Event App: How to Send Chat Messages and Meeting Requests

1. Open app and Log In



3. Send Message or Suggest Meeting



2. Click "List of Attendees" to find attendee



4. Messaging and Meeting Requests will be available if attendee has enabled this function.

Suggest a Meeting Tile Meeting - John Doe / Mary Jane Date & Time Monday, September 23 11:30am to 12:30pm Location Suggest a location Note Add a message Cancel Send invite	BACK				UNUN			
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You have no messages with Mary Jane. Start the conversation!	Note Add a message Cance		Send Invite		—	You have f	no messages with Mary Jaa	10.