



# **Nominating Committee Report**

Presentation of the Results of  
A Call for Nominations  
for the UBCM Executive

August 2023

## NOTICE TO CANDIDATES

Please note the following Executive Policy related to campaigning during Convention:

### **9.2 Campaigning During Convention**

Candidates for Executive positions will be permitted to distribute campaign materials on site but are not permitted to post material on the walls or on easels within the Convention venue. In the event of non-compliance, any damages will be the financial responsibility of the candidate. Candidates for Executive positions are not permitted to distribute campaign materials at meal functions during Convention.

*(Amended 2015)*

## Report of the UBCM Nominating Committee

### **Councillor Laurey-Anne Roodenburg, Chair UBCM Past President**



The Nominating Committee was formed according to the bylaws and Executive procedures and is composed of myself and the following representatives:

- Councillor Sheila Boehm, North Central Local Government Association
- Councillor Aimee Grice, Southern Interior Local Government Association
- Councillor Keith Page, Association of Kootenay & Boundary Local Governments
- Councillor Patricia Ross, Lower Mainland Local Government Association
- Director Penny Cote, Association of Vancouver Island & Coastal Communities

We authorized circulation of a Call for Nominations and preparation of associated material (see Appendix). The results of the call are summarized on the next page and full biographical materials submitted by the candidates begin on the page following.

It is important to recognize that the role of the Committee is to review credentials and prepare this report. It is not the role of the Committee to recommend any one nomination. We are to ensure nominations are complete and according to policies and procedures.

Further nominations can be received at the Convention following the procedures set out in the Appendix.

Please contact me if there is any aspect of the procedures that you would like clarified.

**Summary of Nominations for UBCM Executive Positions**  
**Received as of July 31, 2023**

<b>For Officer Positions (elect one each):</b>		
President	Councillor Trish Mandewo	City of Coquitlam
First Vice-President	Director Art Kaehn	Regional District of Fraser-Fort George
Second Vice-President	Councillor Wes Graham	City of Cranbrook
Second Vice-President	Councillor Jason Lum	City of Chilliwack
Third Vice-President	Councillor Lori Mindnich	Village of Lumby
Third Vice-President	Councillor Jenna Stoner	District of Squamish

<b>For Directors at Large (elect five):</b>		
	Councillor Will Cole-Hamilton	City of Courtenay
	Councillor Gord Klassen	City of Fort St. John
	Councillor Michael Moses	City of Williams Lake
	Councillor Cori Ramsay	City of Prince George
	Councillor Cindy Solda	City of Port Alberni
	Mayor Sarrah Storey	Village of Fraser Lake
	Councillor Sean Wood	City of Parksville

<b>For Small Community Representative (elect one):</b>		
<p>Note: Only elected representatives of a small community may run and vote for the Small Community Representative which is defined as a member of a council of a Village or a municipality with a population not greater than 2,500.</p>		
	Councillor Sarah Fowler	Village of Tahsis

<b>For Electoral Area Representative (elect one):</b>		
<p>Note: Only Electoral Area Directors may run and vote for the Electoral Area Representative.</p>		
	Director Ian Morrison	Cowichan Valley Regional District

<b>For Vancouver Metro Area Representative (elect two):</b>		
<p>Note: Only elected representatives from a GVRD member local government or a GVRD electoral area may run or vote for the (2) positions defined as Vancouver Metro Area Representative.</p>		
	Councillor Pete Fry	City of Vancouver
	Councillor Margaret Kunst	Township of Langley
	Mayor Nicole MacDonald	City of Pitt Meadows

## Nominated for:

President



**Councillor Trish Mandewo**  
**City of Coquitlam**

Trish Mandewo is a second term City Councillor in Coquitlam. She has had the pleasure to serve as a UBCM director for the last four years, particularly on the Economic Development Committee and as Chair of the Indigenous Relations Committee for three of those years. She also sits on FCM and Metro Vancouver Committees. Trish previously served on the Lower Mainland Local Government Association executive for two years.

Trish is an award-winning entrepreneur, board professional, politician and author. With an impressive early career in microbiology & embryology followed by nearly 20 years of experience in entrepreneurship and governance. She works with Public, Private and Non-Profit organizations in the areas of Capacity Building, Policy & Governance frameworks and inclusive hiring. She also has deep knowledge and experience in Strategic planning, stakeholder engagement and multisectoral relationship building. It is this expansive knowledge & expertise that she hopes to tap into as she advocates on behalf of local governments on issues that are important to all.

She is an impact-driven leader and thought leader who has served on more than 20 private, start-up and non-profit boards. She currently sits on the boards for SFU Beedie School of Business and WeBC (formerly Women's Enterprise Center). She is the co-founder of Synergy Executive & Boards Consulting group.

Guided by her core principles; Trust, integrity, respect, inclusion and servant leadership, Trish will work hard to continue to support and build resiliency for local governments by advocating for dedicated resources, working together to tackle challenges and making sure every corner of our Province is represented.

My dear friends and colleagues, it would be an honour to serve you as President.

Together, we can create the "Balancing Act".



## First Vice-President

### **Director Art Kaehn Regional District of Fraser-Fort George**

As Electoral Area Director, Art Kaehn represents the unincorporated communities of Woodpecker and Hixon within the Regional District of Fraser-Fort George. Currently, he serves as Vice Chair of the Regional District after many years as Chair, is a member of the Fraser-Fort George Regional Hospital District, and is the Regional District's representative on the Municipal Finance Authority.

For eight years, he sat as the Electoral Area Representative as well as the North Central Local Government Representative on the UBCM Executive. He actively participated on many UBCM Executive Committees and Working Groups, namely, the Community Economic Development, Environment and Resolutions Committees, Off-Road Vehicle Framework Joint Advisory Group, Local Government Advisory Group, and the Ad-hoc Committee on Alternate Unelected Electoral Area Directors. After leaving the UBCM Executive, Art extended his involvement with the UBCM Flood and Wildfire Advisory Committee. Throughout this time, he has remained vigilant of the many challenges facing Local Governments in Housing, Homelessness, Poverty, Addiction and Mental Health, Climate Change, and Infrastructure.

Art believes that the UBCM 1st Vice President represents and supports all local governments' interests and provides leadership in advocating in a collaborative and constructive way to capture the attention of senior governments.

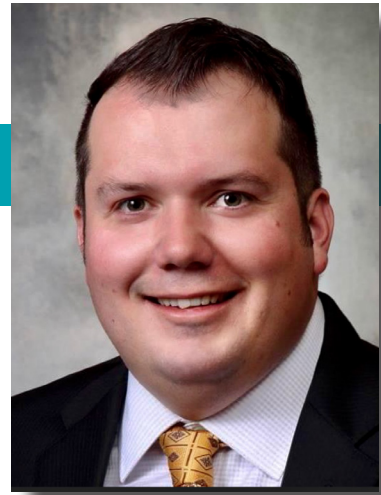
He also recognizes that now is the time to celebrate how every part of British Columbia contributes significantly, in their unique way, to the socio-economic and environmental health and well-being of our Province.

This opportunity to represent your interests as UBCM 1st Vice President would be honour.

Leslie and Art have two grown daughters, Sarah and Emily, and enjoy the ever-changing life experiences with grandsons, Kevin and Jason.

## Second Vice-President

**Councillor Wes Graham**  
**City of Cranbrook**



Wes Graham would be honored to serve as your 2nd Vice President. Wes is no stranger to the UBCM, as he is currently serving his 6th term as a Councillor in Cranbrook and has been actively engaged in various boards and committees related to local government. At his day job, Wes is an operations manager for one of the larger cherry producers in BC. He oversees the farming of 200 acres of cherries and, at its peak, a staff of 220 people. Wes believes the skills he has developed, and continues to expand on, in this role would fit nicely at the UBCM table.

The work of Local Government is important, and championing that message is of utmost priority. Wes isn't afraid to ask the hard questions and can seek consensus on pressing issues. A lot has changed since Wes was first elected, and the issues have become more complex. The conversations around the council table have expanded from paving, pipes, and treatment plants to affordable housing, mental health issues, and wildfire threats. Just to name a few.

We are getting hit from all angles at the local government level, and Wes is ready to be your voice and foster solutions to move our communities forward. Wes is looking forward to meeting with you and working for you as 2nd Vice President, and if elected to that role, will continue to work hard for this organization.



## **Nominated for:**

**Second Vice-President**

**Councillor Jason Lum  
City of Chilliwack**

Jason Lum is a fourth-term Councillor in the City of Chilliwack. He is also a Past President of the Lower Mainland Local Government Association and a past Director of the UBCM. In 2016 Jason was elected Chair of the Fraser Valley Regional District, and he continues to lead the 24-member Board of Directors, now starting his eighth consecutive term as Chair of the Board.

Jason is a passionate advocate for communities large and small and has been a frequent contributor, panelist, and speaker at Local Government events across the Province on a variety of different topics from emergency management to housing affordability.

Prior to his election in 2011, Jason was the President of the Chilliwack Chamber of Commerce and a board member of several local charitable and non-profit organizations. Jason is also a small business entrepreneur, and most recently the proud co-owner of a certified organic farm - Little Cedar Organics. In 2016 he was selected as one of the University of the Fraser Valley's "Top 40" which recognizes 40 outstanding alumni whose ideas, passion, leadership, and achievements have helped shape UFV and the communities they serve.

Jason is a longtime resident of Chilliwack and currently resides in Yarrow with his partner, Sheila, and their 3-year-old son Cedar. When he is not in Council Chambers he can often be found on his tractor at the farm.



## Nominated for:

### Third Vice-President



**Councillor Lori Mindnich  
Village of Lumby**

Lori Mindnich is honoured to be a fifth term Councillor for the Village of Lumby.

Her Council liaison boards are:

- Lumby & District Health Services Society (2015 to Present)
- Lumby Seniors Housing Society (2018 to Present)
- Okanagan Regional Library Board (2009-2016 and 2019- Present)

She is the current Past President of the Southern Interior Local Government Association and was proud to receive a Lifetime Membership at their 2023 AGM. As part of SILGA, she sits on the Convention, Human Resources, Finance and Resolutions Committees.

Lori has been on the Executive of UBCM for the past four years, and currently sits on the Health and Social Development Committee as well as the Convention Committee, serving as Vice Chair to both.

*“ I am passionate about UBCM and all our Municipalities, I believe that together we can do great things. I would like to continue to add my voice (from the Interior of BC) to the other voices of UBCM. When we focus on what we have in common and take the time to acknowledge our differences, we then work better together, for ALL our communities.”*

Thank You for Considering me to be your Third Vice President!



**Nominated for:**

**Third Vice-President**

**Councillor Jenna Stoner  
District of Squamish**

I am running for 3rd vice-president because I strongly believe in the power of collaboration and collective action. Each municipality and regional district operates within their own unique context, but many of our challenges are shared and issues extend beyond our individual boundaries. To me, UBCM holds a unique and important role in finding flexible solutions to our common challenges as a platform for networking, dialogue, collaboration and – most importantly – joint advocacy. I am particularly interested in advancing solutions on climate issues, local government financing, housing, removing barriers for diverse candidates running for local office, and ensuring a good working relationship with other orders of government no matter what end of the political spectrum they fall on.

I am a second term Councillor with the District of Squamish (first elected in 2018), a Director with the Squamish-Lillooet Regional District, and have had the pleasure of serving the UBCM membership as Director-at-Large for the past year. I bring 15 years experience working with diverse stakeholders to improve natural resource management practices for improved environmental and social outcomes. I hold a Master of Marine Management (MMM) from Dalhousie University and a B. Sc. from the University of Victoria.

Outside of work, I can be found chasing my 2-year-old daughter, dabbling in one of the many outdoor recreation pursuits that Squamish has to offer, or baking cakes and cookies to share with the neighbours.

I look forward to building on my experiences and expertise to best serve the membership in the role of 3rd VP. Thank you for your consideration of my candidacy and I hope you'll consider voting for me.

## Nominated for:

Director at Large

### Councillor Will Cole-Hamilton City of Courtenay



Will Cole-Hamilton and his family live in Courtenay, on the unceded territories of the K'ómoks First Nation. With a background in law and small business, Will has served as a city Councillor since 2018, and as a Director of the Comox Valley Regional District since 2019.

Since being elected Will has consistently sought out opportunities to work with and learn from other local elected officials from around BC. "Whether we come from the interior or the coast, rural or urban, we are always stronger and wiser when we listen to each other and build solutions that work for everyone."

Will has taken on policy-driven leadership roles that include:

- Vice-Chair, Comox Valley Regional District
- Director at Large, UBCM
- Director at Large, FCM
- Co-Chair Comox Strathcona Waste Management, a 23 member board spanning two regional districts
- Trustee, Vancouver Island Regional Library
- Chair, Help Cities Lead - Will led a team which successfully lobbied the Province of BC to commit, in its Roadmap to 2030, to developing PACE (Property Assessed Clean Energy), a low-interest loan program for homeowners and businesses to finance energy efficient building upgrades. This was achieved by gaining resolutions of support from 37 local governments across BC from Kitimat to Vancouver, and a resolution endorsed by the UBCM Executive

Outside of his local government roles, Will works as a legal researcher at a law firm in downtown Courtenay. He has a long history of contributing to his community: soccer coach; "chess club guy" at Puntledge Elementary; Director of the Downtown BIA; and Director of the Comox Valley International Film Festival.

Whenever he can, Will enjoys getting outside to enjoy the bounty of outdoor experiences that BC has to offer, particularly skiing, cycling and hiking.

Will is always happy to connect with colleagues - reach out at [wcole-hamilton@courtenay.ca](mailto:wcole-hamilton@courtenay.ca) 778-992-0102.



## Nominated for:

### Director at Large

#### **Councillor Gord Klassen City of Fort St John**

Gord has a great love and appreciation for our beautiful province of BC. He was born in Vernon, grew up in Fort St. John, lived and worked in the Lower Mainland for 10 years, and then returned to Fort St. John with his family, where he continues to enjoy life and service in his community. He has demonstrated his commitment to community leadership and local government, having served in many capacities locally, provincially, and nationally including:

- School District #60 (Peace River North) Board of Education (2005-2011)
- Councillor, City of Fort St. John (2011-Present)
- North Central Local Government Association (2015-2020)
  - President of NCLGA (2018/2019)
- Union of BC Municipalities (2018-Present)
  - Community Economic Development Committee (2018-2019)
  - Community Safety Committee (2018-Present)
  - Resolutions Committee (2020-Present)
- Federation of Canadian Municipalities (2018-2022)
- Municipal Insurance Association of BC (2016-Present)

*"I am passionate about the value and work of UBCM on behalf of its members. My desire and goal is to add my (northern) voice and engage in the work of UBCM to help strengthen all BC local governments, and make our communities better.*

*I am a person who likes to listen and learn before I speak. I enjoy the "big picture" perspective and seek to gain a broad understanding of issues before drawing any conclusions.*

*I believe we are more productive and more effective when we emphasize what we have in common rather than our differences, and I am convinced that we all benefit when we focus on solutions rather than the obstacles.*

*It has been a profound honour to serve on the UBCM Board for the past four years, and I am now seeking your continued support for this coming year!*

*Thank you for your consideration."*

**Nominated for:**

**Director at Large**



**Councillor Michael Moses  
City of Williams Lake**

*"It is both a pleasure and my honour to reach out to you:*

I am Michael Moses, a councillor in the City of Williams Lake. I am Indigenous, being First Nations from both the Secwepemc and Nlaka'pamux Nations, and the Lower Nicola Indian Band.

I bring Indigenous representation to governance with strong advocacy in regard to mental health and safety for everyone in our communities, reconciliation, and climate action. I am a first-term city councillor, but some of my other governance experience includes being on the Board of Directors for our local Canadian Mental Health Association, Friendship Society, Conservation Society, and most recently the North Central Local Government Association. I was also a Vice President of the All Nations Party, a British Columbia provincial party from 2000-2005. In addition, I was provided with professional governance training from the Canadian Mental Health Association.

I have experience in similar governance models, having been involved with starting the Indigenous Relations Committee at the North Central Local Government Association, and becoming its first Chair. I am also in the midst of assisting with the creation of the Federation of Canadian Municipalities' Indigenous Caucus. These are experiences that I can bring to the Union of BC Municipalities, along with my time in board governance involving both mental health and climate action.

With your support, I will provide strong advocacy for all of these topics and all of our communities.

When you see me at the convention in September, please reach out to me and introduce yourself.

Your insight and input are important to me."

Thank you, Kukwstsétsemc,

Michael Moses



## **Nominated for:**

**Director at Large**

**Councillor Cori Ramsay  
City of Prince George**

Cori Ramsay is serving her second term as a Councillor for the City of Prince George where she chairs the Finance & Audit Committee and her first term as a Municipal Director for the Regional District of Fraser Fort George where she chairs the Indigenous Relations Committee.

Last term, Cori was the President of the North Central Local Government Association (NCLGA) and sat on the UBCM board for one year serving the membership on the Indigenous Relations Committee and the Health and Social Development Committee.

She currently sits as UBCM's representative on the Provincial Poverty Reduction Committee advising the Minister and also sits on the Local Government Contract Management Review Committee (LGCRC).

Outside of local government, Cori works as the Marketing Lead Analyst for Integris Credit Union.

Cori's governance and volunteer work is extensive, serving in the past as the President of the Two Rivers Gallery, Alumni Senator for UNBC, BC Summer Games Creative Services Chair, Living Wage Advisory Committee Member, and as CFUR Treasurer to name a few.

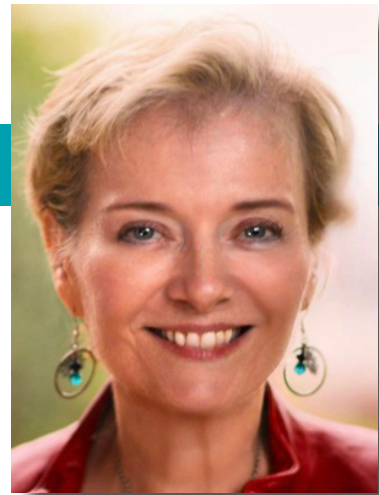
In 2017, Cori gave a TEDxUNBC talk titled "Poverty and the Power of the Living Wage." Cori holds a Bachelor of Arts (English) from the University of Northern British Columbia and a graduate diploma (Public Relations) from the University of Victoria.

To learn more about Cori visit [www.coriramsay.ca](http://www.coriramsay.ca).

## Nominated for:

Director at Large

**Councillor Cindy Solda**  
**City of Port Alberni**



Cindy Solda's service as Councillor for the City of Port Alberni has spanned two decades. First elected in November 2001, Cindy served as Councillor for five consecutive terms. After a short hiatus, Cindy returned to the political spotlight in 2018 when she was once again elected as Councillor for what is now her seventh term.

During her tenure, Cindy has been assigned to many successful local and regional initiatives. She has served as Chair of the Alberni-Clayoquot Regional District, Vice Chair of the Regional Hospital District, Board Member of the Union of British Columbia Municipalities, Interim President for the Vancouver Island Coastal Communities, liaison for the Chamber of Commerce, and has sat on several committees.

Outside of the political arena, Cindy has remained a respected citizen and dedicated mother to her three grown children. In 2001 the Port Alberni Women's Resource Centre presented Cindy with Woman of Distinction Award and in 2008 she was presented a Lifetime Award from Portal Players Dramatic Society. More recently, she received the 'Queen Elizabeth II Diamond Jubilee Medal' for exemplary efforts for making her community a great place to live, and for her accomplishments as a community leader.

With solid entrepreneurial skills and as a strong supporter of local arts, Cindy ran a promotional company for fifteen years, bringing high profile entertainers and music acts to Port Alberni. All proceeds benefited local non-profit societies. She recently retired after serving 20 years at her family's local restaurant, Solda's, established in 1969.

Port Alberni is one of the fastest growing cities on Vancouver Island. With that comes the same challenges faced by other communities. Cindy is dedicated to the health, well-being, and livability of her community, and continues to spend her time helping Port Alberni be a place where residents and visitors feel welcome and proud to live.



**Nominated for:**

**Director at Large**

**Mayor Sarrah Storey  
Village of Fraser Lake**

My name is Sarrah Storey, I live in Fraser Lake on the traditional territory of the Nadleh Whut'en and Stellat'en First Nations in northwest BC.

I was born in North Vancouver and lived in Squamish and Prince George before I ventured to Fraser Lake in 2006. As a self-proclaimed well-rounded person, I feel I am well versed on what our regions and communities are experiencing whether large or small.

I am on my 3rd term on council and 2nd as Mayor. I am a past president of the North Central Local Government Association which I am again serving on and have served on for 6 years.

I have been on the UBCM board now for 3 years and have been extremely grateful to this board of amazing individuals that contribute and inspire. The hard work done at UBCM and the importance of advocacy is what draws me to this role.

I believe in working hard and feel my voice can and has made a difference. Each of us knows the issues that we face, and each of us have an important role to play.

I believe my role is to bring people together, mentor, learn, communicate, bridge relationships, and my absolute favourite role is advocacy. I also typically bring humour and lighten the mood which is needed in our roles.

There is much work to be done and I would like to, with your support continue working with UBCM on all our challenges and successes in BC.

Thank you for your consideration and good luck to each of the nominees.



## Nominated for:

**Director at Large**

**Councillor Sean Wood  
City of Parksville**



Sean Wood is currently in his first term as a municipal councillor for Parksville and also a Director with the Regional District of Nanaimo. He's genuinely thrilled to be nominated for the Director at Large role with the Union of BC Municipalities.

During his electoral campaign for councillor, Sean's approach wasn't solely focused on a single issue such as climate change, housing, healthcare, or fiscal and social responsibility - even though he fully recognizes their critical importance in creating a sustainable future. Instead, Sean advocated for the power of respectful discourse and the ability to carry out amiable discussions on any topic.

This approach may sound simple, yet it's often overlooked, and in all orders of government, it can serve as a pivotal catalyst for beneficial changes.

The nonpartisan advocacy of the UBCM stands as a lighthouse, guiding carefully scrutinized policies from its members, through the committees and board, towards the provincial government. This helps municipalities manage their increasingly extensive responsibilities.

Within a relatively short time span, Sean has started building an impressive reputation as an open-minded and pleasant collaborator, with a strong network of elected officials from all parties. With a commitment to positive interactions and tireless work ethic, Sean aspires to be a constructive influence on the board. He aims to be present at every opportunity, to work respectfully, build relationships, and facilitate good policy, all in the service of helping municipalities serve their communities as effectively as possible.



## Nominated for:

### Small Community Representative

#### **Councillor Sarah Fowler Village of Tahsis**

Sarah Fowler was elected in 2018 and serves the Village of Tahsis as Deputy Mayor. She became involved in the Union of British Columbia Municipalities executive board as Small Community Representative in 2020. Additionally, she joined the Association of Vancouver Island and Coastal Communities as director at large in 2022.

Over the last three years she has been involved with the following UBCM committees:

- Environment
- Convention
- Community Safety
- Health and Social Development
- Current chair of Community Economic Development.

Local initiatives that have been focused upon this term are largely around food insecurity in her remote west coast community. We participated in a BCCDC food cost and climate impacts study and are waiting on the final report. During her time as chair of the Tahsis age-friendly accessibility committee the priorities of care and transportation have also come to the fore. Regionally, her involvement with the Nootka Sound Watershed Society has been connecting the dots of natural asset inventory, sport fishery tourism and salmonids habitat restoration.

A goal that has emerged this term surrounding responsible conduct and the potential provincial supports for integrity commission available to all electeds across B.C, regardless of ability to pay.

If you have questions or comments, please feel free to email [sfowler@villageoftahsis.com](mailto:sfowler@villageoftahsis.com) or call 250-202-8416.

**Nominated for:**

**Electoral Area Representative**



**Director Ian Morrison  
Cowichan Valley Regional District**

It's hard to believe barely 12 months ago we gathered in Whistler for the 2022 UBCM Convention. I want to congratulate all the newly elected Electoral Area Directors from 2022, and those returning to serve their communities for another term.

I've served the people of Cowichan Lake South/Skutz Falls in the Cowichan Valley R.D. since 2008 and it has been an honour and a privilege to serve you as the Electoral Area Representative for 2022-23.

This has been an incredibly challenging year for so many of us, our local governments, and the residents and taxpayers we serve. The housing crisis has reached into virtually every part of our great province. The "Short Term Rental" explosion is happening almost everywhere, and is hollowing out neighbourhoods and communities large and small, both suburban and rural. Many of our volunteer fire departments are having serious recruitment issues and their member numbers are down, in part because long term and affordable rental units are being bought and converted to commercial short-term rentals. There will be a segment during the Electoral Area Forum on the Housing Crisis in BC, as it relates to Electoral Areas. I sure hope to see you all there!

I want everyone to know what the role of Electoral Area Rep involves and how I've served this past year. I've Chaired the Environment Committee and served as a member on the Indigenous Relations Committee while attending all the full Executive meetings and major events like the Housing Summit and Advocacy Days with the Provincial Government in the spring.

My principle and overarching focus throughout all I've done and will do, is to fiercely, passionately, and intelligently advocate for Electoral Area Directors, our communities, and all the issues we deal with in rural BC.

Respectfully I ask you "Vote Ian Morrison".



## Nominated for:

### Vancouver Metro Area Representative

#### Councillor Pete Fry City of Vancouver

Thank you, delegates, for considering my re-election as one of two Metro Vancouver at-large directors. Serving on the UBCM Executive these last five years has been a tremendous responsibility and privilege, advocating for local governments and constituents across British Columbia. Your trust in me is deeply appreciated, and I'm committed to continuing this important work together.

Currently, I chair two committees at UBCM addressing critical issues for British Columbians. The Resolutions Committee, with our dedicated staff, has reviewed over 200 resolutions coming to convention this year. At Health and Social Development Committee, I've helped facilitate conversations on decriminalization between Public Safety and Mental Health & Addictions ministries and local governments, contributing to new tools and legislation coming this Fall. I also championed this year's Special Resolution on Rural and Remote Healthcare.

Going forward with UBCM's Health and Social Development, I hope to continue advocating for healthcare access for all British Columbians, and addressing the physical and mental health impacts of climate change, like the devastating fires affecting our province.

I'm a Vancouver City Councillor since 2018, where I chair the Auditor General Committee and serve as a liaison to various community advisory committees, including Arts/Culture, Renters, Planning, and Racial Ethno-Cultural Equity. Additionally, I hold a leadership role on the National Zero Waste Council.

By trade, I'm a graphic artist and successfully ran several small businesses in the creative and communications sector. I've lived in Metro Vancouver since immigrating to Canada, and for the last thirty years in Vancouver's Downtown Eastside, I've gained valuable perspectives on poverty, homelessness, housing, reconciliation, and social justice that inform my advocacy and work.

In my free time, I enjoy illustration, cooking, and dancing (as some convention delegates will know). I reside in East Vancouver with my wife of 25 years, two cats, and a dog.

## Nominated for:

**Vancouver Metro Area Representative**

**Councillor Margaret Kunst  
Township of Langley**



Elected to office in 2018, Councillor Margaret Kunst is currently serving her second term as a Township of Langley Councillor.

Margaret and her husband have four children and four grandchildren.

She has served her community in a variety of ways with a particular passion for welcoming newcomers and working with community groups to settle refugees from around the world for the past 14 years.

Margaret worked as the operations director of a registered charity; The PuCKS Powerplay Foundation, “Promoting Community through Kids in Sport” providing literacy and sports opportunities to underserved youth for over 12 years.

Margaret currently works part time in HR for an Immigration Consulting Firm assisting business owners fill employment gaps and navigate Canada’s temporary foreign worker program.

Margaret was elected to the UBCM Executive in 2022 as the Vancouver Metro Area Representative.

She is a strong believer in UBCM’s values and mission to “effectively represent and serve all local governments in BC.”

She is running for re-election as Vancouver Metro Area Rep to once again join with other UBCM reps from around the province in advocating for local government needs and interests.



## Nominated for:

## Vancouver Metro Area Representative

### Mayor Nicole MacDonald City of Pitt Meadows

Nicole MacDonald is the Mayor of the City of Pitt Meadows.

From 2018 until 2022, Nicole was proud to serve as a Councillor for the City of Pitt Meadows. Previously, Nicole was a Vancouver Police Officer and then earned a Master's Degree in Applied Legal Studies from Simon Fraser University. Since 2013, she has owned and operated a Notary practice in the heart of Pitt Meadows.

Pitt Meadows is unique because of its environment and diverse attributes such as the mountains, rivers, dykes, agricultural land, airport and amenities. The community has strong roots in farming, and in many ways maintains the feeling of a small town. However, importantly Pitt Meadows must also navigate the complexities of being in the heart of the Metro Vancouver region and shares many of the benefits and challenges of the urban core such as housing, transit, affordability and infrastructure constraints.

Smart balanced growth and sustainable infrastructure are vital for a healthy community and economy. Nicole believes strongly that we must work together with: residents, neighbouring communities, all levels of government, outside agencies and First Nations rights holders, to preserve what makes our communities special, while also working progressively for a viable, thriving province. Nicole will be a strong voice for the Metro Region, and will work effectively and collaboratively for British Columbia municipalities.

In her free time Nicole loves watching her teenage daughters, Aden and Gracie, play softball and hockey. As well as spending time with her husband Garrett and dogs Arlo and Bean.

#### **Boards & Committees**

Lower Mainland District Mayors' Forum RCMP: Co-Chair

Mayor's Council on Regional Transportation (TransLink) - Board of Directors

Mayor's Council (TransLink) – Planning & Priorities Committee: Vice Chair

Metro Vancouver - Mayor's Committee

Metro Vancouver - Board of Directors

Metro Vancouver - Finance Committee

Metro Vancouver - Flood Resiliency: Vice Chair

Metro Vancouver - Water Committee

Pitt Meadows Economic Development Corporation (EDC)

Police Transition Committee: RCMP Autonomous Detachment

# 2023 Nominating Committee Report

## Appendix

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- Call for Nominations, June 2023
- Background Information for Candidates to the UBCM Executive
- Nominations and Elections Procedures
- Nominations and Consent Form for the 2023/2024 UBCM Executive
- Background Information on UBCM Nominations and Elections: Extracts from the Bylaws



May 24, 2023

**TO:** UBCM Members  
**ATTN: ELECTED OFFICIALS**

**FROM:** Councillor Laurey-Anne Roodenburg  
Chair, UBCM Nominating Committee

**RE: Call for Nominations for UBCM Executive**

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination. The deadline for advance nominations is **Monday July 31, 2023 at 4:00 pm.**

## 1. Positions Open to Nomination

The following Executive positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

The Nomination and Consent Form is attached as Appendix A. Information on the responsibilities and commitments of UBCM Executive members is attached as Appendix B. Information on nominations and elections procedures is attached as Appendix C. The relevant extract from the UBCM Bylaws is attached as Appendix D.

## 2. Qualifications for Office

Each candidate must be an elected official from a UBCM member local government or First Nation.

A candidate for Small Community Representative must be from the council of a village, or a municipality with a population not greater than 2,500.

A candidate for Electoral Area Representative must be an Electoral Area Director on a regional district board.

A candidate for Vancouver Metro Area Representative must be an elected official from either or both a member municipality of the GVRD, or the GVRD Board.



### **3. Nomination Process**

A candidate must be nominated by two elected officials from a UBCM member local government/First Nation, using the attached nomination and consent form.

The Nominating Committee reviews the qualifications of each candidate. The members of the 2023 Nominating Committee are:

- Councillor Laurey-Anne Roodenburg, Immediate Past President, UBCM, Chair
- Director Steve Forseth, North Central Local Government Association
- Councillor Aimee Grice, Southern Interior Local Government Association
- Councillor Keith Page, Association of Kootenay & Boundary Local Governments
- Councillor Patricia Ross, Lower Mainland Local Government Association
- Director Penny Cote, Association of Vancouver Island & Coastal Communities

### **4. Advance Nominations / Nominating Committee Report / Candidate Video Messages**

The Nominating Committee will prepare a Report on Nominations including, at the candidate's option, a photo and 300-word biography. The Report on Nominations will be distributed to all UBCM members for their consideration, in mid-August.

To be included in this report, nominations must be received by **Monday July 31<sup>st</sup> at 4:00 pm.**

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will appear in the Report on Nominations distributed to every UBCM member elected official prior to Convention.

As well, candidates meeting the advance nominations deadline will have the opportunity to submit a pre-recorded 2-minute video message that will be uploaded to the Convention website for viewing by Convention delegates. The parameters for video messages are as follows:

- ✓ Maximum length 2 minutes (time limit strictly adhered to)
- ✓ Shot in landscape format (versus portrait)
- ✓ No testimonials, only the candidate can speak in the video message
- ✓ Shot indoors or outdoors, props permitted
- ✓ The file size needs to be less than 100mb

### **5. Nominations Off the Floor**

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Convention Program for these times.

As with advance nominations, a candidate must be nominated by two elected officials from a UBCM member local government/First Nation.

All candidates, advance and off the floor, who are not acclaimed will have an opportunity to

make a candidate speech during the designated time noted within the Convention program prior to the elections process.

## **6. Further Information**

The Call for Nominations, Nomination & Consent Form, and related background information are available on the UBCM website under Convention and Resolutions > Nominations & Elections.

Inquiries about the UBCM Executive nominations process should be directed to:

Councillor Laurey-Anne Roodenburg  
Chair, Nominating Committee  
60-10551 Shellbridge Way  
Richmond, BC V6X 2W9

Chair email: [l\\_roodenburg@yahoo.ca](mailto:l_roodenburg@yahoo.ca)  
Chair cell: 250.255.5394

### **UBCM Contact:**

Marie Crawford  
General Manager, Richmond Operations

Email: [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca)  
Tel: 604-270-8226 ext. 104

# BACKGROUND INFORMATION FOR CANDIDATES TO THE UBCM EXECUTIVE

## 1. RESPONSIBILITY OF UBCM EXECUTIVE

Under s.10(a) of the UBCM Bylaws:

*The Executive shall have the power and it shall be their duty to put into effect the will of the Union as expressed by resolutions at any of its meetings. Between meetings they shall manage the affairs of the Union and shall report all the transactions of the year to the Annual Convention.*

## 2. UBCM EXECUTIVE STRUCTURE

### Executive

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Representative
- GVRD (Metro Vancouver) Representative
- Immediate Past President
- Area Association Rep. (5 positions)
- Vancouver Metro Area Rep. (2 positions)

### Committees

The President appoints Executive members to Committees – of which the following are currently active:

- Presidents
- Resolutions
- Convention
- Community Safety
- Environment
- Health and Social Development
- Indigenous Relations
- Community Economic Development

Each Executive member generally serves on two committees.

## 3. EXECUTIVE MEETINGS

The full Executive meets six times a year, over 2-3 days, following this general pattern:

- Friday, the last day of the Annual Convention (1 hour)
- 2<sup>nd</sup> or 3<sup>rd</sup> week of November (2 days)
- 2<sup>nd</sup> or 3<sup>rd</sup> week of February (3 days)
- 2<sup>nd</sup> or 3<sup>rd</sup> week of May (2 days)
- 3<sup>rd</sup> full week of July (2-3 days)
- Sunday afternoon preceding the Annual Convention (half day)

Executive meetings, other than the two coinciding with Convention, usually take place over a Thursday and Friday. Committee meetings are held Thursday and the full Executive meets on Friday.

Committee Chairs or Table Officers may be called on for more frequent representation. In addition, certain Committees' activities require attendance at meetings or conferences throughout the year.

Executive members' travel expenses and a per diem for meals and incidentals are reimbursed for all activities on behalf of UBCM.

However, for Executive members attending the Annual Convention, UBCM provides reimbursement only for the added expenses that would not normally be incurred by attending as a delegate from a local government.

# UBCM EXECUTIVE NOMINATION & ELECTION PROCEDURES

## UBCM EXECUTIVE STRUCTURE

The ongoing administration and policy work of the UBCM is governed by an Executive Board that is elected and appointed at the Annual Convention. The Board is comprised of 21 members, with the following structure:

### 13 Elected Positions

President  
First Vice-President  
Second Vice-President  
Third Vice-President  
Director at Large (5 positions)  
Small Community Representative  
Electoral Area Representative  
Vancouver Metro Area Representative (2 positions)

### 8 Appointed Positions

Immediate Past President  
Vancouver Representative  
GVRD (Metro Vancouver) Representative  
Area Association Representatives: AKBLG, AVICC, LMLGA, NCLGA & SILGA

## NOMINATING COMMITTEE

In accordance with the UBCM Bylaws, a **Nominating Committee** is appointed to oversee the nomination and election process. The Committee is comprised of the Immediate Past President and representatives of the five Area Associations.

The **Nominating Committee** reviews all nomination documents to verify that nominees meet the qualifications for office. It is not the role of the Nominating Committee to recommend any one candidate. The Committee's mandate is to ensure that nominations are complete and in accordance with policies and procedures.

## NOMINATION PROCESS

### May/June

Nominating Committee will circulate a Call for Nominations notice that will contain the following information:

- positions open for nomination
- process for nomination
- qualifications for office
- role of Nominating Committee
- closing date for nominations to be included in the Report on Nominations
- general duties of an Executive member

The Call for Nominations will include instructions on how to access additional information on UBCM Executive responsibilities and how to submit a nomination.

### July 31, 2023

Advance nominations close.

Following the advance nominations deadline, the Nominating Committee will review nominees' qualifications and prepare a Report on Nominations. For all qualifying nominees, photos and biographical information received by the advance nominations deadline will be included in the Report on Nominations. Candidates meeting the advance nominations deadline will also have the option of submitting a 2-minute candidate video message that will be posted on the UBCM website.

### **Mid-August**

The Report on Nominations will be distributed to all UBCM members and will include the following information for each candidate:

- name and the position for which the candidate has been nominated
- portrait photograph
- biographical information

### **On-Site at Convention**

Any qualified candidate may be nominated off the floor of the Convention. The specific times when nominations will be accepted from the floor are given below.

## **ELECTION PROCESS**

### **Step 1 – Election of Table Officers**

#### ***WEDNESDAY, SEPTEMBER 20***

- 9:20 am Nominating Committee presents the list of advance nominees for Table Officer positions: President, First Vice-President, Second Vice-President, and Third Vice-President.
- 11:55 am Nominations from the floor for Table Officer (President) positions.
- 2:30-2:45 pm Candidate speeches *(if there is more than one candidate for a position)*.
- 2:45-5:00 pm Elections for Table Officer positions *(if there is an election)*.

#### ***THURSDAY, SEPTEMBER 21***

- 8:00-9:00 am Elections continue for Table Officer (President) positions *(if there is an election)*.

### **Step 2 – Election of Remaining Executive Positions**

#### ***THURSDAY, SEPTEMBER 21***

- 8:30 am Nominating Committee presents the list of advance nominees for the remaining Executive positions: Director at Large, Small Community Representative, Electoral Area Representative and Vancouver Metro Area Representative.
- 11:30-11:35 am Nominations from the floor for the remaining Executive positions.
- 11:35-12:00 pm Candidate speeches *(if there is more than one candidate for a position)*.
- 2:00-5:00 pm Elections for the remaining Executive positions *(if there is an election)*.

#### ***FRIDAY, SEPTEMBER 22***

- 7:30-8:30 am Elections continue for the remaining Executive positions *(if there is an election)*.

*For further information on the nomination and election process, please contact the Chair of the UBCM Nominating Committee. Please review the Convention Program for final timing of events.*

# **<sup>1</sup>NOMINATIONS FOR THE 2023-2024 UBCM EXECUTIVE**

We are qualified under the UBCM Bylaws to nominate<sup>1</sup> a candidate and we nominate:

Name: \_\_\_\_\_

Elected Position (Mayor/Chief/Councillor/Director): \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Nominated for: \_\_\_\_\_

## **NOMINATED BY:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Elected Position: \_\_\_\_\_ Elected Position: \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_ Mun/RD/First Nation: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

## **CONSENT FORM**

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the UBCM Bylaws<sup>2</sup>. I will also forward by **July 31, 2023 by 4:00 pm** to the Chair of the Nominating Committee, the following documentation:

- Nomination & Consent Form, completed and signed;
- Portrait photograph\* (resolution: 300 ppi; size: 600x400 px; format: TIFF or JPEG); and
- Biographical information\*. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall return it once for editing; if it still exceeds 300 words the Nominating Committee Chair shall edit as required.

**OPTIONAL** - 2 minute candidate video message (see Call for Nominations memo for detailed instructions)

\* Photo and bio will be published in the Report on Nominations.

## **CANDIDATE:**

Name: \_\_\_\_\_ Elected Position: \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Nominated for: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Photograph, biographical information, and completed Nomination & Consent Form should be submitted to the attention of the Chair, Nominating Committee, via email: [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca) .

**Submission Deadline: July 31, 2023 by 4:00 pm**

<sup>1</sup> Nominations require two elected officials of members of the Union [Bylaw 4(b)].

<sup>2</sup> All nominees to the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)].

Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area Representative must hold the appropriate office.

## **EXTRACT FROM THE UBCM BYLAWS: EXECUTIVE COMPOSITION, NOMINATIONS & ELECTIONS**

### **UBCM BYLAWS SECTIONS 2 TO 5**

#### **2. OFFICERS:**

The Officers of the Union shall be: President, First Vice-President, Second Vice-President, and Third Vice-President.

#### **3. EXECUTIVE:**

(a) There shall be an Executive which shall be composed of:

- the Officers of the Union;
- the Immediate Past President, who shall be the last president to have completed the term of office as President;
- a Vancouver Representative, who shall be a member of the Vancouver City Council;
- a Small Community Representative, who shall be a member of a Council of a Village or a municipality with a population not greater than 2,500;
- an Electoral Area Representative, who shall be an Electoral Area Director of a Regional Board;
- a GVRD Representative who must be a member of the GVRD Board;
- five Directors representing the five Area Associations as defined in Section 21;
- five Directors at Large; and
- two representatives (“Vancouver Metro Area Representatives”) who must be elected members of either or both a council of a member municipality of the GVRD or of the GVRD Board.

The members of the Executive shall be the Directors of the Union.

(b) The Officers, the Directors at Large, the Small Community Representative, the Electoral Area Representative and the Vancouver Metro Area Representatives, shall be elected annually at the Annual Convention, and except as herein otherwise provided, shall hold office until their successors are elected at the next Annual Convention. The Vancouver Representative shall be appointed annually by the Vancouver City Council, the GVRD Representative shall be appointed annually by the Board of the GVRD, and the five Area Association Directors shall each be appointed by their respective Area Associations as identified in Section 21. All such appointments shall be communicated to the Nominating Committee by the appointing body pursuant to Section 4(b).

(c) Except for the Immediate Past President, all members of the Executive, including Officers of the Union, shall hold office only so long as they remain elected representatives of a member of the Union. If a person holding the office of Immediate Past President ceases to be an elected representative of a member of the Union while holding the office such person shall only hold the office for the remainder of the then current term.

- (d) No person shall hold a position as Officer of the Union unless elected as an Officer by the membership of the Union and no person shall be elected more than twice, whether consecutively or otherwise, as President of the Union.

In the event of a vacancy occurring amongst the Officers, the next ranking Officer willing to serve shall fill the vacancy, provided that if the office of President cannot for any reason be filled as aforesaid, the Executive shall call a special election for the office of President and such election may be held by mail or electronic ballot pursuant to the rules and procedures established and determined by the Executive.

In the event of a vacancy:

- amongst the Officers, other than President, the Executive may appoint, from amongst persons qualified to be elected to the Executive, Acting Directors at Large equal to the number of vacancies;
  - amongst the Directors at Large, the Small Community Representative, the Electoral Area Representative, or the Vancouver Metro Area Representatives, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining;
  - in the position of Vancouver Representative, GVRD Representative or amongst the five Directors appointed by the Area Associations such vacancies shall be filled in the manner of the original appointment.
- (e) The Union shall pay the expenses of the Executive incurred on authorized business of the Union, except for attendance at the Annual Convention. For attendance at the Executive meeting immediately preceding the Annual Convention such expenses shall be limited to the per diem rates and extra hotel accommodation costs incurred for the period of that Executive meeting only. No travelling expenses nor any part of other expenses ordinarily incurred by Executive members in attending the Annual Convention will be borne by the Union. In the event that the Immediate Past President no longer holds municipal office, while still remaining a member of the Executive, their expenses incurred in attending the Annual Convention and the Executive meeting immediately prior to it shall be paid by the Union.

#### **4. NOMINATIONS FOR ELECTION OF OFFICERS AND EXECUTIVE:**

- (a) There is constituted a committee of the Executive to be known as the Nominating Committee consisting of the Immediate Past President (if any) and the five appointed Area Association Directors provided that where any of the five appointed Area Association Directors declares an interest in seeking election to the Executive of the Union, the Area Association that appointed such Area Association Director may name another elected official of a member of the Union to serve on the Nominating Committee.
- (b) The Nominating Committee shall elect a Chair from amongst the members of the Committee and shall prior to the Annual Convention:
- issue a call for nominations for each of the positions of Officer of the Union and for the positions of Small Community Representative, Electoral Area Representative, the five Directors at Large, and the Vancouver Metro Area Representatives;



- encourage potential nominees to come forward as candidates for office and as requested provide information to such person relating to duties, responsibilities and roles pertaining to the various offices;
  - review the credentials of nominees to ensure that each nominee is qualified to hold office pursuant to Section 4(j);
  - accept qualified nominees nominated by two elected officials of members of the Union;
  - obtain the name of a qualified person who has been appointed by the City of Vancouver to assume office as the Vancouver Representative, the name of the GVRD Representative and the names of the five Area Association Directors who have each been appointed to assume the office of Area Association Director by the respective Area Association;
  - at least 30 days prior to the Annual Convention, prepare and provide to all members of the Union a report on nominations accepted for each office that have been received by the close of business on the last business day of July and on the persons appointed by the City of Vancouver, by the GVRD and the five Area Associations. Such report shall be neutral and the Nominating Committee shall not recommend any nominee or group of nominees.
- (c) In making its report the Nominating Committee, taking into consideration the names of appointees submitted by the City of Vancouver, the GVRD and the five Area Associations, shall ensure they are balanced and representative nominations including:
- that sufficient nominations are received;
  - that each general area of the Province is represented on the Executive nominated or appointed.

The Nominating Committee shall not recommend any nominee or group of nominees.

- (d) The Chair of the Nominating Committee, during the morning session of the first day of the Annual Convention, shall present the nominations for the positions of Officers on the UBCM Executive, i.e. President, First Vice-President, Second Vice-President, and Third Vice-President. After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Officers, in addition to the names presented by the Nominating Committee.
- (e) If, at the close of nominations, only one candidate for each position of Officer stands validly nominated, the Chair of the Nominating Committee shall forthwith proclaim the candidate elected.
- (f) If, at the close of nominations, more than one candidate stands validly nominated for any of the positions of Officers, the Chair of the Nominating Committee shall cause an election to be held.
- (g) On the second day of the Annual Convention at the time after the results of the election of Officers have been announced, the Chair of the Nominating Committee shall present the nominations for the positions of:
- Small Community Representative;
  - Electoral Area Representative;

- for the five positions of Director at Large; and
- the two Vancouver Metro Area Representatives.

After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Small Community Representative, Electoral Area Representative, for the five positions of Director at Large, and the two Vancouver Metro Area Representatives.

- (h) If, at the close of nominations: only one person stands validly nominated for the position of Small Community Representative, or only one person stands validly nominated for the position of Electoral Area Representative, or in the case of the five positions of Directors at Large, only five persons stand validly nominated; or in the case of the two Vancouver Metro Area Representatives, only two persons stand validly nominated, the Chair of the Nominating Committee shall forthwith declare the only candidates in each of the categories to be elected.
- (i) If, at the close of nominations, more than one person stands validly nominated for the positions of Small Communities Representative, Electoral Area Representative, or in the case of the five positions of Director at Large, more than five persons stand validly nominated, or in the case of the two Vancouver Metro Area Representatives more than two persons stand validly nominated, the Chair shall cause an election to be held.
- (j) Where a nomination is made from the floor, the nominators must advise the Chair that the nominee is qualified pursuant to Section 3 to hold the office and they have consented to be nominated. The Chair shall forthwith ask the nominee to confirm such consent from the floor and if the nominee is not present on the floor at the time of nomination, the nominators may either withdraw the nomination or immediately provide the Chair with the written and signed consent of the nominee.
- (k) Nominations shall require two nominators. The nomination shall state only the candidate's name, elected office, municipality, regional district, First Nation or other membership affiliation, and Area Association, and that the consent of the person nominated has been received.

## **5. ELECTION OF OFFICERS AND EXECUTIVE:**

- (a) If, at the close of nominations, more than one candidate stands validly nominated for each position of the Officers, and for the position of Small Community Representative, and for the position of Electoral Area Representative, or in the case of the five positions of Director at Large, more than five such candidates stand, or in the case of the two Vancouver Metro Area Representatives, more than two candidates stand, the Chair of the Nominating Committee shall cause elections to be held as may be required.
- (b) The election of Officers shall be held on the afternoon of the first day and the morning of the second day of the Annual Convention.
- (c) The election of Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two positions of Vancouver Metro Area

Representative shall be held on the afternoon of the second day and the morning of the third day of the Annual Convention.

- (d) If any election is to be held, ballots shall be prepared and distributed. In the case of an election for Officer positions, one ballot shall be used. In the case of elections for Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two Vancouver Metro Area Representatives, individual ballots shall be used for each category. The names of the candidates shall be listed alphabetically in order of surnames on the ballots, and shall show only the candidates' names, official positions, municipality, regional district or other member affiliation and Area Association. Before any ballot is taken, any person nominated may decline or withdraw their name by giving two hours' notice thereof prior to the start of the election.
- (e) Scrutineers shall be appointed by the President and it shall be among the duties of such Scrutineers to count the votes, or verify the votes, or both, on such ballots and declare the result of such elections to the Chair of the Nominating Committee who shall report the results of the elections to the Convention. In the case of a ballot vote being held for the five positions of Director at Large, and the two Vancouver Metro Area Representatives, all ballots marked for more than the number to be elected shall be counted as spoiled ballots.
- (f) All elected representatives from members who are present at the Convention shall be entitled to vote for Directors at Large. Only representatives from Small Communities members who are present at the Convention shall vote for the Small Community Representative, only representatives from Electoral Areas who are present at the Convention shall vote for the Electoral Area Representative, and only representatives of the GVRD and the delegates from its member Municipalities may vote for Vancouver Metro Area Representatives. No vote by proxy shall be recognized or allowed.
- (g) In the event that the result of election for the position of any Officer of the Union, Small Community Representative or Electoral Area Representative cannot be declared because of an equality of votes between two or more persons receiving the greatest number of votes, then the Chair shall hold a run-off election amongst those persons who received equal votes.

In the case of an election for the position of Vancouver Metro Area Representative, the Chair shall declare elected the two candidates who receive the highest number of votes. If a candidate cannot be elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

In the case of an election for office as Director at Large, the Chair shall declare elected the five candidates who received the highest number of votes, provided that if a candidate cannot be declared elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.