

2013 UBCM ANNUAL REPORT AND RESOLUTIONS



ANNUAL REPORT AND RESOLUTIONS

TO BE CONSIDERED AT THE UBCM ANNUAL CONVENTION
VANCOUVER, B.C.

SEPTEMBER 17 - 20, 2013

PLEASE BRING THIS REPORT WITH YOU

2012-2013 UBCM EXECUTIVE



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PRESIDENT



DIRECTOR RHONA MARTIN
FIRST VICE-PRESIDENT



COUNCILLOR SAV DHALIVAL
SECOND VICE-PRESIDENT



DIRECTOR AL RICHMOND
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COUNCILLOR KERRY JANG
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CHAIR ART KAEHN
ELECTORAL AREA
REPRESENTATIVE



DIRECTOR ANDY SHADRACK
AKBLG REPRESENTATIVE



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COUNCILLOR HARRY KROEKER
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MAYOR/CHAIR SHARON GAETZ
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DIRECTOR AT LARGE



COUNCILLOR CLAIRE MOGLOVE
DIRECTOR AT LARGE



MAYOR DAVE PERNAROWSKI
DIRECTOR AT LARGE



DIRECTOR JERRILYN SCHEMBRI
DIRECTOR AT LARGE



COUNCILLOR MICHAEL MORDEN
VANCOUVER METRO AREA REP



MAYOR PETER FASSBENDER
VANCOUVER METRO AREA REP
(RESIGNED MAY 2013)



ANNUAL REPORT AND RESOLUTIONS TO BE CONSIDERED AT THE 2013 ANNUAL CONVENTION

- DATES:** TUESDAY, SEPTEMBER 17, 2013
to
FRIDAY, SEPTEMBER 20, 2013
- LOCATION:** VANCOUVER CONVENTION CENTRE
VANCOUVER, B.C.
- REGISTRATION:** COMMENCES MONDAY, SEPTEMBER 16, 7:00 a.m. to 5:00 p.m.
CONTINUES TUESDAY, SEPTEMBER 17, 7:00 a.m.
- FORUMS FOR:** TUESDAY, SEPTEMBER 17, 2013
COMMENCE at 9:00 a.m.
- ELECTORAL AREAS
 - SMALL TALK
 - MID-SIZED COMMUNITIES
 - LARGE URBAN COMMUNITIES
- OPENING RECEPTION:** COMMENCES TUESDAY, SEPTEMBER 17, 6:00 p.m.
VANCOUVER CONVENTION CENTRE
- BUSINESS SESSIONS:** COMMENCE WEDNESDAY, SEPTEMBER 18, 8:30 a.m.
VANCOUVER CONVENTION CENTRE

UBCM ANNUAL REPORT AND RESOLUTIONS BOOK

for the period July 1, 2012 to June 30, 2013

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LETTER OF TRANSMITTAL TO UBCM MEMBERS

It is a pleasure to present the 2013 Annual Report to the membership of the Union of BC Municipalities.

UBCM's agenda over the past year has been dominated by several projects that directly address the broad interests of BC local governments.

The negotiation of the federal government's Long Term Infrastructure Plan was a key focus for our work leading into last year's Convention. UBCM worked closely with FCM, along with the federal and provincial governments, to make sure that the policies endorsed by our membership were heard and understood. Several elements in the federal government's plan, including greater scope and an index for the Gas Tax Fund, directly address UBCM resolutions and survey feedback.

With the Long Term Infrastructure Plan now announced, UBCM has been reaching out to the membership to solicit feedback on program design for the renewed Gas Tax Agreement. UBCM staff and Executive members have met with Tier 2 regions and Metro Vancouver. In July we also released a survey to draw in additional information from Tier 1 communities. We expect this file to be quite active for UBCM over the coming months.

Another priority in our work this year has been the Select Committee on Local Government Finance. The committee was appointed by UBCM Executive in 2012 and has been working towards delivering a policy paper to the 2013 Convention. The committee received solid input from the membership during their presentations at Area Association meetings. Mr. Dale Wall, with his extensive experience within the provincial government, has also provided invaluable assistance in the drafting of the report. We look forward to the discussion during our policy session at Convention.

The other key initiative from this year was an ambitious plan for engagement with the four main political parties during the recent provincial election. The Executive identified the need for an election platform during its priority setting exercise in the fall. The result was a broad themed document that received considerable attention from all four parties and provides context for UBCM's post-election advocacy with the provincial government.

These are just four highlights from our year. There is much more to be said, the details of which you will find in the following report. It is a great honour to work on behalf of all BC local governments, and we look forward to seeing you at the 2013 Convention where we will gather under the theme of "Navigating the Local Landscape."

A handwritten signature in cursive script that reads "Mayor Mary Sjostrom".

Mary Sjostrom, President

A handwritten signature in cursive script that reads "Gary MacIsaac".

Gary MacIsaac, Executive Director



RICHMOND STAFF

BACK ROW (left to right): Pamela Lewis, Convention Coordinator; Angela Turner, Policy Analyst & Convention Coordinator; Heidi Kriz, Administrative Assistant, Office & Member Services (maternity leave appointment); Kathleen Spalek, Manager, Finance & Operations; Ken Vance, Senior Policy Advisor; Marylyn Chiang, Senior Policy Analyst; Raelene Adamson, Administrative Assistant, Office Services; Susie Koivu, Financial Services Officer

FRONT ROW (seated left to right): Reiko Tagami, Information & Resolutions Coordinator; Marie Crawford, Associate Executive Director; Gary MacIsaac, Executive Director; Jared Wright, Director of Advocacy & Government Relations; Anna-Maria Wijesinghe, Manager, Member & Association Services

MISSING: Joslyn Young, Executive Coordinator; Rose Hayes, Administrative Assistant, Office & Member Services (on maternity leave)



VICTORIA STAFF

Left to Right: Gary MacIsaac, Executive Director; Paul Taylor, Director of Communications; Rebecca Williams, Gas Tax-Public Transit & Local Government Program Services Program Assistant; Iris Hesketh-Boles, Executive Coordinator & Office Manager; Brenda Gibson, General Manager, Victoria Operations; Peter Ronald, LGPS Program Officer; Brant Felker, Gas Tax Policy & Program Manager



UNION OF BC MUNICIPALITIES ACT OF INCORPORATION

Union of BC Municipalities was incorporated by an Act of the provincial legislature in 1959. The “objects” of the UBCM set out in the legislation include: securing united action by members on issues of common interest; representing members on issues affecting them or their citizens; cooperating with other groups on matters under federal jurisdiction; cooperating with government ministries on the development of legislation; discussing and dealing with municipal issues; representing and assisting members in maintaining municipal autonomy; distributing information; holding meetings and fostering a “fraternal spirit among those engaged in municipal work”; and encouraging and promoting local associations.

MISSION STATEMENT

The **values** we want associated with UBCM as an organization are:

- Credibility and accuracy in what we do.
- Timely and effective in how we respond.
- Valuing teamwork and respecting diversity in everything we do.
- Being non-partisan and objective in how we present ourselves.

Our **vision** is to most effectively represent and serve all local governments in BC.

Guided by our values and to achieve our vision the purpose of UBCM is:

To **represent and serve** all local governments in BC by:

- Being the recognized advocate for their common interests.
- Meeting the members’ common needs.

We will be the recognized **advocate** for local government in BC in:

- Policy development and implementation
- Government relations
- Communications externally
- Liaison with other groups

Our priorities for meeting the **members’ common needs** are through:

- Communication to members
- Advice and training for local government officials
- Convention
- Information sharing

We strive for **continuous improvement** in all that we do.

ADOPTED BY UBCM EXECUTIVE 2003

2012-2013 UBCM ACCOMPLISHMENTS IN BRIEF¹

TOP ACTIVITIES OR INVOLVEMENTS

- 100% of eligible local governments maintained membership for the 34th consecutive year
- UBCM established a Select Committee on Local Government Finance to explore the fit between the broad range of services offered by local governments and existing revenue tools available to them. A report from the Select Committee will be presented to the 2013 Convention for member consideration
- designed and implemented an extensive and ambitious provincial election strategy that identified and conveyed key UBCM priorities, analyzed main party platforms, and secured party responses to UBCM's platform. UBCM's election platform document, Building Tomorrow Together, was used to engage all provincial political parties and the UBCM membership
- in collaboration with FCM and local government members, extensive work undertaken and submission made to the federal government in response to the announcement of a long term infrastructure program being established
- 93% of respondents to UBCM's triennial member satisfaction survey ranked UBCM as very important or important; and 75% of respondents felt that they got excellent or good value for money with their UBCM membership
- seventh year of Local Government Leadership Academy training – forum held to piggyback on Electoral Area forum
- extensive outreach undertaken with the membership on program design for the renewed Gas Tax Agreement. Member consultations undertaken with Tier 2 regions and Metro Vancouver; and surveyed Tier 1 communities for feedback
- total funding received by UBCM under Gas Tax Program reaches \$1.39 Billion
- UBCM, LGMA, CivicInfo BC, BC School Trustees, Public Works Association of BC and the Province join together to host the fourth year of the renewed Local Government Awareness Week program – May 19-25, 2013
- major advancements made to streamline UBCM communications with the launch of The Compass – our new, weekly e-news communication and UBCM enters the social media world by establishing Twitter accounts
- established local government working groups to

support implementation of key policy initiatives including the BC Transit Independent Review and the 911 Wireless Call Answer Levy.

- continued 'watching brief' as Province moved to implement new Auditor General for Local Government

ADVOCACY

Policy Development and Implementation

A top priority is to advocate on behalf of BC local governments for the development of policies that support their needs and to see them implemented in legislation, regulations, programs or policies. UBCM participates in policy development in a number of ways: independent initiatives and making representations directly; and participating in Ministry–UBCM or multi-party policy development processes. The issues are many and varied and some have required sustained involvement, while others may only have required limited intervention.

Policy Development

PROVINCIAL GOVERNMENT ADVOCACY

Some of the issues UBCM was consulted on or involved with in the past year related to provincial policies included:

Statutory framework for local government

- Auditor General for Local Government
- Local Government Act
- Community Charter
- Vancouver Charter
- Elections legislation – campaign financing

Community Safety

- continued to provide support to the Local Government Contract Management Committee with regard to the RCMP contract
- commented on changes to liquor regulations and policy and continued to participate in the local government working group on liquor policy
- provided comments on the BC Policing and Community Safety Plan
- participated in first Justice Summit organized by the Province and provided comments on several reports released on the justice system
- provided advice on the delivery of fire services in the Province

- provided feedback on the new Community Safety Act
- participated in discussions on the development of a Provincial road safety strategy
- participated in discussions on the need for changes in floodplain management to address the impact of climate change and the need for a Province wide floodplain management plan
- organized a local government working group to examine the implementation of a Province wide call answer levy on wireless services to fund the next generation of 911 services

Finance

- continued to participate in the Development Finance Review Committee
- provided advice to the Auditor General for Local Government and the Audit Council, through presentations and participation in a workshop, with the aim of furthering local government interests in ensuring the Office operates within its legislative mandate, and that its activities are undertaken with a full understanding of local government legislation, operations and capacity
- established a Select Committee on Local Government Finance, with a mandate to report out to Executive on whether revenue tools available to local governments are appropriate given the range of services they now deliver, and if not, to make recommendations for change
- convened seven meetings of the Select Committee, to develop a workplan, analyze the system of local government finance in BC, consider revenue options, and develop a report to Executive
- consulted with the membership in relation to local government finance issues through a workshop at each of the Area Associations
- spoke at the Metro Vancouver Finance Symposium on Local Government Finance, and the Metro Vancouver Sustainability Community Breakfast on Paying for our Cities
- developed a Policy Paper on Local Government Finance for the 2013 Convention
- participated in Municipal Pension Plan Partners Committee

Health

- continued to participate on the Provincial Health Services Authority's Healthy Built Environment Alliance
- continued to participate on the BC Healthy Living Alliance
- co-chaired the Emergency Medical Assistants Education Fund Advisory Committee which

aims to increase the number of Primary Care Paramedics (PCP) in rural areas, and Advanced Care Paramedics (ACP) in BC, through the provision of student bursaries

- worked with the Ministry of Children and Family Development to introduce a poverty reduction pilot project in 7 BC communities
- became a member of the BC Physical Activity Leadership Table which is developing of a BC physical activity strategy and action plan
- provided feedback on the Ministry of Health's Guiding Framework for Public Health and the Province's 2013/2014 public health priorities
- continued to support and provide feedback on the development of the Healthy Families BC Communities initiative

Environment

- continued the work of the UBCM Small Water Systems Working Group, which is addressing local government concerns on the implementation of the Drinking Water Protection Act and Drinking Water Protection Regulation
- developed financial best management practices guidelines and subdivision best management practices guidelines to address the financial sustainability, planning, and servicing challenges of small water systems
- continued the work of the UBCM Packaging and Printed Paper (PPP) Working Group, and advised on local government concerns around the design and implementation of the PPP stewardship plan
- provided support and direction for the development of provincial subdivision and sewerage best practices guidelines
- advised on BC's Five Year Plan for Species at Risk through continued participation on the Species and Ecosystems at Risk Local Government Working Group
- continued participation in the work of the Green Communities Committee, focusing on the development of the BC Protocol for the Creation of Forest Carbon Offsets and the updated Becoming Carbon Neutral Guide for Local Governments in BC
- provided feedback on the Ministry of Environment's Land Based Spill Preparedness and Response in British Columbia Intentions Paper and became a member of the provincial Land Based Spill Advisory Committee
- consulted as a stakeholder in the Ombudperson's investigation of the Riparian Areas Regulation

- advised on the development of the provincial Tsunami Debris Management Plan through participation on the Tsunami Debris Co-ordinating Committee

Trade

- continued to monitor Canada-European Union Trade Agreement (CETA) negotiations

Economic Development

- provided feedback on the Province's Business Attraction Toolkit for BC communities
- made submission to the Special Committee on Timber Supply
- continued representation on the Off Road Vehicle Joint Advisory Group
- met with NetworkBC on their role in expanding broadband connectivity throughout the province
- convened engagement session with DFO on Fisheries Act changes; provided information to members on amendments; seeking feedback from local governments on impact of changes; coordinating member comments
- secured local government representation on federal Aquaculture Management Advisory Committees
- continued participation on the Natural Resource Roads senior advisory team

Infrastructure

- surveyed the membership on infrastructure matters
- participated in the BC Long-Term Infrastructure Plan (LTIP) roundtable
- participated in senior officials meetings regarding the permanent Gas Tax program
- developed and delivered a submission to Infrastructure Canada on the Long-Term Infrastructure Plan
- reported to the membership on infrastructure discussions through member releases, a pre-conference finance session, and Compass articles
- participated in a joint Provincial/UBCM LTIP working group
- delivered a LTIP update to the 2013 Local Government Leadership Academy Forum
- coordinated infrastructure advocacy efforts with FCM
- presented to the federal BC Conservative Caucus on the current Canada-BC-UBCM Gas Tax Agreement
- met with Minister Bennett and Mayor Moore, Metro Vancouver Chair, on permanent Gas Tax arrangements for the Metro Vancouver region
- met regularly with provincial and federal Gas

Tax program staff

- convened a joint Metro Vancouver/UBCM workshop to consult with Metro Vancouver and its member municipalities on the renewed Gas Tax Agreement
- consulted with the Board and senior staff officials from each of the regions identified as Tier 2 under the current Gas Tax Agreement (Capital, Cowichan Valley, Nanaimo, Squamish-Lillooet, Fraser Valley, Central Okanagan, North Okanagan, Okanagan-Similkameen) about elements of that agreement specifically relating to these regions

Energy Policy

- held a pre-conference session on Energy at the 2012 UBCM Convention
- reviewed BC Hydro's draft Integrated Resource Plan
- confirmed appointments to BC Hydro's Electricity Conservation and Efficiency Advisory Committee (councilor Sav Dhaliwal) and Fortis BC's Resource Planning Advisory Group (Mayor John Dooley)

Aboriginal

- renewed the MOU on Local Government Participation in the New Relationship between the Province and UBCM at the 2012 Convention
- commenced discussions with MARR regarding a potential joint education and outreach program subsequent to the MOU on New Relationship. This project was postponed to allow prioritization of other key UBCM/MARR projects underway
- continued involvement with the Off-Reserve Aboriginal Action Plan (ORAAP), with First Nations Relations Committee Chair Murry Krause appointed to the ORAAP Provincial Coordination Team
- corresponded with Minister of Aboriginal Affairs and Northern Development Canada and Standing Senate Committee on Aboriginal Peoples, requesting an opportunity to discuss the status of the ATR policy review and communicate local government concerns around the policy and associated land transfer procedures
- currently pursuing options for intergovernmental staff working group on aboriginal issues with MARR
- undertook discussion with MARR regarding a potential local government involvement in Strategic Engagement Agreements

Transportation

- established a local government staff working group to assist with implementation of the recommendations from the BC Transit Independent Review
- convened rail community members to discuss community – rail proximity issues and established linkage with work presently underway by FCM’s Rail Proximity Initiative
- discussed Greyhound cuts in service, identified impacts throughout the membership and convened meeting with UBCM Executive and BC Passenger Transportation Board to express concerns

OTHER POLICY MATTERS REVIEWED

- Off Road Vehicle management framework
- provided feedback to Transport Canada on their 2012 study of the extent of abandoned and derelict vessels in Canada

FEDERAL GOVERNMENT ADVOCACY ACTIVITIES INCLUDED:

- Bill S-8 Safe Drinking Water for First Nations Act – joint Metro Vancouver/UBCM presentation and proposed amendments
- provided advice on implementation of new contract agreement for RCMP services
- Bill C38 - Federal Fisheries Act amendments
- Abandoned and Derelict vessels in BC waterways
- Aquaculture Management Advisory Committees – local government appointments
- Infrastructure funding and the federal Long Term Infrastructure Plan
- Canada’s Marine Oil Spill Preparedness and Response Regime
- Navigable Waters Protection Act
- Additions to Reserve Policy review advocacy
- Health Canada regulations regarding medical marihuana

MEMBER INITIATIVES: RESOLUTIONS

UBCM’s policy initiatives are primarily derived from resolutions submitted by members. During 2013, UBCM reviewed many high quality, clearly written and well-researched resolutions in the course of preparing the Annual Report and Resolutions Book. All Area Associations submitted their resolutions for UBCM comment prior to their annual meetings and subsequently conveyed endorsed resolutions to UBCM for consideration at the 2013 Convention.

Policy Implementation

Policy work over the last year which involves UBCM included:

LEGISLATION (IN ORDER OF DEGREE OF UBCM INVOLVEMENT)

Among the legislation reviewed by UBCM:

- *Community Safety Act*
- Community Charter / Vancouver Charter – Bill 6-2013 – enabling e-distribution of tax notices

REGULATIONS (IN ORDER OF DEGREE OF UBCM INVOLVEMENT)

UBCM contributed to the development of many regulations including:

- liquor licensing
- Freedom of Information & Protection of Privacy Regulation

UBCM RESOLUTIONS RESPONSES

A total of 138 resolutions were forwarded to the provincial government for consideration following the 2012 UBCM Convention. In addition, 37 resolutions were conveyed to the federal government; 21 were conveyed to the FCM; and 16 were conveyed to other organizations. Responses have been conveyed to the resolution sponsors and posted to the UBCM website.

The Province has indicated that 61 issues raised in the 2012 resolutions have already been addressed in whole or in part by provincial initiatives and noted that it was not willing to consider changes proposed in 42 of the resolutions. Provincial support was noted in the case of two resolutions and the Province indicated it is willing to consider the changes/suggestions/concerns expressed in thirteen more resolutions. Further review and/or action will be undertaken on the changes suggested in 26 resolutions. As well, UBCM is already working with the Province on eleven resolutions and will monitor provincial action in several other policy areas. The Province deferred two resolutions to other organizations.

UBCM PROGRAM MANAGEMENT AND ADMINISTRATION

Gas Tax

- see report in the Annual Report

Local Government Program Services

- see report in the Annual Report

GOVERNMENT RELATIONS, EXTERNAL COMMUNICATIONS AND LIAISON WITH OTHER GROUPS

Government relations is much more than dealing with policy issues reviewed in earlier sections – it is UBCM acting as a contact point on any number of issues. It extends to UBCM’s role in communicating local government’s messages and liaising with other groups.

Our contacts in the past year include:

- provincial Premier, Ministers, Ministry and agency staff at federal & provincial levels
- BC Healthy Living Alliance
- BC Conservation Lands Forum
- BC Healthy Communities Society
- BC Hydro
- BC Recreation and Parks Association
- BC School Trustees Association
- Building Canada Communities Component – Oversight Committee and Joint Secretariat
- Canadian Institute for Health Research
- CivicInfo BC
- Coastal Communities Network
- Communities In Bloom
- Community Energy Association
- Development Finance Review Committee
- Electronic Products Stewardship Canada
- First Nations Summit
- Fortis BC
- Fraser Basin Council
- Government Finance Officers Associations
- Health authorities and other provincial health-related associations
- Healthy Built Environment Alliance
- Health Officers Council
- Land Title and Survey Authority Board and Stakeholders Committee
- Local Government Leadership Academy
- Local Government Management Association
- Municipal Insurance Association of BC
- National Crime Prevention Centre
- Network BC
- other local government associations – all five Area Associations visited; represented on the FCM board; and maintain relations with neighbouring provincial associations
- presentation of local government issues to groups and foreign delegations: FCM Municipal Economic Development Program (MPED) work with Vietnam
- other provincial associations like the BC Chamber of Commerce, BC Business Council
- Public Works Association of BC
- RCMP
- RuralBC Secretariat
- Seniors' Healthy Living Secretariat
- Woodworks BC

Some relationships are set out in agreements:

- reviewed all MOUs and Agreements as part of annual procedures

MEMBER SERVICES

UBCM makes a distinction between the member services that all members receive and those optional services that are available on a “user-pay” basis.

MEMBER COMMUNICATIONS

Publications

- thousands of copies of publications printed and distributed – for example: 1,600 Annual Report & Resolutions books, over 550 Net•work•books distributed and sold; and 2012 Convention Minutes were distributed for the first time electronically via email PDF
- launched The Compass, a weekly email newsletter, to provide a single source of UBCM and local government related news and information
- 2013 local government planners and wall calendars produced with 188 members purchasing 522 planners and 775 wall calendars
- improvements made to the on-line system for member updates to the Net•work•book which was distributed; 67 Professional Directory listings

External Communications

- developed UBCM President and Executive Director Twitter accounts
- coordinated 36 events / joint news releases in communities throughout BC to highlight investments through the Gas Tax Fund
- Joint news releases / media events with the Province of BC to highlight:
 - Economic Development toolkit for smaller communities
 - Provincial response to independent review of BC Transit
 - Community Safety Act
 - Amendments to Community Charter and Vancouver Charter
 - Age friendly Community Planning and Project program
- Media relations on a range of local government issues, including:
 - Auditor General for Local Government
 - Resort Municipality Governance
 - Northern transit service
 - UBCM's Resolutions Process
 - Gas Tax Fund
 - Regional Policing
 - Local Elections legislation
 - UBCM's Election Platform
 - 2013 federal Budget
 - Property Taxation

ADVICE, TRAINING AND INFORMATION SHARING

UBCM hosted or participated in a number of training events:

- Municipal Administration Training Institute
- Local Government Management Association MATI leadership program, August 2012
- supported the annual regional district Chairs and CAOs meeting
- BC Transit Annual Workshop, May 2012
- Local Government Leadership Academy
- Government Finance Officers Association of BC AGM, May, 2013
- Local Government Management Association, June, 2013
- UBCM Group Benefits Conference, April, 2013

MEMBER LIAISON

- 35 special appointments to visit members including trips to: Masset, Port Clement, Queen Charlotte, Prince Rupert, Port Edward, Terrace, Kitimat, Hazelton, New Hazelton, Regional District of Kitimat Stikine, Trail, Grand Forks, Fruitvale, Montrose, Rossland, Warfield, Regional District of Kootenay Boundary, Burns Lake, Regional District of Bulkley-Nechako, Fort St. James, Fraser Lake, Granisle, Houston, Smithers, Vanderhoof, Telkwa, Regional District of Central Kootenay, Nelson, Creston, Castlegar, Kaslo, New Denver, Salmo, Silverton, and Slocan
- Participated at Local Government Management Association and Government Finance Officers Association of BC conference tradeshows
- attended Area Association AGMs

CONVENTION

The UBCM Convention is an opportunity for our members to gather in one location to focus on policy development, provincial government relationships, training and to network with colleagues from around the province. Some highlights of the 2012 Convention were:

- High attendance, with 2,065 registered delegates
- Long Service Awards (25 years) given to:
 - Mayor Dieter Albert Bogs, City of Trail
 - Councillor Wyatt McMurray, Village of Cache Creek
 - Director Ralph Roy, Regional District of Bulkley-Nechako
 - Patricia Wallace, City of Kamloops
- Life Memberships awarded to:
 - Director Heath Slee, 2011-2012, UBCM President

OPTIONAL MEMBER SERVICES

There are some services to members that are offered on an optional, pay-as-you-go basis but they are a significant portion of UBCM's activities:

- Group Benefit Association Plan in 32st year of operation with approximately \$12 million in annual premiums; provide coverage and administer approximately 131 different plan designs covering approximately 2,800 employees
- Implemented an on-line shopping cart for the purchase of various publications and dog/cat tags
- processed over 385 benefit contract amendments
- Organized and hosted a Group Benefits conference, April 2013
- members purchase dog (71,745), and now, cat tags (6,155) through UBCM
- \$942,348 distributed to 101 members participating in the 2012 Commercial Vehicle Licensing program
- UBCM Fuel & Lubricant Program includes nine members that have currently signed on: Greenwood, Peachland, Rossland, Salmon Arm, Sparwood, Tahsis, Tumbler Ridge, Northern Rockies and Merritt

CONTINUOUS IMPROVEMENT

UBCM Executive and staff continue to look for ways to be more effective and in the past year this has included:

- launched the Compass – UBCM's new weekly e-news publication
- broadened UBCM's social media outreach; established Twitter accounts
- electronically distributed 2012 Convention Registration Guide and Minutes – saved printing and mailing costs
- developed on line ordering system for a number of group purchasing programs
- developed a new approach for conducting member visits

KEY INDICATORS

- six Executive meetings, including 30 Committee meetings, and seven meetings of the Select Committee on Local Government Finance
- developed proactive provincial advocacy campaign in conjunction with the 2013 provincial election
- presented with the FCM Award for Outstanding International Volunteer Contribution 2013
- 100% of BC local governments have membership in UBCM

- over the year numerous meetings with Ministry of Community, Sport and Cultural Development staff and delegations from Minister as part of our quarterly Executive meetings. Undertook provincial government outreach as part of our January 2013 Executive meeting in Victoria, to share UBCM's 2013 Election Platform Building Tomorrow Together and held four meetings with Cabinet ministers

EXECUTIVE AND SECRETARIAT

- staffing: In the Richmond office, Heidi Kriz replaced Rose Hayes, Administrative Assistant, Office and Member Services during maternity leave. Jared Wright, Senior Policy Analyst, moves to the Victoria office and is appointed Director of Advocacy and Government Relations. Marylyn Chiang moves to Senior Policy Analyst. Shelley Morgan is contracted to provide assistance with member services and convention sponsorship opportunities.

In the Victoria office, Peter Ronald and Danyta Welch job share the LGPS Programs Officer position with Danyta's return from maternity leave. Paul Taylor, Relationships and Communications Advisor is appointed Director of Communications. Rebecca Williams is appointed Gas Tax Program Assistant, replacing Shelley Webber.

ASSOCIATION SERVICES

UBCM provides services to:

- Association of Vancouver Island & Coastal Communities
- Lower Mainland Local Government Association
- Local Government Leadership Academy

FINANCE

Auditor Report:

- Received an unqualified opinion
- No significant matters arose from the audit
- There were no issues with respect to financial reporting on all funds
- There were no deficiencies identified in internal controls over financial reporting
- No audit misstatements were identified

Financial Position 2012/2013:

- \$211M Total Assets
- \$7.8M Total reserves (internally restricted \$5.8M, unrestricted \$2.0M)
- \$636K Total Consolidated Revenue
- 0% dues increase approved for fiscal 2013/2014

The format for Accomplishments in Brief reflects the Executive's Mission Statement. It is intended to connect accountability for outcomes with the objectives of UBCM.



COMMITTEES REPORT OUT ON ACCOMPLISHMENTS

PRESIDENTS COMMITTEE

Mayor Mary Sjostrom,
President
Director Rhona Martin, 1st
Vice-President
Councillor Sav Dhaliwal, 2nd
Vice-President
Chair Al Richmond, 3rd
Vice-President
Councillor Linda Hepner,
GVRD Representative
Director Heath Slee, Past
President

CONVENTION COMMITTEE

Director Heath Slee, Chair
Councillor Barbara Steele
Mayor Sharon Gaetz
Director Jerrilyn Schembri
Councillor Kerry Jang

RESOLUTIONS COMMITTEE

Mayor Sharon Gaetz, Chair
Councillor Sav Dhaliwal
Chair Joe Stanhope
Councillor Claire Moglove
Mayor Peter Fassbender
(resigned May 2013)

PRESIDENTS

The mandate of the Presidents Committee is to provide direction and oversight to the UBCM Secretariat as it strives to continually improve the organization's effectiveness. That mandate translates operationally in a variety of ways, depending on the priorities set by the Executive each year.

One of the activities pursued in 2012-13 was the development of an ambitious and proactive Provincial Election strategy. Under the guidance and direction of the Presidents Committee, the Building Tomorrow Together Platform document was created, along with an outreach strategy for engaging provincial parties and the broader UBCM membership. Responses to the Platform document were actively sought from all four parties and posted to the UBCM website; follow-up meetings were requested with party leaders and party platforms were analysed for linkages to the UBCM priorities. The Committee will continue to direct post-election work that will marry up UBCM priorities with those of the newly elected government.

Other strategic files benefiting from oversight by the Presidents Committee included: the implementation of the Auditor General for Local Government; the Select Committee on Local Government Finance; and the UBCM's response to the federal government's commitment to legislate a permanent gas tax program.

In addition to providing overall management responsibility for UBCM affairs between Executive meetings,

the Committee took on some specific tasks this past year:

- launched the Compass - weekly e-news on UBCM activities and moved UBCM into the social media realm with the establishment of 'twitter' accounts.
- continued to provide support to FCM's Municipal Partners in Economic Development program – UBCM has a partnership with Vietnam that resulted in one mission to Vietnam and one mission to BC this past year.
- amended Executive policies to extend complimentary Convention registration privileges to all Life Members, in or out of office, recognizing the valuable contribution that many Past Presidents, still serving in elected office, continue to make to UBCM.
- amended UBCM's Code of Conduct to address Executive member leaves of absence when seeking provincial or federal elected office, making it clear that if successful in securing a nomination a board member must take a leave of absence, and if successful in the election, a board member must resign from the Executive. If unsuccessful, a board member may return to the Executive.
- undertook the triennial member satisfaction survey to seek feedback on a number of UBCM activities and programs provided to local governments and assists the Committee in determining where the organization is excelling and where there is need for improvement.
- directed that a comprehensive review be undertaken of Executive Policies with a view to updating and making the policies more current with established UBCM standards and practices.

The Presidents Committee also acts as the Audit Committee and oversees UBCM’s year-end audit and budget setting process. The Committee also provides oversight to the Excellence Awards program, UBCM’s Member Services and Group Benefits Programs, Local Government Awareness Week and serves as the contact point for UBCM representatives to the Municipal Pension Plan.

CONVENTION

The 2012 Convention was held in Victoria from September 24 to 28, and adopted an “In Conversation” theme. A total of 2,065 delegates attended the Convention, representing

193 UBCM member communities from all across the province. The Convention received a strong 4.2 out of 5.0 rating for the second year in a row.

A variety of tours and sessions were held this year on topics ranging from marijuana decriminalization to local government finance. Programming also included a diverse range of clinics and workshops, including “Powers of Mayor and Council”, “First Nations Participation as Members of Regional Districts”, and “Developing Your Volunteer Fire Department”. As always, delegates had the opportunity to set policy through Resolutions sessions, and participate in a number of Provincial Policy sessions, Cabinet Panels and government meetings.

RESOLUTIONS

The annual resolutions process is the foundation of UBCM’s ongoing advocacy work on behalf of local governments in BC. Through resolutions, UBCM members speak with one voice to express the needs and concerns of BC communities. Issues raised and solutions proposed in resolutions often result in positive change for the membership.

Recent responses to UBCM resolutions provide examples of the success that we achieved through this process:

Area	Action	Related Resolutions
Wildfire Prevention	Operational fuel treatments under the initiative will now be eligible for grants covering 90 per cent of eligible costs. Previously only the first \$100,000 in annual funding was calculated at 90 per cent, with a further \$300,000 available at 75 per cent funding. Community contributions make up the balance of project costs and can come from cash or in-kind contributions or other grant programs.	2012-B112 and 2011-B139 asked in part that the Province amend the Strategic Wildfire Prevention Initiative to restore the ability to use in-kind contributions to leverage new program funding; and to restore the contribution of the cost of eligible activities for the Fuel Management Prescription Program to 100%.
Management of Tsunami Debris	Phase 2 of the Tsunami Debris Management Plan was released in early 2013. Phase 2 outlines disposal options and waste management for tsunami-related debris, and focuses on how the Province will work with coastal communities to assess challenges. UBCM continues to participate on the Tsunami Debris Coordinating Committee, a joint committee chaired by senior representatives from the provincial and federal governments.	2012-B75 asked in part “that coastal communities that may be impacted by the tsunami debris from Japan be involved in any federal/provincial planning processes, including representation on the Provincial Tsunami Debris Working Group.”

Salmon Fishery	The report of the Cohen Commission put forward 75 recommendations to improve the future sustainability of the fishery.	2009-B126 asked the provincial government to implement the final report and recommendations of the BC Pacific Salmon Forum Board. 2007-B175 asked the provincial and federal governments to work with local governments to ensure the sustainability of wild Pacific salmon and to mitigate threats to wild Pacific salmon populations.
Delivery of Fire Services	The need to collaborate and strengthen the partnership between local government and the Province was emphasized in "Improving Fire Services: The Office of the Fire Commissioner's Response to the FSLG Report." To further this goal, a Fire Service Advisory Committee will be established to provide advice and develop guidelines and best practices, and a voluntary fire department registry will be created. In addition, a commitment was made by the Province to work with UBCM in the future to address Regional District concerns related to the delivery of fire services, and to review and update reimbursement rates for rescue tasks and wildfire mobilizations.	2010-B4 asked the Province to consult with local governments "to provide direct input ... regarding the proposed Fire Rescue Service Report recommendations."
Age-Friendly Communities	Grants were made available for community planning initiatives and projects focused on age-friendly communities and helping seniors to age in place and live active, socially-engaged and independent lives. The 2013 program assisted local governments to develop and implement policies and plans to support aging populations and prevent elder abuse. As part of the 2013 program, 27 communities received a total of \$500,000 in grants for age-friendly projects.	2007-B152 asked the provincial government to support local government implementation of age-friendly tools to adapt their communities to support seniors' needs. 2011-A4 and 2012-B41 asked the Province to provide funding for enhanced seniors' outreach and preventative health programs and to support better coordination among existing services.
Integrated Landscape Planning	The Province signalled its continuing support for UBCM's Strategic Wildfire Prevention Initiative, which funds strategies and activities to reduce the forest fuel hazard in the wildland-urban interface. The Wildfire Management Branch has also recently initiated landscape-level fire management planning.	2012-B109 asked the provincial government to amend the <i>Forest and Range Practices Act</i> to require landscape planning.

<p>Crime Prevention</p>	<p>Up to \$1 million was made available to support local responses to violence and crime prevention throughout BC in 2012-13. The Civil Forfeiture Office in partnership with the Victim Services and Crime Prevention Division, Ministry of Justice is distributing funds.</p>	<p>2011-B15 asked the Province to use proceeds of crime revenues to fund crime prevention and community policing programs.</p> <p>2010-B12 and 2008-B4 asked the provincial government to provide additional and adequate funding for restorative justice and victim services programs.</p>
<p>BC Policing Plan</p>	<p>The Province has undertaken a total of nine regional stakeholder roundtable consultations across the Province on the BC Policing Plan. It is in the process of holding seven focus group meetings to discuss a number of key themes that have emerged, including: gangs and guns, multi-agency collaboration, continuum of law enforcement, police funding, crime prevention and public safety, performance management of policing, and community engagement.</p> <p>The next step is to release a discussion paper on the BC Policing Plan for public discussion and feedback. The discussion paper will provide local government with a window into Provincial decision-making on policing and the ability to outline the changes it feels are needed to control policing costs and ensure public safety in the future.</p>	<p>2012-B56 and 2008-B9 called on the Province to amend the provincial funding of municipal police services to ensure that municipalities with their own police forces receive the same subsidies as those who contract with the RCMP.</p> <p>2012-B59 and 2009-A4 asked the provincial and federal governments to grant police a combination of further authority and long term, secure funding to combat gang violence.</p> <p>2011-B75 asked the provincial government to “amend the <i>Police Act</i> such that the costs of homicide investigations are borne by the Province and not by the municipal tax payers.”</p> <p>2010-B10 and 2009-B2 sought from the Province improved financial, equipment and personnel resources and the addressing of delays in the court system, in order to improve police services overall across BC.</p> <p>2008-B58 asked the Province to “fund the administration of the Crime Stoppers Program on a province-wide basis.”</p>
<p>Internet Voting</p>	<p>- Lee-Ann Crane, Chief Administrative Officer for the East Kootenay RD has been appointed to the Independent Panel on Internet Voting. In August 2012, BC’s Chief Electoral Officer, Keith Archer was asked by the Minister of Justice to appoint an independent panel to review the best practices for Internet voting from other jurisdictions-in both local and provincial contexts-and identify any possible technological or logistical barriers.</p>	<p>2011-A2 requested that the Province “initiate the policy analysis and legislative changes required to implement online voting for the 2014 local government election.”</p>

<p>Marijuana for Medical Purposes</p>	<p>Community safety is identified as a key objective in the introduction of a new federal medical marijuana policy. According to Health Canada, individuals will no longer be authorized to grow marijuana for medical purposes in their homes, reducing fire and safety risks in local communities. By eliminating an individual’s ability to use a medical marijuana license as a tool to hide illegal drug activity, Health Canada hopes to create a balance between reasonable access and the need to protect public safety.</p> <p>In addition, the federal government will no longer produce and distribute medical marijuana for medical purposes; rather, the work will be contracted out to private companies. The production and distribution of medical marijuana by private companies must meet strict security requirements and will be required to comply with municipal zoning bylaws.</p>	<p>2012-B111 requested that the federal government amend legislation and regulations to require any applicant for a license to cultivate or process marijuana for medical purposes to “obtain a municipal license or permit that demonstrates that the proposed location for the growing operation is in compliance with all local bylaws and all electrical, fire, health, building and safety regulations prior to issuance of a license by Health Canada for such a growing operation.”</p>
<p>Land-based Spill Preparedness & Response</p>	<p>The Province is currently reviewing industry-funded options for strengthening BC’s spill preparedness and response policies and capacities. In late November, the Province released a policy development discussion paper on land-based spill response that seeks to create a world-leading regime for land-based spill response. This will include effective and efficient rules for restoration of the environment following a spill and effective government oversight and co-ordination of industry spill response. The policy paper builds on one of the five minimum requirements the B.C. government has set out as being necessary for support of heavy-oil projects.</p>	<p>2007-B173 and 2008-B32 requested that the provincial and federal governments legislate requirements for wildlife rescue and ecosystem recovery and assign financial liability for such operations as part of standard oil spill response activities; as well as streamlining governmental responsibilities in spill events.</p> <p>2006-LR2 asked the provincial and federal governments to recognize local governments as active participants in environmental emergency response, through consultation with local governments and compensation for local resources used during the response and restoration period.</p>
<p>Problem Properties</p>	<p>The new <i>Community Safety Act</i> creates a provincial unit to investigate and work with property owners to curb threatening and dangerous activities, targeting sites of criminal and nuisance activities. On substantiating a complaint, the unit will require the property owner to address identified issues; or where problems persist, the unit may apply for a court order to bar certain individuals from the property or close it for up to 90 days.</p>	<p>2009-B66 called for legislative improvements to address public safety issues resulting from problem addresses such as drug houses.</p>

<p>Capacity Building for Healthy Communities</p>	<p>The provincial Healthy Communities Capacity Building Fund provides small grants to support local governments to engage in the development of healthy community partnerships and to build their capacity for healthy community leadership and action. Applications were accepted until June 30, 2013, with eligible activities required to take place before March 31, 2014.</p>	<p>2011-A4 and 2012-B41 asked the Province to provide funding for enhanced seniors’ outreach and preventative health programs and support better coordination among existing services.</p>
<p>Siting of Telecommunications Antennae</p>	<p>In February 2013, FCM and the Canadian Wireless Telecommunications Association introduced the Joint Antenna System Siting Protocol for the siting of wireless antenna systems. The purpose of the protocol is to ensure notification and local consultation on the location and appearance of antenna systems before they are installed. The protocol improves the notification and consultation process, including meaningful pre-consultation to consider local land use priorities and sensitivities at the design stage of antenna systems.</p>	<p>2012-B141 asked the federal government to “develop and adopt best practices for minimizing the impacts of towers in communities,” with the requirement for the federal government to work cooperatively with local governments towards timely resolution of post-installation issues with towers.</p> <p>2002-A6 called on the provincial and federal governments to develop an adjudication process - including dispute resolution and enforceable penalties - for disputes relating to the location and siting of telecommunications towers.</p>
<p>Justice System Reform</p>	<p>The Province released “White Paper on Justice Reform, Part Two: A Timely and Balanced Justice System,” which proposes measures to expand services to rural and remote communities while streamlining the handling of civil and administrative disputes, with the benefit of local government cost savings and more effective deployment of police resources. Specific recommendations include the expansion of Justice Access Centres as a single point of entry for family and civil justice services; the use of administrative courts for minor disputes; Civil Resolution Tribunals, held online, in person, or via email, telephone or video; and the use of administrative tribunals rather than traffic courts to handle traffic disputes, such that participation of police officers would no longer be required.</p>	<p>2012-B2, 2011-B9, 2009-B2 and 2007-B88 asked the Province to provide more financial and personnel resources to improve, streamline and expedite court services. The resolutions suggested that these measures would in part improve overall police services and enable more efficient prosecution of local government bylaws.</p>
<p>Community-Railway Relations</p>	<p>UBCM Executive is working with FCM to bring BC community concerns to the FCM’s Community-Rail Proximity Initiative. UBCM Past President Heath Slee sits on the Proximity Steering Committee, as does Councillor Cameron Stolz of Prince George who also serves on the Proximity Dispute Resolution Committee.</p>	<p>2012-B116 asked UBCM to establish a Railway Committee to communicate with railway companies about local government concerns such as crossings, idling, use of herbicides, and whistles.</p>

Provincial Athletic Commission	The <i>Athletic Commissioner Act</i> created a new BC Athletic Commissioner to oversee the conduct of professional boxing and mixed martial arts events across the province. The Commissioner will ensure consistent application of safety rules for participants in professional contests through a uniform licensing and permitting framework, as well as compliance with the Act.	2008-B138 requested that the Province “establish a provincial body for the purpose of regulating and supervising professional boxing, kick-boxing, wrestling, ultimate fighting and mixed martial arts contests and exhibitions.”
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These are some recent success stories. Not all resolutions achieve immediate results, but they bring important local government issues to the attention of the provincial and federal governments.

In 2013, members’ concerns reflect a wide range of issues including flood management and emergency management; clarification of conflict of interest guidelines pertaining to local government elected officials; mitigation of human-wildlife conflict; emergency notification systems; policing in small and rural communities; use and assessment of agricultural land; and access to health services.

GREEN COMMUNITIES



ENVIRONMENT COMMITTEE

Director Rhona Martin, Chair
Chair Art Kaehn
Councillor Harry Kroeker
Mayor Dave Pernaowski
Director Andy Shadrack

PRIORITIES

- Continue to work with the Ministry of Health Services and the Ministry of Community, Sport and Cultural Development on addressing local government concerns around small water systems through the UBCM Small Water Systems Working Group
- Continue to work with the senior orders of government on developing debris management plans that address local government concerns around Japanese tsunami debris
- Conclude the work of the UBCM Packaging and Printed Paper Working Group in advising on the development of a packaging and printed paper product stewardship program which maximizes the recovery rate and provides the broadest choice of options for consumers
- Enhance water governance and management in British Columbia through participation in the Water Act Modernization process and the implementation of the Collaborative Watershed Governance Accord
- Continue to work with the Province on assisting local governments in meeting their Climate Action Charter commitments, including carbon neutrality
- Monitor and respond to ongoing and emerging environmental policy, legislative, and regulatory issues that affect local government

Over the past year, the Environment Committee has been actively monitoring and advising on a number of key environmental issues which impact the sustainability and environmental well being of local communities. From small water systems, to land-based spill responses, to the Recycling Regulation, the Committee has voiced local government concerns and recommendations on a number of key regulations, policies and plans designed to green BC's communities.

At the forefront of the Committee's work has been a series of water issues, including small water systems and collaborative watershed governance. The UBCM Small Water Systems Working Group continued to work with the Province to identify policy and regulatory options to address outstanding local government concerns with the Drinking Water Protection Act and related Drinking Water Protection Regulation. The Working Group developed financial best management practices guidelines to improve the financial sustainability of small water systems, as well as subdivision best management practices guidelines to address planning and servicing issues. The Committee has also been providing advisory support to the Collaborative Watershed Governance Initiative Steering Committee, which is seeking to implement an accord for more collaborative governance of British Columbia's watersheds.

In accordance with the policy recommendations adopted at the 2012 UBCM Convention, the UBCM Packaging and Printed Paper (PPP) Working Group has been working to advance local government interests

in the design and implementation of the PPP product stewardship plan. The Working Group has provided feedback on the product stewardship plan, advised on the market-clearing price financial incentives for the provision of packaging and printed paper collection services, and conducted a legal review as to whether local governments can be considered producers under the Recycling Regulation. Through collaboration with the Stewardship Agencies of British Columbia (SABC), the Committee has been exploring the creation of a joint UBCM – SABC advisory committee. The joint committee would seek to improve the performance and effectiveness of extended producer responsibility (EPR) programs in BC through greater engagement between local governments and stewardship agencies.

The Committee has also been proactively working with the Province on developing and implementing frameworks for protecting the environment from natural disasters and development activities. Through continued participation on the Tsunami Debris Co-ordinating Committee, UBCM has advised on Phase Two of the Tsunami Debris Management Plan.

Phase Two focuses on how the Province will work with coastal communities to assess and determine specific challenges associated with the collection, removal, and landfilling of tsunami debris.

As part of the five conditions for potentially supporting heavy oil projects, the Province has been reviewing industry-funded options



GREEN COMMUNITIES

for strengthening BC's spill preparedness and response policies and capacity. The Committee has made recommendations with respect to the provincial intentions paper on land based spill response, and is a member on the Land Based Spill Response Advisory Committee.

Other initiatives undertaken by the UBCM Environment Committee include providing guidance on the creation of new subdivision – sewerage best practices guidelines, supporting provincial efforts for brownfield renewal and redevelopment, advising on the Province's 5-Year

Plan for Species at Risk, and sharing information on amendments to the Fisheries Act and changes to the environmental assessment process. The Committee has also continued to assist local governments in meeting their Climate Action Charter commitments through the development of a revised Becoming Carbon Neutral and Forest Offset Carbon Protocol.

Overall, the Environment Committee has been advocating local government interests on a wide range of regulations, policies, and strategies being devised and implemented by the Province to create and enhance sustainable "green" communities.

FIRST NATIONS RELATIONS: A YEAR IN REVIEW

The First Nations Relations Committee continued to monitor several key issues this term, including follow-up to the renewal of the 2012 MOU on Local Government Participation in the New Relationship between the Province of BC and UBCM. This included discussion regarding a potential joint education and outreach program including the development of a communications protocol, to aid in the consistent application of the principles of the agreement across ministries and local governments, while also ensuring that all parties are kept informed of the work that is underway regionally. While conducting preliminary work on communications protocol, other opportunities for collaboration developed for UBCM and the Ministry of Aboriginal Relations and Reconciliation (MARR). At its April meeting, the First Nations Relations Committee was asked to prioritize these projects, including the protocol, a potential intergovernmental staff working group on aboriginal issues and investigation of a Strategic Engagement Agreement pilot program. The Committee decided to postpone work on the communications protocol, in order to focus on these other key priority projects.

The Committee received several updates from MARR over the course of the year, especially regarding the Off-Reserve Aboriginal Action Plan. Councillor Murry Krause, 2012/2013 UBCM First Nations Relations Committee Chair, sits on the Provincial Coordination Team for ORAAP on UBCM's behalf. The purpose of ORAAP is to support off-reserve/urban aboriginal peoples and improve their social outcomes, and aligns with the federal government's Urban Aboriginal Strategy (UAS).

The Committee also met with the former Minister of Aboriginal Relations and Reconciliation, Ida Chong, as part of the UBCM Executive meeting in Victoria in January. The following issues were discussed: next steps for the 2012 MOU on New Relationship, 2012 resolutions SR1 and B32, Marpole Midden Site status, Bill S-8: *The Safe Drinking Water for First Nations Act*, and the status of the Regional Community-to-Community Forum Program. The idea of pursuing an intergovernmental staff working group was also raised by the Committee.

Much of the Committee's work this year focused on two key federal legislative initiatives: Bill S-8: *The Safe Drinking Water for First Nations Act* and the Federal Additions to Reserve Policy. This included a joint Metro Vancouver/UBCM delegation to Ottawa to speak to the House of Commons Standing Committee on Aboriginal Issues regarding Bill S-8. The delegation provided testimony relaying local government concerns regarding the bill, including lack of local government consultation, regulatory and jurisdictional concerns, as well as transfer of responsibility and liability, and was invited by the Standing Committee to propose specific amendments. These amendments were provided to the Standing Committee prior to its line-by-line review of the bill. Since the time of this work, the bill has passed. Consequently, UBCM will continue to monitor the legislation and correspond with AANDC regarding local government consultation and engagement during regulation development and implementation.

The Committee has also continued to monitor the federal review of the Additions to Reserve (ATR) process. Chair Krause wrote to the former Minister of Aboriginal Affairs and



FIRST NATIONS RELATIONS COMMITTEE

Councillor Murry Krause,
Chair

Mayor Mitch Campsall

Councillor Claire Moglove

Chair Joe Stanhope

Councillor Harry Kroeker

Mayor Ralph Drew, Vice Chair,
Metro Vancouver Aboriginal
Relations Committee

PRIORITIES

- Engage Ministry of Aboriginal Relations and Community, Sport and Cultural Development staff to facilitate an education and outreach program pursuant to the 2012 MOU on New Relationship
- Monitor any changes resulting from Common Table discussions and Special Advisor Jim Lornie's report to the Minister.
- Monitor the provincial government's *First Nations Commercial and Industrial Development Act (FNCIDA)*.
- Monitor the federal government's Additions to Reserve policy and Bill S-8: *The Safe Drinking Water for First Nations Act*.
- In response to 2012 resolution SR1 – *Service Agreements with First Nations & the Regulatory Gap*, engage senior governments in discussion around closing the regulatory gap that presently exists between local governments and First Nations when entering into service agreements.



FIRST NATIONS RELATIONS: A YEAR IN REVIEW

Northern Development Canada, John Duncan, and Chair Vernon White of the Standing Senate Committee on Aboriginal Peoples, requesting an opportunity to discuss the status of the current ATR policy. Federal staff will also provide an update on ATR at an upcoming Committee meeting.

Preliminary work is underway regarding 2012:SR1, *Service Agreements with First Nations & the Regulatory Gap*, through initiatives such as the above reported delegation on Bill S-8, which provided an opportunity to express concerns regarding the regulatory gap that exposes local governments to environmental and public health liabilities related to servicing agreements with First Nations. The intergovernmental staff working group that the Committee is pursuing with MARR would also allow for discussion with senior government on this and other issues that require multi-party attention.

The Committee is also in the early stages of follow-up on resolution 2012: B32, Strategic Engagement Agreements. In its response to the resolution, MARR indicated openness in considering opportunities for potential local government participation in the SEA process on a pilot basis. This has led to preliminary discussion at a staff level, to be investigated further in the coming months.

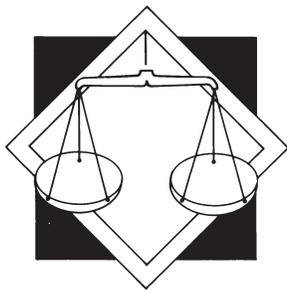
First Nations Relations Funding Programs:

Regional Community to Community Forum Program

UBCM continues to administer the Regional C2C program, with the Committee providing oversight of the program. Up to 2011/12, the C2C program has been supported by equal contributions of \$50,000 by provincial and federal governments. AANDC staff recently informed UBCM that the 2012/13 fiscal year funding request had been approved, however with substantial restrictions on the transfer and use of program dollars. Under the proposed changes, the federal department could fund First Nations directly, but local governments would not be eligible recipients. It is unlikely the UBCM could continue to provide administrative services to a grant program for which our membership is not eligible. UBCM staff is currently continuing to work with both the provincial and federal governments to advocate for program continuation.

Supporting Treaty Implementation: The STIPP program provides operational funding for TACs/ local governments involved in treaty negotiations.

Additional information on these funding programs is available under Local Government Program Services Report.



COMMUNITY SAFETY COMMITTEE

Councillor Sav Dhaliwal, Chair
Councillor Barbara Steele
Director Jerrilyn Schembri
Mayor Peter Fassbender
(resigned May 2013)
Councillor Michael Morden
BC Assoc. of Police Boards

PRIORITIES

- BC Policing Plan
- Marijuana Use
- Building Code Regulations
- Emergency Management
- Crime Prevention
- Flood Protection
- Marijuana Grow-ops
- Justice Review
- BC Policing & Community Safety Plan
- BC Road Safety Strategy
- Liquor Control and Licensing Act
- Police Act
- Emergency Management
- BC Building Code
- Community Safety Act

COMMUNITY SAFETY: FOCUS ON CONSULTATION

RCMP policing costs have continued to be a major issue for the Community Safety Committee over the past year. The Committee has been challenged by the ongoing uncertainty around policing costs. First there were the changes in Federal severance policy which allowed RCMP officers to take a one time pay out for accumulated severance benefits. Secondly, there was the release of a report indicating that the RCMP pension plan was under funded and local government pension costs would increase to 20.23% in 2014. As well, the lack of clarity on how the costs of the new RCMP headquarters in Surrey will be allocated amongst RCMP policed communities has added further to the uncertainty around this matter. It is anticipated that the uncertainty will be reduced moving forward and that the impact of the cost increases will be reduced as a result of cost savings in the delivery of health care and administrative services.

In the past year, the Committee was consulted on the development of a traffic safety plan, changes in the justice system, the development of a plan for the delivery of police services and participated in a cannabis priority setting workshop. The Committee reviewed the development of a province wide road safety strategy and local government participation in the process. It also participated in the first Justice Summit that examined the framework for ongoing consultation around justice issues and it provided input on the development of a policing plan for the province.

The Committee met with the Assistant Deputy Minister, Emergency Management BC, Ministry of Justice to discuss changes in the delivery of fire services and to discuss the delivery of emergency services. The Committee also met with the Executive Director, Building and Safety Standards Branch to follow-up on the policy paper "Modernizing Building Code Safety Regulations" that had been endorsed at the 2012 UBCM Convention and to receive an overview of changes to the BC Building Code that were introduced in 2012. Several meetings were held with provincial and local government representatives to discuss changes in the delivery of RCMP services and the rising costs of these services.

Finally, a number of legislative measures were reviewed by the Community Safety Committee over the past year and input was provided to the Federal and Provincial government. The Committee reviewed the new Health Canada regulations regarding medical marijuana and forwarded comments re-iterating the need to inform local governments about proposals for commercially operated medical marijuana and to ensure that they complied with local government bylaws before receiving federal approval. The Committee also reviewed and commented on a number of regulatory changes to liquor policy that were implemented by the Province. In addition, it provided feedback on the Community Safety Act that was passed by the Provincial Legislature.

ADVOCACY ON AQUACULTURE PAYS OFF



After extensive provincial and federal outreach, the Community Economic Development (CED) Committee was successful in ensuring that local government interests would be represented in the development of Integrated Management of Aquaculture Plans for BC. In fact, the Department of Fisheries and Oceans (DFO) responded positively to our request for increased representation on the Aquaculture Management Advisory Committees (AMACs) from one appointment, to four, to ensure that both geographic and sector interests could be adequately represented. Thanks to the following elected officials who have agreed to serve on these AMACs:

- Director Jim Abram, Strathcona RD, AVICC (finfish)
- Director Bill Veenhof, Nanaimo RD, AVICC (shellfish)
- Councillor Bruce Bidgood, Terrace NCLGA (finfish)
- Director Des Nobels, Skeena Queen Charlotte RD, NCLGA (shellfish)

Also on the fisheries front, the Committee identified federal Bill C-38 as one of its priorities. CED members wanted to determine where there were opportunities for local government input into Bill C-38's regulatory process. In March 2013, Chair Pernarowski and Chair Martin (Environment Committee), hosted an engagement session with DFO officials and interested local governments to learn more about the legislative amendments, operational changes and forthcoming regulatory changes.

Fisheries Act amendments reflect a new focus on protecting recreational, commercial and Aboriginal fisheries and identifying and managing threats to fisheries, including habitat destruction and aquatic invasive species. Operationally, the changes are significant: a 30% staff reduction at DFO; \$33 million cut in its operations budget; reduction in service delivery areas from 10 to 5; re-organization by industry sector instead of by area; and DFO is no longer serving as the key organization in the environmental assessment process. UBCM disseminated information about the legislative amendments and operational changes in an effort to seek member feedback so the CED Committee can develop a

coordinated response to DFO from local governments.

In May 2012, the Legislature's Special Committee on Timber Supply was established to investigate and provide recommendations with respect to mid-term timber supply resulting from the pine beetle epidemic and associated timber loss. In July 2012, the Committee prepared a submission identifying key member policy positions of interest to the Special Committee including: seeking greater investment in rehabilitation and reforestation efforts; respecting existing local land use plans and decisions; pursuing economic diversification opportunities; and ensuring community consultation and engagement around resource allocation decisions. The Special Committee reported out and many recommendations are in line with UBCM member policy. The CED Committee will continue to monitor the Province's implementation.

On the broader economic development front, the Committee received delegations from University of Northern BC's Community Development Institute and the Ministry of Jobs, Tourism and Skills Training. In regard to the latter, the Committee provided input into the development of the *Business Attraction Toolkit for BC Communities*. This online toolkit provides resources to assist communities in their business attraction and economic development efforts.

The Committee would like to thank the following individuals who serve on Committees that support its policy work: Councillor Sav Dhaliwal, Burnaby who serves as UBCM's appointment to the BC Hydro Advisory Committee and Mayor John Dooley, Nelson, our appointment to Fortis BC's Resource Planning Advisory Group. Chair Art Kaehn, CED Committee member and EA Rep on the UBCM Executive also serves as UBCM's rep to the Off Road Vehicle (ORV) Joint Advisory Group and chairs the local government working group. The ORV initiative has been identified as one of the key priorities for the Province.

And finally, the Committee continues to monitor other files related to energy, (i.e. oil and gas, pipeline development, mining, electricity, energy conservation) forestry, agriculture and other natural resource/economic development matters.

COMMUNITY ECONOMIC DEVELOPMENT COMMITTEE

Mayor Dave Pernarowski,
Chair

Chair Art Kaehn

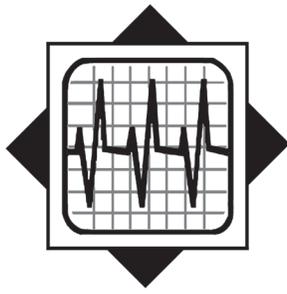
Mayor Galina Durant

Councillor Linda Hepner

Councillor Michael Morden

PRIORITIES

- monitor and respond to the Province's direction with respect to implementing the recommendations within the Mid-Term Timber Supply Review report
- support UBCM representatives to the Aquaculture Management Advisory Committees
- monitor and develop a coordinated response to Bill C-38 *Fisheries Act* amendments
- represent interests of local governments as Province moves to implement new management framework for Off Road Vehicles
- monitor development of BC Hydro's Integrated Resource Plan and the impact that this will have on communities, electricity rates and capital project development throughout BC
- support economic development efforts and initiatives that will assist BC communities



HEALTHY COMMUNITIES COMMITTEE

Chair Al Richmond, Chair
Mayor Galina Durant
Councillor Murry Krause
Councillor Kerry Jang
Mayor Mitch Campsall
Director Andy Shadrack

PRIORITIES

- Provide direction and advice on the Regional Community Poverty Reduction Planning Strategy; and advocate for provincial policies to reduce the number of children living in poverty in BC
- Continue to support and provide feedback on the development of the Healthy Families BC Communities initiative
- Provide feedback on the Ministry of Health's Guiding Framework for Public Health and the Province's 2013/2014 public health priorities
- Continue to Co-Chair the Emergency Medical Assistants Education Fund Advisory Committee, which works to increase the number of primary and advanced care paramedics in rural and remote communities in BC
- Monitor rural and remote communities' concerns around health care human resources
- Proactively seek and participate in projects to enhance our capacity to assist local governments in health promotion activities

Building Healthy Communities

Over the past year, the Healthy Communities Committee has monitored and advised on a number of healthy community related issues with health authorities, the Province, and other organizations.

Child poverty has been on the Committee's advocacy agenda since 2009. In 2012, seven communities were chosen to take part in the Regional Community Poverty Reduction pilot project, which appointed poverty strategy consultants to each of the seven communities. These consultants coordinated and led the development of action plans to address the needs of families living in poverty. A forum was held in February 2013 to review the challenges and successes of the pilot project to date. Ministry staff are considering this information prior to the expansion of the project to additional communities.

The Healthy Families BC Communities initiative continues to be a major project of the Committee. This initiative supports local governments in prioritizing health actions in areas such as physical activity, healthy eating, tobacco use, healthy built environments and priority populations to reduce chronic disease and promote healthy weights. The Committee has provided feedback to the provincial government on the proposed learning and leadership network, which will develop tools to support local governments in learning, developing partnerships and taking actions that will increase the health and well-being of BC citizens and communities. Local government action guides have also been developed; as well as a Capacity Building Fund, which provides small grants to local governments for building relationships and partnerships for healthy communities.

The Committee also provided feedback on the Ministry of Health's Guiding Framework for Public Health (formerly known as the Public Health Plan), which aims to improve the health of

British Columbians by creating a long-term vision for the public health system. UBCM offered comments on the role of local governments in public health and in response to these concerns, the Ministry assured UBCM that the plan does not prescribe or transfer responsibilities to local governments, and that local governments would be engaged if any provincial plans or projects in the Guiding Framework affect local governments. Feedback was also provided on 2013/2014 public health priorities. UBCM suggested changes to legislation to support tobacco free environments, and legislation to support drinking water in BC.

Chair Al Richmond, continues to co-chair the Emergency Medical Assistants Emergency Fund Advisory Committee which aims to increase the number of Primary Care Paramedics in rural areas, and Advanced Care Paramedics in BC through the provision of student bursaries. This \$8 million fund was established by the Emergency and Health Services Commission and the provincial government. The Advisory Committee oversees the distribution of education bursaries for emergency medical assistants enrolled in the Advanced Care Paramedic (ACP) and the Primary Care Paramedic (PCP) programs in BC.

Additional Committee work has included:

- Engaging in advocacy activities as a member of the BC Healthy Living Alliance
- Participating as a member on the Provincial Health Services Authority's Healthy Built Environment Alliance, which brings together public health, design and land use professionals to better understand the impact of the built environment on health and well being.
- Became a member of the BC Physical Activity Leadership Table which is working to develop of a physical activity strategy and action plan for the province of BC.

LOCAL GOVERNMENT PROGRAM SERVICES

...programs to address provincial-local government shared priorities



UBCM has delivered numerous provincially funded programs since 2004. Although no new programs were offered in the past year, many funding opportunities were available to local governments, First Nations and other eligible applicants through a number of existing programs.

This year's financial statements include audited accounts for the funds received, amounts disbursed and fund balances. It is important to note that LGPS funds are completely separate from regular UBCM accounts.

The following is a summary of programs administered by LGPS on behalf of the province in the past year.

Community Structural Protection Units

Administered for the Office of the Fire Commissioner/Ministry of Forests, Lands & Natural Resource Operations (\$1 million in 2004, with annual cost recovery)

Structural protection units are available for deployment in the event of a fire in the wildland urban interface. These units are owned by UBCM and managed in cooperation with the Office of the Fire Commissioner and the Ministry of Forests, Lands & Natural Resource Operations. The units were used minimally in 2012, with only 10 deployments.

Regional Community to Community (C2C) Forum Program

Administered for the Ministry of Community, Sport & Cultural Development and Aboriginal Affairs & Northern Development Canada (\$1,207,500 since 1999)

The Regional C2C program has provided opportunities for local governments and First Nations to come together in dialogue on topics of

mutual interest or concern since 1999. To date, more than 400 C2C events have been held across the province.

School Community Connections

Administered with the BC School Trustees Association for the Ministry of Education (\$10 million in 2005)

The School Community Connections (SCC) program was launched in 2005 to promote sustainable and innovative collaboration between boards of education and local governments. To date:

- 55 Boards of Education were funded in at least one phase of the original 2005 program;
- 184 projects were completed under the 2008 program;
- 157 projects have been completed under Rounds 1 & 2 of the 2010 program;
- 20 projects have been completed through the 2012 program, and 26 projects are in progress.

Seniors' Housing & Support Initiative

Administered for the Ministry of Community, Sport & Cultural Development and Ministry of Health (\$3,924,275 since 2004)

The seniors' program was launched in 2004 to assist local governments to prepare for an aging population by supporting the ability of BC's older adults to age in place. Since then, 4 program streams have been supported and, to date:

- 48 local governments were funded to hold dialogue events;
- 52 pilot projects were completed;
- 28 age-friendly planning initiatives were completed under the 2008 and 2009 program;
- 25 age-friendly planning initiatives or community projects were completed under the 2010 program;
- 45 age-friendly planning initiatives

Administration provided by UBCM

Funding provided by: Province of B.C.



LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC
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Phone: 250.356.5134
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For more information, visit the Funding Programs section at: www.ubcm.ca

or community projects were completed under the 2012 program, and 7 projects are in progress;

- 27 age-friendly planning initiatives or community projects were funded under the 2013 program and will be completed in early 2014.

Strategic Wildfire Prevention Initiative

Administered for the Ministry of Forests, Lands & Natural Resource Operations (\$62 million since 2004)

The Strategic Wildfire Prevention program has four separate funding streams:

- Community wildfire protection plans (CWPP)
- Pilot projects/Fuel management demonstration projects
- Fuel Management Prescriptions
- Operational fuel treatments.

Since 2004, for both local government and First Nation applicants combined (as of March 31, 2013):

- 252 CWPPs have been developed and 50 are in development;
- 328 fuel management prescriptions have been completed and 64 are in development;
- 193.4 hectares have been treated through pilot/demonstration projects and 1.9 ha have been approved for treatment;
- 5,513.8 ha have been treated through operational fuel treatments and 3,592.9 ha have been approved for treatment.

Supporting Treaty Implementation Pilot Project Program

Administered for the Ministry of Aboriginal Relations & Reconciliation (\$100,000 in 2007)

Initially, the Supporting Treaty Implementation program provided grants for pilot projects that supported treaty implementation through activities such as developing an agreement between a local government and First Nation, establishing a mentoring program, or undertaking a community education campaign. Four projects were completed under the original program.

In 2009, UBCM worked with the Ministry to enhance the program in order to support Treaty Advisory Committees (TACs) to participate at treaty tables. This resulted in a program that provided the opportunity for TACs and/or local governments to apply for operating funds for since 2009/10:

- 8 TACS/local governments received funding for 14 treaty tables in 2009/10;
- 8 TACS/local governments received funding for 12 treaty tables in 2010/11;
- 7 TACS/local governments received funding for 11 treaty tables in 2011/12;
- 6 TACS/local governments received funding for 11 treaty tables in 2012/13;
- 6 TACS/local governments were approved for funding for 11 treaty tables in 2013/14;



GAS TAX/PUBLIC TRANSIT MANAGEMENT SERVICES

... investing in local government capacity and infrastructure

Administration provided by UBCM
Funding provided by Government
of Canada



In partnership with:



Secretariat

Local Government House
525 Government Street
Victoria, BC
V8V 0A8

Phone: 250-356-2947
Fax: 250-387-4470

Website:

www.ubcm.ca
under
Programs & Services

The total federal contribution to BC communities through the Gas Tax Fund reached \$1.39 billion in 2013, the eighth year of the program. UBCM administers the funding and provides it to local governments for investments in sustainable infrastructure and capacity building projects across British Columbia.

Gas Tax Agreement programs 2013

General Strategic Priorities Fund and Innovations Fund

With the 2012 General Strategic Priorities Fund (GSPF) and Innovations Fund (IF) application intake closing just prior to UBCM's 2011/12 year-end, one of our highest priorities in the early months of our 2012/13 fiscal year was an evaluation of those applications to prepare for Management Committee approvals. In total, 53 projects, with grant funding of over \$52 million, were approved from that application intake. Announcements for the approved projects took place from January through to April of 2013.

These approvals represent a full commitment of all available GSPF and IF program funds through to the 2015 expiry of the current Gas Tax Agreement. In total, 182 projects were approved for funding of just over \$256 million since the program's inception in 2005. Funding was directed towards innovative projects, such as Nanaimo Regional District's aquifer storage reservoir, as well as projects that were of such magnitude that they would have been difficult for communities to manage with per capita funding, such as a \$10.5 million contribution to North Okanagan's Duteau Creek Water Treatment facility.

Regionally Significant Projects Fund (RSP)

The RSP fund represents dedicated funding for regional and sub-regional projects within Tier 2 regions (Capital, Cowichan Valley, Nanaimo, Squamish-Lillooet, Fraser Valley, Central Okanagan, North Okanagan, and Okanagan-Similkameen regional districts and their member municipalities). In total, the RSP program will provide about \$101.6 million to these regions to support these priorities.

The vast majority of the RSP funding has been committed, with the remaining funds expected to be committed this summer. To date, funding has been committed to all eligible project categories, including:

- Public transit in Capital, Squamish-Lillooet and Central Okanagan;
- Road and bridge in Capital Regional District;
- Active transportation in Squamish-Lillooet, Capital, Cowichan Valley and Central Okanagan;
- Water and wastewater projects in Nanaimo, Fraser Valley, Okanagan-Similkameen, Squamish-Lillooet and Central Okanagan;
- Solid waste, recycling and composting in Cowichan Valley, North Okanagan, and Fraser Valley;
- Energy retrofits in Cowichan Valley, Okanagan-Similkameen, and Central Okanagan; and
- Capacity building activities, in each of the regions, including contributions towards Regional Growth Strategies, sustainability strategies, and to air quality, water monitoring, solid waste management and transportation planning.

Community Works Fund (CWF)

Allocated funding under the CWF program is distributed to all local governments, outside of the Metro Vancouver region, twice a year. Total funding delivered under this program to date is about \$408 million. Decisions about which eligible projects to fund are made locally, and local governments annually report on their Gas Tax spending and the projects funded.

To date, CWF funds have contributed to over 1,600 infrastructure and capacity building projects in BC. While CWF funds have contributed to projects in all eligible project categories, water and wastewater projects top the list, representing about 29% of projects reported.

Tier 3 Strategic Priorities Fund

Allocated funding within the Metro Vancouver region is pooled into the Tier 3 Strategic Priorities Fund, and made available to TransLink for public transit investments. This arrangement is in keeping with a 2005 Metro Vancouver Regional District resolution, and to date about \$677 million in funding has been provided for these purposes.

Investments to date include: bus fleet expansions and replacements; SkyTrain improvements, such as SkyTrain cars, the Expo Line propulsion upgrades,

and an operations and maintenance centre; and contributions towards a third SeaBus.

Outreach, Communications and Reporting

Over the past year, Gas Tax Management Services has continued its practice of providing direct support and advice to local governments on the eligible use of funds. We have also dramatically expanded the amount of information available on the use of funds by community on our website. With the large number of projects now complete or underway, it is now easier to see the contribution the program is making to BC communities.

In addition, UBCM produces an Annual Expenditure Report each September that reports on Gas Tax activities for the previous year. That report provides UBCM and recipient financial information, as well as program details and highlights of projects funded.

Visit us at www.ubcm.ca to view our Annual Expenditure Reports, a full listing of all approved Gas Tax projects, and a wide-range of program information.

Financial Statements of

**UNION OF BRITISH COLUMBIA
MUNICIPALITIES**

Years ended June 30, 2013 and 2012



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INDEPENDENT AUDITORS' REPORT

To the Members of the Union of British Columbia Municipalities

We have audited the accompanying financial statements of the Union of British Columbia Municipalities, which comprise the statements of financial position as at June 30, 2013, June 30, 2012 and July 1, 2011, the statements of operations, changes in net assets and cash flows for the years ended June 30, 2013 and June 30, 2012, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Union of British Columbia Municipalities as at June 30, 2013, June 30, 2012 and July 1, 2011 and its results of operations and its cash flows for the years ended June 30, 2013 and June 30, 2012 in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The current year's supplementary information included in Schedules 1 through 3 is presented for purposes of additional analysis and is not a required part of the financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

KPMG LLP

Chartered Accountants
July 19, 2013
Vancouver, Canada

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Statements of Financial Position

June 30, 2013, June 30, 2012 and July 1, 2011

	June 30, 2013	June 30, 2012	July 1, 2011
Assets			
Current assets:			
Cash	\$ 5,124,290	\$ 2,031,393	\$ 130,907,324
Investments (note 3)	203,050,276	188,486,350	159,095,590
Accounts receivable	143,386	147,026	75,021
Prepaid expenses	125,310	100,035	227,640
	<u>208,443,262</u>	<u>190,764,804</u>	<u>290,305,575</u>
Capital assets (note 4)	3,055,461	3,168,546	3,291,210
	<u>\$ 211,498,723</u>	<u>\$ 193,933,350</u>	<u>\$ 293,596,785</u>

Liabilities and Net Assets

Current liabilities:			
Accounts payable and accrued liabilities (note 5)	\$ 251,275	\$ 227,551	\$ 203,406
Convention deposits	309,548	36,500	283,783
Deferred revenue and contributions (note 6)	199,951,851	183,329,299	283,424,913
	<u>200,512,674</u>	<u>183,593,350</u>	<u>283,912,102</u>
Other liabilities	121,475	111,475	102,862
	<u>200,634,149</u>	<u>183,704,825</u>	<u>284,014,964</u>
Net assets:			
Invested in capital assets (note 7)	3,055,461	3,168,546	3,291,210
Internally restricted (note 8)	5,770,863	5,342,761	4,933,599
Unrestricted	2,038,250	1,717,218	1,357,012
	<u>10,864,574</u>	<u>10,228,525</u>	<u>9,581,821</u>
Commitment (note 11)			
	<u>\$ 211,498,723</u>	<u>\$ 193,933,350</u>	<u>\$ 293,596,785</u>

See accompanying notes to financial statements.

Approved on behalf of the Executive Committee:

Mary E. Groom Director

Ronald Macle Director

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Statements of Operations

Years ended June 30, 2013 and 2012

	2013	2012
Revenue:		
Annual member dues (note 6)	\$ 1,136,096	\$ 1,094,350
Convention and special projects	2,217,694	2,606,656
Members' services	570,937	576,355
Local Government Program Services (note 6)	6,342,162	10,758,613
Gas Tax / Public Transit (note 6)	230,248,241	219,087,009
Administrative fees (note 9)	868,146	893,855
Investment income	445,040	485,323
	<u>241,828,316</u>	<u>235,502,161</u>
Expenses:		
Salaries and benefits	2,156,976	2,049,653
Executive	207,425	226,189
Members' services	60,780	92,150
Office services and supplies	153,800	195,387
Staff travel	59,079	56,316
Professional fees	54,495	55,153
Office equipment rental	-	4,050
Convention and special projects	2,023,034	2,437,718
Local Government Program Services	6,308,237	10,731,632
Gas Tax / Public Transit	230,168,441	219,007,209
	<u>241,192,267</u>	<u>234,855,457</u>
Excess of revenue over expenses	<u>\$ 636,049</u>	<u>\$ 646,704</u>

See accompanying notes to financial statements.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Statements of Changes in Net Assets

Years ended June 30, 2013 and 2012

	Invested in capital assets (note 7)	Internally restricted (note 8)	Unrestricted	Total
Balance, July 1, 2011	\$ 3,291,210	\$ 4,933,599	\$ 1,357,012	\$ 9,581,821
Excess (deficiency) of revenue over expenses	(158,100)	-	804,804	646,704
Net change in invested in capital assets	35,436	(35,436)	-	-
Interfund transfers	-	444,598	(444,598)	-
Balance, June 30, 2012	\$ 3,168,546	\$ 5,342,761	\$ 1,717,218	\$ 10,228,525
Excess (deficiency) of revenue over expenses	(113,085)	-	749,134	636,049
Interfund transfers	-	428,102	(428,102)	-
Balance, June 30, 2013	\$ 3,055,461	\$ 5,770,863	\$ 2,038,250	\$ 10,864,574

See accompanying notes to financial statements.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Statements of Cash Flows

Years ended June 30, 2013 and 2012

	2013	2012
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 636,049	\$ 646,704
Items not involving cash:		
Amortization	113,085	158,100
Other liabilities	10,000	8,613
Changes in non-cash operating working capital:		
Accounts receivable	3,640	(72,005)
Prepaid expenses	(25,275)	127,605
Accounts payable and accrued liabilities	23,724	24,145
Convention deposits	273,048	(247,283)
Deferred revenue and contributions	16,622,552	(100,095,614)
	17,656,823	(99,449,735)
Investing activities:		
Net redemption of investments	(14,563,926)	(29,390,760)
Purchase of capital assets	-	(35,436)
	(14,563,926)	(29,426,196)
Increase (decrease) in cash	3,092,897	(128,875,931)
Cash, beginning of year	2,031,393	130,907,324
Cash, end of year	\$ 5,124,290	\$ 2,031,393

See accompanying notes to financial statements.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements

Years ended June 30, 2013 and 2012

1. Operations:

The Union of British Columbia Municipalities ("UBCM") is incorporated under the Union of British Columbia Municipalities Act and its principal activity is to represent the interests of its members in dealing with other orders of government. The UBCM is a not-for-profit organization and is exempt from income and capital taxes.

The UBCM's operations include the following significant activities:

- (i) Operating - Reflects the general operating activities and administration functions of the UBCM.
- (ii) Special projects - Administers special services provided to members and to account for the revenue and expenses directly related to the annual convention.
- (iii) Local Government Program Services - The Province of British Columbia has provided funding to the UBCM for shared provincial-local government interests in a variety of fields. The service that the UBCM provides is to control and deliver those funds to members for the purposes of the various programs.
- (iv) Gas Tax - The Government of Canada and the Province of British Columbia have entered into agreements with the UBCM under the Agreement on the Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities 2005 – 2015 (the "Gas Tax Agreement") to transfer funding to the UBCM to control and deliver the funding to local government organizations in British Columbia. The purpose of the funding is focused on achieving environmental sustainability and the improvement of public transit and infrastructure.

On July 1, 2012, UBCM adopted Canadian accounting standards for not-for-profit organizations in Part III of the CICA Handbook. These are the first financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations.

In accordance with the transitional provisions in Canadian accounting standards for not-for-profit organizations, UBCM has adopted the changes retrospectively, subject to certain exemptions allowed under these standards. The transition date is July 1, 2011 and all comparative information provided has been presented by applying Canadian accounting standards for not-for-profit organizations.

The UBCM has made no transitional elections as at the transition date of July 1, 2011 on the first time adoption of Canadian accounting standards for not-for-profit organizations. There were no transitional adjustments to net assets as at July 1, 2011 or excess of revenue over expenses and cash flows from operating activities for the year ended June 30, 2012 as a result of the transition to Canadian accounting standards for not-for-profit organizations.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CICA Handbook. Significant accounting policies include:

(a) Revenue recognition:

The UBCM follows the deferral method of accounting for contributions which include government grants. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Unrestricted investment income is recognized as revenue when earned. Restricted investment income is recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Contributed capital assets are measured at the fair value at the date of contribution. Contributed capital assets not subject to amortization, such as land, are recorded as direct increases in net assets in the period the assets are received. Contributed capital assets subject to amortization and contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related capital assets.

Revenue from annual dues, special levies, fees and contracts is recognized when the services are provided. Amounts collected relating to subsequent periods are recorded as deferred revenue and contributions.

(b) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Asset	Years
Building	25
Office equipment	4

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

2. Significant accounting policies (continued):

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The UBCM has elected to carry its investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the UBCM determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the UBCM expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

3. Investments:

Investments are comprised of pooled investments with Municipal Finance Authority in money market funds with an average annualized yield of 1.09% for the year ended June 30, 2013.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

4. Capital assets:

June 30, 2013	Cost	Accumulated amortization	Net book value
Land	\$ 252,000	\$ -	\$ 252,000
Building	3,347,623	563,356	2,784,267
Office equipment	62,364	43,170	19,194
	<u>\$ 3,661,987</u>	<u>\$ 606,526</u>	<u>\$ 3,055,461</u>

June 30, 2012	Cost	Accumulated amortization	Net book value
Land	\$ 252,000	\$ -	\$ 252,000
Building	3,347,623	459,691	2,887,932
Office equipment	62,365	33,751	28,614
	<u>\$ 3,661,988</u>	<u>\$ 493,442</u>	<u>\$ 3,168,546</u>

July 1, 2011	Cost	Accumulated amortization	Net book value
Land	\$ 252,000	\$ -	\$ 252,000
Building	3,347,623	315,706	3,031,917
Office equipment	26,929	19,636	7,293
	<u>\$ 3,626,552</u>	<u>\$ 335,342</u>	<u>\$ 3,291,210</u>

5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$31,996 (June 30, 2012 - \$14,118, July 1, 2011 - \$30,209), which includes amounts payable for HST and payroll related taxes.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

6. Deferred revenue and contributions:

	Members' dues	Special Projects	Local Government Program Services	Gas Tax / Public Transit (a)	Total
Balance, July 1, 2011	\$ 532,754	\$ 1,291,712	\$ 43,089,605	\$ 238,510,842	\$ 283,424,913
Received during the year	1,123,196	2,630,294	911,237	125,348,500	130,013,227
Investment income earned during the year	-	-	-	1,865,148	1,865,148
Recognized as revenue in the year	(1,094,350)	(1,034,017)	(10,758,613)	(219,087,009)	(231,973,989)
Balance, June 30, 2012	561,600	2,887,989	33,242,229	146,637,481	183,329,299
Received during the year	1,162,418	1,597,110	640,500	250,697,000	254,097,028
Investment income earned during the year	-	-	-	2,770,937	2,770,937
Recognized as revenue in the year	(1,136,096)	(869,003)	(6,342,162)	(230,248,241)	(238,595,502)
Transfer out to BC Healthy Communities Society (b)	-	(1,649,911)	-	-	(1,649,911)
Balance, June 30, 2013	\$ 587,922	\$ 1,966,185	\$ 27,540,567	\$ 169,857,177	\$ 199,951,851

- (a) Under the Gas Tax Agreement and Public Transit Agreement, the UBCM is required to report on its compliance with the agreement to the Government of Canada and the Province of British Columbia on an annual basis by September 30.
- (b) On October 24, 2012, an agreement was signed by the UBCM and BC Healthy Communities ("BCHC") to formally separate the BCHC program from the UBCM. On November 1, 2012, BCHC program began operating as the BC Healthy Communities Society ("BCHC Society") and UBCM transferred all funds held by UBCM under the BCHC program to the BCHC Society.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

7. Net assets invested in capital assets:

Net assets invested in capital assets is calculated as follows:

	2013	2012
Net assets invested in capital assets, beginning of year	\$ 3,168,546	\$ 3,291,210
Amortization of capital assets	(113,085)	(158,100)
Purchase of capital assets	-	35,436
Net assets invested in capital assets, end of year	\$ 3,055,461	\$ 3,168,546

8. Internally restricted net assets:

Internally restricted net assets are comprised of funds allocated by the Executive Committee of the UBCM for future expenditures related to the general operating and special project funds. During the year, unrestricted funds were transferred to internally restricted net assets to increase certain reserves as approved by the Executive Committee as part of the annual budget approval and Executive Policies.

9. Administrative fees:

The operating fund charges administrative fees to third parties to recover its estimated costs incurred as follows:

	2013	2012
Commercial vehicle license program fund	\$ 16,000	\$ 16,000
UBCM Professional Counsel	818,646	838,355
Local Government Program Services	33,500	39,500
	\$ 868,146	\$ 893,855

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

10. Trust funds:

The UBCM administers the following trust funds where activities and balances are not reflected in the UBCM's financial statements:

(a) Jeff McKelvey scholarship fund:

The Jeff McKelvey scholarship fund was established through contributions from members, the Province of British Columbia and other individuals. Scholarship applications and awards are made within the Union executive's general guidelines by the Board of Examiners.

(b) UBCM / Federation of Canadian Municipalities ("FCM") travel fund:

The UBCM administers the UBCM / FCM travel fund. The purpose of the fund is to assist FCM board members with their travel costs to FCM meetings through per capita levies.

(c) Commercial vehicle license program fund:

Participating municipalities remit license fees collected for commercial vehicles to the UBCM in trust. Surplus funds are distributed to the participating municipalities on December 31 annually.

The funds held by the UBCM, on behalf of the trust funds, as at June 30, are as follows:

	2013	2012
Jeff McKelvey scholarship fund	\$ 87,577	\$ 91,856
UBCM / FCM travel fund	262,659	192,426
Commercial vehicle license program fund	694,017	832,637
	\$ 1,044,253	\$ 1,116,919

11. Commitment:

The UBCM has an operating lease for its office space in Richmond, British Columbia, which expires on June 30, 2017. The annual basic lease payment plus the estimated proportionate share of taxes and operating expenses is \$109,206.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Years ended June 30, 2013 and 2012

12. Contingent pension liability:

The UBCM and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including the investment of the assets and administration of benefits. The Plan is a defined benefit multi-employer contributory pension plan. The Plan has about 176,000 active members and approximately 63,000 retired members. Active members include approximately 35,000 contributors from local governments.

The most recent valuation as at December 31, 2009 indicated a \$1,024 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the Plan as the Plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities with the results that there is no consistent and reliable basis for allocating the obligation, Plan assets and costs to individual entities participating in the Plan. During the year, the UBCM expensed \$134,312 (2012 - \$131,811) of payments to the Plan.

13. Financial risks:

(a) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. For cash and cash equivalents, restricted cash and cash equivalents and accounts receivable, the UBCM's credit risk is limited to the carrying value on the statement of financial position. Management does not believe that the UBCM is subject to any significant concentration of credit risk.

(b) Liquidity risk:

Liquidity risk is the risk that the UBCM will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The UBCM manages liquidity risk by maintaining adequate cash and cash equivalents available. The UBCM monitors the cash flow to ensure a sufficient continuity of funding.

(c) Interest rate risk:

The UBCM is not exposed to significant interest risk as it does not have amounts payable that are charged interest.

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Schedule of Operations – By Fund

Schedule 1

Years ended June 30, 2013 and 2012

	Operating Fund	Special Purpose Fund	Local			Eliminations	2013	2012
			Government Service Fund	Government Program Service Fund	Gas Tax / Public Transit Fund			
(Schedule 2)								
Revenue:								
Annual member dues	\$ 1,136,096	\$ -	\$ -	\$ -	\$ -	\$ 1,136,096	\$ 1,094,350	
Convention and special projects	-	2,338,604	-	-	(120,910)	2,217,694	2,606,656	
Members' services	570,937	-	-	-	-	570,937	576,355	
Local Government Program Services	-	-	6,342,162	-	-	6,342,162	10,758,613	
Gas Tax / Public Transit	-	-	-	230,248,241	-	230,248,241	219,087,009	
Administrative fees	1,060,146	-	-	-	(192,000)	868,146	893,855	
Investment income	16,334	95,333	333,373	-	-	445,040	485,323	
	2,783,513	2,433,937	6,675,535	230,248,241	(312,910)	241,828,316	235,502,161	
Expenses:								
Salaries and benefits	2,156,976	-	-	-	-	2,156,976	2,049,653	
Executive	207,425	-	-	-	-	207,425	226,189	
Members' services	60,780	-	-	-	-	60,780	92,150	
Office services and supplies	153,800	-	-	-	-	153,800	195,387	
Staff travel	59,079	-	-	-	-	59,079	56,316	
Professional fees	54,495	-	-	-	-	54,495	55,153	
Office equipment rental	-	-	-	-	-	-	4,050	
Convention and special projects	-	2,222,219	-	-	(199,185)	2,023,034	2,437,718	
Local Government Program Services	-	-	6,342,162	-	(33,925)	6,308,237	10,731,632	
Gas Tax / Public Transit	-	-	-	230,248,241	(79,800)	230,168,441	219,007,209	
	2,692,555	2,222,219	6,342,162	230,248,241	(312,910)	241,192,267	234,855,457	
Excess of revenue over expenses	90,958	211,718	333,373	-	-	636,049	646,704	
Net transfers to internally restricted net assets	(10,000)	(84,729)	(333,373)	-	-	(428,102)	(444,598)	
Excess of revenue over expenses after net transfers to internally restricted net assets	\$ 80,958	\$ 126,989	\$ -	\$ -	\$ -	\$ 207,947	\$ 202,106	

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Schedule of Operations - Special Purpose Fund

Years ended June 30, 2013 and 2012

Schedule 2

	Special Projects	Convention	2013	2012
Revenue:				
Convention and seminar fees	\$ 871,909	\$ 948,624	\$ 1,820,533	\$ 1,448,572
Investment income	81,767	13,566	95,333	71,126
First Nations (Communities to Communities)	61,647	-	61,647	65,612
BC Healthy Communities	248,475	-	248,475	741,783
Trade show	-	-	-	261,817
Sponsorship	-	203,643	203,643	189,002
Other	-	4,307	4,307	25,906
	1,263,798	1,170,140	2,433,938	2,803,818
Expenses:				
Direct	813,042	1,099,055	1,912,097	1,835,578
First Nations (Communities to Communities)	61,647	-	61,647	65,612
BC Healthy Communities	248,475	-	248,475	741,783
	1,123,164	1,099,055	2,222,219	2,642,973
Excess of revenue over expenses	140,634	71,085	211,719	160,845
Net transfers to internally restricted net assets	(84,728)	-	(84,728)	(35,804)
Excess of revenue over expenses after net transfers to internally restricted net assets	\$ 55,906	\$ 71,085	\$ 126,991	\$ 125,041

UNION OF BRITISH COLUMBIA MUNICIPALITIES

Local Government Program Service Fund Deferred Program Revenue

Schedule 3

Years ended June 30, 2013 and 2012

	Program balance, beginning of year	Program funds received during the year	Disbursements to members	Program balance, end of year
Community Wildfire Prevention Program & Fuel Mitigation	\$ 395,958	-	\$ 76,503	\$ 319,455
Sprinklers (Firestorm)	1,124,155	90,000	140,181	1,073,974
Strategic Wildfire Prevention	30,139,274	350,000	5,524,296	24,964,978
Seniors' Housing	663,513	200,000	589,130	274,383
Tourism BC	107,362	-	4,086	103,276
West Nile Virus	617,145	-	7,966	609,179
Other funds	194,822	500	-	195,322
	\$ 33,242,229	\$ 640,500	\$ 6,342,162	\$ 27,540,567