

**Terms of Reference
BC Local Government RCMP
Contract Management Committee**

Overview:

The Province and BC local governments are committed to working together toward the common goal of providing an efficient and effective RCMP police service in support of the administration of justice. In this context a Joint Provincial-Local Government RCMP Contract Management Committee is being established to:

- (i) Assist in ensuring the delivery of local police services in a cost effective manner by way of the RCMP through the length of the new RCMP Agreement;
- (ii) Ensure that the management of the RCMP Agreement represents a partnership between the Province and those BC local governments who rely on the RCMP for the delivery of local police services;
- (iii) Ensure opportunities for input by local government into decisions that impact on the costs and/or the delivery of local police services;
- (iv) Ensure opportunities for consultation and accountability to local governments by the RCMP in the delivery of police services;
- (v) Ensure that opportunities related to and/or shortcomings in the new RCMP Agreement that may be identified from time to time during the term of the Agreement are addressed in a timely manner;
- (vi) Ensure that the RCMP provides information and rationale to the Province and BC local governments with respect to changes in the delivery of police services by the RCMP; and,
- (vii) Ensure that there is an opportunity for local government input when changes to police practices, equipment, policies or procedures that may impact future municipal costs, accountability or governance are being considered.

Purpose:

The purpose of the Committee is to provide a forum for consultation, analysis and communication between Local Government and the Province regarding the management of the Agreement under which the RCMP provide local police services in BC and to analyze and respond to changes that may be proposed from time to time by the Federal government and/or the RCMP and recommend changes to the Federal government and/or the RCMP that may be considered necessary or appropriate.

Functions:

The Committee has two key functions:

1) Communication

- Receive and disseminate information to local governments about issues that may impact the cost, quality, governance or capacity of the RCMP to deliver local police services;
- Create and maintain a webpage on the UBCM website dedicated to communications regarding the RCMP Contract and policing issues of interest to local government;
- Provide a forum for local government to identify issues and concerns in relation to the delivery of local police services by the RCMP for consideration by the Committee;
- Communicate to BC local governments and the Province positions that have been taken and decisions that have been made in the context of addressing opportunities and issues with respect to local police service delivery.

2) Research and Analysis

- Consider changes proposed by the Province, the Federal government and/or the RCMP in relation to any aspect of the delivery of local government police services;
- Consider proposed updates to the Municipal Companion Document;
- Collect and coordinate local government input into the RCMP Agreement five year review process;
- Research and discuss issues and/or concerns of BC local governments related to the RCMP Agreement and the delivery of local police services by the RCMP; and
- Develop recommendations for and provide input to the Federal/Provincial/Territorial Contract Management Committee, the Province, the UBCM, Federation of Canadian Municipalities and BC local governments.

Membership:

The local government representatives as referenced below will be appointed by the UBCM:

- Nine (9) Local Government representatives as follows:
 - Five representatives from local governments policed by the RCMP with a population over 15,000
 - Three being from the Lower Mainland RCMP District: Two of those shall be appointed from Metro Vancouver, with the third coming from outside Metro Vancouver (but still within the Lower Mainland RCMP District).
 - Two representatives being from outside the Lower Mainland RCMP District.

- Three of these five local government representatives shall be appointed for a 3-year term, while the other two local government representatives shall be appointed for a 2-year term.
- Two representatives from a local governments policed by the RCMP with populations between 5,000 and 15,000. One of the local government representatives be appointed for a 3-year term and one be appointed for a 2-year term;
- One representative from a regional district policed by the RCMP be appointed for a 2-year term; and
- One representative from a local government with a population under 5,000 be appointed for a 2-year term;
- UBCM Executive representative; and
- The Assistant Deputy Minister (ADM) and Director of Police Services, Policing and Security Branch.

If, upon the conclusion of the appointment process, one or more member categories remain vacant due to a lack of candidates who meet all criteria, these vacancies shall be filled by appointing representatives from the remaining pool of applicants.

One local government representative of the Committee will be appointed by the UBCM to sit as an Associate Member at the Federal/Provincial/Territorial Contract Management Committee meetings.

Appointments to the Committee may be elected officials or local government staff, however, the majority of the Committee must be elected officials. Local government appointments to the Committee will coincide with the terms of elected office and will take into account the need for some level of continuity of service on the Committee for the effective functioning of the Committee.

Representation on the Committee may be assessed by the Committee from time to time and modifications recommended to the Province and the UBCM as appropriate.

The Committee may decide to structure a sub-committee of UBCM, Provincial and local government staff that would research and develop reports to the Committee regarding issues and opportunities that are referred to the sub-committee by the Committee from time to time.

Committee Co-Chairs:

The Committee will be co-chaired by:

- Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, Ministry of Public Safety and Solicitor General; and
- The UBCM-appointed member of the UBCM Executive.

Meeting Schedule:

The Local Government Contract Management Committee will meet in person or virtually a minimum of four times per year and by teleconference as required. Meetings will be convened at the call of the Co-chairs. The meeting venue/format (e.g. in-person,

videoconference, teleconference, etc.) will also be finalized at the discretion of the Co-chairs.

Local Government representatives of the Committee may choose to caucus without the Province.

Representatives of the RCMP will be invited to attend Committee meetings as required, and/or Committee representatives will schedule meetings with the appropriate RCMP managers to discuss issues raised by the Committee and report back to the Committee.

Reporting Relationship:

The Committee will report to the Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, Ministry of Public Safety and Solicitor General and to the UBCM Executive.