildfire Mitigation Program – Wildfire Mitigation Specialist (WMS) training <u>for new applicants to the WMP program.</u> <i>To become a WMS, the WMP workshop (max. 14 attendees) must be completed.</i> <i>If training is delivered by Provincial FireSmart BC Wildfire Mitigation Program Administrators, the workshop instructor cost and course fees are \$2,500 and the local cost (facility rentals, coordination, etc.) is up to \$2,000.</i> <i>If the training is delivered by a certified WMS trainer (see row D below) the local cost (facility rentals, coordination, etc.) is up to \$2,000.</i> <i>Note: eligible costs can include travel expenses to attend training outside of community (including accommodations and per diems).</i> <i>Refer to Appendix 5 for more information on the WMP program.</i>	Up to \$4,500 per workshop, depending on workshop instructor Up to four staff per eligible applicant to travel to workshop outside of their community

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross Training – cont'd)	Cost Maximums and Guidance
D. Wildfire Mitigation Specialist 'Train the Trainer' This course is available for active WMS to become a certified WMS trainer that can instruct WMS training (as in row C above) to staff <u>within their community or neighbouring communities</u>. <i>Note: eligible costs can include travel expenses to attend a workshop outside of community (including accommodations and per diems). Refer to Appendix 5 for more information.</i>	Up to \$2,000 for local costs (facility rentals, coordination, etc.) Up to two staff per eligible applicant to travel to workshop outside of their community
E. FireSmart BC Farm and Ranch training (free, online course for FireSmart positions) that is required in order to conduct Farm and Ranch Assessments.	
F. FireSmart BC Landscaping Course (free, online course for public works, lands, and/or parks staff).	
G. Crosstrain <u>fire department members</u> in wildland urban interface (WUI) training. The following are the <u>only</u> courses eligible for funding:	
• Wildfire Risk Reduction Basics Course (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC.)	
• Fire Life & Safety Educator (public education course for fire safety education).	
• ICS-100 (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).	
• SPP-WFF1 Wildland Firefighter Level 1 (includes S-100, S-185).	
• S-100 Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).	
• S-185 Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).	
• S-231 Engine Boss (training for structure defense program in a WUI event).	
• <i>Updated in 2027</i> - SPP-115 Structure Protection Program (training for structure protection within the WUI) limited to Fire Departments that currently have a Type-2 SPU	
• WSPP-WFF1 Trainer (train the trainer for WFF1).	
• Task Force Leader (TFL) (for structure defense only; course for structural fire personnel to monitor and assess specialty resources that work together to accomplish a common task).	

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross-Training – cont'd)	Cost Maximums and Guidance
Division/Group Supervisor (DIVS) (for structure defense only; course for structural fire personnel to implement assigned portion of the Incident Action Plan and be responsible for all operations conducted in the division/group).	
H. Cross-train cooperative community wildfire response organizations . The following are the <u>only</u> courses eligible for funding:	
S-100 Basic fire suppression and safety (basic fire suppression training) and S-100A (annual refresher).	Required cost estimate in WS1
S-185 Fire entrapment avoidance and safety (general knowledge course on wildfire safety and entrapment avoidance for local governments, contract crews, and First Nations).	Required cost estimate in WS1
ICS-100 (Incident Command System - introduction to an effective system for command, control, and coordination of response at an emergency site; available online).	Required cost estimate in WS1
<i>Updated in 2027</i> - SPP-115 Structure Protection Program (training for structure protection within the WUI) limited to training with Fire Departments that currently have a Type-2 SPU	Required cost estimate in WS1
Wildfire Risk Reduction Basics Course (free, online course for non-forest professionals that provides an introduction to the key concepts to minimize the negative impacts of wildfires in BC.)	Required cost estimate in WS1
I. Training to develop cultural and prescribed fire practitioners: - BCTREX - Prescribed Fire Training Exchange (collaborative, hands-on training event designed to bring together firefighters, land managers, researchers, and other stakeholders to conduct prescribed burns while gaining experience and exchanging knowledge). - RX310 Introduction to Fire Effects - An introduction to fire effects that offers an overview of the fundamental principles and ecological impacts of fire across diverse ecosystems. - S-211 The Fire Environment for Firefighters and Dispatchers - An introduction to the influences of weather, topography, and fuels on wildland fire behavior to support safe and effective fire management decisions. - S-290 Principals of Fire Behaviour – An intermediate-level instruction on the factors that influence wildland fire behavior, including fuels, weather, and topography, to support predictive decision-making in fire operations. - S-291 Understanding the Fire Weather Index Systems - Introduces the components and application of the Canadian Fire Weather Index (FWI) System for evaluating and predicting fire danger conditions.	BCTREX is limited to one staff person

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Training and Cross-Training – cont'd)	Cost Maximums and Guidance
<i>New in 2027</i> S-219 Firing Operations - Prepares experienced wildland fire personnel to plan, brief, supervise, and evaluate ground ignition operations in prescribed fire and wildfire response. The course emphasizes the role of the Ground Ignition Supervisor (Firing Boss), focusing on applying fire behaviour, environmental conditions, and operational objectives into safe, effective, adaptable firing plans. <i>New in 2027</i> S-244 Fire Effects Monitor (FEMO) / Field Observer (FOBS) - Provides participants with the knowledge and skills necessary to perform as a FEMO and/or FOBS in support of both wildfire operations and prescribed fire. Participants will learn how to observe and document a range of environmental conditions including weather, fire behaviour, smoke, and first order fire effects and to communicate these observations effectively to support operational decision-making.	
J. Wildland Live Fire Training. Eligible applicants must work with BCWS zone staff to: - Identify suitable location, for live fire training burns - Obtain necessary authorizations - Develop burn plans - Implement the live fire training burn - Debrief to inform future training and project planning Refer to Appendix 6 for more information on Wildland Live Fire Training.	Project description and budget is required to be submitted and confirmation of approval in principle from BCWS Zone staff is required prior to commencing work. Proposed projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor.
8. FIRESMART PROJECTS FOR CRITICAL INFRASTRUCTURE <i>Implementing recommended FireSmart improvements to local critical infrastructure demonstrates wildfire prevention principles and best practices to community members and other stakeholders.</i> <i>To be eligible for funding, recipients must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed critical infrastructure projects prior to commencing work. Refer to Appendix 7 for funding requirements for critical infrastructure.</i> <i>If mitigation work is not being proposed, assessment(s) should be applied for under Section 3E of Table 1.</i>	
Eligible Activities	Cost Maximums and Guidance
A. Complete an initial FireSmart Critical Infrastructure Assessment before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the allocation-based funding request).	Up to \$945 per structure (generally 4 to 8 hours) <i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i>
B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in Table 8 (Appendix 7). <i>The completed FireSmart assessment must be submitted to UBCM prior to commencing work.</i>	Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Critical Infrastructure – cont'd)	Cost Maximums and Guidance
C. Complete second FireSmart Critical Infrastructure Assessment after mitigation work is complete (required).	Up to \$945 per structure (generally 4 to 8 hours)
9. FIRESMART PROJECTS FOR COMMUNITY ASSETS <i>Implementing recommended FireSmart improvements to local community assets demonstrating wildfire prevention principles and best practices to community members and other stakeholders.</i> <i>To be eligible for funding, recipients must provide a completed FireSmart assessment, confirmation of ownership and description of role in emergency response to a wildfire event for all proposed community asset projects prior to commencing work. Refer to Appendix 7 for funding requirements for critical infrastructure.</i> <i>If mitigation work is not being proposed, assessment(s) should be applied for under Section 3E of Table 1.</i>	
A. Complete an initial FireSmart Critical Infrastructure Assessment for the proposed community asset before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request).	Up to \$945 per structure (generally 4 to 8 hours) <i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i>
B. Complete recommended mitigation activities identified in the assessment, limited to labour and material costs required to complete activities outlined in Table 8 (Appendix 7). <i>The completed FireSmart assessment must be submitted to UBCM prior to commencing work.</i>	Up to \$50,000 per eligible structure, including building materials and labour (note: higher funding requests will not be considered)
C. Complete second FireSmart Critical Infrastructure Assessment after mitigation work is complete (required).	Up to \$945 per structure (generally 4 to 8 hours)
10. FIRESMART PROJECTS FOR CULTURAL SITES Cultural Sites are locations of historical and cultural importance to Indigenous communities, preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of forested stands . These include, but are not limited to, culturally modified trees, traditional dwellings, burial sites, and ceremonial sites. <i>To be eligible for funding, all projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment must be submitted to UBCM prior to commencing work.</i> <i>In cases where cultural sites are located on Provincial Crown Land, confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM prior to commencing work.</i> <i>If mitigation work is not being proposed, assessment(s) should be applied for under Section 3E of Table 1. Refer to Appendix 8 for complete funding requirements for cultural sites.</i>	

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Cultural Sites – cont'd)	Cost Maximums and Guidance
A. Complete Checklist for Fuel Management Prescription before CSGS Assessment is started (completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The checklist is required to be completed by the applicant and BCWS or FNESS before the Cultural Sites Assessment is started.	Up to \$275 per location/structure (generally 1 to 3 hours to complete)
B. Complete initial FireSmart CSGS Assessment for the proposed cultural site before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for Cultural Sites.	Up to \$945 per location/structure (generally 4 to 8 hours to complete)
C. Complete recommended mitigation activities identified in the FireSmart CSGS Assessment, limited to labour and material costs required to complete activities outlined in Table 9 (Appendix 8).	Up to \$25,000 per eligible location, including building materials and labour (note: higher funding requests will not be considered)
D. Complete second FireSmart CSGS Assessment after mitigation work is complete (required).	Up to \$945 per location/structure (generally 4 to 8 hours to complete)
11. FIRESMART PROJECTS FOR GREEN SPACES Green spaces are outside of forested stands and include parks, gardens, cemeteries, naturalized spaces, trails and pathways, linear parks and greenways, rights-of-way and boulevards. Green spaces are limited to First Nations owned land or publicly owned land. To be eligible for funding, all projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment must be submitted to UBCM prior to commencing work. If mitigation work is not being proposed, assessment(s) should be applied for under Section 3E of Table 1. Refer to Appendix 8 for funding requirements for green spaces.	
Eligible Activities	Cost Maximums and Guidance
A. Complete Checklist for Fuel Management Prescription before CSGS Assessment is started (completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The checklist is required to be completed by the applicant and BCWS or FNESS before the Green Spaces Assessment is started.	Up to \$275 per location/structure (generally 1 to 3 hours to complete)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Green Spaces – cont'd)	Cost Maximums and Guidance
B. Complete initial FireSmart CSGS Assessment for the proposed green space before work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission). The completion of the FireSmart CSGS Assessment is only eligible if the checklist confirms that the proposed area meets the requirements for funding for green spaces.	Up to \$945 per location/structure (generally 4 to 8 hours to complete)
C. Complete recommended mitigation activities identified in the FireSmart CSGS Assessment, limited to labour and material costs required to complete activities outlined in Table 9 (Appendix 8).	Up to \$25,000 per eligible location, including building materials and labour (note: higher funding requests will not be considered)
D. Complete second FireSmart CSGS Assessment after mitigation work is complete (required).	Up to \$945 per location (generally 4 to 8 hours to complete)
12. FIRESMART ACTIVITIES FOR HOMES AND PROPERTIES <i>First Nations and local governments have a key role to play in supporting residents, homeowners and property owners, including farms and ranches, to undertake FireSmart activities that demonstrate wildfire prevention principles and best practices.</i> <i>To be eligible for funding, all FireSmart activities must be located in the FireSmart Home Ignition Zone (with home and/or property owner's written consent).</i>	
Eligible Activities	Cost Maximums and Guidance
A. FireSmart Activities for Homes and Properties.	Refer to Section 3E of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.
- Conduct FireSmart HIZ Assessments for homes and properties, limited to: - Data collection activities using HIZ assessment. - Digitizing HIZ assessment information. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product. - Offer local rebate programs to home and property owners that complete eligible FireSmart activities. Refer to Appendix 9 for more information.	Up to \$275 per structure (generally 1 to 3 hours to complete) Rebates are limited to 50% of the total cost of the eligible activities identified in Table 10 (Appendix 9) and up to \$5,000 per property (note: higher funding requests will not be considered)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Homes and Properties – Cont'd)	Cost Maximums and Guidance
- Completion of recommended mitigation activities identified in a completed FireSmart Assessment, limited to labour costs required to complete activities outlined in Table 10 (see Appendix 9) for: - Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves. - Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.	
B. FireSmart Activities for Farms and Ranches	<i>Refer to Section 3 of Table 1 to apply for FireSmart assessments for community buildings, structures and/or land.</i>
- Conduct Farm and Ranch Assessments for farms and ranches, limited to: - Data collection activities using Farm and Ranch Assessment. - Digitizing Farm and Ranch Assessment information. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product. - Facilitating Farm and Ranch Wildfire Plan preparation utilizing the Farm and Ranch Guide. - Offer local rebate programs to farm and ranch property owners that complete eligible FireSmart activities. <i>Refer to Appendix 9 for more information.</i>	Up to \$275 per structure (generally 1 to 3 hours per structure to complete) Rebates are limited to 50% of the total cost of the eligible activities identified in Table 10 (Appendix 9) and up to \$5,000 per property (note: higher funding requests will not be considered)
C. Local FireSmart Collective Program <i>Refer to Appendix 5 for requirements for funding this activity and note that the assessment and plan are required to be completed in the same intake.</i>	Local FireSmart Collective Assessment – Up to \$515 per neighbourhood (collective) (generally 3 – 4 hours to complete) Collective Action Plan - Up to \$1,230 per neighbourhood (collective)
D. Conduct Wildfire Mitigation Program Assessments for individual homes or properties, <u>limited to</u>: - Upon completion of certification, receipt of a Wildfire Mitigation Program driveway sign. - Data collection and management using WMP data base. - Simple reporting (for community members, Council, etc.). - Basic mapping for PDF product. <i>Refer to Appendix 5 for requirements for funding.</i>	Initial assessment – Up to \$370 per structure (generally 2 to 4 hours to complete) Follow-up inspection – Up to \$185 per structure (generally 1 to 2 hours to complete)

Table 1: FireSmart Activities Eligible for Funding	
Eligible Activities (Homes and Properties – Cont'd)	Cost Maximums and Guidance
E. Provide off-site vegetative debris disposal for home and properties where FireSmart vegetation management has been undertaken, including: • Provide sharpening services for gardening hand tools. • Provide a dumpster, chipper or other collection method. • Waive tipping fees. • Provide curbside debris pick-up.	Refer to Additional Information on the Use and Disposal of Wood Chips Generated by FCFS-Funded Projects.

Additional Eligible Costs and Activities

In addition to the activities identified in [Table 1](#), the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff costs (e.g., creating a new position or adding new responsibilities to an existing position). Eligible expenses include wages/salary, mandatory employment related costs as required by federal or provincial law, and other employment related costs as required by the approved applicant.
- Incremental administrative and/or operating costs that are directly related to eligible activities (cell phone plans and/or software licenses for FireSmart positions, lease and insurance costs for storage of FireSmart materials, insurance for vehicles for FireSmart positions, etc.).
- Consultant/contractor costs. Please note: if you intend to hire a professional (planner, forester) to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g., social media, event planning, or administering rebate programs) consultant rates are expected to be commensurate with the type of activity being undertaken.
- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates.
- Expenses related to local cultural protocols (e.g., gifts, cultural ceremonies).
- Translation costs and the development of culturally appropriate education, awareness, or engagement materials.
- Identification of community and cultural values through engagement. This includes seeking advice from Indigenous Knowledge Holders and other experts (e.g., health authorities, First Nations Health Authority, biologists, etc.) and engaging the community (e.g., equity-denied populations, Indigenous organizations, such as Friendship Centres and Métis Chartered Communities), Indigenous Nations, local governments, agricultural sector, critical infrastructure owners, etc.
- Purchase of tools (e.g., hand saws, loppers), power tools (e.g., chainsaws, brush saws, walk-behind lawnmowers, string trimmers), and/or drones that do not require pilot certificate or registration (i.e., microdrones that are less than 250 grams) required for eligible activities (up to \$5,000 per eligible applicant).
- Purchase of IT equipment (limited to tablet computers, compatible Satellite Emergency Notification Devices, Global Positioning System trackers and required accessories) required for eligible activities (up to \$5,000 per eligible applicant).
- Expenses related to first aid training and kits that are incremental to the [Occupational Health and Safety Regulation](#) requirements for a workplace/employer and that are required specifically for eligible activities.
- Lease of equipment and/or vehicles (with the exception of trailers or equipment for FireSmart structure protection).

- Presentation to Band Council, or modern Treaty First Nation government, local government Council, Board, community organizations, etc.
- Public information costs (e.g., workshops, printed materials) that align with the intent of the funding stream and provide benefit to the community at large.

Ineligible Costs and Activities

Any activity that is not outlined in [Table 1](#) or is not directly connected to activities approved in the application is not eligible for grant funding. This includes:

- Routine or ongoing operating and/or planning costs or activities that are not incremental to the project or not directly related to eligible activities.
- Development or amendment of plans or maps primarily intended for emergency response.
- Development of databases.
- Purchase of software, software licences, service subscriptions, or membership fees.
- Development of FireSmart plans (with the exception of CWRPs, amendments to existing CWRPs and [FireSmart Neighbourhood Plans \(Collective Action Plans\)](#)).
- Development or update of feasibility studies (including water tank location analysis).
- Purchase, construction, siting or maintenance of Fire Danger rating signs.
- Purchase of vehicles/trailers (with the exception of trailers for FireSmart structure protection).
- Purchase of non-[FireSmart BC](#) branded items for community events and/or recruitment/retention of volunteers.
- Purchase of emergency supplies (e.g., first aid kits, evacuation supplies) for community members or households.
- First aid training and kits that are required to meet [Occupational Health and Safety Regulation](#) requirements for a workplace/employer.
- Wildfire threat assessments and fuel treatment unit identification on **private land**. Private Managed Forest Land (PMFL) wildfire threat assessments may be eligible if located within the **Eligible WUI** and the PMFL owner has consented in writing.
- Generally speaking, wildfire threat assessments and fuel treatment unit identification outside of the **Eligible WUI**.
- For FireSmart crew activities only:
 - Purchase of machinery and/or livestock for grazing.
 - Work undertaken by the Ministry of Forests, including Provincial **prescribed fire** staff support.
 - Any third-party requirements to address hazard abatement under the *Wildfire Act*.
 - Hazard abatement activities related to existing or decommissioned saw mills (e.g., removal of slabs and/or sawdust).

7. Allocation Request Requirements and Process

The [LGPS Online Application Tool](#) is required to be used. Refer to [Appendix 10](#) for full information.

Allocation Request Deadline

Funding permitting, eligible recipients can submit one application between October 1 and December 31, 2026.

Recipients will be advised of the status of their application within 120 days of the application deadline.

Required Allocation Request Contents

All recipients are required to complete the LGPS Online Application Form and submit the Allocation-based Funding Worksheet as outlined in Table 2:

Table 2: Required Allocation Request Contents and Related Attachments	
Required Submissions	Related Attachments (as required)
Allocation-based Funding Worksheet	- If available, workplans, budgets or other documents with information on anticipated FireSmart activities, such as completed FireSmart Assessments. - Completed CWPP or CWRP (if not previously submitted).
For Amended CWRPs only <i>Recipients with an acceptable plan that would like to amend a CWRP must contact UBCM before commencing the project.</i>	- Worksheet 3 can be submitted with the application or at a later date. - PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the AOI and Eligible WUI. All maps must meet the general requirements for all maps outlined in Section B of Appendix 11. - In cases where the applicant proposes risk assessments in Eligible WUI outside of the AOI, confirmation that the proposed risk assessments activities are supported will be required <u>at the time of submission of Worksheet 3</u> from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local governments) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only. - In cases where the applicant proposes threat assessment in the Eligible WUI in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required <u>at the time of submission of Worksheet 3</u> from the PMFL.
Band Council, Treaty First Nation, or local government Council or Board resolution, (<u>or</u> letter of support from Band Manager, CAO, or CFO when the request is under \$50,000 only), indicating support for the current proposed activities and willingness to provide overall grant management.	
For regional projects only: Council, Board, or Band Council resolution, from each sub-applicant that clearly states approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.	

Additional Funding for Fuel Management or Recipients Impacted by Wildfires

Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program.

Table 3: Additional Contents and Related Attachments	
Required Submissions	Related Attachments (as required)
Worksheet 2: Fuel Management	Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program
Worksheet 4: Additional Funding for Applicants Impacted by Wildfires	Additional funding for impact from wildfire is no longer available under the FireSmart Community Funding and Supports program

Submissions Required to Support FireSmart Activities

The submissions identified in Table 4 are not required to be submitted with the Allocation-based Funding Worksheet, but are required to be submitted to UBCM prior to commencing work.

Please refer to the Allocation Interim/Final Report Form for more information on the submissions that will be required for claims and/or final reporting.

Table 4: Related Attachments for FireSmart Activities	
Required Submissions	Related Attachments (as required)
Prior to commencing FireSmart Activities (as required) <i>Recipients are advised to contact UBCM to discuss when related attachments should be submitted for allocation-based funding.</i>	- Community Planning – List of buildings, assets and/or locations that are proposed to be assessed and the ownership of each. - Cross Training – Training breakdown for each FireSmart position with cost calculation; project description and budget for wildland live fire training; <u>and</u> confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing training. - FireSmart Projects for Critical Infrastructure - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical infrastructure Assessment(s). - FireSmart Projects for Community Assets - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s).
Prior to commencing FireSmart Activities (as required) – cont'd	- FireSmart Projects for Cultural Sites – Completed Checklist(s) for Fuel Management Prescription with Section B completed by BCWS or FNESS, five representative photos of the proposed site and, if possible, PDF map and Google Earth compatible KML file; completed initial FireSmart Cultural Sites Assessment(s) FireSmart Projects for Green Spaces - Completed Checklist(s) for Fuel Management Prescription with Section B completed by BCWS or FNESS, five representative photos of the proposed site and, if possible, PDF map and Google Earth compatible KML file; completed initial Green Spaces Assessment(s) - In cases where critical infrastructure, community assets or cultural sites are located on Provincial Crown Land, confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager.

Submission of Allocation Request

Allocation requests are required to be submitted in two steps prior to the application deadline:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.
2. Allocation-based Funding Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

Refer to [Appendix 10](#) for more information on the process and the information that will be required to be submitted during each step, including all application questions.

Review of Allocation Requests

UBCM will perform a preliminary review of allocation requests to ensure the required application contents have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

All complete, eligible requests for allocation will be scored by BCWS and/or FNESS. Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

Higher application review scores will be given to projects that demonstrate:

- Alignment with the intent of the FireSmart Community Funding and Supports program to clearly increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.
- Increase in local capacity building and leadership in wildfire risk reduction.
- Sustainable approaches to the delivery of local FireSmart programs.
- Evidence of local wildfire risk (within the past five years) and rationale for proposed activities. This can include:
 - Wildfire risk class of 1, 2 or 3 for the general area of interest.
 - Current local threat assessments that show wildfire threat in proximity to values at risk within and around the community that have been supported by the BCWS Wildfire Prevention Officer/Prevention Specialist and/or FNESS Wildfire Resiliency Advisor.
 - Demonstrated history of recent repeated and/or significant interface wildfires and evacuations.
 - Evidence of change in forest health or forest condition, such as persistent drought conditions
- Evidence of engagement with First Nations and/or Indigenous organizations in advance of submitting the application, the extent to which First Nations and/or Indigenous organizations will participate in the proposed activities, and/or the extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training).
- Collaboration with one or more partners (e.g., Provincial Crown Land Manager, other land manager, community or resident organization, First Nation or Indigenous organization, other local governments, industry, or other levels of government).
- Cost effectiveness, including proposed costs within cost maximums established in [Table 1](#) and local, reasonable cost estimates.
- In cases where the total project cost exceeds the grant request, that **in-kind contributions**, from the eligible applicant, sub-applicants or community partners, or other grant funding are included and confirmed.

Following this, the Evaluation Committee will assess all eligible allocation requests. As required, the Evaluation Committee may consider the provincial, regional, and urban/rural distribution of proposed projects. Recommendations will be made on a priority basis. All funding decisions will be made by UBCM.

All application materials may be shared with the Province of BC, First Nations' Emergency Services Society and FireSmart BC.

8. Grant Management and Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the recipient is responsible for completion of the project and for meeting reporting requirements. Recipients are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision and Payments

All recipients will receive written notice of funding decisions. Recipients will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 50% when the signed Approval Agreement has been returned to UBCM, and the eligible remainder when the project is complete and UBCM has received and approved the required final reporting.

Payment by Direct Deposit

Approved applicants may request to have all grant payments made by direct deposit. Please note that all payments to local governments are already made by direct deposit.

In order to receive payments by direct deposit, approved applicants are required to submit:

- UBCM Direct Deposit Authorization Form for a bank account registered in the name of the approved applicant. Direct deposit payments will not be made to accounts registered to an individual or to an entity that is not the same as the approved applicant.
- Resolution or motion from the approved applicant (e.g., Band Council, Treaty First Nation, local government Council or Board, society Board of Directors) authorizing UBCM to make all future grant payments by direct deposit.

Post-Grant Approval Meetings

As a requirement of grant funding, all approved recipients are required to meet with the BCWS Wildfire Prevention Officer/Prevention Specialist or FNESS Wildfire Resiliency Advisor, or designate, to discuss the **approved project** prior to commencing work.

In addition, where applicable, approved applicants are encouraged to meet with the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada) to discuss the project prior to commencing work.

Progress Payments (Claims)

To request a progress payment, recipients are required to submit the [Allocation-based Funding Interim and Final Report Worksheet](#) (and all required attachments as outlined in [Table 5](#) for activities completed to date).

This will require completion of the Interim Report Worksheet and the completion/update of the relevant Worksheet 1 and/or Worksheet 3.

Changes to Approved Projects (Amendment Requests)

Extensions to Project End Date

All activities are required to be completed within the time frame identified in the Approval Agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The [Interim Report Form](#) must be submitted for all extensions request over six months. Extensions will not exceed one year from the date of the original final report deadline.

Recognition of Funding and Funders

When recognizing funding, please state that the FireSmart Community Funding and Supports funding stream is administered by the Union of BC Municipalities and funded by the Province of BC. UBCM is active on X, Bluesky, LinkedIn and Facebook. When possible, please mention or tag UBCM on social media posts that are related to projects that are funded by programs that UBCM administers.

Guidelines on using the BC logo, including downloadable files, are available [here](#).

9. Interim Reporting and Final Report Requirements and Process

Reporting requirements do not apply to any product, data or information which may include Indigenous knowledge. The Ministry of Forests respects the First Nations principles of OCAP®.

Final Reports

An electronic copy of the complete final report package is required for all projects.

To meet this requirement, recipients are required to submit the [Allocation-based Funding Interim and Final Report Worksheet](#) (and all required attachments as outlined in Table 5). This will require completion of the Final Report Worksheet and the completion/update of the relevant Worksheet 1 and/or Worksheet 3.

When final report requirements are met, a payment for the eligible remaining grant amount will be issued.

Table 5: Summary of Required Interim and Final Report Contents and Related Attachments

Refer to the Final Report Worksheets for required submissions for each proposed activity.

Required Submissions	Related Attachments (as required)
Interim/Final Report Form	
Final Report Worksheet 1: FireSmart Activities	• Education – Electronic samples of educational materials. • Community Planning – All updated/completed bylaws, policies, practices and plans; all completed checklists and assessments. • Development Considerations – All updated/completed bylaws, policies, practices and plans. • Cross-Training – List of completed training for each FireSmart position with cost calculation; a project report and financial summary for wildland live fire training. • FireSmart Projects for Critical Infrastructure - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s). • FireSmart Projects for Community Assets - Completed post-mitigation FireSmart Critical Infrastructure Assessment(s). • FireSmart Projects for Cultural Sites - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s). • FireSmart Projects for Green Spaces - Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s). • FireSmart Activities for Homes and Properties – Summary report and sample of completed FireSmart HIZ Assessments and/or FireSmart Farm and Ranch Assessments; list of addresses that received a rebate and rebate amounts; list of addresses where eligible mitigation work was completed and general description of the work at each address; completed neighbourhood assessments and/or plans; summary report of completed WMP Assessments.
Final Report Worksheet 2: Fuel Management Activities	• Funding for fuel management is no longer available under the FireSmart Community Funding and Supports program
Final Report Worksheet 3: CWRP Updates	• Copy of the amended CWRP. • Completed Wildfire Threat Assessment Worksheet(s) and photos. • Maps and spatial data as outlined in Appendix 11.

Table 5: Summary of Required Interim and Final Report Contents and Related Attachments

Refer to the Final Report Worksheets for required submissions for each proposed activity.

Required Submissions	Related Attachments (as required) – cont'd
Final Report Worksheet 4: Additional Funding for Applicants Directly Impacted by Wildfires	Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program
Copies, excerpts and/or links to all materials produced with grant funding.	
Photos of funded activities and/or completed projects and links to media directly related to the funded project.	

Submission of Interim Reporting and Final Reports

Interim and final reports should be submitted as Excel, Word, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All interim and final reports should be submitted to Local Government Program Services, Union of BC Municipalities by email: cri@ubcm.ca.

Review of Interim Reporting and Final Reports

UBCM will perform a preliminary review of all reports to ensure the required report elements have been submitted. Following this, all complete final reports and deliverables may be reviewed by BCWS, FNESS and/or, where applicable, BC Parks before grant payment is released.

All final report materials may be shared with the Province of BC, First Nations' Emergency Services Society, and BC FireSmart Committee. The Province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

10. Additional Information

Union of BC Municipalities

Email: cri@ubcm.ca

Phone: 604-270-8226 ext. 220

Appendix 1: Definitions for FireSmart Community Funding and Supports Program

Approved project: Activities and costs included in the approved application that are to be completed from the **approved project start date** to the **approved project end date**.

Approved project start date: The date of the approval agreement for the approved project. However, eligible costs can be incurred from the date of application submission until the final report is submitted.

Approved project end date: The date identified in the approval agreement as the approved project end date. Generally speaking, this will be 12 months or 24 months from the date of the Approval Agreement depending on whether an applicant has applied for funding for one or two years.

Area of Interest (AOI): The AOI is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the AOI is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. Refer to [Appendix 3](#) and the CWRP instruction guide and template for more information.

Cooperative Community Wildfire Response (CCWR) organization: For the purpose of the FireSmart Community Funding and Supports program, a CCWR organization is an incorporated business entity, such as a non-profit society or fire brigade, that has an accountable leadership structure, operates outside of structural fire protection jurisdiction and is willing to follow the command and direction of BC Wildfire Service.

Cultural Burning: A practice that has existed since time immemorial, with traditional knowledge passed down from generation to generation. It holds different meanings for different Indigenous communities but is often defined as the controlled application of fire on the landscape to achieve specific cultural objectives. These burns are typically implemented at low intensity, with guidance from an Elder or Fire Knowledge Keeper. Common objectives include, but are not limited to cultural and language preservation, fuel mitigation, food and medicinal plant revitalization, and habitat enhancement.

Cultural Sites: For the purpose of FireSmart Community Funding and Supports program, cultural sites are locations of historical and cultural importance to Indigenous Nations preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of **forested stands**. These may include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

New in 2027 - Designated Evacuation Routes: For the purpose of FireSmart Community Funding and Supports program, designated evacuation routes are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to designated evacuation routes that are within the **AOI**.

Eligible Wildland Urban Interface (WUI): for the purpose of the FireSmart Community Funding and Supports program, the Eligible WUI is generally defined as a maximum of one kilometer from structures within the AOI with a structure density class greater than 6.

First Nations land: First Nation reserve land, land owned by a modern Treaty First Nation, land under the authority of an Indigenous National Government, or other land owned or governed by a First Nation or modern Treaty First Nation.

First Nations owned buildings: buildings owned by a modern Treaty First Nation or buildings owned by a First Nation band.

Forested Stand: For the purpose of FireSmart Community Funding and Supports program, a forested stand is an area of trees that is sufficiently uniform in species composition, size, age, arrangement, and condition as to be distinguished from adjoining areas.

Green Spaces: for the purpose of FireSmart Community Funding and Supports program, green spaces are outside of **forested stands**, limited to **First Nations owned land** or **publicly owned land**, and only include:

- Parks: open areas with lawns, trees, and amenities for recreation, including playgrounds, sports fields, and picnic areas.
- Gardens: spaces featuring a variety of plants and flowers, often with educational purposes.
- Cemeteries.
- Naturalized spaces: undeveloped areas within urban settings.
- Trails and Pathways: walking and biking routes connecting different parts of a city or town.
- Linear Parks and Greenways, including former railway lines.
- Right-of-Ways and Boulevards: landscaped roadside areas with trees and vegetation.

Neighbourhood/Collective: a neighbourhood or collective is considered to be an area of continuous land and structures that make logical sense to work together as community members. It may include homes, green spaces, farms/ranches, and/or other buildings and infrastructure.

Prescribed fire: The planned and deliberate application of fire to a specific land area to achieve a variety of land management objectives such as wildfire risk reduction, preserving Indigenous cultural values, improving wildlife habitat, and forest health.

Primary applicant: Eligible applicant that is the primary contact for the application and that is responsible for project oversight, grant management and all reporting requirements.

Private land: fee-simple land that is not owned by a level of government.

Provincial Crown Land: land (or land covered by water like rivers or lakes) that is owned by the Province of BC.

Publicly owned buildings: buildings owned by a local government or public institution (such as health authority or school district).

Publicly owned land: Land owned by a local government or land owned by a public institution (such as a health authority or school district). For the purpose of the FireSmart Community Funding and Supports program, lands owned by colleges and universities are generally not considered publicly owned land. However, with rationale and support from FNESS and/or BCWS, land owned by a university identified in the *Universities Act*, *Thompson Rivers University Act* or *Royal Roads University Act* and/or land owned by a college identified in the *College and Institute Act* may be considered for funding for eligible fuel management activities.

Publicly and First Nations owned critical infrastructure: assets owned by a local government, public institution (such as health authority or school district), First Nation or modern Treaty First Nation that are either:

- Identified in a Local Authority Emergency Plan [Hazard, Risk & Vulnerability Analysis](#) and/or [Critical Infrastructure assessment](#) and/or
- Essential to the health, safety, security or economic wellbeing of the community and the effective functioning of government (such as fire halls, emergency operations centres, radio repeaters, etc.).

Sub-applicant(s): In the case of regional projects, the sub-applicants are eligible applicants that are included in an approved application.

Vegetation management: The general goal of **vegetation management** is to reduce the potential wildfire intensity and ember exposure to people, infrastructure, structures and other values through manipulation of both the natural and cultivated vegetation that is within or adjacent to a community.

Vegetation management can be accomplished at various scales:

1. **FireSmart vegetation management:** removal, reduction, or conversion of flammable vegetation in order to create more fire-resistant areas
2. **Fuel management treatments:** the manipulation or reduction of living or dead forest and grassland fuels to reduce the rate of spread and head fire intensity and enhance the likelihood of successful suppression.

Appendix 2: Additional Funding for Applicants Directly Impacted by Wildfires

Additional funding for impact from wildfires is no longer available under the FireSmart Community Funding and Supports program

Table 6: Activities Eligible for Funding for Applicants Directly Impacted by Wildfires Removed as of Winter/Spring 2026 Closed Intake
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Appendix 3: Funding Requirements for Community Wildfire Resiliency Plans

For the purpose of the FireSmart Community Funding and Supports program, applicants are required to have a current and acceptable CWRP/CWPP for their community.

Note: CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or BC Parks (where applicable). To be considered acceptable, plans must be developed in accordance with the CWRP template and guidance document and must include assessment and identification of FireSmart and fuel management priorities.

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering a new or amended CWRP.

NOTE: The province is moving towards a public dashboard that will highlight all plans and proposed/completed **fuel management treatments**. This would include spatial components and attributes and include changes to spatial requirements for CWRPs.

Community Wildfire Resiliency Plans

CWRPs are local and/or regional plans that are intended to increase communities' capacity and understanding of wildfire threat and risk by identifying achievable and accountable FireSmart action items that support wildfire risk reduction. The life span of a CWRP may vary in different communities. For the purpose of FireSmart Community Funding and Supports funding, there is not a set time that a CWRP is considered to be valid for.

To be considered acceptable, CWRPs must be developed in accordance with the [CWRP instruction guide and template](#). The CWRP instruction guide and template are intended to help communities develop a comprehensive and science-based approach to wildfire risk reduction that reflects local priorities and provincial goals for prevention and mitigation.

The CWRP instruction guide and template ensure that all FireSmart disciplines are well represented in the resiliency planning process are designed to empower communities to develop a CWRP in a collaborative, cost-effective, and time-efficient manner.

The FireSmart Coordinator is generally the project lead for CWRP development (or amendment), with support from external consultants and/or contractors when needed. The goal is to build capacity within the community for both the development and implementation of the CWRP.

Regional and local Community FireSmart and Resiliency Collaboratives (CFRC) also play a key role in the development, maintenance and implementation of the CWRP. CFRCs bring partners together under a common vision that reflect a comprehensive approach toward risk reduction and resiliency measures as outlined with CWRPs.

First Nations and local governments are encouraged to review their CWRPs annually and to amend the plan when there are local changes in community composition, forest health, wildfire risk, etc. If a CWRP does not exist, or BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, eligible applicants can develop a new CWRP or, if the current plan is less than 5 years old, amend an existing plan to address the change in local conditions.

Developing a New CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are more than 5 years old must be replaced with a new CWRP.

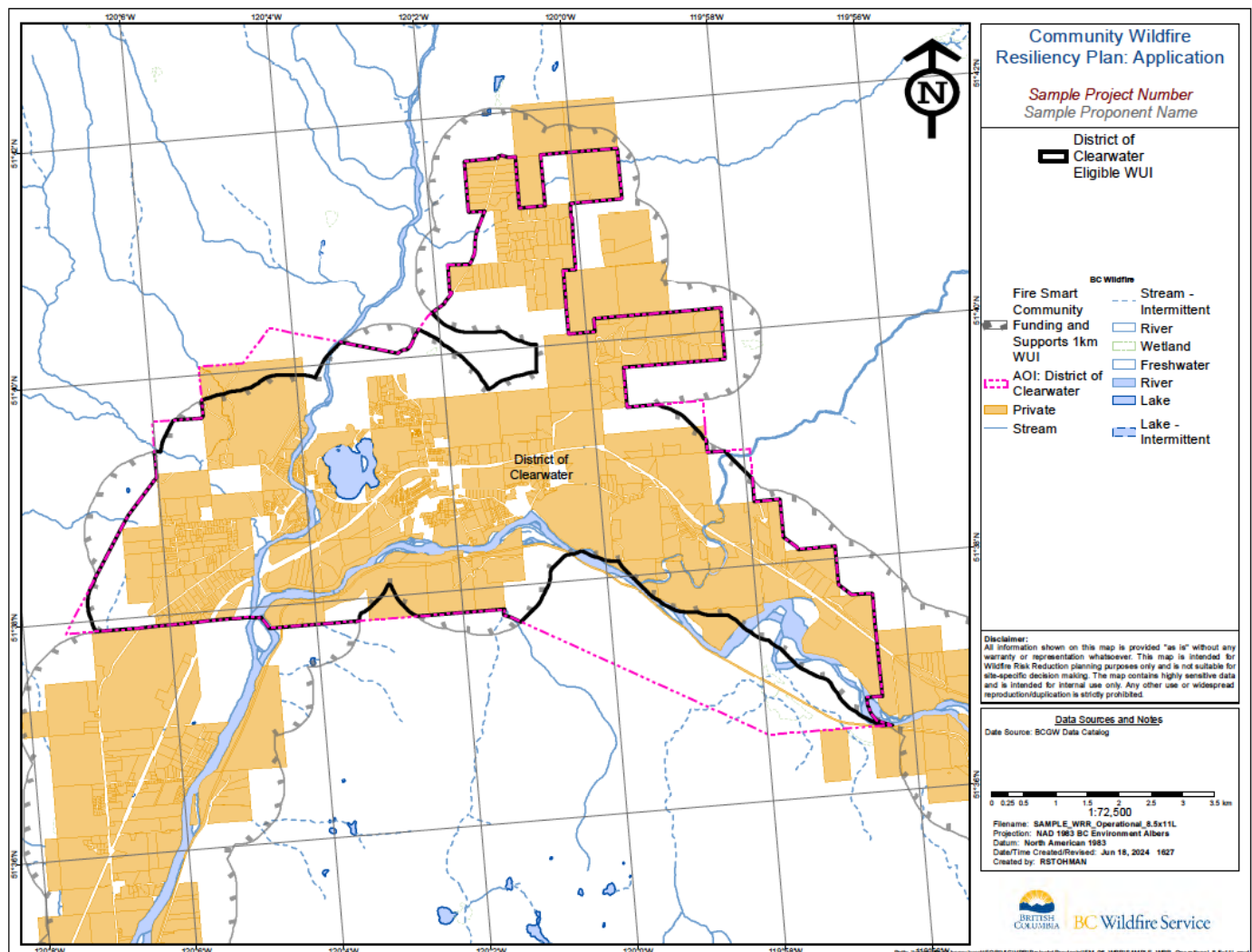
The **Area of Interest (AOI)** is the geographic scope of the CWRP. For the purpose of the FireSmart Community Funding and Supports program, the **AOI** is the area within the municipal boundary, regional district boundary, or boundary of **First Nations land**. For regional districts this could be the boundary of one or more electoral areas. The **AOI** could also include more than one neighbouring area. For example, a municipality and neighbouring electoral area could create a shared **AOI**.

Refer to the [CWRP instruction guide and template](#) for more information.

Risk and threat assessments are a critical component of CWRPs. When developing or amending a CWRP, risk and threat assessments are limited to the **Eligible WUI**, which for the purpose of the FireSmart Community Funding and Supports program, is generally defined as a maximum of one kilometer from structures within the AOI with a structure density class greater than 6. Structural data updates may be collected and/or assembled as part of a CWRP, although it is not required if existing data is available.

New in 2027 - For the purpose of FireSmart Community Funding and Supports program, **designated evacuation routes** are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Map 1 provides an example of the **AOI** and **Eligible WUI**. A full-size version of this map is available [here](#). Applicants are advised to use the [Province of BC Data Catalogue](#) for PSTA and WUI spatial data layers.



Map 1: Sample AOI and Eligible WUI

To be eligible for funding:

- Local government land and **First Nations land** within the **Eligible WUI** must be assessed, but risk assessments on **Provincial Crown Land** within the **Eligible WUI** is voluntary (but eligible for funding).
- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.
- In cases where the applicant proposes threat assessment in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.
- *New in 2027* - For the purpose of FireSmart Community Funding and Supports program, **designated evacuation routes** are the specific roads outlined in local or regional emergency plans for residents to use when ordered to leave an area. For new or amended CWRPs, risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Amending an Existing CWRP

If an eligible applicant has identified the need to amend their current CWRP, or if BCWS, FNESS and/or BC Parks have identified that the current plan is no longer acceptable, existing CWRPs that are less than 5 years old can be amended to include/update:

- FireSmart Road Map.
- Recently acquired land or areas of new development, etc.
- Ground-truthing for new treatment units.
- Significant changes to forest stand composition and/or forest health changes or impacts.
- Integrating other plans or information.
- Risk and threat assessments are limited to **forested stands** in the areas immediately adjacent to **designated evacuation routes** that are within the **AOI**.

Regional and Regional District CWRPs

New in 2027 - As outlined above, CWRPs can be developed at larger scales. For regional districts this could be the boundary of one or more electoral areas. The **AOI** could also include more than one neighbouring area. For example, a municipality and neighbouring electoral area could create a shared **AOI**.

It is expected that regional CWRPs will demonstrate cost-efficiencies in the total grant request.

Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Worksheet 3: Proposed New or Amended CWRP.
- PDF map and Google Earth compatible KML file, at appropriate scale, outlining the **area of interest** and **Eligible WUI**. All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).

- In cases where the applicant proposes risk assessments in **Eligible WUI** outside of the **AOI**, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from **Provincial Crown Land** Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g., Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only.
- In cases where the applicant proposes threat assessment in the **Eligible WUI** in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessments activities are supported will be required at the time of application submission from the PMFL.

Final Report Requirements

In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 5](#)), applicants are required to submit:

- Copy of the completed CWRP.
- Completed Wildfire Threat Assessment Worksheet(s) and photos.
- Maps and spatial data as outlined in [Appendix 11](#). All maps must meet the general requirements for all maps outlined in Section B of [Appendix 11](#).

Appendix 4: Funding Requirements for FireSmart Structure Protection Units

New in 2027 - Funding for FireSmart Structure Protection Units is no longer available under the FireSmart Community Funding and Supports program

Table 7: Activities Eligible for Funding for FireSmart Structure Protection Units
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Removed as of 2027 FireSmart Community Funding and Supports Intake
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Appendix 5: Local FireSmart Collective Program and Wildfire Mitigation Program

[Local FireSmart Collective Program](#) and the [Wildfire Mitigation Program](#) (WMP) are both excellent resources for communities and individual residents. However, it is important to understand the intent of each in order to apply for funding through the FireSmart Community Funding and Supports program.

Both the Local FireSmart Collective Program and the Wildfire Mitigation Program can and should exist within a community. One focuses on **neighbourhood/collective** involvement, engagement and education and the WMP provides mitigation recommendations for the action of individual homeowners. Together the two programs can assist communities in becoming wildfire resilient.

Local FireSmart Collective Program

Neighbourhood programs focus on engaging **neighbourhoods** and community organizations to encourage them to create a FireSmart action plan to protect their **neighbourhood** and/or shared spaces.

Wildfire Mitigation Program

The Wildfire Mitigation Program is a collaboration between fire departments, local governments, Indigenous communities, the private sector and homeowners in B.C.

A Wildfire Mitigation Specialist (WMS) completes an assessment that provides residents with:

- An in-depth, on-site assessment conducted by experienced fire professionals.
- An opportunity for property owners to identify mitigation actions unique to their property.
- A detailed follow up report with customized mitigation actions designed to measurably reduce the wildfire risk to their property.
- An opportunity to earn FireSmart certification acknowledging mitigation achievements. The certificate is given upon successful completion of required mitigation actions and an on-site follow up inspection.
- This type of recognition can be used to enhance real estate transactions by reassuring prospective buyers that the appropriate level of wildfire risk reduction has been achieved on the property.
- The mitigation certificate can also be shared with local insurance providers to showcase mitigation activities and potentially increase a homeowner's ability to maintain insurance coverage.

Wildfire Mitigation Specialist "Train the Trainer"

Introduced in 2025, the WMS "Train the Trainer" workshop is available to active WMS to be trained to instruct WMS workshops to staff within their community and neighbouring communities.

- Once a WMS has completed the WMS train the trainer workshop, they are certified as a WMS trainer.
- Certified trainers offer the training "in house" to staff from their community or neighbouring communities.
 - Up to \$2,000 can be applied for in order to cover local costs (facility rentals, coordination, etc.).
 - Up to four staff to travel to the workshop from outside the community (including accommodations and per diems).
 - An approved applicant can only host two courses a year with a minimum of five participants per course.
- FNESS led training for First Nations
 - FNESS staff can deliver Wildfire Mitigation Specialist workshops during community visits at no cost to the community.

- Up to \$2,000 can be applied for in order to cover local costs (facility rentals, coordination, etc.).
 - Participant's travel to attend a FNESS Wildfire Mitigation Specialist workshop from outside the community (including accommodations and per diems) is also eligible (up to four staff per eligible applicant).
- Under all circumstances, staff wages and costs related to back-filling positions are not eligible for funding.

Appendix 6: Funding Requirements for Wildland Live Fire Training

Wildland Live Fire Training is an initiative designed to enhance cross-training and inter-agency collaboration between local fire services and BCWS. These projects are required to be developed in partnership with BCWS zone staff, who will assist in identifying suitable sites, securing necessary authorizations, developing burn plans, implementing live fire operations and completing a debrief to inform future training and project planning.

Approved applicants are responsible for ensuring compliance with all applicable legislative and regulatory requirements, including securing land use authorizations and burn approvals in accordance with the *Wildfire Act* and its regulations. All BCWS Prescribed fire processes and templates can be found on the [Planning a Burn](#) page.

The primary objectives of Wildland Live Fire Training are to:

- Strengthen cross-training and inter-agency collaboration between local fire services and BCWS.
- Build local capacity, operational knowledge, and response integration across jurisdictions.
- Support the coordination and delivery of prescribed burns while prioritizing the development and readiness of fire service personnel.
- Strengthen the development of localized cultural and prescribed fire burn programs.

Approved applicants are required to work in collaboration with BCWS zone staff to complete the following:

- Identify suitable site locations for training burns. Training sites do not need to overlap with areas designated for treatment in the CWRP. While sites must fall within the community's **AOI**, selection should prioritize safe, practical locations that support cross-training and hands-on learning.
- Obtain necessary authorizations to conduct burns from the designated land manager(s).
- Develop burn plans and secure all required approvals. Burn plans must be reviewed and endorsed by a CRx Wildfire Prevention Officer or BCWS certified Technical Specialist.
- Implement the burn project in coordination with BCWS and possibly other local fire departments. Local fire services may also partner through existing mutual aid agreements and utilize current systems to mobilize resources and support across communities.
- Complete a debrief or after-action review to evaluate training outcomes, identify lessons learned, and inform future training opportunities, project planning, and the development of regular maintenance or prescribed fire programs.

Site complexity will depend on the crew's experience, availability, capacity, and level of preparation. These small, prescribed burn projects typically target light, flashy fuels such as grass or needle cast. However, if a project involves more complex fuel structures and falls outside the scope of Wildland Live Fire Training objectives, it should be considered as a Fuel Management project under the Fuel Management Program Guide and would require submission and approval of Worksheet 2: Fuel Management Activities.

All proposed Wildland Live Fire Training projects must be discussed with a BCWS Wildfire Prevention Officer or Prevention Specialist and/or FNESS Wildfire Resiliency Advisor prior to submitting a request for allocation-based funding.

Application Requirements

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to [Table 2](#)), applicants are required to submit:

- Project description for proposed wildland live fire activities, including location, rationale for selection of location (e.g., high-risk areas identified in CWRP) and readiness to implement (e.g., status of required authorizations and burn plan development).
- Learning objectives: describe the skills or competencies that participants will gain from the wildland live fire training as well as any other proposed learning objectives.

- Partnerships: provide information on local or regional fire departments that will participate.
- Budget for proposed wildland live fire activities.

Wildland Live Fire Training projects require preliminary approval in principle from BCWS Zone staff to confirm alignment with authorizations, resource capacity, connectivity to existing initiatives, and overall feasibility. Confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing work.

Final Report Requirements

In addition to the required final report materials for the FireSmart Community Funding and Supports program (refer to [Table 5](#)), applicants are required to submit:

- Project summary of completed wildland live fire activities, including:
 - Overview: completed activities, lessons learned and summary of challenges and successes.
 - Fuel management: if the project included fuel management treatment prior to the training burn, provide a description of the fuel management that was undertaken and the total hectares treated.
 - Area burned: provide the total land area burned as part of wildland live fire training.
 - Training outcomes: describe the skills or competencies that participants gained from the wildland live fire training and the extent to which learning objectives were met.
 - Partnerships: provide information on local or regional fire departments that participated in the completed activities, including information on any mutual-aid agreements that may be in place.
 - Community impact: describe how the wildland live fire training provided broader benefits (e.g., increased community confidence, awareness or readiness) and how the completed project will contribute to long-term fire response capacity and readiness.
- Google Earth compatible KML file of boundary of total land area burned.
- Financial summary, based on approved budget, for completed wildland live fire activities.

Appendix 7: Funding Requirements for FireSmart Projects for Critical Infrastructure and Community Assets

For the purpose of funding, the following are not eligible as FireSmart Projects for Critical Infrastructure: roads and bridges, gas stations, hotels and transfer stations.

For critical infrastructure, eligible projects must be **First Nations owned buildings, publicly owned buildings or publicly or First Nations owned critical infrastructure** that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (e.g., reception centres, group lodging locations for evacuees), water pump stations, communications towers, and electrical generating stations, but does not include all critical infrastructure identified through the Local Authority Emergency Plan.

For community assets, eligible projects must be buildings or properties owned by local non-profit groups or community associations that are currently designated as critical to support effective emergency response to a wildfire event. This includes structures designated as Emergency Operations Centres or Emergency Support Services facilities (i.e., reception centres, group lodging locations for evacuees).

In cases where critical infrastructure or community assets are located on **Provincial Crown Land** confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) to UBCM prior to commencing work.

FireSmart Projects for Critical Infrastructure and Community Assets can include:

- Completion of required initial [FireSmart Critical Infrastructure Assessment](#) before mitigation work is started (completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of submission of allocation-based funding request).
- Retrofitting existing structures/properties.
- New construction, provided that:
 - Construction was completed within past 12 months from date of application.
 - Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
 - Only incremental FireSmart expenditures, limited to activities identified in Table 8, are eligible.
 - An eligible assessment is completed when construction is complete.
- Completion of a second required [FireSmart Critical Infrastructure Assessment](#) after mitigation work is complete.

Please note that all assessments must be conducted by a qualified Local FireSmart Representative (LFR) or a qualified Wildfire Mitigation Specialist (WMS).

Table 8: Eligible Activities FireSmart Projects for Critical Infrastructure and Community Assets		
Buildings		
1	Roof material and construction	• Install class A UL/ASTM fire rated roof covering (e.g., Metal, rated hot lay, clay tile or asphalt shingles) • Remove unrated roof covering (including wood shakes and wood shingle roofs)

Buildings (Cont'd)		
2	Roof covering	Ensure there are no gaps, openings that expose combustible building components, or enclosed spaces where embers could accumulate, lodge, or penetrate.
3	Gutters (combustible or non-combustible)	- Ensure there are non-combustible gutters (metal or aluminum, no exposed combustible fascia/roof covering above gutters, or no gutters). - Remove combustible gutters (plastic, vinyl, wood) and/or exposed combustible fascia/roof covering above gutter. - Install metal angle flashing or drip edge where gutters are installed to protect the roof and any exposed fascia from ignition.
4	Cleanliness of roof and gutters	Remove all needles, leaves, or other combustible materials.
5	Eaves	Ensure all eaves are closed or no eaves/no gaps or holes/no unprotected areas to attic/interior of building, vents with 3 mm (1/8") non-combustible screening, operational louvers and flaps/ASTM ember resistant rated vents.
6	HVAC/active ventilation systems	Ensure all HVAC/active ventilation systems have 24-hour onsite operator, or remote shut-down capability.
7	Exterior siding	Install ignition resistant (cement fibre board, log) or non-combustible siding (stucco, metals, concrete, brick/stone).
		Ensure there are no gaps or cracks, missing siding, or holes.
8	Walls	Ensure there is no less than 15 centimetres non-combustible vertical ground-to-siding surface consistently around the building.
9	Fire resistant windows or doors (including large doors/garage doors)	Install tempered glass in all doors and windows and have no gaps in ANY doors, OR no windows.
10	Underside of the balcony, deck, porch, other building extensions or open foundation	Ensure balcony, deck, porch, or other building extensions/open foundations are sheathed in with fire resistant/non-combustible materials, or non-combustible siding, no gaps or cracks, OR open heavy timber, non-combustible or fire-rated construction OR non-combustible surface and no combustible debris under deck/extension AND treated Immediate, Intermediate, and Extended Zones and slope set-back (if applicable).
11	Building set back from the edge of a slope	Ensure the building is located on flat ground that extends to the full distance of the Extended Zone.
Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations		
12	Valve station/substation/propane tanks	Ensure a non-combustible surface is continuous under all combustible infrastructure.
13	Utility line poles	Ensure poles/support structures are constructed of non-combustible material (metal or concrete).
		Ensure non-combustible or combustible poles or support structures are free of petroleum/accelerant-based coatings, cracks, and gaps where embers may accumulate, lodge, or penetrate and a non-combustible surface is continuous under all combustible infrastructure.

Critical Structures – Utility Poles, Communications Towers, Pipeline Valve Stations (Cont'd)		
14	Critical component (weather stations, antennae masts)	Ensure critical components are not constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes or critical components are constructed of materials that are susceptible to damage from significant radiant or convective heat fluxes and Immediate Zone, Intermediate Zone and/or Extended Zones are treated.
		Ensure critical components are not constructed of materials that are susceptible to damage from embers or critical components are constructed of materials that are susceptible to damage from embers but are free of any gaps, holes or areas where embers could accumulate, lodge, or penetrate.
FireSmart Immediate Zone (0 to 1.5 metres)		
15	1.5 metres from furthest extent of critical building or structure (includes overhangs, extensions and decks)	- Replace combustible surfaces with non-combustible surfaces (mineral soil, gravel, paving stones etc.). - Remove or mitigate combustible debris, materials, fences, or vegetation.
FireSmart Intermediate Zone (1.5 to 10 metres)		
16	Non-critical buildings and flammable substances or other combustible materials (vehicles, flammable liquids, debris, construction material etc.)	- Ensure flammable substances are moved outside of the Intermediate Zone, or placed in an approved fire-resistant storage container. - Ensure outbuildings and other combustible materials are mitigated to meet FireSmart guidelines or if left unmitigated, moved outside of the Intermediate Zone to a minimum of 15 m (50 feet).
17	Trees	- Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres or ⅓ of canopy, whichever is less, and ensure 3 metres crown spacing where ecologically appropriate). - Promote deciduous trees that are resistant to wildfires.
18	Surface vegetation and combustible materials	- Cut and maintain grass to less than 10 centimetres. - Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch. - Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.
FireSmart Extended Zone (10 to 30 metres)		
19	Surface Vegetation	- Reduce surface vegetation - long grass and flammable shrubs. - Reduce accumulations of branches, logs and debris. - Promote the growth of deciduous trees in this zone, or ensure that conifers are separated to 3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 meters or ⅓ of canopy, whichever is less.

Appendix 8: Funding Requirements for FireSmart Projects for Cultural Sites and Green Spaces

Eligible applicants are strongly encouraged to engage with BCWS or FNESS as early as possible when considering FireSmart projects for **green spaces** or for **cultural sites**. Depending on the location, proposed activities, and size of proposed area, fuel management may need to be considered instead of **FireSmart vegetation management**.

FireSmart Projects for Cultural Sites and Green Spaces are intended to focus on **FireSmart vegetation management** and fire-resistant landscaping practices that reduce wildfire risk and enhance site and space resilience. Only incremental FireSmart expenditures, limited to activities identified in [Table 9](#), are eligible for funding.

Where applicable, FireSmart Projects for Cultural Sites and Green Spaces must be eligible for required approvals for authorizations and/or permits from the Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and/or other land managers (e.g., Indigenous Services Canada).

Projects should be located outside of **forested stands** and are not intended to replace **fuel management treatments**. In addition, FireSmart Projects for Cultural Sites and Green Spaces are not intended for routine maintenance activities or non-FireSmart landscaping. The following are ineligible for funding:

- Fuel management activities
- Routine lawn maintenance: Regular grass cutting, disposal of clippings, edging, and fertilization that are part of standard maintenance practices.
- General landscape maintenance: Maintenance tasks unrelated to FireSmart principles, such as pruning trees or shrubs for aesthetic and plant health purposes, planting decorative flowers, or installing non-fire-resistant garden features. Invasive species removal not related to FireSmart activities will not be considered.
- Non-FireSmart pathway maintenance: Routine cleaning, sweeping, or repairing of pathways and trails that do not involve vegetation management or wildfire risk reduction measures.
- Ornamental plantings: Planting non-fire-resistant or purely ornamental plants that do not contribute to FireSmart goals.
- Aesthetic landscaping: Landscape design and features primarily focused on aesthetics and visual appeal without considering fire resistance or vegetation management.
- Purchase or installation of playground structures, recreational amenities, or fencing.

Applicants should refer to the [FireSmart BC Cultural Sites and Green Spaces Guide](#) for more information.

Cultural Sites

For the purpose of FireSmart Community Funding and Supports program, cultural sites are locations of historical and cultural importance to Indigenous Nations preserving their heritage, traditions, and connection to the land that, generally speaking, are outside of **forested stands**. These may include, but are not limited, to culturally modified trees, traditional dwellings, burial sites, and ceremonial sites.

Cultural sites can be located on **First Nations owned land**, **publicly owned land**, or **Provincial Crown Land**. In cases where cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM at the time of application submission. Cultural sites are not required to be within the **Eligible WUI**.

Green Spaces

For the purpose of FireSmart Community Funding and Supports program, green spaces are outside of **forested** stands, limited to **First Nations owned land** or **publicly owned land**, and only include:

- Parks: open areas with lawns, trees, and amenities for recreation, including playgrounds, sports fields, and picnic areas.
- Gardens: spaces featuring a variety of plants and flowers, often with educational purposes.
- Cemeteries.
- Naturalized spaces: undeveloped areas within urban settings.
- Trails and Pathways: walking and biking routes connecting different parts of a city or town.
- Linear Parks and Greenways, including former railway lines.
- Right-of-Ways and Boulevards: landscaped roadside areas with trees and vegetation.

Green spaces are not required to be within the **Eligible WUI**.

To be eligible for funding, all FireSmart Projects for Cultural Sites and Green Spaces projects must have a completed Checklist for Fuel Management Prescription, with Section B completed by BCWS or FNESS, and, if the checklist confirms the proposed area meets the requirements for funding, a completed FireSmart Cultural Sites and Green Spaces Assessment.

Application Requirement

In addition to the required application materials for the FireSmart Community Funding and Supports program (refer to Table 2), applicants are required to submit:

- [Checklist for Fuel Management Prescription](#) is required to be completed before CSGS Assessment is started:
 - Completed checklist must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request).
 - Five representative photos of the proposed site are required to be submitted with the checklist. If possible, a PDF map and Google Earth compatible KML file, at appropriate scale, outlining the boundary of the proposed site should also be submitted.
- Completion of [FireSmart Cultural Sites and Green Spaces Assessment](#) before mitigation work is started:
 - Completed assessment must be submitted prior to commencing work but the cost is an eligible expense provided the assessment is completed within six months prior to the date of allocation-based funding request.
 - All CSGS Assessments must be conducted by a Qualified Wildfire Mitigation Specialist or Registered Forest Professional, with Local FireSmart Representative training, that is working within their scope of practice
- In cases where cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) and must be submitted to UBCM at the time of application submission.

A secondary assessment is required to be completed after mitigation activities are undertaken.

Table 9: Eligible Activities FireSmart Projects for Cultural Sites and Green Spaces

Cultural Site or Green Space		
1	Brushing of trees and shrubs	- Remove conifers that are no greater than 2 metres in height. - Ensure shrubs are spaced either individually or as clusters to break up fuel continuity. - Ensure surface fuels are mitigated by removing heavy accumulation of dead branches, logs, leaves or needles, and wood chips.
2	Pruning of trees and shrubs	- Ensure conifer trees are pruned to a maximum of 2 metres above ground or $\frac{1}{3}$ of canopy, whichever is less. - Ensure flammable shrubs and excessive build up is removed from tree drip line.
3	Plant selection	- Ensure there is a mix of deciduous and coniferous trees present if possible. - Ensure flammable shrub species are replaced with FireSmart plant guide species (if culturally and/or ecologically appropriate). Prioritize native species to reduce maintenance and water use if replacing existing plants.
4	Hardscaping	- Ensure landscaping timbers are properly mitigated, i.e., replace wooden ties with non-combustible material. - Ensure bark mulch is replaced with non-combustible material.
5	Slope	- Ensure extra measures are taken when CSGS has slope as a contributing risk factor (slope of 10% or greater could require a slope adjustment, whereby the zone distances with their corresponding mitigation requirements are doubled). - Ensure horizontal and vertical vegetation fuels are broken up with appropriate spacing 3 meters of crown spacing (where ecologically appropriate), and limbed to a minimum of 2 metres or $\frac{1}{3}$ of canopy, whichever is less. On steep slopes, the height of limbing requirements may increase.
Cultural Site (with a precise focal point)		
FireSmart Immediate Zone (0 to 1.5 meters)		
6	1.5 meters from furthest extent of focal point or specific value	- Replace combustible surfaces with non-combustible surfaces. - Remove combustible debris, materials, fences, or vegetation.
FireSmart Intermediate Zone (1.5 to 10 meters)		
7	Trees	- Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres and ensure 3 metres crown spacing where ecologically appropriate). - Promote deciduous trees that are resistant to wildfires.

FireSmart Intermediate Zone (1.5 to 10 meters) – cont'd		
8	Surface vegetation and combustible materials	• Cut and maintain grass to less than 10 centimetres (only eligible if incremental to routine lawn maintenance). • Plant low-growing, well-spaced, fire-resistant plants and shrubs. Avoid having any woody debris, including mulch. • Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.
FireSmart Extended Zone (10 to 30 meters)		
9	Trees	• Mitigate or remove coniferous trees or replace with deciduous tree species. • Limb conifer tree branches within 2 metres of the ground or $\frac{1}{3}$ of canopy, whichever is less.
10	Surface vegetation and combustible materials	• Reduce surface vegetation - long grass and flammable shrubs. • Reduce accumulations of branches, logs and debris.

Appendix 9: Funding Requirements for FireSmart Rebate Program and Mitigation Work for Seniors, Elders, People with Limited Mobility or Vulnerable Populations

Approved applicants can use grant funding to offer local rebate programs and/or undertake eligible mitigation work for home and property owners, including farms and ranches, that complete eligible FireSmart activities on their properties in the FireSmart Home Ignition Zone (within 30 m of homes and structures).

Rebates and eligible mitigation work can include:

- Retrofitting existing homes, structures and properties.
- New construction, limited to items 1-4 in [Table 8](#), provided that:
 - Construction was completed within past 12 months from date of allocation-based funding request.
 - Construction follows the [Wildfire-Resilience best-practice checklist for home construction, renovation and landscaping](#).
 - Only incremental FireSmart expenditures, limited to activities identified in [Table 10](#), are eligible.
 - An eligible assessment is completed when construction is complete.

Rebate Program Requirements and Eligible Mitigation Work for Homes and Properties

Approved applicants are required to adhere to the following requirements:

- Rebates are limited to 50% of the total cost of the eligible activities identified in [Table 10](#) and up to \$5,000 per property (note: higher funding requests will not be considered)².
- Eligible mitigation work for homes and properties is limited to labour costs required to complete eligible activities outlined in [Table 10](#) and only available for:
 - Homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility or vulnerable populations who cannot undertake mitigation activities themselves.
 - Band owned housing occupied by elders, people with limited mobility or vulnerable populations and who cannot undertake mitigation activities themselves.
- Areas of higher wildfire risk, such as **neighbourhoods** adjacent to the forested edge and/or areas that fall in an overall high to extreme category, should be prioritized for rebates and eligible mitigation work for homes and properties. Current plans should be used to decide where to prioritize FireSmart activities.
- The approved applicant must assess the FireSmart activities that are conducted by home or property owner and review costs (e.g., receipts and/or proof of labour) before approving rebates.
- The home or property owner must have one of the following:
 - [FireSmart Home Ignition Zone Assessment](#) of their property conducted by a qualified Local FireSmart Representative (LFR).
 - Assessment of the property through the [Wildfire Mitigation Program](#) by a qualified Wildfire Mitigation Specialist (WMS).
 - FireSmart Farm and Ranch Assessment of their property conducted by a qualified FireSmart Farm and Ranch Assessor.
- The qualified LFR, WMS, or Farm and Ranch Assessor must use the [FireSmart Assessment Work Hours Estimate Form](#) to outline mitigation recommendations to the home or property owner.
- For rebates, home or property owners can complete the recommended mitigation activities themselves, or hire others to complete the work.

² For strata properties, rebates are available for the common property and properties owned by individual owners.

- Only activities that are recommended in the completed assessment, and that are identified in [Table 10](#), are eligible for the rebate or eligible mitigation work for homes and properties.

Table 10: Eligible Activities for FireSmart Rebate Programs and Eligible Homes and Properties Mitigation Work		
Home or Structure		
1	Roof Materials Gutters Vents and Openings	- Install UL/ASTM fire-rated roofing (metal, clay, asphalt shingles). - Install non-combustible gutters and/or gutter covers. - Remove roof surface tree needles, debris or overhanging branches. - Install closed eaves and/or non-combustible fire-rated vents or vents with 3 mm screening, excluding dryer vents.
2	Building Exterior or Siding	- Install ignition resistant (fibre cement board or log) or non-combustible (stucco, metal, brick/stone) exterior siding material. - Repair gaps, cracks or holes where embers could lodge or penetrate. - Provide 15 cm non-combustible vertical ground-to-siding clearance.
3	Windows and Doors	- Install tempered glass in all doors and windows. - Replace single pane window glass with multi pane/thermal window glass. - Repair gaps in doors/garage doors where embers could accumulate or penetrate.
4	Balcony, deck, porch	- Install non-combustible or fire-rated, solid (no gaps or cracks) deck surface and support construction. - Close up open deck structures or remove all combustibles below deck.
FireSmart Immediate Zone (0 to 1.5 metres from Home)		
5	1.5 metres from furthest extent of home	- Replace combustible surfaces with non-combustible surfaces. - Remove combustible debris, materials, fences or plants.
FireSmart Intermediate Zone (1.5 to 10 metres from Home)		
6	Adjacent Combustibles	Move woodpiles, building materials and all other combustibles into the Extended Zone or enclose in an approved outbuilding that meets FireSmart guidelines.
7	Outbuildings not meeting FireSmart guidelines	- Upgrade outbuildings to meet FireSmart guidelines or relocate outbuildings more than 10 metres from home. - Ensure any structures retained in this area are treated to the same standards as decks, and hardened against ember transfer. - Examples of outbuildings include woodsheds, external heat sources, smoke houses, outdoor kitchens, etc.
8	Trees	- Remove coniferous trees from this zone or mitigate mature conifers (limb to 2 metres or 1/3 of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate). - Promote deciduous trees that are resistant to wildfires.
9	Surface vegetation and combustible materials	- Cut and maintain grass to less than 10 centimetres or shorter. - Plant low-growing, well-spaced, fire-resistant plants and shrubs, avoid having any woody debris, including mulch. - Ensure surface debris is kept to a minimum. Remove dead branches, excessive build-up of pine needles, and heavy accumulation of grass.

FireSmart Extended Zone (10 to 30 metres from Home)		
10	Trees	• Thin coniferous trees or replace with deciduous tree species. • Remove conifer tree branches within 2 metres of the ground or $\frac{1}{3}$ of canopy, whichever is less and ensure 3 metre crown spacing where ecologically appropriate).
11	Surface Vegetation	• Reduce surface vegetation – long grass and flammable shrubs. • Reduce accumulations of branches, logs and debris.

Appendix 10: LGPS Online Application Tool

As outlined in [Section 7](#), applications are required to be submitted in two steps **prior to the application deadline**:

1. [LGPS Online Application Form](#): This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.
2. Allocation-based Funding Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

STEP ONE: LGPS Online Application Form

The following questions are required to be answered on the LGPS Online Application Form:

1. Name of the intake of the funding program that you want to apply for (select from menu).
2. Name of the Primary Applicant (select from menu). Please note: if the name of your organization is not included in the menu, contact UBCM in order to determine eligibility and next steps.
3. Primary and secondary contact information: name, position, phone, email.
4. Primary Applicant mailing address.
5. Project title. Project titles should be brief but include key project activities, the area where the work will be undertaken, and the intended outcome/deliverable.
6. Proposed start and end date.
7. Estimated total project budget.
8. Estimated total grant request.
9. Other funding amount and source.
10. Project summary (provide a brief summary, no more than 500 characters).
11. Progress to date. Provide an update on the status of previously approved projects if previously funded under same funding program/funding stream.
12. Certification that the information is complete and accurate.
13. Name and email of person submitting application.

When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Allocation-based Funding Worksheet that must be completed as part of Step 2.

STEP TWO: Allocation-based Funding Worksheet and Required Attachments

Allocation-based Funding Worksheet

The following questions will be required to be answered on the Allocation-based Funding Worksheet:

1. Recipient full name (First Nation or local government)
2. File Number (this can be found on the confirmation email you will receive after the LGPS Online Application Form is submitted.)
3. Funding Request
4. Regional District Recipients Only

- Identify which electoral areas you are requesting funding for
5. Wildfire Risk and Additional Evidence:
 - WUI Wildfire Risk Class and Polygon Name
 - Additional Evidence
 - Current local threat assessments that show wildfire threat in proximity to values at risk within and around the community that have been supported by the BCWS Wildfire Prevention Officer/Prevention Specialist and/or FNESS Wildfire Resiliency Advisor
 - Demonstrated history of recent repeated and/or significant interface wildfires and evacuations
 - Evidence of change in forest health or forest condition, such as persistent drought conditions
 6. FireSmart Components and Eligibility Criteria:
 - Progress to date on past FCFS projects
 7. Confirmation of FireSmart Components
 - FireSmart position (title of position(s), length position has been in place, general duties)
 - CWRP or CWPP (type of plan and date)
 - Community FireSmart and Resiliency Collaborative (host or participant, participating agencies)
 8. How proposed activities contribute to increased local capacity and leadership in wildfire risk reduction?
 9. How proposed activities lead to a sustainable approach in the delivery of your local FireSmart program?
 10. In-kind contributions to your local FireSmart program (from the applicant, sub-applicant or community partners) or any other grant funding that has been confirmed.
 11. Engagement with First Nations and Indigenous Organizations.
 - First Nations and/or Indigenous organizations that were engaged as part of the development of this application
 - First Nations and/or Indigenous organizations that will participate in the proposed activities and the specific role will they play
 12. Extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training
 13. Community Partnerships.
 - Partners that will play a direct role in this project (community or resident organization, First Nation or Indigenous organization, other local governments, industry, or other levels of government) and the specific role they will play.
 - How the proposed project will contribute to a comprehensive, cooperative, and regional approach to wildfire risk reduction
 14. Collaboration with Land Managers
 - Where applicable, the extent to which Provincial Crown Land Manager(s) (BC Parks, Mountain Resorts, Natural Resource District Manager and/or Recreation Sites and Trails) and/or other land managers (e.g. Indigenous Services Canada) have been advised of the proposed activities:
 15. Additional Information - Other information you think may help support your submission.

Required Attachments

As outlined in [Tables 2-4](#)

Appendix 11: Requirements for Maps and Spatial Data for CWRP Reporting

Spatial data submissions and large format georeferenced PDF maps that clearly represent (at a suitable scale) the mandatory content are required as part of the final report requirements for CWRPs.

A. Summary of Map and Spatial Data Requirements

Table 11: Maps and Spatial Data		
	Mapping requirement	Spatial Data Layers and KMZ
ALL projects	Mandatory requirements for all maps: refer to Part B	KMZ required for all project types
CWRPs	• Area of Interest (AOI) and VAR • Local Fire Risk • Proposed Fuel Treatment Units • Refer to Part C	• AOI • PROPOSED_TREATMENT • FCFS_WUI • Refer to Part D

B. Mandatory Requirements for All Maps

- Descriptive title
- Scale (as text or scale bar)
- North arrow
- Legend
- CRI/LGPS Project number and proponent name, consultant and GIS company name
- Date
- Reference data such as roads, railways, transmission lines, pipelines, water bodies and rivers/creeks
- Compress map files to reduce unnecessary large file sizes

C. Required Maps for CWRPs

MAP 1: Area of Interest (AOI) and VAR

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- Land ownership and administrative boundaries (Municipal, Federal, **Private land**, Parks, **Provincial Crown Land**, etc.)
- Relevant tenures such as range, woodlots, community forest areas
- Fire Department Boundaries
- Proposed and completed fuel treatments
- FireSmart areas, Wildfire Hazard Development Permit Areas
- Values at risk (critical infrastructure)
- High environmental and cultural values
- Hazardous values at risk

MAP 2: Local Fire Risk

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- PSTA Threat or Modified Local Level Polygons
- Hectares of each PSTA Threat Class or Modified Local Level Threat Class must be stated on the map in a table

MAP 3: Proposed Fuel Treatment Units

- CWRP **Area of Interest (AOI)**. Refer to [Appendix 3](#) for more information on the eligible **AOI**.
- CWRP FCFS **Eligible Wildland Urban Interface (WUI)** one-kilometre buffer. Refer to [Appendix 3](#) for more information on the **Eligible WUI**.
- Land Status and tenure overlaps e.g. range, woodlots, etc.
- Proposed fuel treatment units, labelled by PROPOSED_TREATMENT_ID
- Previously completed treatments, labelled by year
- Hectares of Proposed Fuel Treatments in a table on map (PROPOSED_TREATMENT_ID, AREAHA)
- WTA Plots (When Modified Local Level Polygons used)

D. Required Spatial Data for CWRPs:

Formats, conventions and standards: Spatial data must conform to the following general formats, naming conventions and standards.

1. Data Format and Naming Conventions:

Data for CWRPs must be submitted in a File Geodatabase (FGDB) and KMZ format and must conform to the conventions for feature dataset names, feature class names, attribute names, and attribute values as identified in the Specific Submission Requirements by Project Type section below. It is strongly recommended that you use the template FGDB in order to facilitate meeting this requirement.

FGDB and KMZ names must adhere to the following naming standard:

< Local Government/First Nation Band Number>_<ProjectTypeAndDescription>

For example: PrinceGeorge_CWRPNorthPG.gdb

PrinceGeorge_CWRPNorthPG.KMZ

FN699_CWRPNorthPG.gdb

FN699_CWRPNorthPG.KMZ

- 2. FGDB Projection:** The projection standard is NAD_1983_BC_Environment_Albers (EPSG:3005), with parameters of:

Central meridian: -126.0° (126°00'00" West longitude)

Latitude of projection origin: 45.0 (45°00'00 North latitude)

First standard parallel: 50.0° (50°00'00" North latitude)

Second standard parallel: 58.5° (58°30'00" North latitude)

False easting: 1000000.0 (one million metres)

False northing: 0.0

Datum: NAD83, based on the GRS80 ellipsoid.

3. **Compatibility:** The Province of BC uses ArcGIS PRO and all CWRP spatial data submissions must be compatible with ArcGIS PRO. In addition, some feature layers as identified below, are also required in a KMZ format.
4. **Data Quality:** Submitted data must meet general data quality guidelines to ensure corporate data quality standards are met. Data with slivers, gaps between adjacent polygons, and geometry or topology errors shown as overlaps will not be accepted.
5. **Metadata for CWRPs:** Metadata must be provided for all spatial layers. The metadata standard is FGDC and is required to be submitted in .xml format. Metadata must document the following:
 - a. A description of what each dataset represents for all datasets provided in addition to what is outlined in the individual project sections.
 - b. A description of each attribute and the codes/values used to populate it for all attributes provided in addition to what is outlined in the individual project sections.
 - c. Data Source information including where the data came from, the currency of the information and source contact details for potential follow-up.
 - d. For resultant datasets, metadata must also include the methodology and source data used in the creation of the resultant, the date of creation, and contact details for the person who created it.
6. **CWRP Submission:**
 - File geodatabase (FGDB) compressed into a zip file.
 - KMZ files saved with symbology (i.e. similar to what is displayed on the required maps).

Table 12: Spatial Layers for CWRPs					
Feature Layer Name	KMZ	Feature Layer Description	Mandatory Attributes	Attribute Description	Attribute Details (Data type, length)
AOI	YES	CWRP area of interest	DATA_COLLECTION_DATE	Date spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTION_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 13	Text, 45
			AREAHA	Area in hectares	Double
FCFS_WUI	YES	Fire Smart Community Funding and Supports program 1km WUI	DATA_SOURCE	Origin of FCFS_WUI source. e.g., "WUI 2020" or for updated buffers suffixed with applicant's name e.g., CWRP - Cariboo RD	Text, 75
			DATA_COLLECTION_DATE	Date the spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTION_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 13	Text, 45
			AREAHA	Area in hectares	Double

Feature Layer Name	KMZ	Feature Layer Description	Mandatory Attributes	Attribute Description	Attribute Details (Data type, length)
PROPOSED_TREATMENT	YES	Proposed gross treatment area	PROPOSED_TREATMENT_ID	Unique proposed treatment identifier	Text, 7
			DATA_COLLECTION_DATE	Date spatial data was collected	Date (DD/MM/YYYY)
			DATA_COLLECTION_METHOD	Method of spatial data collection (ex. GPS, digitized, etc.). See Table 13	Text, 45
			AREAHA	Area in hectares	Double

Additional notes about CWRP submissions:

- All spatial layers in addition to those identified in this guide, that are a key component of the CWRP maps or plan, must be included as part of the spatial submission and must include metadata.
- If more than one data collection method was used, please choose the value that best represents how the information was captured.
- CWRP hectares on maps and documents must match those submitted spatially.
- The FCFS CWRP **AOI** and CWRP **WUI** must align with the definitions provided in [Appendix 1](#).

Please note: Spatial data submissions will be evaluated against these criteria. The final report and payment of grant funding will not be approved until all these criteria are met.

E. Attribute Value Reference Tables

Table 13: Data Collection Method	
DATA_COLLECTION_METHOD	DESCRIPTION
differentialGPS	The data was captured with a differential GPS unit, or was post-processed with information received from known reference stations, to improve data accuracy.
Digitizing	The data was converted from an analog map into a digital format using a digitizing tablet connected to a computer.
GISAnalysis	The data was created as a result of a GIS Analysis.
nondifferentialGPS	The data was captured with a GPS unit but was not post-processed or was captured with a GPS unit incapable of doing differential GPS.
orthoPhotography	The data was delineated from an orthophoto (aerial photography).
Photogrammetric	The data was delineated using photographs or images in stereo pairs.
satelliteImagery	The data was delineated from a satellite image.
sketchMap	The data was hand sketched, either on an analog map or on-screen.
tightChainTraverse	The data was surveyed with a hand compass and chain to create a closed traverse.