



June 10, 2026

TO: UBCM Members  
**ATTN: ELECTED OFFICIALS**

FROM: Cllr. Craig Hodge, Chair, UBCM Nominating Committee

RE: **Call for Nominations for UBCM Executive**

---

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. Members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This notice is the Call for Nominations for the following elected positions on the UBCM Executive:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

### 1. Qualifications for Office

- Each candidate must be an elected official from a UBCM member local government or First Nation.
- A candidate for **Small Community Representative** must be from the council of a village, or a municipality with a population not greater than 2,500.
- A candidate for **Electoral Area Representative** must be an Electoral Area Director on a regional district board.
- A candidate for **Vancouver Metro Area Representative** must be an elected official from a member municipality of the GVRD or from the GVRD Board.

### 2. Nomination Process

A candidate must be nominated by **two elected officials** from a UBCM member local government or First Nation, using the Nomination and Consent Form. Candidates may, but do not need to be, nominated by their own council or board members.

The UBCM Nominating Committee reviews the qualifications of each candidate. The members of the 2026 Nominating Committee are:

- Councillor Craig Hodge, GVRD Representative and Chair
- Mayor Gladys Atrill, North Central Local Government Association

- Councillor Louise Wallace-Richmond, Southern Interior Local Government Association
- Councillor Kevin McIsaac, Association of Kootenay & Boundary Local Governments
- Councillor Paul Albrecht, Lower Mainland Local Government Association
- Director Vanessa Craig, Association of Vancouver Island & Coastal Communities

### **3. Advance Nominations / Nominating Committee Report / Candidate Video Messages**

The Nominating Committee will prepare a Report on Nominations including, at the candidate's choice, a photo and a 300 word biography. The Report on Nominations will be distributed to all UBCM members for their consideration in mid-August.

To be included in this report, nominations must be received by **July 31, 2026 at 4:00 pm.**

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will be distributed to every UBCM member elected official prior to Convention.

As well, candidates will have the option to submit a pre-recorded two-minute video message that will be uploaded to the Convention website for viewing by Convention delegates. The parameters for video messages are as follows:

- ✓ Maximum length 2 minutes (time limit strictly adhered to)
- ✓ Shot in landscape format (versus portrait)
- ✓ No testimonials, only the candidate can speak in the video message
- ✓ Shot indoors or outdoors, props permitted
- ✓ File size less than 100 MB

**New for 2026 - Candidates will be able to upload the following through a secure [online portal](#):**

- 1) Nominations and Consent form**
- 2) Photo**
- 3) Video**

Deadline for submission of all documents (including videos) is: **July 31, 2026 at 4:00 pm.**

### **4. Nominations Off the Floor**

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Convention Program for these times.

As with advance nominations, a candidate must be nominated by two elected officials from a UBCM member local government/First Nation. Candidates may, but do not need to be, nominated by their own council or board members.

Those candidates coming "off the floor" will have the option to have a two-minute video message uploaded to the Convention website once they have been duly nominated on-site at Convention. Video messages must follow the parameters outlined above in Section 4.

## 5. Further Information

The Call for Nominations, Nomination and Consent Form, and related background information is available on the UBCM website [Nominations and Elections](#).

Inquiries about the UBCM Executive nominations process should be directed to:

Cllr. Craig Hodge  
Chair, Nominating Committee  
60-10551 Shellbridge Way  
Richmond, BC V6X 2W9  
[chodge@coquitlam.ca](mailto:chodge@coquitlam.ca)

### **UBCM Contact:**

Sheryl Kozyniak, Corporate Officer  
[skozyniak@ubcm.ca](mailto:skozyniak@ubcm.ca)  
250-270-8226 (loc 221)  
778-840-4050 (cell)