**Community Emergency Preparedness Fund**

**Indigenous Cultural Safety & Cultural Humility Training**

**2022 Application Form**

Please complete and return the application form by **November 25, 2022**. All questions are required to be answered by typing directly in this form. If you have any questions, contact [cepf@ubcm.ca](mailto:cepf@ubcm.ca) or (250) 387-4470.

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| **SECTION 1: Applicant Information** | **AP** \_\_\_\_\_\_\_\_\_\_\_*(for administrative use only)* |
| Local Government of First Nation Applicant: | Date of Application: |
| Contact Person\*: | Position: |
| Phone: | E-mail: |

*\* Contact person must be an authorized representative of the applicant (i.e. staff member or elected official).*

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| **SECTION 2: For Regional Projects Only** |
| * + - 1. **Identification of Partnering Communities.** For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 2 of the Program & Application Guide for eligibility. |
| * + - 1. **Rationale for Regional Projects.** Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request. |

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| **SECTION 3: Project Summary** |
| * + - 1. **Project Information**  1. Project Title: 2. Proposed start and end dates. Start:       End: |
| * + - 1. **Project Cost & Grant Request.**  1. Total proposed project cost: 2. Total proposed grant request: 3. Have you applied for or received funding for this project from other sources? If yes, please indicate the source and the amount of funding received or applied for. |
| * + - 1. **Project Summary**. Provide a brief summary of your project in 150 words or less. |

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| **SECTION 4: Detailed Project Information** |
| * + - 1. **Proposed Activities.**           1. What specific activities will be undertaken as part of the proposed project? Refer to Section 6 of the Program & Application Guide for eligibility.      * + - * 1. As outlined in the Program & Application Guide, higher application review scores will be given to applications that meet certain criteria. Based on this, will the training activities be:   Developed and delivered by an Indigenous organization. If yes, please describe:  In-person and supportive of social-emotional experiential learning. If yes, please describe:  Inclusive of relationship building with local Indigenous Peoples, nation(s) and/or Indigenous organizations. If yes, please describe:  Delivered via Indigenous owned and run facilities, catering, etc. If yes, please describe: |
| * + - 1. **Emergency Management Personnel.** Please indicate who will receive the training. *Note: training is for emergency management personnel only and not community members.* |
| * + - 1. **Learning Outcomes.** *Please refer to Section 1, intended learning outcomes, of the 2022 Program & Application Guide for more information*          1. How will the proposed activities meet the intended learning outcomes of the funding stream?      * + - * 1. How will the proposed activities increase partnerships and build capacity to provide assistance to Indigenous communities during emergency mitigation, preparedness, response, and recovery? |
| * + - 1. **Relationship Building in Advance of Training.** Please describe the extent to which the local government and Indigenous Peoples (and/or an Indigenous consultant) have worked together to identify the local training needs. |
| * + - 1. **Transferability**. Describe the extent to which the proposed project may offer transferable resources and learning outcomes to other local governments and Indigenous Peoples in BC (e.g. training materials) |
| * + - 1. **Evaluation.**           1. How will relationships with Indigenous communities be strengthened through project design and delivery?      * + - * 1. How will learnings be tracked and recorded in terms of how they might inform practice, operations, policy development, legislative change, and/or inform practice during activation?      * + - * 1. Will benchmarks be used to measure outcomes (e.g. pre and post reflective surveys, number of people trained)? |
| * + - 1. **Additional Information.** Please share any other information you think may help support your submission**.** |

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| **SECTION 5: Required Attachments** |
| Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:  Local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.  Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.  For regional projects only: local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution from each partnering applicant that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf. |

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| **SECTION 6: Signature** Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC. | |
| I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant’s jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program. | |
| Name: | Title: |
| Signature:  *A certified electronic or original signature is required.* | Date: |

*\* Signatory must be an authorized representative of the applicant (i.e. staff member or elected official).*

Submit applications to:

Local Government Program Services, Union of BC Municipalities

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)