**Asset Management Planning Program**

**2021 Application Form**

Please complete and return this form. All questions are required to be answered by typing directly in this form. If you have any questions, contact lgps@ubcm.ca or (250) 952-9177.

Applications can be submitted at any time; however, funding permitting, applications will only be reviewed two times in 2021. Applicants will be advised of the status of their application within 60 days of the following application deadlines: April 30 and September 24, 2021.

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| **SECTION 1: Applicant Information** | AP- *(for administrative use only)* |
| Local Government:       | Complete Mailing Address:       |
| Contact Person\*:       | Position:       |
| Phone:       | E-mail:       |

*\* Contact person must be an authorized representative of the applicant*

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| **SECTION 2: PROJECT INFORMATION** |
| * + - 1. **Project Information**
			2. Project Title:
			3. Proposed start and end dates. Start:       End:
			4. Total project budget:
			5. Is this project also funded through FCM’s Municipal Asset Management Program? Refer to Section 3 of the *Program & Application Guide* for more information.

[ ]  Yes [ ]  No |
| * + - 1. **Current Status of Asset Management Expertise** (based on self-assessment). Please select your current status and provide a description of current level of asset management expertise.
1. **[ ]** Beginner [ ]  Intermediate [ ]  Advanced
2. Description of current level of asset management expertise:
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| * + - 1. **Proposed Activities.** Please describe the specific activities you plan to undertake (i.e. baseline assessment, asset management policy, asset management plan, training, etc.)

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| * + - 1. **Progress to Date.** If you have previously received funding under the Asset Management Planning program, or through the Gas Tax Fund, please provide an update on the outcomes of those funded projects or a summary of progress to date.

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| * + - 1. **Intended Outcomes, Deliverables & Impacts on Local Government.** What will your project achieve? What will be the specific deliverables? List any policies, practices, plans or local government documents that will be developed or amended as a result of your project.

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| * + - 1. **Additional Information.** Please share any other information you think may help support your submission**.**

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| **SECTION 3: Required Attachments** |
| Please submit the following with your application:[ ]  Council/Board Resolution – Indicating local government support for the proposed project and a willingness to provide overall grant management[ ]  Detailed budget[ ]  For eligible projects that are also funded through FCM, the complete MAMP application package and notice of funding approval from FCM is required to be submitted. |

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| **SECTION 4: Signature** |
| Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province. |
| Name:       | Title:       |
| Signature:       | Date:       |