**Regional Community to Community Forum Program**

**2021/22 Application Form**

Please complete and return this form. All questions are required to be answered by typing directly in this form. If you have any questions, contact [lgps@ubcm.ca](mailto:lgps@ubcm.ca).

Funding permitting, the application deadlines for 2020/21 are:

* April 1, 2021. For events between April 19, 2021 and March 31, 2022
* September 10, 2021. For events between September 27, 2021 and March 31, 2022
* December 3, 2021. For events between January 1 and March 31, 2022

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| **SECTION 1: Applicant Information** | **AP-** *(for administrative use only)* |
| Local Government or First Nation: | Complete Mailing Address: |
| Contact Person\*: | Position: |
| Phone: | E-mail: |

*\* Contact person must be an authorized representative of the applicant*

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| **SECTION 2: EVENT INFORMATION** |
| * + - 1. **Date(s) of proposed event(s)** |
| * + - 1. **a) Proposed participants.** Please attach an additional page if required.   First Nation(s):  Local government(s):  Other participants:  **b) Confirmation of attendance from proposed participants**  Please attach written confirmation from each invited local government and/or First Nation that elected officials and/or senior staff have agreed to attend the planned forum. Confirmation can be in the form of a letter or e-mail. Written confirmations can be submitted after the application, but are required for grant approval. |
| * + - 1. **Description of proposed event(s).** Please provide a description of the proposed C2C event(s), including proposed format, topics, speakers, etc.   If more than one event is proposed, please include a rationale for multiple events and a description of each. |
| * + - 1. **C2C program objectives.** The objectives of the Regional C2C Forum program are identified in Section 1 of the Program & Application Guide. Please describe how your event(s) will meet these objectives. |
| * + - 1. **Intended outcomes and deliverables.** Please describe the specific outcomes and deliverables that your forum will work towards:   Relationship building, reconciliation and/or joint cultural safety and cultural humility training. Please describe:  Coordinated emergency preparation, mitigation, response and recovery, including COVID-19 response and recovery. Please describe:  Protocol Agreement (e.g. communications, dispute resolution, planning and development approval processes). Please describe:  Service Agreement (e.g. water, sewer, solid waste disposal or fire protection). Please describe:  Memorandum of Understanding (e.g. protection of archaeological or environmental resources). Please describe:  Joint project or plan (e.g. COVID-19 recovery, economic development, cultural initiative, youth engagement). Please describe:  Other: |
| * + - 1. **Proposed budget.** C2C funding request: $   Please review ‘Information on the Budget’ in Section 6 of the Program & Application Guide and attach a budget for each proposed event in the same format as the sample budget. |
| * + - 1. **Repeat applicants only**   **a)** Date of last C2C event:  **b)** Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums. |
| * + - 1. **Additional information.** Please share any other information you think may help support your submission**.** |

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| **SECTION 3: Required Attachments** |
| Please submit the following with your application:  Detailed budget for each proposed event.  Confirmation of attendance from proposed participants. Written confirmations can be submitted after the application, but are needed in order for grant approval. |

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| **SECTION 4: Signature** | |
| Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC and the First Nations Summit. | |
| I certify that, to the best of my knowledge, all information is accurate. | |
| Name: | Title: |
| Signature: | Date: |