**2019 Community Resiliency Investment Program**

**FireSmart Community Funding & Supports**

**Final Report Worksheet 1**

The Final Report Form and Final Report Worksheet 1 are required to be completed for all funded projects.

All questions are required to be answered by typing directly in the forms. For detailed instructions regarding final report requirements, please refer to the 2019 FireSmart Community Funding & Supports Program & Application Guide or contact [cri-swpi@ubcm.ca](mailto:cri-swpi@ubcm.ca) or (250) 356-2947.

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| **SECTION 1: Applicant Information** | **CRI-** (*for administrative use only*) |
| Name of Local Government or First Nation: | Name of Project: |

In Section 2 below, indicate the completed activities, cost calculation and actual expenditure, outcomes and performance for each eligible activity that was undertaken. To qualify for funding, all activities must be included in the approved application and as identified in Table 1 of Section 4 of the Program & Application Guide.

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| **SECTION 2: Completed Activities** |
| 1. **Education**   Completed activities:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): electronic sample copies of any educational materials that were developed:* |
| 1. **Planning**   Completed activities:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): electronic copy of new or updated CWPP (refer to Appendix 4 for map and spatial data requirements); excerpts of new or updated FireSmart policies for land or buildings; copies of completed FireSmart neighborhood plans or site assessments for land or buildings:* |
| 1. **Development Considerations**   Completed activities:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:* |
| 1. **Interagency Cooperation**   Completed activities, including meeting dates, list of participants and their respective agencies, and outcomes/action items:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:* |
| 1. **Emergency Planning**   Completed activities, including meeting or exercise dates, list of participants and their respective agencies, and outcomes/action items:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:* |
| 1. **Cross Training**   Completed activities, including course or exercise date, list of participants and their respective agencies, and certificates/training levels achieved:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes): |
| 1. **FireSmart Demonstration Projects**   Completed activities, including location, demonstration component (i.e. new roof, FireSmart landscaping, etc.), education component (i.e. public presentation date, news article, etc.):  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  *Required attachments (as applicable to approved project): electronic copies of the community education component of the project; photos or media related to the demonstration project (optional):* |
| 1. **FireSmart Activities for Private Land**   Completed activities:  Cost calculation and actual expenditure:  Outcomes (including performance measures used to assess outcomes):  Note: for local rebate programs only, the approved applicant is required to assess the FireSmart activities that were conducted by home owners and review costs (e.g. receipts and/or proof of labour) before approving rebates. This process must be described above. Other comments:  *Required attachments (as applicable to approved project): electronic copies of completed FireSmart Community Plans and/or home or property assessments; photos of home or property improvements (optional):* |
| 1. **Fuel & Vegetation Management.** If the completed project included fuel management activities, Final Report Worksheet 2 (and all required attachments) is also required to be submitted with the final report. |

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| **SECTION 3: Actual Expenditure** | |
| 1. **Total Actual Cost for FireSmart Activities as reported in Worksheet 1:**   *To be reported in Question 3 of the Final Report Form* | $ |