**Poverty Reduction Planning & Action**

**2022 Application Form for Stream 2 - Action**

Please complete and return the application form and all required attachments by February 11, 2022. All questions are required to be answered by typing directly in this form.

If you have any questions, contact lgps@ubcm.ca or (250) 952-9177.

|  |  |
| --- | --- |
| **SECTION 1: Applicant Information** | **AP***- (for administrative use only)* |
| Name of Local Government:       | Complete Mailing Address:       |
| Contact Person\*:       | Position:       |
| Phone:       | E-mail:       |

*\*Contact person must be an authorized representative of the applicant (i.e. staff person or elected official)*

|  |
| --- |
| **SECTION 2: For Regional Projects Only** |
| * + - 1. **Identification of Partnering Applicants.** For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 5 in the *Program & Application Guide* for eligibility.

      |
| * + - 1. **Rationale for Regional Projects.** Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.

      |

|  |
| --- |
| **SECTION 3: Project Information** |
| * + - 1. **Project Information**
			2. Project Title:
			3. Proposed start and end dates. Start:       End:
			4. Total proposed project budget:
			5. Total grant request:
 |
| * + - 1. A**. Proposed Focus Areas.** Please indicate which of the six priority action areas (as identified in [*TogetherBC*](https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/initiatives-plans-strategies/poverty-reduction-strategy/togetherbc.pdf)) will be the primary focus of the proposed project:
 |
| **[ ]** Housing[ ]  Families, children and youth[ ]  Education and training | [ ]  Employment[ ]  Income supports[ ]  Social support |
| B. Please identify any other key priorities (as identified in *TogetherBC)* that your proposed activities will address:       |
| * + - 1. **Confirmation of Poverty Reduction Plan or Assessment.** As outlined in the *Program & Application Guide*, in order to be eligible for Stream 2, applicants must have a completed Poverty Reduction plan or assessment, or demonstrate that their Official Community Plan, or an equivalent plan, is inclusive of poverty reduction principles.

Please outline how your local government meets this requirement and attach completed plans and/or assessments, or excerpts from higher-level plans, with the application form.      |
| * + - 1. **Proposed Activities.** Please describe the *specific* activities you plan to undertake. Refer to Section 6 of the *Program & Application Guide* for eligible activities under Stream 2.

      |
| * + - 1. **Intended Outcomes & Impacts.** What are the specific intended outcomes and impacts of the proposed project? How will this help to reduce poverty at the local level?

       |
| * + - 1. **Proposed Deliverables.** What will be the specific deliverables of the proposed project? List any policies, practices, plans, or documents that will be developed or amended as a result of your project.

      |
| * + - 1. **Community Partners & Participation by People with Lived Experience**. To be eligible for funding, all projects must involve key sectors of the community including community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations, and/or Indigenous organizations.
1. List all confirmed partners that will directly participate in the proposed project and the specific role they will play. *Please note: up to three letters of support from partnering organizations may be submitted with the application*

     1. Describe how people living in poverty or with a lived experience of poverty will participate in the proposed project.

      |
| * + - 1. **Sustainability.** How will the proposed project be sustained after grant funding?

      |
| * + - 1. **Evaluation.** Describe how will the project be evaluated and the specific performance measures and/or benchmarks that will be used to measure outcomes. How will this information be used?

      |
| * + - 1. **Additional Information.** Please share any other information you think may help support your submission**.**

       |

|  |
| --- |
| **SECTION 4: Required Attachments** |
| Please submit the following with the application form:[ ]  Council, Board, or Local Trust Committee Resolution – Indicating local government support for the proposed project and a willingness to provide overall grant management; [ ]  Detailed budget, including itemized costs/activities that will be funded by the grant and separating out any in-kind and/or cash contributions from the applicant(s) or other grant funding;[ ]  **For regional projects only**: Each partnering eligible local government must submit a Council, Board, or Local Trust Committee resolution indicating support for the primary applicant to *apply for, receive, and manage the grant funding on their behalf*.Submit the completed Application Form and all required attachments as an e-mail attachment to lgps@ubcm.ca and note “2022 Poverty Reduction” in the subject line. Submit your application as either a Word or PDF file(s). |

|  |
| --- |
| **SECTION 5: Signature** |
| Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC. |
| I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant’s jurisdiction (or appropriate approvals are in place).  |
| Name:       | Title:       |
| Signature\*:      *\*A certified electronic or original signature is required* | Date:       |