



Memorandum

Ministry of Attorney General
Tribunals, Transformation, and Independent Offices Division

3rd Floor – 703 Broughton Street, Victoria, BC V8W 1E2

Email: LocalGovernmentBylawAdjudication@gov.bc.ca

August 17, 2022

Dear Local Government Colleagues:

Effective October 3, 2022, the Ministry of Attorney General's Tribunals, Transformation, and Independent Offices Division (TTIOD) will maintain all responsibility for the Bylaw Adjudication Program.

Previously, in February 2019, TTIOD was designated the roster organization, while other activities were managed by the Court Services Branch. Court Services Branch staff will continue to enrol municipalities, answer questions, and investigate complaints until October 3, at which time all roster organization and program responsibilities transfer to TTIOD.

As part of these changes, TTIOD will undertake recruitment activities to determine future adjudicator appointments as operationally required.

We anticipate that these changes will not interrupt service delivery of the program. The following is information to assist in this transition:

Transition:

Current adjudicators assigned hearings are still responsible for all adjudication that occur on or before November 30, 2022. For booking, invoicing and billing inquiries of bylaw adjudication please continue to contact TTIOD via email: LocalGovernmentBylawAdjudication@gov.bc.ca.

For any other inquiries before October 3, 2022, please contact Alvin Lau via email: Alvin.Lau@gov.bc.ca

Fees and Expenses:

All fees and expenses (adjudicator remuneration and roster organization administration fee) remain the same – full day remuneration of \$500 and \$250 for half day.

Travel:

All travel rules and rates remain the same. Costs incurred if an adjudicator must travel for a hearing in person more than 32 kilometres from their usual place of residence may

be reimbursed in certain circumstances only, and only when previously agreed to in writing by the local government.

Contact:

If you have any questions or concerns, please do not hesitate to send an email to the program's email address directly at: LocalGovernmentBylawAdjudication@gov.bc.ca.

Regards,

A handwritten signature in blue ink that reads "Zac Kremler". The signature is written in a cursive, flowing style.

Zac Kremler
A/ Executive Director
Tribunals, Transformation, and Independent Offices Division
Justice Services Branch
Ministry of Attorney General

CC Courts Services Branch, Executive Director, Policy & Service Reform