

2026 NOMINATING COMMITTEE REPORT



**Presentation of the Results of a Call for
Nominations for Positions on the
UBCM Executive**

August 2026

NOTICE TO CANDIDATES

Please note the following Executive Policy related to campaigning during Convention:

9.2 Campaigning During Convention

Candidates for Executive positions will be permitted to distribute campaign materials on site but are not permitted to post material on the walls or on easels within the Convention venue. In the event of non-compliance, any damages will be the financial responsibility of the candidate. Candidates for Executive positions are not permitted to distribute campaign materials at meal functions during Convention.

Report of the UBCM Nominating Committee



**Councillor Trish Mandewo, Chair
UBCM Past President**

The Nominating Committee was established in accordance with the UBCM bylaws and Executive policies. The Committee is composed of myself and the following representatives:

- Mayor, Gladys Atrill, North Central Local Government Association
- Councillor Louise Wallace Richmond, Southern Interior Local Government Association
- Councillor Kevin McIsaac, Association of Kootenay & Boundary Local Governments
- Councillor Paul Albrecht, Lower Mainland Local Government Association
- Director Vanessa Craig, Association of Vancouver Island & Coastal Communities

On June 10, 2026, the Committee authorized the circulation of a Call for Nominations and the preparation of related materials (see Appendix). This report summarizes the results of that call and includes the full biographical materials submitted by the candidates.

The Committee's role is to review candidate credentials and prepare this report. The Committee does not recommend or endorse any candidate. Its responsibility is to confirm that nominations are complete and comply with applicable policies and procedures.

Additional nominations may be received at the Convention in accordance with the procedures set out in the bylaws.

Please contact me if you would like clarification on any aspect of the nomination or election procedures.

Email: tmandewo@coquitlam.ca
Cell: 604-726-0856

Summary of Nominations for Elected UBCM Executive Positions
Received as of July 31, 2026

For Officer Positions (elect one each):		
President	Councillor Jenna Stoner	District of Squamish
First Vice President	Mayor Sarrah Storey	Village of Fraser Lake
Second Vice President	Councillor Aimee Grice	Town of Oliver
Third Vice President	Councillor Keith Page	City of Nelson
	Councillor Zac de Vries	District of Saanich

For Small Community Representative	
Note: Only elected representatives of a small community may run and vote for the Small Community Representative which is defined as a member of a council of a Village or a municipality with a population not greater than 2500.	
Councillor Aidan McLaren-Caux	Village of Nakusp

For Electoral Area Representative (elect one):	
Note: Only Electoral Area Directors may run and vote for the Electoral Area Representative.	
Director Jerrilyn Kirk	Regional District of Fraser-Fort George
Director Tricia Thorpe	Thompson-Nicola Regional District

For Directors at Large (elect up to five):	
Councillor Sheila Boehm	City of Williams Lake
Mayor Vickey Brown	Village of Cumberland
Councillor Will Cole-Hamilton	City of Courtenay
Councillor Gord Klassen	City of Fort St. John
Councillor Jeff Murl	Resort Municipality of Whistler

NOTE: No nominations were received for the two Vancouver Metro Area Representative positions.

**Summary of Nominations for Appointed UBCM Executive Positions
Received or current as of July 31, 2026**

Section 4(b) of the UBCM Bylaws requires the Nominating Committee to report on nominations received or currently in place for the appointed positions of City of Vancouver Representative, GVRD Representative, and the five Area Association Representatives.

City of Vancouver Representative		
Councillor Lisa Dominato	City of Vancouver	Reappointed by the City of Vancouver for a term effective October 1, 2026 and ending September 30, 2027
GVRD Representative		
Councillor Craig Hodge	City of Coquitlam	Appointed by the GVRD effective February 3, 2025 for an unspecified term.
Area Association Representatives		
Councillor Bill Sarai City of Kamloops	Southern Interior Local Government Association (SILGA)	Appointed in accordance with sections 3(b) and 21 of the UBCM Bylaws effective September 18, 2026.
Councillor Kevin McIsaac City of Fernie	Association of Kootenay and Boundary Local Governments (AKBLG)	Appointed in accordance with sections 3(b) and 21 of the UBCM Bylaws (current).
Councillor Michie Vidal Village of Harrison Hot Springs	Lower Mainland Local Government Association (LGLMA)	Appointed in accordance with sections 3(b) and 21 of the UBCM Bylaws effective September 18, 2026.
Director Vanessa Craig Regional District of Nanaimo	Association of Vancouver Island and Coastal Communities (AVICC)	Appointed in accordance with sections 3(b) and 21 of the UBCM Bylaws (current).
Councillor Kyle MacDonald City of Dawson Creek	North Central Local Government Association (NCLGA)	Appointed in accordance with sections 3(b) and 21 of the UBCM Bylaws effective September 18, 2026.



Nominated for:

President

**Councillor Jenna Stoner
District of Squamish**

It has been an honour to serve on your Executive over the past four years, starting as Director at Large and currently serving as 1st Vice-President. I've seen firsthand how unique each local government is, while also recognizing the many challenges we share — whether a major city in Metro Vancouver or a small village in northeastern BC. To me, UBCM plays a critical role in fostering collaboration, building relationships, and advancing non-partisan advocacy on our shared challenges.

In my role on the Executive, I strive to be a balanced voice for members and to maintain strong, respectful relationships with all orders of government, regardless of political affiliation.

Highlights from my time on the Executive include:

- Supporting the work of the Convention and Resolutions Committees - cornerstones of UBCM's role in connecting and empowering members;
- Advocating for local governments as the go-to experts for their communities and as invaluable partners in tackling complex challenges together, including climate change, infrastructure financing, economic innovation, good governance, and ensuring housing targets are matched with investment in schools, hospitals, transit, libraries, and other community essentials;
- Pursuing discussions with the province on local government finance reform; and
- Advancing legislative reforms on Code of Conduct and Parental Leave to make local government more accessible and safer for those who choose to run.

I am a mother of two young children, a second-term Councillor with the District of Squamish, and a Director with the Squamish-Lillooet Regional District. I bring 15 years of cross-sector experience improving natural resource management for better environmental, social, and economic outcomes. I hold a Masters from Dalhousie University and a B.Sc. from the University of Victoria.

I would be honoured to continue serving the membership as President and to build on this experience in support of our shared goals.

Nominated for:
First Vice-President

Mayor Sarrah Storey
Village of Fraser Lake



I reside in the beautiful municipality of Fraser Lake, situated on the traditional territory of the Nadleh Whut'en and Stellat'en First Nations in northwest BC. Born in North Vancouver, I have lived in Squamish and Prince George before making Fraser Lake my home in 2006. My diverse experiences in both rural and urban settings give me a unique perspective on the challenges we face as communities, regardless of size. I am committed to advocating for all voices in BC.

Currently, I am in my third term on council and proudly serve my second term as Mayor. Previously, I held the position of president of the North Central Local Government Association and have been an active member of the UBCM board for six years. Working alongside passionate individuals dedicated to advocating for our communities has been incredibly inspiring. The vital work done at UBCM fuels my motivation in this role.

I firmly believe in the power of hard work and the impact that each voice can have. We all recognize the issues affecting our communities, and it is essential that we collaborate to address and improve our regions, communities, and province. My mission is to unite people, mentor others, communicate effectively, and build strong relationships. Advocacy is my passion, and I often use humor to foster a positive atmosphere in our essential work.

As I run for the position of First Vice President, I look forward to continued collaboration with UBCM to tackle challenges and celebrate successes in BC. Thank you for your consideration, and best of luck to all nominees. I extend my heartfelt gratitude to every elected official for your dedication to making our communities, regions, and province the best places to live.

Together, we all make a difference.



Nominated for:

Second Vice-President

**Councillor Aimee Grice
Town of Oliver**

Aimee Grice is the current 3rd Vice President of UBCM and has served as a Councillor for the Town of Oliver since 2018. She previously served on the UBCM Executive as SILGA's representative, and was later elected by the membership as a Director at Large before becoming a Table Officer.

Aimee is also a wife, mother of two, and House Manager and Marketing Coordinator at Venables Theatre, a non-profit performing arts centre in Oliver. Through both local government and the arts, she has seen how strong communities are built by bringing people together, encouraging meaningful conversation, and ensuring people feel heard, valued, and connected.

For Aimee, leadership begins with relationships. She believes strong relationships across UBCM's diverse membership, and between UBCM and the Province, lead to stronger advocacy, better decisions, and better outcomes for communities throughout British Columbia.

As 2nd Vice President, her goal is to strengthen those relationships by being accessible, approachable, and responsive. She believes every member should know they have someone they can call to share an idea, discuss a challenge, celebrate a success, or advocate for a priority. Listening is where meaningful advocacy begins.

During her time on the UBCM Executive, Aimee has built relationships with elected officials across the province. She understands that while communities differ in size, geography, and priorities, they share many common challenges. Housing, healthcare, infrastructure, emergency preparedness, public safety, economic resilience, and sustainable local government funding all require collaboration and a strong, united voice.

Aimee is committed to strengthening relationships across UBCM's membership and with the Province, fostering respectful dialogue, and creating opportunities for members to learn from one another and advocate together. She believes trust is earned by listening, showing up, and following through, and would be honoured to continue serving as UBCM's 2nd Vice President.

Nominated for:
Third Vice-President



Councillor Zac de Vries
District of Saanich

I'm Zac de Vries and I'm asking for your support in my bid for 3rd Vice President of UBCM.

Since 2018 I have served as a Councillor for the District of Saanich and am also serving my community on the Capital Regional District Board and as Chair of the Capital Region Housing Corporation (the largest non-profit housing provider on Vancouver Island).

Through these roles I've worked collaboratively with urban, suburban, rural, and remote local governments, provincial partners, and community organizations to advance practical solutions on housing, transportation, infrastructure, and other issues.

Outside of local government, I work with the B.C. Ministry of Agriculture and Food as a Sector Specialist, supporting B.C.'s food and beverage processing sector and working with businesses and communities across the province. This experience has strengthened my understanding of the diverse opportunities and challenges facing B.C. communities of every size and location.

My commitment to public service was shaped by a family that taught me the importance of service, compassion, and giving back to the community. More recently, becoming a father has deepened my commitment to helping build communities where families, seniors, young people, and future generations can thrive.

I've built strong relationships with local government leaders from across British Columbia, and I believe every community, whether urban, suburban, rural, remote, or Indigenous, plays a vital role in our province's success. UBCM is strongest when we work together, learn from one another, and advocate with a united voice. As a member of the UBCM Board I'll be a strategic, experienced, passionate, and collaborative voice focused on ensuring advocacy produces real results that reflect the needs of all our communities.

It'd be an honour to earn your support for 3rd Vice President of UBCM.



Nominated for:

Third Vice-President

**Councillor Keith Page
City of Nelson**

I'm Keith Page, Councillor for the City of Nelson, asking for your support for 3rd Vice-President.

I've been active with AKBLG since 2019 and served as its president. On the UBCM Executive I've represented our region since 2022, first as your AKBLG representative and now as a Director at Large. I sit on FCM's committees for Equity and Inclusion, Social and Economic Development, and the Rural Forum, serve as Nelson's Director on the Regional District of Central Kootenay board, and sit on our Columbia River Treaty Local Governments Committee.

Nelson carries a service load well beyond its size, from its own municipal police department to a hydroelectric utility and professional fire departments. That range reminds me that a policy calibrated for one community can fail another, and that broad representation on the Executive is not a courtesy but the condition for getting the policy right.

Working with electoral area directors and municipal councillors across the Kootenays and the province, I have pressed for solutions that account for our differences in scale and capacity while remaining practical and deliverable. Whether our hydro utility's cost of service application before the BCUC, duty of care positions for online platforms harming our residents, or the wildfire recovery our RDCK communities have lived through, I have learned much building it alongside so many of you.

The pressures on local government are intensifying, and increasingly they are measured in lives. From housing to the infrastructure that now stands as our first defense against a warming climate, the need is outpacing the capital and fiscal capacity to meet it. If I earn your support at the Presidents Committee, I will keep bringing people together to find solutions that hold across our differences.

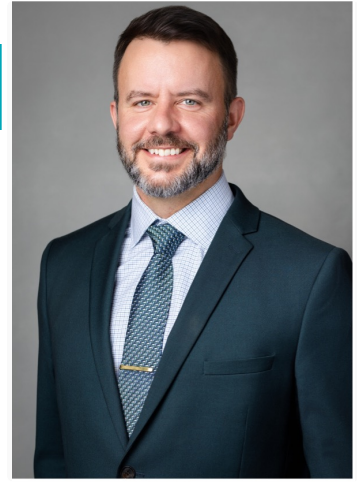
I'd be honoured to serve as your 3rd Vice-President.

Keith Page
Councillor, City of Nelson

Nominated for:

Small Community Representative

Councillor Aidan McLaren-Caux
Village of Nakusp



It is my honour to again seek the nomination to be the Small Community Representative on the UBCM Executive. Serving in this role has reinforced for me how important it is that small communities have a strong and vocal presence at the table, something I have endeavoured to provide this past year.

One of the most valuable parts of my experience at the Executive so far has been connecting with elected officials from all across the province, especially through our quarterly Small Community sessions. These conversations have given us the opportunity to share challenges, learn from one another, and recognize that—despite our different geographies—many of us are facing similar issues.

Through my work over the years in several local government organizations (the Village of Nakusp, the Regional District of Central Kootenay, the Association of Kootenay and Boundary Local Governments, UBCM, and the Columbia River Treaty Local Governments Committee), I have seen both the challenges and the opportunities that face small and rural communities. We are trying to renew aging infrastructure with small tax bases, create housing for the families and workers who want to live (or simply stay) in our communities, respond to emergencies, advocate for better health-care outcomes, and support local economies—often with extremely limited staff and resources.

Small communities need solutions designed for our realities, not simply watered-down answers to urban problems. We need flexible funding, practical programs, and meaningful consultation that recognizes our capacity and the important role we play in the province.

With your support, I will continue to listen, connect with colleagues, bring your concerns directly to the UBCM Executive and the Province, and provide the perspective that too often gets lost—that of small and rural places. I would be honoured to continue fighting for you: my small community colleagues from across British Columbia.

Nominated for:

Electoral Area Representative

Director Jerrilyn Kirk Regional District of Fraser-Fort George



By now, we've probably crossed paths at a UBCM convention, connected through one of my newsletters, or joined one of our Electoral Area Directors' Zoom meetings. Over the past few years, I've worked to make positive changes to the Electoral Area Representative role. I've expanded our newsletters, hosted Electoral Area forums, welcomed guest speakers, invited provincial ministers to join us for open discussions, and partnered with the Federation of Canadian Municipalities so Electoral Area Directors could hear directly from the FCM team—and they could hear from us. My goal has always been simple: to make sure you have timely information, opportunities to ask questions, and a stronger voice.

Serving as your Electoral Area Representative has been one of the most rewarding experiences of my local government journey. As the Electoral Area Director for Area G in the Regional District of Fraser-Fort George, and through my work with FCM and NCLGA, I've had the opportunity to build relationships and advocate for issues that matter to rural and remote communities across British Columbia.

I was honoured to be appointed Co-Chair of the LGAC on the EDMA Regulations. It has been a privilege to work alongside local government and provincial representatives to help shape those regulations. Regional districts play a critical role during emergencies, and I was proud to serve alongside some powerhouse Electoral Area voices to ensure regional districts were well represented. I've also advocated for improvements to small water systems and worked with FCM and coastal regional districts on a resolution supporting Canada's remote port facilities.

I have worked hard to redefine this role by making sure that, as your Electoral Area Representative, I am more accessible, more transparent, and more connected to all of you. I would truly appreciate your support.



Nominated for:

Electoral Area Representative

**President Tricia Thorpe
Thompson-Nicola Regional District**

Tricia Thorpe, a retired financial planner, is the Electoral Area Director for Area I (Blue Sky Country) with the Thompson-Nicola Regional District and a committed advocate for rural communities across British Columbia. Her work is grounded in both professional experience and a deep understanding of the challenges facing regional districts and unincorporated areas.

Her perspective was profoundly shaped by the 2021 Lytton Creek Wildfire, which destroyed her rural home, farm and most of her animals. That first-hand experience led her to run for office in 2022 and strengthened her advocacy for better disaster mitigation, preparedness, and recovery, particularly for rural communities that are too often underserved by broad policy approaches. She believes one-size-fits-all solutions do not reflect the realities of rural British Columbia.

Tricia is a strong voice for ensuring rural perspectives are included in decisions affecting small water systems, rural health care, agriculture, emergency management, natural resource stewardship, and collaboration with Indigenous governments. She emphasizes the importance of place-based policy and the need to listen to the people and communities most directly affected.

In addition to her regional district role, she serves as a board member for SILGA, the Fraser Basin Council, and the Regional Advisory Committee for Northern Development Initiative Trust. Across these roles, she advocates for better collaboration among local, regional, provincial, federal and Indigenous governments, and a stronger recognition of the unique needs, capacity, and resilience of rural communities.

Tricia is committed to making sure rural voices are heard, respected, and reflected in the decisions that shape British Columbia's future.



Nominated for:

Director at Large

**Councillor Sheila Boehm
City of Williams Lake**

Hello Everyone,

I am writing to formally announce my candidacy for re-election as a Director on the UBCM Board. As an active incumbent, I would be privileged to continue serving you, advocating for our communities, and building on the progress we have made together.

As a second-term Councillor for the City of Williams Lake and a Past President of the North Central Local Government Association (NCLGA), I deeply understand the unique challenges and opportunities facing BC local governments. Alongside my public service, I have balanced a successful 25-year career as a self-employed Chiropractor, which reinforces my strong business acumen and dedication to community health.

I look forward to connecting with you at the convention. Please reach out via email, phone, or in person at convention if you would like to discuss anything with me.

Thank you for your consideration,

Sheila Boehm



Nominated for:

Director at Large

**Mayor Vickey Brown
Village of Cumberland**

Hello Local Government Colleagues

My name is Vickey Brown and I have the great privilege of being the Mayor of the Village of Cumberland, Director with the Comox Valley Regional District and Director at large of AVICC.

It has been a great privilege to represent you all at the Executive Table this past year and I am excited to put my name forward again this year to continue this work. I am also interested in continuing the committee work and would like to see more advocacy come out of Committees to support member resolutions and bring solutions to the Province. I am also keenly interested in the governance review and how policy changes can assist in making membership to UBCM more representative and effective.

It is a challenging time in the Province, wherever you are. While fires burn and flood waters recede to drought, local governments continue to struggle to replace critical infrastructure, manage the challenges of the housing climate and mental health crisis while demand grows for increasing services. Local governments cannot do everything, so when we come to the province with solutions we should be met with funding to implement those locally created solutions because we know our communities best.

I hold a BA in Environmental Studies and Political Science, a certificate of Community Economic Development and a Public Leadership Credential. My 12 years in Local Government and my experience in small business and the non profit sector gave me a strong understanding of the need for predictable sustainable funding that enables solid fiscal management.

I bring both an urban and rural lens, offer a collaborative and innovative spirit, a strong voice for resilience and advocacy and I would be honoured to bring that back to the UBCM Board for another year.

Thank you for your consideration.

Nominated for:
Director at Large

Councillor Will Cole-Hamilton
City of Courtenay



Hello, I'm Will Cole-Hamilton, and I am asking for your support to serve our diverse British Columbia communities on the UBCM Executive.

Since being elected to Courtenay Council in 2018, I have consistently looked for opportunities to work with and learn from other local elected officials from across BC to advocate for change on shared goals. These policy-driven leadership roles have included:

Chair, Comox Valley Regional District
Chair, BC Caucus, FCM
Co-Chair, National Defence Task Force, FCM
Co-Chair, Regional District Chairs' Caucus
Director, UBCM
2nd VP, AVICC

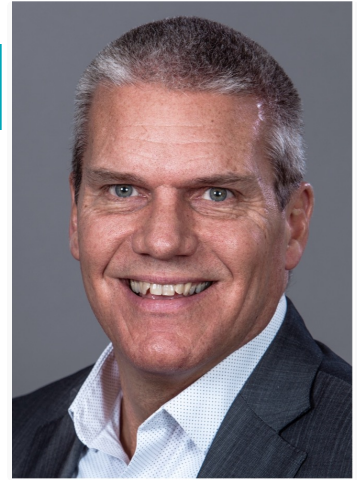
These regional, provincial, and national roles have provided me with a broad perspective on the complex challenges we face as local leaders. From small villages and regional districts trying to manage aging infrastructure on modest tax bases to rapidly growing towns and cities, my first priority is listening to understand what each community needs to succeed. I was particularly honoured when colleagues from across BC chose me as Co-Chair for our newly established Regional District Chairs' Caucus, a meaningful validation of my commitment to collaborative leadership that represents every region of BC.

Beyond local government, I have a background in law and small business. This experience equips me with strong negotiation, fiscal management, and research skills - essential tools for effective advocacy at the UBCM table. My history of community service also includes coaching my kids' soccer teams; being the "chess club guy" at their school; and serving as a Director of our Downtown BIA.

I am committed to being an accessible and responsive advocate for all member communities, ensuring our collective voice remains strong, united, and effective. I look forward to connecting with you at the convention. In the meantime, please feel free to reach out to discuss how UBCM can best support your community.

Will Cole-Hamilton
wcole-hamilton@courtenay.ca | (778) 992-0102

Nominated for:
Director at Large



Councillor Gord Klassen
City of Fort St. John

I have a deep love and appreciation for our beautiful province of BC. Born in Vernon and raised in Fort St. John, I spent a decade living and working in the Lower Mainland before returning to Fort St. John with my family, where I continue to enjoy life and service in my community.

My public service began as a Trustee with School District No. 60 (Peace River North) from 2005 to 2011, where I learned the importance of education, youth development, and strong community partnerships.

In 2011, I was elected as a Councillor for the City of Fort St. John, where I have worked to support local infrastructure, community well being, and responsible governance. From 2015 to 2020, I served on the Board of the North Central Local Government Association, including as President in 2018/2019, strengthening collaboration across rural and northern communities.

Over the past several years, my work on the Board of the Union of BC Municipalities, serving on the Community Economic Development, Community Safety, and Resolutions Committees, has allowed me the privilege of contributing to province wide policy discussions and supporting local government advocacy.

I currently represent BC on the Board of the Federation of Canadian Municipalities, and since 2016, I have served on the Municipal Insurance Association of BC Board. I am passionate about UBCM's role as a strong, united voice. Each member, large or small, brings unique perspectives, and when we embrace that diversity, we deepen our understanding and strengthen our decisions.

As for me, I strive to listen and learn before I speak, seeking a broad understanding of issues and focusing on shared priorities rather than differences.

Serving on the UBCM Board has been a profound honour, and I remain committed to helping local governments lead better . . . together.

Nominated for:

Director at Large



Councillor Jeff Murl
Resort Municipality of Whistler

Jeff's professional career started in with degree in Finance from UBC, leading to work in the investment industry. That evolved to owning restaurants in North Vancouver, and after receiving his Chartered Professional Accountant designation (CPA), into opening his own accounting practice. His teaching career started as a ski instructor, first at Cypress, and for the last 20 years at Whistler, and has evolved into teaching accounting at the college level.

Jeff is serving his first term as a Councillor in Whistler, where he's bringing his skillset and perspective as a CPA to the council table. Accountants are highly valued on boards for their ease with the numbers, but their professional skepticism and problem-solving acumen help fill out a skills matrix and lead to robust discussion and comprehensive solutions. Jeff serves on several committees as councillor: Audit and Finance, Housing and Strategy, and the Advisory Design Panel. He also currently sits on the boards of the Whistler Development Corp. and the Whistler Museum.

Prior to joining council, Jeff volunteered on boards across a wide spectrum of activities: Lower Mainland Local Government Association, The Beaumont, Vancouver Urban Farming Society, Arts Whistler, Whistler Public Library and the Whistler Board of Variance. His first experience with local politics was sitting on a Citizens committee of North Shore residents.

Jeff's spare time is spent with his wife and two young boys, who are always entertained by his stories of council meetings, policy work and advocacy to other levels of government.

2026 Nominating Committee Report

Appendix

- Call for Nominations, June 2026
- Background Information for Candidates to the UBCM Executive
- Nominations and Elections Procedures
- Nominations and Consent Form for the 2026/2027 UBCM Executive
- Background Information on UBCM Nominations and Elections: Extracts from the Bylaws



June 10, 2026

TO: UBCM Members
ATTN: ELECTED OFFICIALS

FROM: Cllr. Craig Hodge, Chair, UBCM Nominating Committee

RE: **Call for Nominations for UBCM Executive**

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. Members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This notice is the Call for Nominations for the following elected positions on the UBCM Executive:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

1. Qualifications for Office

- Each candidate must be an elected official from a UBCM member local government or First Nation.
- A candidate for **Small Community Representative** must be from the council of a village, or a municipality with a population not greater than 2,500.
- A candidate for **Electoral Area Representative** must be an Electoral Area Director on a regional district board.
- A candidate for **Vancouver Metro Area Representative** must be an elected official from a member municipality of the GVRD or from the GVRD Board.

2. Nomination Process

A candidate must be nominated by **two elected officials** from a UBCM member local government or First Nation, using the Nomination and Consent Form. Candidates may, but do not need to be, nominated by their own council or board members.

The UBCM Nominating Committee reviews the qualifications of each candidate. The members of the 2026 Nominating Committee are:

- Councillor Craig Hodge, GVRD Representative and Chair
 - Mayor Gladys Atrill, North Central Local Government Association
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- Councillor Louise Wallace Richmond, Southern Interior Local Government Association
- Councillor Kevin McIsaac, Association of Kootenay & Boundary Local Governments
- Councillor Paul Albrecht, Lower Mainland Local Government Association
- Director Vanessa Craig, Association of Vancouver Island & Coastal Communities

3. Advance Nominations / Nominating Committee Report / Candidate Video Messages

The Nominating Committee will prepare a Report on Nominations including, at the candidate's choice, a photo and a 300 word biography. The Report on Nominations will be distributed to all UBCM members for their consideration in mid-August.

To be included in this report, nominations must be received by **July 31, 2026 at 4:00 pm.**

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will be distributed to every UBCM member elected official prior to Convention.

As well, candidates will have the option to submit a pre-recorded two-minute video message that will be uploaded to the Convention website for viewing by Convention delegates. The parameters for video messages are as follows:

- ✓ Maximum length 2 minutes (time limit strictly adhered to)
- ✓ Shot in landscape format (versus portrait)
- ✓ No testimonials, only the candidate can speak in the video message
- ✓ Shot indoors or outdoors, props permitted
- ✓ File size less than 100 MB

New for 2026 - Candidates will be able to upload the following through a secure [online portal](#):

- 1) Nominations and Consent form**
- 2) Photo**
- 3) Video**

Deadline for submission of all documents (including videos) is: **July 31, 2026 at 4:00 pm.**

4. Nominations Off the Floor

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Convention Program for these times.

As with advance nominations, a candidate must be nominated by two elected officials from a UBCM member local government/First Nation. Candidates may, but do not need to be, nominated by their own council or board members.

Those candidates coming "off the floor" will have the option to have a two-minute video message uploaded to the Convention website once they have been duly nominated on-site at Convention. Video messages must follow the parameters outlined above in Section 4.

5. Further Information

The Call for Nominations, Nomination and Consent Form, and related background information is available on the UBCM website [Nominations and Elections](#).

Inquiries about the UBCM Executive nominations process should be directed to:

Cllr. Craig Hodge
Chair, Nominating Committee
60-10551 Shellbridge Way
Richmond, BC V6X 2W9
chodge@coquitlam.ca

UBCM Contact:

Sheryl Kozyniak, Corporate Officer
skozyniak@ubcm.ca
250-270-8226 (loc 221)
778-840-4050 (cell)

BACKGROUND INFORMATION FOR CANDIDATES TO THE UBCM EXECUTIVE

1. RESPONSIBILITY OF UBCM EXECUTIVE

Under s.10(a) of the UBCM Bylaws:

The Executive shall have the power and it shall be their duty to put into effect the will of the Union as expressed by resolutions at any of its meetings. Between meetings they shall manage the affairs of the Union and shall report all the transactions of the year to the Annual Convention.

2. UBCM EXECUTIVE STRUCTURE

Executive

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Representative
- GVRD (Metro Vancouver) Representative
- Immediate Past President
- Area Association Rep. (5 positions)
- Vancouver Metro Area Rep. (2 positions)

Committees

The President appoints Executive members to Committees – of which the following are currently active:

- Presidents
- Community Economic Development
- Community Safety
- Convention
- Environment
- Health and Social Development
- Indigenous Relations
- Resolutions

Each Executive member generally serves on two committees.

3. EXECUTIVE MEETINGS

The full Executive meets six times a year, over 2-3 days, following this general pattern:

- Friday, the last day of the Annual Convention (1 hour)
- 2nd or 3rd week of November (2 days)
- 2nd or 3rd week of February (2 days)
- 2nd or 3rd week of April (3 days)
- 3rd full week of July (2-3 days)
- Sunday afternoon preceding the Annual Convention (half day)

Executive meetings, other than the two coinciding with Convention, usually take place over a Thursday and Friday. Committee meetings are held Thursday and the full Executive meets on Friday.

Committee Chairs or Table Officers may be called on for more frequent representation. In addition, certain Committees' activities require attendance at meetings or conferences throughout the year.

Executive members' travel expenses and a per diem for meals and incidentals are reimbursed for all activities on behalf of UBCM.

However, for Executive members attending the Annual Convention, UBCM provides reimbursement only for the added expenses that would not normally be incurred by attending as a delegate from a local government.

EXTRACT FROM THE UBCM EXECUTIVE POLICIES: EXECUTIVE ELECTIONS / APPOINTMENTS

9. EXECUTIVE ELECTIONS/APPOINTMENTS

BYLAW PROVISIONS:

Section 3; 4; 5

9.1 NOMINATING COMMITTEE PROCEDURES

STEP 1: APPOINTMENT OF NOMINATING COMMITTEE

- | | |
|------------|--|
| April/May | The Immediate Past President is formally advised that he or she is on the Nominating Committee.
Executive Director or designate contacts each area association representative then serving on the UBCM Executive requesting them to: <ul style="list-style-type: none">• confirm that they are willing to serve on the Nominating Committee [Bylaws 4(a)]; or• ask them to have their Area Association appoint a member. |
| Early June | Nominating Committee meets by electronic means, selects a Chair and approves nomination materials. Notice of formation of Nominating Committee is to be provided to UBCM members. Included with this notice is a "Call for Nominations" outlining the general process for nominations and elections, with complete information available on the UBCM website. |
| July | Nominating Committee Chair reports to the Executive on the formation of the Nominating Committee. |

STEP 2: NOMINATIONS OPEN

- | | |
|------|--|
| June | Nominating Committee circulates a notice to members which contains the following: <ul style="list-style-type: none">• positions open for nomination;• process for nomination;• qualifications for office;• role of Nominating Committee;• closing date for nominations (prior to the Convention);• general duties of an Executive member. |
|------|--|

UBCM staff are authorized to assist in the preparation of such material.

Nominations shall be forwarded to the Nominating Committee Chair, care of the UBCM office. Nominating Committee members are advised confidentially, as needed, of progress on nominations.

Last Business Day in July Nominations close.

STEP 3: NOMINATIONS CLOSED/PREPARED

Two Business Days Following Close of Nominations Nominating Committee Chair compiles the results of the nominations and a draft report on nominations is prepared for Committee consideration.

Four Business Days Following Draft report on Nominations prepared and circulated to Nominating Committee; the report will contain:

- names of nominees and the position for which each is running;
- photograph of each nominee; and
- biographical information for each nominee.

Six Business Days Following Nominating Committee reviews the credentials of each nominee.
Deadline for Nominating Committee comments/approval of report.

STEP 4: REPORT ON NOMINATIONS

Six Business Days Following Nominating Committee report is prepared and distributed to members.

9.2 CAMPAIGNING DURING CONVENTION

Candidates for Executive positions will be permitted to distribute campaign materials on site but are not permitted to post material on the walls or on easels within the Convention venue. In the event of non-compliance, any damages will be the financial responsibility of the candidate. Candidates for Executive positions are not permitted to distribute campaign materials at meal functions during Convention.

NOMINATIONS FOR THE 2026-2027 UBCM EXECUTIVE

We are qualified under the UBCM Bylaws to nominate¹ a candidate and we nominate:

CANDIDATE:

Name: _____

Elected Position (Mayor/Chief/Councillor/Director): _____

Mun/RD/First Nation: _____

Nominated for: _____

NOMINATED BY:

Name: _____

Name: _____

Elected Position: _____

Elected Position: _____

Mun/RD/First Nation: _____

Mun/RD/First Nation: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

CONSENT – TO BE COMPLETED BY THE CANDIDATE

I consent to this nomination and attest that I am qualified to be a candidate for the office. I have been nominated pursuant to the UBCM Bylaws². I will also submit by **July 31, 2026 by 4:00 pm** to the Chair of the Nominating Committee, the following documentation:

1. **Nomination & Consent Form.** Please ensure the form is completed and signed.
2. **Photo***. Resolution: 300 ppi; size: 600x400 px; format: JPEG.
3. **Biographical information***. Maximum length 300 words.
4. **Video message (OPTIONAL)**
 - Maximum length 2 minutes (time limit strictly adhered to)
 - Shot in landscape format (versus portrait)
 - No testimonials, only the candidate can speak in the video message
 - Shot indoors or outdoors, props permitted
 - File size less than 100mb

* Photo and bio will be published in the Report on Nominations in August prior to the Convention.

Signature: _____

Date: _____

To submit and upload the above documents go to the [Online Portal](#) on the UBCM Website

Submission Deadline: July 31, 2026 by 4:00 pm

¹ Nominations require two elected officials of members of the Union [Bylaw 4(b)].

² All nominees to the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)].
Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area Representative must hold the appropriate office.

EXTRACT FROM THE UBCM BYLAWS: EXECUTIVE COMPOSITION, NOMINATIONS & ELECTIONS

UBCM BYLAWS SECTIONS 2 TO 5

2. OFFICERS:

The Officers of the Union shall be: President, First Vice-President, Second Vice-President, and Third Vice President.

3. EXECUTIVE:

(a) There shall be an Executive which shall be composed of:

- the Officers of the Union;
- the Immediate Past President, who shall be the last president to have completed the term of office as President;
- a Vancouver Representative, who shall be a member of the Vancouver City Council;
- a Small Community Representative, who shall be a member of a Council of a Village or a municipality with a population not greater than 2,500;
- an Electoral Area Representative, who shall be an Electoral Area Director of a Regional Board;
- a GVRD Representative who must be a member of the GVRD Board;
- five Directors representing the five Area Associations as defined in Section 21;
- five Directors at Large; and
- two representatives ("Vancouver Metro Area Representatives") who must be elected members of either or both a council of a member municipality of the GVRD or of the GVRD Board.

The members of the Executive shall be the Directors of the Union.

- (b) The Officers, the Directors at Large, the Small Community Representative, the Electoral Area Representative and the Vancouver Metro Area Representatives, shall be elected annually at the Annual Convention, and except as herein otherwise provided, shall hold office until their successors are elected at the next Annual Convention. The Vancouver Representative shall be appointed annually by the Vancouver City Council, the GVRD Representative shall be appointed annually by the Board of the GVRD, and the five Area Association Directors shall each be appointed by their respective Area Associations as identified in Section 21. All such appointments shall be communicated to the Nominating Committee by the appointing body pursuant to Section 4(b).
- (c) Except for the Immediate Past President, all members of the Executive, including Officers of the Union, shall hold office only so long as they remain elected representatives of a member of the Union. If a person holding the office of Immediate Past President ceases to be an elected representative of a member of the Union while holding the office such person shall only hold the office for the remainder of the then current term.

- (d) No person shall hold a position as Officer of the Union unless elected as an Officer by the membership of the Union and no person shall be elected more than twice, whether consecutively or otherwise, as President of the Union.

In the event of a vacancy occurring amongst the Officers, the next ranking Officer willing to serve shall fill the vacancy, provided that if the office of President cannot for any reason be filled as aforesaid, the Executive shall call a special election for the office of President and such election may be held by mail or electronic ballot pursuant to the rules and procedures established and determined by the Executive.

In the event of a vacancy:

- amongst the Officers, other than President, the Executive may appoint, from amongst persons qualified to be elected to the Executive, Acting Directors at Large equal to the number of vacancies;
 - amongst the Directors at Large, the Small Community Representative, the Electoral Area Representative, or the Vancouver Metro Area Representatives, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining;
 - in the position of Vancouver Representative, GVRD Representative or amongst the five Directors appointed by the Area Associations such vacancies shall be filled in the manner of the original appointment.
- (e) The Union shall pay the expenses of the Executive incurred on authorized business of the Union, except for attendance at the Annual Convention. For attendance at the Executive meeting immediately preceding the Annual Convention such expenses shall be limited to the per diem rates and extra hotel accommodation costs incurred for the period of that Executive meeting only. No travelling expenses nor any part of other expenses ordinarily incurred by Executive members in attending the Annual Convention will be borne by the Union. In the event that the Immediate Past President no longer holds local elected office, while still remaining a member of the Executive, their expenses incurred in attending the Annual Convention and the Executive meeting immediately prior to it shall be paid by the Union.

4. NOMINATIONS FOR ELECTION OF OFFICERS AND EXECUTIVE:

- (a) There is constituted a committee of the Executive to be known as the Nominating Committee consisting of the Immediate Past President (if any) and the five appointed Area Association Directors provided that where any of the five appointed Area Association Directors declares an interest in seeking election to the Executive of the Union, the Area Association that appointed such Area Association Director may name another elected official of a member of the Union to serve on the Nominating Committee.
- (b) The Nominating Committee shall elect a Chair from amongst the members of the Committee and shall prior to the Annual Convention:
- issue a call for nominations for each of the positions of Officer of the Union and for the positions of Small Community Representative, Electoral Area Representative, the five Directors at Large, and the Vancouver Metro Area Representatives;

- encourage potential nominees to come forward as candidates for office and as requested provide information to such person relating to duties, responsibilities and roles pertaining to the various offices;
 - review the credentials of nominees to ensure that each nominee is qualified to hold office pursuant to Section 4(j);
 - accept qualified nominees nominated by two elected officials of members of the Union;
 - obtain the name of a qualified person who has been appointed by the City of Vancouver to assume office as the Vancouver Representative, the name of the GVRD Representative and the names of the five Area Association Directors who have each been appointed to assume the office of Area Association Director by the respective Area Association;
 - at least 30 days prior to the Annual Convention, prepare and provide to all members of the Union a report on nominations accepted for each office that have been received by the close of business on the last business day of July and on the persons appointed by the City of Vancouver, by the GVRD and the five Area Associations. Such report shall be neutral and the Nominating Committee shall not recommend any nominee or group of nominees.
- (c) In making its report the Nominating Committee, taking into consideration the names of appointees submitted by the City of Vancouver, the GVRD and the five Area Associations, shall ensure they are balanced and representative nominations including:
- that sufficient nominations are received;
 - that each general area of the Province is represented on the Executive nominated or appointed.

The Nominating Committee shall not recommend any nominee or group of nominees.

- (d) The Chair of the Nominating Committee, during the morning session of the first day of the Annual Convention, shall present the nominations for the positions of Officers on the UBCM Executive, i.e. President, First Vice-President, Second Vice-President, and Third Vice-President. After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Officers, in addition to the names presented by the Nominating Committee.
- (e) If, at the close of nominations, only one candidate for each position of Officer stands validly nominated, the Chair of the Nominating Committee shall forthwith proclaim the candidate elected.
- (f) If, at the close of nominations, more than one candidate stands validly nominated for any of the positions of Officers, the Chair of the Nominating Committee shall cause an election to be held.
- (g) On the second day of the Annual Convention at the time after the results of the election of Officers have been announced, the Chair of the Nominating Committee shall present the nominations for the positions of:
- Small Community Representative;
 - Electoral Area Representative;
 - for the five positions of Director at Large; and
 - the two Vancouver Metro Area Representatives.

After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Small Community Representative, Electoral Area Representative, for the five positions of Director at Large, and the two Vancouver Metro Area Representatives.

- (h) If, at the close of nominations: only one person stands validly nominated for the position of Small Community Representative, or only one person stands validly nominated for the position of Electoral Area Representative, or in the case of the five positions of Directors at Large, only five persons stand validly nominated; or in the case of the two Vancouver Metro Area Representatives, only two persons stand validly nominated, the Chair of the Nominating Committee shall forthwith declare the only candidates in each of the categories to be elected.
- (i) If, at the close of nominations, more than one person stands validly nominated for the positions of Small Communities Representative, Electoral Area Representative, or in the case of the five positions of Director at Large, more than five persons stand validly nominated, or in the case of the two Vancouver Metro Area Representatives more than two persons stand validly nominated, the Chair shall cause an election to be held.
- (j) Where a nomination is made from the floor, the nominators must advise the Chair that the nominee is qualified pursuant to Section 3 to hold the office and they have consented to be nominated. The Chair shall forthwith ask the nominee to confirm such consent from the floor and if the nominee is not present on the floor at the time of nomination, the nominators may either withdraw the nomination or immediately provide the Chair with the written and signed consent of the nominee.
- (k) Nominations shall require two nominators. The nomination shall state only the candidate's name, elected office, municipality, regional district, First Nation or other membership affiliation, and Area Association, and that the consent of the person nominated has been received.

5. ELECTION OF OFFICERS AND EXECUTIVE:

- (a) If, at the close of nominations, more than one candidate stands validly nominated for each position of the Officers, and for the position of Small Community Representative, and for the position of Electoral Area Representative, or in the case of the five positions of Director at Large, more than five such candidates stand, or in the case of the two Vancouver Metro Area Representatives, more than two candidates stand, the Chair of the Nominating Committee shall cause elections to be held as may be required.
- (b) The election of Officers shall be held on the afternoon of the first day and the morning of the second day of the Annual Convention.
- (c) The election of Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two positions of Vancouver Metro Area Representative shall be held on the afternoon of the second day and the morning of the third day of the Annual Convention.

- (d) If any election is to be held, ballots shall be prepared and distributed. In the case of an election for Officer positions, one ballot shall be used. In the case of elections for Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two Vancouver Metro Area Representatives, individual ballots shall be used for each category. The names of the candidates shall be listed alphabetically in order of surnames on the ballots, and shall show only the candidates' names, official positions, municipality, regional district or other member affiliation and Area Association. Before any ballot is taken, any person nominated may decline or withdraw their name by giving two hours' notice thereof prior to the start of the election.
- (e) Scrutineers shall be appointed by the President and it shall be among the duties of such Scrutineers to count the votes, or verify the votes, or both, on such ballots and declare the result of such elections to the Chair of the Nominating Committee who shall report the results of the elections to the Convention. In the case of a ballot vote being held for the five positions of Director at Large, and the two Vancouver Metro Area Representatives, all ballots marked for more than the number to be elected shall be counted as spoiled ballots.
- (f) All elected representatives from members who are present at the Convention shall be entitled to vote for Directors at Large. Only representatives from Small Communities members who are present at the Convention shall vote for the Small Community Representative, only representatives from Electoral Areas who are present at the Convention shall vote for the Electoral Area Representative, and only representatives of the GVRD and the delegates from its member Municipalities may vote for Vancouver Metro Area Representatives. No vote by proxy shall be recognized or allowed.
- (g) In the event that the result of election for the position of any Officer of the Union, Small Community Representative or Electoral Area Representative cannot be declared because of an equality of votes between two or more persons receiving the greatest number of votes, then the Chair shall hold a runoff election amongst those persons who received equal votes.

In the case of an election for the position of Vancouver Metro Area Representative, the Chair shall declare elected the two candidates who receive the highest number of votes. If a candidate cannot be elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

In the case of an election for office as Director at Large, the Chair shall declare elected the five candidates who received the highest number of votes, provided that if a candidate cannot be declared elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.