

# UBCM Funding Programs Update and Asset Management Workshop

# AGENDA – MORNING SESSION

## Morning Session: UBCM Program Services

9:30 Introductions and Overview

9:50 Local Government Program Services

BREAK

10:30 Canada Community-Building Fund

11:15 Asset Management Assessment under CCBF

12:00 Lunch Break

# AGENDA – AFTERNOON SESSION

## **Afternoon: Best Practices in Asset Management**

1:00 Introductions

1:10 Asset Management BC Update

1:30 Regional Perspective

BREAK

2:15 Regional Perspective

2:45 Regional Perspective

3:20 Closing Remarks

# Local Government Program Services



# FireSmart Community Funding & Supports



# Context

- Community Resiliency Investment program was introduced in 2018 (replaced SWPI)
- UBCM administers the FireSmart Community Funding & Supports program with FNESS and BCWS
- Four intakes (2019-2022) have been offered, plus one-time FireSmart Economic Recovery Fund
- Program planning for 2023 program is underway and expected to launch in June

# What We've Heard and What We are Considering

- Longer term funding
- Capacity building
- Simpler applications and reporting
- More incentives for home and property owners
- More training options
- Funding support for some aspects of response and recovery

# Contacts

- For more information contact: [cri@ubcm.ca](mailto:cri@ubcm.ca)
- Visit: [www.ubcm.ca/cri](http://www.ubcm.ca/cri)

# Asset Management Planning



# Context

- Created in 2014 through a \$1.5 million contribution from the Ministry of Municipal Affairs.
- Since then, an additional \$2.75 million has been contributed to the program
- Supports planning grants, training subsidies, and the development of asset management resources.
- Since 2015, more than 275 grants and subsidies have been awarded to local governments throughout the province

# Intake information

- Eligible applicants are local governments (municipalities and regional districts) in British Columbia.
- For each intake, only one application per municipality will be accepted. Reflecting differences in service delivery, regional districts may submit up to 3 applications per intake.

# Intake information

- Next application deadline is September 30, 2022
- The program can provide up to 50% of total project costs to the grant maximum (\$25,000). The remainder (50%) is required to be funded through community contributions.



# Contacts

- For more information contact: [lgps@ubcm.ca](mailto:lgps@ubcm.ca)
- Visit: [www.ubcm.ca/lgps/asset-management-planning](http://www.ubcm.ca/lgps/asset-management-planning)

# Community Emergency Preparedness Fund



# Context

- The Community Emergency Preparedness Fund (CEPF) was launched in 2017
- Funding provided by the Ministry of Public Safety and Solicitor General
- UBCM administers the CEPF program with EMBC and FNESS

# Program Information

2017 – 2022 included the following streams:

- Structural Flood Mitigation
- Flood Risk Assessments, Flood Mapping and Flood Mitigation Planning
- Emergency Support Services
- Emergency Operations Centres & Training
- Evacuation Route Planning
- Volunteer and Composite Fire Departments Equipment and Training
- Indigenous Cultural Safety and Cultural Humility Training

# Moving Forward

As of May 2022, the funding streams include:

- Disaster risk reduction-climate adaptation: non-structural and small-scale projects
- Disaster risk reduction-climate adaptation: risk mapping, assessment, and planning
- Emergency operations centres and training
- Emergency support services
- Extreme heat risk mapping, assessment, and planning – Deadline is June 24
- Indigenous cultural safety and cultural humility training
- Public notification and evacuation route planning
- Volunteer and composite fire departments equipment and training

# Contacts

- For more information contact: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)
- Visit: [www.ubcm.ca/cepf](http://www.ubcm.ca/cepf)



# Community to Community Forums

Administered by the Union of BC Municipalities  
with the First Nations Summit

“Each [forum] lessens the distance between communities,  
which physically are very near to each other,  
but sometimes socially very distant.”

# Program Information

- Funded by Ministry of Municipal Affairs and Indigenous Services Canada
- 100% funding up to \$5,000 per application
- Three intakes each year
- Forum goal is increased understanding and improved overall relations between First Nations and local governments
- Next intake: September 2, 2022 deadline



# Questions & Contacts

- For more information contact: [lgps@ubcm.ca](mailto:lgps@ubcm.ca)
- Visit: [www.ubcm.ca/c2c](http://www.ubcm.ca/c2c)

# Canada Community-Building Fund





# What is the CCBF?

- The Canada Community-Building Fund provides long-term predictable funding to local governments
- National transfer of \$2.2 billion to all local governments in Canada
- BC receives approximately \$300 million in CCBF funding annually



# UBCM's Role

UBCM administers the CCBF through a tri-partied Agreement with the Government of Canada and the Province of British Columbia



# Milestones

- 2005:** First Gas Tax Agreement signed in BC
- 2010:** Program extended and set at \$2 billion/year to 2014
- 2011:** Legislation enacted to make GTF a permanent source of funding set at \$2 billion
- 2013:** Legislation enacted to index the fund at 2% annually
- 2014:** Signing of a 10-year renewed Gas Tax Agreement
- 2019:** One time doubling of the GTF
- 2020:** Accelerated GTF transfer
- 2021:** One-time doubling of the GTF
- 2021:** Addition of Fire Hall Infrastructure
- 2021:** Renaming to Canada Community-Building Fund

# CCBF Program Statistics

Since the programs creation in 2005 UBCM has transferred over \$4.1 billion dollars to ultimate recipients in British Columbia, in turn local governments have:

- Expended over \$2.6 billion on more than 6,400 infrastructure and capacity building projects.
- Completed over 5500 projects
- Invested \$579 million into 1603 local roads infrastructure projects, \$138 million into 1142 recreation and sport infrastructure projects and over \$1.7 billion into 246 public transit infrastructure
- Project counts and expenditures tend to increase annually



# CCBF Program Delivery



## Community Works Fund

- Available to all local governments
- Per capita formula with a funding floor delivered to the local government directly, twice annually
- Local governments make local choices about which eligible projects to fund



## Strategic Priorities Fund

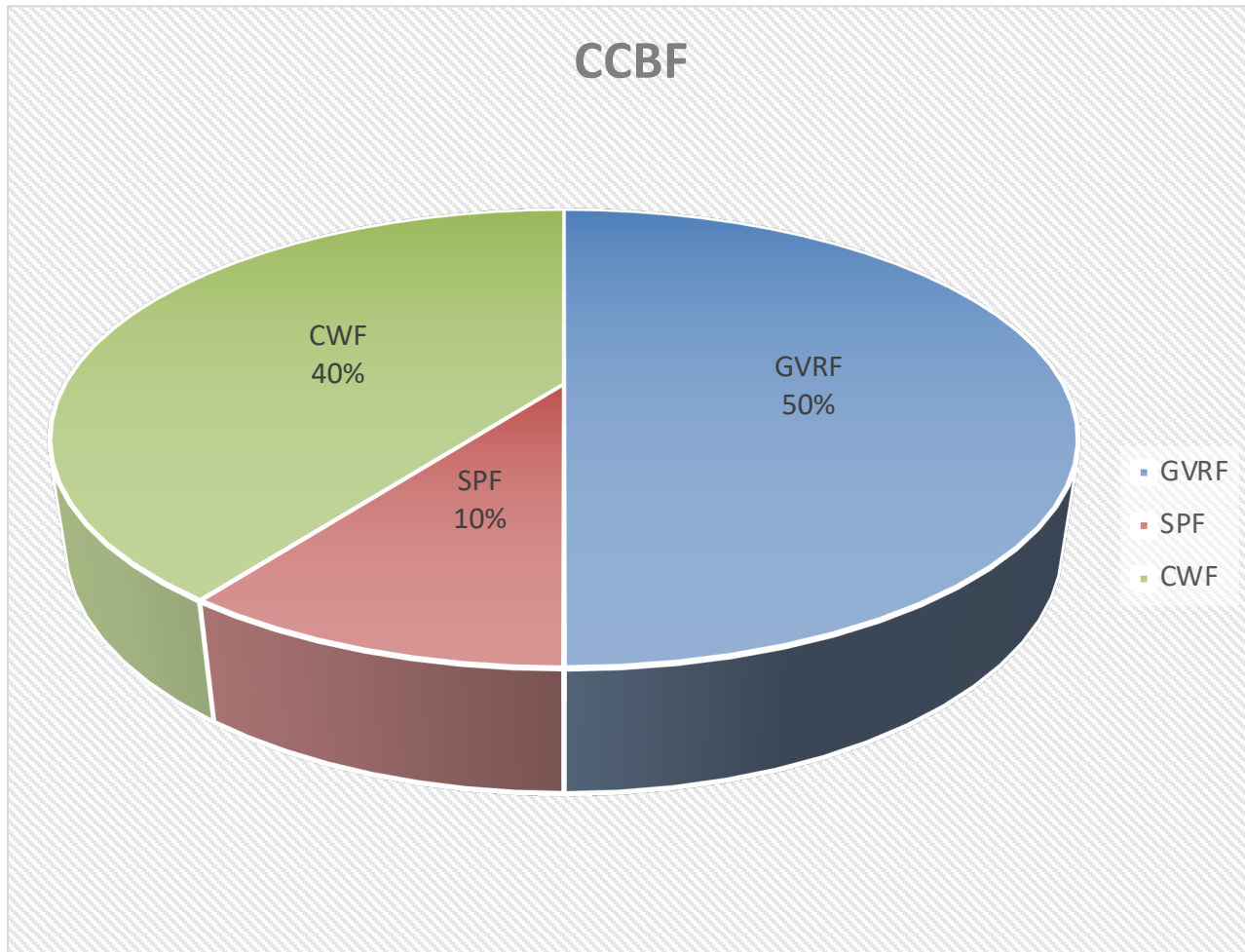
- Available to all local governments outside the GVRD
- Application based program
- Supports infrastructure and capacity building projects that are large in scale, regional in impact or innovative, and align with the GTA's national program objectives



## Greater Vancouver Regional Fund

- Projects are proposed by TransLink and approved by the Greater Vancouver Regional District Board
- Provides funding for regional transportation investments within the Greater Vancouver Regional District and its member municipalities

# CCBF Program Delivery





# Capital Investment Categories

- Local Roads, Bridges, Active Transportation
- Sport and Recreation
- Culture and Tourism
- Water and Wastewater
- Public Transportation
- Solid Waste
- Local and Regional Airports
- Broadband Connectivity
- Short Sea Shipping/ Short Line Rail
- Fire Hall Infrastructure
- Brownfield Remediation
- Community Energy Systems
- Disaster Mitigation



# ELIGIBLE COSTS (CAPITAL INFRASTRUCTURE)

Eligible costs include expenditures associated with acquiring, planning, designing, constructing or renovating a tangible capital asset, as defined by Generally Accepted Accounting Principles (GAAP), and any related debt financing charges specifically identified with that asset.

Infrastructure is defined as a municipal or regional, publicly or privately owned tangible capital asset that is primarily available for public use and provides substantial public benefit.

In addition, eligible costs also include expenditures directly related to the joint communication activities and with federal project signage for CCBF projects.

# Capacity Building Investment Categories

- Asset Management
- Integrated Community Sustainability Planning
- Long Term Infrastructure Planning



# ELIGIBLE COSTS (CAPACITY BUILDING STREAM)

Eligible Expenditures of Ultimate Recipients will be limited to the following:

- a. for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
  - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
  - ii. training directly related to asset management planning; and,
  - c. long-term infrastructure plans.
- b. the expenditures directly associated with joint communication activities and with federal project signage for GTF-funded projects.

# INELIGIBLE COSTS

## INELIGIBLE SERVICES / INFRASTRUCTURE

1. Emergency Response Services - Police, SAR and EOC's
2. Education / Daycare / Child care
3. Social Housing / Social Services
4. City halls, public works buildings and other administrative buildings
5. Seniors care facilities and housing
6. Health infrastructure (hospitals, convalescent and senior centres) are not eligible.

## INELIGIBLE ACTIVITIES

1. Small equipment purchases
2. Feasibility studies and detailed design (without additional capital spending)
3. Fire equipment and emergency response supplies
4. Art and exhibit manufacturing

## INELIGIBLE COSTS

1. Leasing costs
2. Overhead costs, including salaries and other employment benefits of any employees of the Ultimate Recipient
3. Direct or indirect operating or administrative costs
4. Costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by staff
5. Purchase of land or any interest therein, and related costs
6. Legal fees
7. Routine repair and maintenance costs



# Fire Hall Infrastructure

## **Capital costs related to the construction of a new fire hall or upgrades to an existing fire hall**

- New fire hall for housing firefighting apparatus and staff
- May include attached dorms, basic training facilities and administrative areas
- Retro-fit and modernization of existing fire halls and attached building space
- Acquisition of a fire truck as a capital asset as part of an overall capital upgrade to an existing fire hall or construction of a new fire hall

The following investments are not eligible in the fire hall category:

- Acquisition or replacement of fire trucks or other vehicles as a standalone project
- Personal protective equipment (PPE) and gear and other fire hall related equipment
- Fire hydrants and reservoir (eligible water projects); communication devices; structural Protection Units and contents



## For investments that are large in scale, regional in impact or innovative

- Now accepting applications for SPF-3
- Deadline is June 30, 2022
- Up to \$100 million will be allocated
- Apply to a maximum of \$6 million
- Up to 100% of eligible costs
- Capital and Capacity Building Stream





## SPF-3 Program Details

- All CCBF categories are eligible
- Available for all Local Governments outside of Metro
- Regional Districts may submit three capital applications and one capacity building
- Municipalities may submit one capital and one capacity building application
- Applicants can stack SPF and Community Works Funding
- Program guide and sample application questions on UBCM website
- Support national objectives of economic growth, a clean environment and building strong communities



# Strategic Priorities Fund Program Criteria (s8.1.1-8.1.2)



CANADA COMMUNITY-BUILDING FUND IN  
BRITISH COLUMBIA

PROGRAM GUIDELINES FOR THE 2022  
STRATEGIC PRIORITIES FUND CAPITAL  
INFRASTRUCTURE STREAM AND CAPACITY  
BUILDING STREAM

Canada Community-  
Building Fund BC | UBCM

## 8 REVIEW OF APPLICATIONS

### 8.1 SCREENING CRITERIA

Selection criteria are based on the program purposes and objectives listed below. These selection criteria form the basis of the scoring and ranking of applications. Note the criteria listed below are not listed in order of priority; applicants should provide full information in relation to all of the criteria that are relevant to the project for which funding is requested.

#### 8.1.1 Capital Infrastructure Stream

Following screening criteria, applications will be sent for technical review. Scoring will be based primarily on:

- How much the project is expected to support the CCBF National Objectives of productivity and the economic growth; a clean environment; and strong cities and communities;
- The timing of the project and its outcomes;
- The capacity of the community to undertake, evaluate and document the project, and to operate and maintain it;
- The degree to which the project develops or supports strategic infrastructure investment decisions or links to sustainability or capital investment plans;
- The degree to which asset management practices were considered;
- The degree to which the project uses sustainability principles or leads to sustainable outcomes (e.g., community service demand; resource recovery and environmental protection);
- The degree to which the project considers climate resilience;
- The degree the project benefits more than one community or is identified as regional in impact;
- The size or scale of the project in relation to the size of the community;
- The degree to which the project reflects inter-jurisdiction cooperation;
- The degree to which the innovative plan, process, method or technology supports the approach that will be used, and the additional risks associated with using this innovation;
- The relative benefit of the innovative process, method or technology over existing processes, methods and technologies.

#### 8.1.2 Capacity Building Stream

Following screening criteria, applications will be sent for technical review. Scoring will be based primarily on:

- How the project is expected to align with the CCBF National Objectives of productivity and economic growth, a clean environment or strong cities and communities;
- The degree to which the project is identified as large in scale;
- The degree to which the project is considered regional in impact;
- Contribution to innovation;
- Long term thinking;
- Integration with other plans, planning or sustainability activities;
- Collaborative elements, including engaging community members and other partners;
- Implementation program;
- Monitoring and evaluation component;
- Linkage to capital investment plans;
- Contribution to efficient use of infrastructure and other resources;
- Climate impact considerations.



## **Town of Smithers Regional Airport Terminal Building Modernization**

2015 SPF Intake

Approved for \$4.0 M in funding in 2016

Final Total Project Cost: \$9.10 M

2 years to complete (2016-2019)

### **Project Outcomes:**

To renovate and expand the terminal building at the Smithers Regional Airport Terminal. Project scope will include construction of an approximately 6,000 sq ft addition with the following:

- Increased size of domestic passenger hold room, -
- Accessible washroom facilities in the secure hold room,
- Reconfigured and expanded check-in, baggage handling, baggage claims and security areas,
- Office space improvements and,
- Upgrades to building systems (fire suppression, electrical, boiler, HVAC) with increased energy and resource efficiency including geothermal.





## District of Hudson's Hope Solar Electric Panel Array

2015 SPF Intake

Approved for \$1.35 M in funding in 2016

Final Total Project Cost: \$1.34 M

2 years to complete (2016-2018)

Project Outcomes:

- Arena 99.9 kW ac with 132.5 kW of PV
- District Office 43.2 kW ac with 53 kW of PV
- Bullhead Curling Club 66.6 kW ac with 72.3 kW of PV
- Public Works (New) 80 kW ac with 91.5 kW of PV
- Lagoons 100 kW ac with 122.4 kW of PV
- Tourist info 7.6 kW ac with 10.1 kW of PV
- Beryl Prairie Fire Hall 5 kW ac with 7.5 kW of PV
- Museum 6 kW ac with 7 kW of PV
- Swimming Pool Wave 9 kW ac with 10.24 kW of PV





## District of Vanderhoof Aquatic Centre

2015 SPF Intake

Approved for \$6 M in funding in 2016

Final Total Project Cost: \$12.3 M

3 years to complete (2016-2019)

Project Outcomes:

The project will included the construction of an approximately 16,000 square foot Aquatic Centre to LEED Gold standard equivalent with:

- six-lane lap pool;
- leisure pool;
- family hot pool;
- sauna;
- change rooms;
- administration and mechanical space;
- related civil, mechanical, and electrical work.



# Signage and Communications



**Projects utilizing over \$100,000 in CCBF funding should be accompanied with project signage**

# Signage and Communications



## NEWS RELEASE

Distributed January 11, 2022

### Complete Street upgrades on Fourth Street starting soon

*Fourth Street, between Bruce Avenue and Pine Street, to close for construction*

#### Summary

The City of Nanaimo will begin work on phase one of the Albert/Fourth Complete Street project this month. This first phase of the project will cover Fourth Street between Harewood Road and Pine Street. The project aims to increase the safety and comfort for people who walk, bike, take transit and drive along this corridor.

Upgrades will include new cycling and shared use facilities, new concrete sidewalks, improved transit stops, improved intersection crossings and replacement of underground water mains and storm sewers.

The Government of Canada contributed \$750,000 to the project through the Canada Community-Building Fund.

To help with construction activities, Fourth Street will be closed 24 hours a day to vehicle traffic between Bruce Avenue and Pine Street. A detour using Fifth Street and Park Avenue will be set up to direct traffic around the work zone. Access will be provided for local residents and businesses within the construction area.

Construction work on Phase 1 is expected to be completed before Summer 2022. For the latest project information, please visit [www.nanaimo.ca/goto/AlbertFourth](http://www.nanaimo.ca/goto/AlbertFourth)

Construction on Phase 2 between Pine Street and Milton Street is expected to start in the summer of 2022.

*Strategic Link:* Environmental Responsibility, Livability, Excellence in Governance

#### Key Points

- Fourth Street will be closed between Bruce Avenue and Pine Street. Detours will be in effect for the duration of the project.
- Phase 1, covering Fourth Street between Harewood Road and Pine Street, will start construction in January 2022 and be completed by summer 2022.
- Complete Streets are designed for everyone and will increase the safety and comfort for people who walk, bike, take transit and drive.

#### Quotes

"Whether they walk, bike, drive or use public transportation, Canadians need to be able to get to their destination in a timely and safe fashion. Our Government is funding, in partnership with the City of Nanaimo, the upgrades to the Fourth Street streetscape that will benefit all commuters and encourage active modes of transportation."

Patrick Weiler, MP for West Vancouver—Sunshine Coast—Sea to Sky Country on behalf of  
Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities  
Government of Canada

"Work is beginning soon to make Fourth Street safer for pedestrians, cyclists, transit users, and drivers. I'm glad our government can fund better sidewalks, bus stops and intersections, to make commuting more climate-friendly."

Sheila Malcolmson, MLA for Nanaimo, on behalf of  
Josie Osborne, Minister of Municipal Affairs  
Province of B.C.

**Communities receiving annual CWF allocations greater than \$400,000 should undertake one formal communication highlighting the use of funds in each year.**

**Notice provided to Canada, BC, and UBCM twenty-one days in advance of any formal communications.**



# Social Media



Facebook



LinkedIn



Twitter

**@CCBFinBC**

## Looking ahead

- **June 1, 2022:** Annual Expenditure Report deadline
- **June 30, 2022:** SPF-3 Intake closes
- **July/August 2022:** 1<sup>st</sup> Community Works Fund payment
- **Summer/Fall 2022:** Asset Management Assessment -  
- Measuring Progress
- **Fall 2022:** Outcomes Reporting
- **November/December 2022:** 2<sup>nd</sup> Community Works Fund payment
- **March 2023:** Outcomes and Asset Management Report
- **March 2024:** End of CCBF Agreement



# Questions?

Contact:

[ccbf@ubcm.ca](mailto:ccbf@ubcm.ca)

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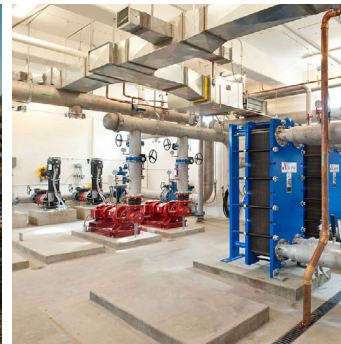
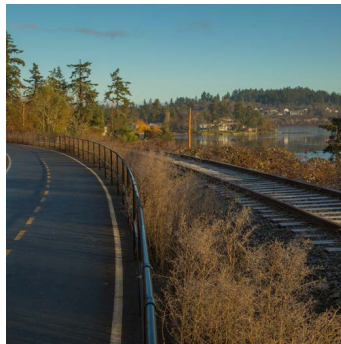
Brant Felker

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# FEDERAL GAS TAX FUND IN BRITISH COLUMBIA

## 2018 Outcomes Report



# 2023 Outcomes Report

- By March 31, 2023 UBCM is required to deliver an Outcomes Report to Canada and British Columbia which reports on how CCBF investments are supporting progress towards achieving program benefits.
- The report will include data from any projects reported complete between January 1, 2017 and December 31, 2021.
- CCBF program staff will begin collecting outcomes data in the spring/summer of 2022 for qualifying projects and will send instructions and a list of projects that require reporting.

# 2023 Outcomes Report

An **Output** is an immediate, easily measured result of a project. The **output indicator** is the data point which is collected in order to measure and report on the result.

Project category	Output	Indicator	Investment Type
<b>Local roads, bridges and active transportation</b>	Road, Bridge, Sidewalk, Bicycle Lane Construction	Length (Km)	New construction or Upgrade
<b>Drinking Water / Wastewater</b>	DW and WW pipes installed; Improved facilities, equipment, and pumping stations; Water Meters	Length (M) Count (#)	New construction or Upgrade
<b>Solid Waste</b>	solid waste management facilities	Count (#)	New construction or Upgrade
<b>Recreation / Sport</b>	Number of new or upgraded facilities; Public Parks Recreation Trails	Count (#) Length (Km)	New construction or Upgrade

# 2023 Outcomes Report

An outcome is a **statement of a result, impact or benefit**. The **outcome indicator** is the data point which is collected in order to measure and report on the result.

Project category	Outcome	Outcome Indicator
Local roads, bridges and active transportation	Improved road infrastructure	Improved physical condition
	Increased road capacity	Increase in vehicles per day
Drinking Water / Wastewater	Increased access to wastewater treatment	Increase in number of households / properties connected to treatment system
	Improved capacity of wastewater treatment systems	Increase in volume of water treated (m3/day)
Solid Waste	Increased access to solid waste management	Increase in landfill capacity (metric tonnes)
	Improved solid waste systems	Decrease in non-compliance incidents
Recreation / Sport	Increased access to recreation / sport infrastructure	Increased number of residents benefiting from recreation infrastructure

## Previous Reports

- Over 69,000 tonnes of greenhouse gas emissions reduced annually;
- 4.1 million kWh of energy generated or saved annually;
- 735 km of road, bicycle lane, and multi-use corridor constructed or improved;
- 42,994 water meters installed;
- 542 public transit vehicle purchases;
- 8.2% increase in public transit ridership in the Greater Vancouver Region;
- 26 boil water advisories removed;
- 48 water/wastewater treatment plants constructed or improved;
- 174 km of water/wastewater transmission mains installed;
- Energy and efficiency upgrades on 194 sport/recreation facilities and 134 cultural/tourism facilities.

## Process

- CCBF program staff are currently identifying projects that meet reporting threshold, these will include projects reported in the 2021 AER
- Local governments will be contacted with instructions
- Local governments may have provided adequate information if project details are filled out to communicated standards and will be contacted about projects lacking information.