**Regional Community to Community Program**

**2023/24 Pilot Program Application Form**

Please complete and return this form. All questions are required to be answered by typing directly in this form. If you have any questions, contact [lgps@ubcm.ca](mailto:lgps@ubcm.ca).

Funding permitting, the application deadlines for 2023/24 are:

* May 5, 2023
* September 1, 2023

*New in 2023/24: approved activities must be completed within one year from the date of grant approval*

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| **SECTION 1: Applicant Information** | **AP-** *(for administrative use only)* |
| Local Government or First Nation: | Complete Mailing Address: |
| Contact Person\*: | Position: |
| Phone: | E-mail: |

*\* Contact person must be an authorized representative of the applicant*

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| **SECTION 2: C2C FORUMS.** *Only complete this section if you applying to plan and host a C2C forum event.* |
| * + - 1. **Date(s) of proposed event(s)** |
| * + - 1. **a) Proposed participants.** Please attach an additional page if required.   First Nation(s):  Local government(s):  Other participants:  **b) Confirmation of attendance from proposed participants**  Please attach written confirmation from each invited local government and/or First Nation that elected officials and/or senior staff have agreed to attend the planned forum. Confirmation can be in the form of a letter or e-mail. Written confirmations can be submitted after the application, but are required for grant approval. |
| * + - 1. **Description of proposed event(s).** Please provide a description of the proposed C2C event(s), including proposed format, topics, speakers, etc.   If more than one event is proposed, please include a rationale for multiple events and a description of each. |
| * + - 1. **C2C program objectives.** The objectives of the Regional C2C program are identified in Section 1 of the Program & Application Guide. Please describe how your event(s) will meet these objectives. |
| * + - 1. **Intended outcomes and deliverables.** Please describe the specific outcomes and deliverables that your forum will work towards:   Relationship building, reconciliation and/or joint cultural safety and cultural humility training. Please describe:  Coordinated emergency preparation, mitigation, response and recovery, including climate change and COVID-19 response and recovery. Please describe:  Protocol Agreement (e.g. communications, dispute resolution, planning and development approval processes). Please describe:  Service Agreement (e.g. water, sewer, solid waste disposal or fire protection). Please describe:  Memorandum of Understanding (e.g. protection of archaeological or environmental resources). Please describe:  Joint project or plan (e.g. COVID-19 recovery, economic development, cultural initiative, youth engagement). Please describe:  Other: |
| * + - 1. **Repeat applicants only**   **a)** Date of last C2C event:  **b)** Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums. |

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| **SECTION 3: AGREEMENTS AND JOINT REVIEW OF BYLAWS/POLICIES.** *Only complete this section if you applying to Develop agreements (such as protocols, MOUs, and service agreements), joint plans and/or strategies that advance First Nation/local government reconciliation and relationship building or undertake joint review of bylaws and/or policies in order to develop recommendations for amendments or new bylaws/policies that advance reconciliation.* |
| * + - 1. **a) Proposed participants.** Please attach an additional page if required.   First Nation(s):  Local government(s):  Other participants:  **b) Confirmation of participation from proposed participants**  Please attach written confirmation from each invited local government and/or First Nation that elected officials and/or senior staff have agreed to participate in the proposed activities. Confirmation can be in the form of a letter or e-mail. Written confirmations can be submitted after the application, but are required for grant approval. |
| * + - 1. **Description of current local government/First Nation relationship.** Please describe the current relationship between the proposed participants identified above. Specifically, please provide information on any past C2C Forum events as well as information on how all parties have worked together to identify the proposed activities. |
| * + - 1. **Description of proposed activities**. Please describe the *specific* activities you plan to undertake. Refer to Section 6 of the *Program & Application Guide* for eligible activities. |
| * + - 1. **C2C program objectives.** The objectives of the Regional C2C program are identified in Section 1 of the Program & Application Guide. Please describe how the proposed activities will meet these objectives. |
| * + - 1. **Intended outcomes and deliverables.** Please describe the specific agreements, plans, strategies, bylaws or policies that will be developed, amended or reviewed and how these outcomes will advance reconciliation and relationship building in your community:   Development of agreements (such as protocols, MOUs, and service agreements) that advance First Nation/local government reconciliation and relationship building:  Development of joint plans and/or strategies that advance First Nation/local government reconciliation and relationship building :  Joint review of bylaws and/or policies in order to develop recommendations for amendments or new bylaws and/or policies that advance reconciliation:  Other: |

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| **SECTION 4: ADDITIONAL INFORMATION** |
| * + - 1. **Additional information.** Please share any other information you think may help support your submission**.** |

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| **SECTION 5: REQUIRED ATTACHMENTS** |
| Please submit the following with your application:  Completed Application Form and all required attachments.  Detailed budget(s).  Confirmation of partners. Written confirmations can be submitted after the application, but are needed in order for grant approval.  Council, Board or Band Council resolution indicating support for the current proposed activities and willingness to provide overall grant management.  Submit the completed Application Form and all required attachments as an email attachment to [lgps@ubcm.ca](mailto:lgps@ubcm.ca) and note “2023/24 C2C” in the subject line. Submit your application as either a Word or PDF file(s). |

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| **SECTION 6: SIGNATURE** | |
| Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC and the First Nations Summit. | |
| I certify that, to the best of my knowledge, all information is accurate. | |
| Name: | Title: |
| Signature: | Date: |