



Obstacles to Opportunities

UBCM 2021

Virtual UBCM Resolutions Process

1. Preparation


The image shows a composite screenshot. On the left is a Pheedloop interface with a teal sidebar containing navigation items: Lobby, Live Program, Virtual Library, Tradeshow, Elections, Virtual Lounge, My Profile, Help, and Logout. The main content area displays a 'Principal Policy Session: Resolutions' for Thursday, September 16th, 9:00 - 12:00 PM PDT. Below the session title are several agenda items with time slots, including 'Keynote Address: Rick Mercer' and 'Address by the Leader of the Green Party'. At the bottom of the Pheedloop interface are buttons for 'Leave a message' and 'Private Chats'. On the right is a browser window showing the 'The Union of BC Municipalities Online Voting' portal. The browser's address bar is highlighted with an orange box and contains the URL 'ubcmagm.simplyvoting.com/vote.php'. The portal header includes the logo for 'Obstacles to Opportunities UBCM 2021' and navigation buttons for 'Next Vote' and 'Logout Kelsey Mackay-Smith'. Below the header, there are two sections: 'Current ballots' which states 'There are no current ballots available.', and 'Upcoming ballots' which lists 'Credential Test' as a ballot that has not yet started.

Open in two tabs/windows

- Google Chrome is the recommended web browser.
- In the Pheedloop session description, you will see a link to the Simply Voting website/portal (<https://ubcmagm.simplyvoting.com/>).
- Open this website in a **new tab/window** separate from your Pheedloop session tab/window.
- Use of a **desktop or laptop computer is recommended.**
- Use of a tablet or smartphone may result in problems viewing all of the content and problems toggling between the two tabs/windows:
 1. Pheedloop live streaming program tab, and
 2. Voting tab

2. Logging In

The Union of BC Municipalities
Online Voting



Next Vote

To vote, you must be a member .

Once you have made your selection, do not forget to press continue and confirm your vote.

If you are having trouble signing on, please click [here](#) to open the voting portal in a new window.

Email Address

Password

Login

This is the online voting system of The Union of BC Municipalities. Powered by [Simply Voting](#).

- Log in with your email address and password.
 - Your password is the same as the one used to sign in for Pheedloop.
 - This information was emailed to you in advance of Convention from:
credentials@dataonthespot.com
- If your password is not working for Simply Voting, or you cannot remember your password please use the Help Desk chat on the lower left of your Pheedloop session tab/window, or call the Simply Voting Help Line at **1-833-368-7123** (note this phone number is only available during the resolutions sessions)
- Once logged in, return to the Pheedloop session to follow the resolutions process until a vote is called.

3. Viewing the Ballot

The Union of BC Municipalities
Online Voting

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Next Vote Logout Kelsey Mackay-Smith

Current ballots

There are no current ballots available.

This is the online voting system of The Union of BC Municipalities. Powered by [Simply Voting](#).

- When you first log in to Simply Voting, you will most likely see that there are “no current ballots available.”
- When prompted by the Resolutions Committee Chair to cast your vote, please return to the Simply Voting tab/window.
- If you do not see the name of the resolution being voted on, please click the “next vote” button, which will refresh the screen. **Do not click the ‘back’ button on your internet browser at any point.**
 - If you already see the name of the resolution being voted on, please skip to the next slide.
- After clicking on the “next vote” button, the resolution being voted on should appear (see next slide).

4. Casting Your Vote

The Union of BC Municipalities
Online Voting

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Next Vote Logout Kelsey Mackay-Smith

Current ballots

You are registered to vote in the following ballots:

[Vote Now - Test Vote](#)

Test Vote

Be it resolved that the saying found on BC vehicle license plates which reads "Beautiful British Columbia", should be changed to read "Bonnie British Columbia".

This question is **required**. You may select **one** of the following.

Endorse

Not Endorse

[Continue](#) [Cancel](#)

- When you see the name of the resolution being voted on (appears as a blue hyperlink), please click on the hyperlink.
 - Note, only the current resolution being debated will be live and clickable and available to vote on.
 - If the blue hyperlink is not available/working, please click "next vote" to refresh the page.
-
- You will then be taken to a webpage where you may vote on that particular resolution.
 - Voting is a two-step process:
 - 1) Make your selection; click on the box beside either Endorse or Not Endorse.
 - 2) Click on the "continue" button to move to the confirmation page.

5. Confirming Your Vote

The Union of BC Municipalities
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Next Vote Logout Kelsey Mackay-Smith

Test Vote

Please review your choice carefully. Once this vote is cast by clicking "Confirm", you will not be able to make further changes.

Test Vote: **Endorse**

Confirm **Change**

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- Once you have clicked “continue” (see last slide), you will be asked to confirm your vote.
- You have the option to click “confirm” to finalize your vote; or you may click “change” to change the vote you made.
- **Your vote will not count unless you click “confirm.”**
- Please note, you will only have 90 seconds to complete the voting process (casting and confirming your vote).
 - The Chair will let you know when you have 30 seconds and 10 seconds remaining to finish the voting process.

6. Results & Your Receipt

The Union of BC Municipalities
Online Voting



Next Vote

Logout **Kelsey Mackay-Smith**



Success

Your vote has been recorded. Please return to the Convention webpage (Pheedloop) to hear and see the results of this vote.

Current ballots

You are registered to vote in the following ballots:

Already voted - Test Vote

Voting receipts

You have voted in the following ballots:

[View Receipt - Test Vote](#)

This is the online voting system of The Union of BC Municipalities. Powered by [Simply Voting](#).

- You may view a receipt of your individual vote, which can be accessed by clicking on the blue hyperlink that reads “view receipt.”
- To view/hear the overall results of the vote, please click back to the Pheedloop session tab/window, where the Resolutions Chair will announce the results.
- **If you encounter any issues during this process, please use the Help Desk chat on the lower left of your Pheedloop session tab/window, or call the Simply Voting Help Line at 1-833-368-7123.**

7. Speaking to a Resolution



- Debate of those resolutions to be considered individually will be accommodated using **Chorus Call**. (Individually debated resolutions: SR, 2020-NR and NR)
- When prompted by the Resolutions Chair, sponsors and those wishing to speak for or against a resolution will be asked to call: **1-866-438-1084**.
 - Sponsors may speak for up to 3 minutes
 - Pro or con callers may speak for up to 2 minutes
- Please be sure to **mute** your computer audio when you call, in order to reduce audio feedback.
- Callers will experience a **time difference** from when they leave the live feed of the session and when they re-enter the meeting on the phone. There is approximately a 60 second delay in the live stream.