

2025 Regional District Chair/ CAO Forum Agenda
 April 22, 1:00pm – 5:00pm to April 23, 8:30am – 1:15pm
 Hotel Grand Pacific, Pender Island Ballroom

| DAY 1 – April 22 - Tuesday | | |
|------------------------------------|--|--|
| Time | Item | Presenter |
| 1:00-1:15 | Opening Remarks UBCM Welcome | Jerrilyn Kirk, Forum Chair Electoral Area Representative UBCM Executive Trish Mandewo, President UBCM |
| 1:15-1:30 | Introductions | 30 sec. for Each Chair and CAO |
| 1:30-2:15 | Ministry of Housing & Municipal Affairs Update / Question & Answer Period | Tara Faganello, ADM Local Government Division Ministry of Housing & Municipal Affairs |
| 2:15-3:15 | Legal Update: Small Rural Volunteer Fire Departments | Carolyn MacEachern, Partner & Sukhbir Manhas, Partner Young Anderson |
| 3:15-3:30 Refreshment Break | | |
| 3:30-5:00 | 2025 Joint Advocacy Breakout Sessions Chairs – Pender Island Ballroom CAOs – Galiano Meeting Room | An opportunity for Regional District Chairs and CAOs to connect, discuss common challenges and identify topics for joint advocacy at the 2025 UBCM Convention. Facilitators: Chair Loyal Wooldridge & CAO Sally Ginter, RDCO |
| 6:00 | Bard and Banker – Dinner (Optional and at own expense) | |

*With thanks to our Sponsors:
 Young Anderson, Ministry of Housing & Municipal Affairs, and Municipal Finance Authority*

DAY 2 – April 23 – Wednesday

| Time | Item | Presenter |
|-------------------------------------|---|--|
| 8:00 a.m. – 8:30 a.m. Breakfast | | |
| 8:30-9:00 | Advocacy Approach – Round Up | Facilitators: Chair Loyal Wooldridge & CAO Sally Ginter, RDCO |
| 9:00-9:45 | NIST and Cybersecurity <i>The NIST Cybersecurity Framework (CSF) 2.0 provides guidance to industry, government agencies, and other organizations to manage cybersecurity risks. It offers a taxonomy of high-level cybersecurity outcomes that can be used by any organization — regardless of its size, sector, or maturity — to better understand, assess, prioritize, and communicate its cybersecurity efforts.</i> | Ken Muir CISO IT Blueprint |
| 9:45-10:30 | Board Governance/Code of Conduct | Brian Carruthers BD Carruthers & Associates |
| 10:30am – 10:45am Refreshment Break | | |
| 10:45-11:00 | Declaration Act Action Plan | Brent Mueller Local Government Division Ministry of Housing & Municipal Affairs |
| 11:00-12:00 | Legislative Reform | Chair Vanessa Craig & CAO Douglas Holmes Regional District of Nanaimo Don Lidstone Lidstone & Company |
| 12:00-12:10 | Lunch Address | Malcolm Brodie, Chair Municipal Finance Authority |
| 12:10-12:30 | Lunch Service | Sponsored by Municipal Finance Authority |
| 12:30 – 1:15 | Short Term Rental Legislation | Hannah Rabinovitch, Director Housing Policy Branch |

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