**Community Resiliency Investment Program**

**2021 FireSmart Community Funding & Supports**

**Final Report Worksheet 1**

The Final Report Form and Final Report Worksheet 1 are required to be completed for all funded projects.

All questions are required to be answered by typing directly in the worksheet. For detailed instructions regarding final report requirements, please refer to the 2021 FireSmart Community Funding & Supports Program & Application Guide or contact cri@ubcm.ca or (250) 356-2947.

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| **SECTION 1: Applicant Information** | **CRI-** *(for administrative use only)* |
| Name of Local Government or First Nation:       | Name of Project:       |

In Section 2 below, indicate the completed activities, actual cost calculation and total expenditure, outcomes and performance measures for each eligible activity that was undertaken. To qualify for funding, all activities must be included in the approved application and as identified in Table 1 of Section 6 of the Program & Application Guide.

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| **SECTION 2: Completed Activities** |

**1. Education**

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| --- | --- | --- | --- |
| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| FireSmart education:       |       |       |       |
| Promote/distribute FireSmart educational activities and tools:        |       |       |       |
| Education for the reduction of human-caused fires:       |       |       |       |
| Wildfire Community Preparedness Day:       |       |       |       |
| FireSmart day, events and workshops, and wildfire season open houses:       |       |       |       |
| FireSmart Canada Neighbourhood Recognition:       |       |       |       |
| Other:       |       |       |       |
| *Required attachments (as applicable to approved project): electronic sample copies of any educational materials that were developed:*       |

**2. Planning**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Develop a CWRP:       |       |       |       |
| Amend an existing plan (i.e. CWRP/CWPP) |       |       |       |
| Develop policies/practices for FireSmart First Nations land or publicly owned land:       |       |       |       |
| Develop policies/practices for FireSmart First Nations owned buildings and publicly owned buildings:       |       |       |       |
| Conduct site visits/FireSmart assessments for First Nations owned buildings, publicly owned buildings:       |       |       |       |
| Other:       |       |       |       |
| *Updated July 2022 - Required attachments (as applicable to approved project): electronic copy of new CWRP or amended CWPP (refer to Appendix 4 for map and spatial data requirements); excerpts of new or updated FireSmart policies for land or buildings; copies of completed FireSmart assessments for land or buildings.*  |

**3. Development Considerations**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Amended OCPs, Comprehensive Community Plans and/or bylaws:       |       |       |       |
| Revised landscaping requirements:       |       |       |       |
| Development Permit Areas for Wildfire Hazard:        |       |       |       |
| Wildfire prevention and suppression considerations included in the design of subdivisions:        |       |       |       |
| Amended referral processes for new developments to ensure multiple departments are included:       |       |       |       |
| Other:       |       |       |       |
| *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:*       |

**4. Interagency Co-operation**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Community FireSmart Resiliency Committees:       |       |       |       |
| Multi-agency fire and/or fuel management tables:       |       |       |       |
| Indigenous cultural safety and cultural humility training:       |       |       |       |
| 2021 FireSmart BC Symposium:       |       |       |       |
| Other:       |       |       |       |
| *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:*       |

**5. Emergency Planning**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Cross-jurisdictional meetings and tabletop exercises, including seasonal wildfire readiness meetings:       |       |       |       |
| Structural protection capacity as required for wildfire response:       |       |       |       |
| Community emergency preparedness events focused on wildfire:       |       |       |       |
| Other:       |       |       |       |
| *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:*       |

**6. FireSmart Training & Cross Training**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Local FireSmart Representative (LFR):       |       |       |       |
| LFR training to qualify as facilitator:       |       |       |       |
| Cross-train fire department members |  |  |  |
| SPP-WFF1 Wildland Firefighter Level 1:       |       |       |       |
| S-100 Basic fire suppression and safety:        |       |       |       |
| S-185 Fire entrapment avoidance and safety:       |       |       |       |
| ICS-100 (volunteer only):       |       |       |       |
| Cross-train emergency management personnel |  |  |  |
| ICS-100:       |       |       |       |
| Professional development to increase capacity for FireSmart activities:       |      ***Limited to $1,000 per person for two staff per applicant.*** |       |       |
| Other:       |       |       |       |

**7. FireSmart Projects for Critical Infrastructure**

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| --- | --- | --- | --- |
| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Replacing building materials:       |       |       |       |
| Undertaking vegetation management:       |       |       |       |
| Other:       |       |       |       |
| *Required attachments (as applicable to approved project): electronic copies of the community education component of the project; photos or media related to the demonstration project (optional):*       |

**8. FireSmart Activities for Residential Areas**

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| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
| Planning for residential areas:  |       |       |       |
| FireSmart Home Ignition Zone Assessments:        | Activities completed per structure:      Number of structures assessed:      Cost per structure:Total activity cost: $      |       |       |
| FireSmart Neighbourhood Plans:       |       |       |       |
| Neighbourhood Wildfire Risk Assessments:       |       |       |       |
| Local rebate programs:       |      ***Max. rebate is $500 per property*** |       |       |
| Off-site debris disposal:       |       |       |       |
| Other:       |       |       |       |
| ***Update July 2022 -*** *Required attachments (as applicable to approved project): summary report of all completed HIZ assessments and representative sample of completed assessments with all personal information removed; electronic copies of completed FireSmart Community Plans; list of addresses receiving rebates and rebate amounts; photos of home or property improvements (optional):*       |

**9. Fuel Management**

If the completed project included fuel management activities, Final Report Worksheet 2 (and all required attachments) is also required to be submitted with the final report. *Note: Refer to Appendix 3 of the Program & Application Guide for funding requirements for fuel management activities and Appendix 4 for the requirements for maps and spatial data.*

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| **SECTION 3: Actual Expenditure** |
| **10. Total Actual Cost for FireSmart Activities as reported in Final Report Worksheet 1:***To be reported in Question 3 of the Final Report Form* | $ |