GLOSSARY

Apportionment

Means the allocation of the annual net cost of a service among the participating member municipalities in a regional district. Such allocation is necessary for determining the contribution that each member municipality must raise in order to support the service. Defined areas within an electoral area may also be participants. Unless otherwise specified in the establishing bylaw, LGA s. 380 to s. 384 provides for the default method of allocation to be on the basis of the converted value of land and improvements in the service area.

Board of Examiners

Appointed under LGA s. 754 and responsible for certification of standards of proficiency in local government administration, service delivery, statutory administration (corporate and financial administration), and executive management. Comprised of three members appointed by the Lieutenant Governor in Council on the recommendation of the minister, for a term of three years or until their successors are appointed.

District Municipalities

An incorporated area that is greater than 800 hectares and has an average population density of less than five persons per hectare. Are given authority to undertake drainage projects through LGA section 639.1. Includes a township.

"E" Division

The RCMP Division for British Columbia.

Electoral Area

An area within an unincorporated or rural area of a regional district, as specified by the letters patent for the regional district.

Electoral Participating Area

An area within a service area that is all or part of an electoral area.

Elector

Means a resident elector or non-resident property elector of a municipality or regional district electoral area.

Fiscal Year

The Province's fiscal year is April 1 to March 31 – commonly expressed as, for example "2017/18 fiscal year". The municipal or regional district fiscal year is the calendar year.

General Local Elections

Refers to local government elections held every four years (i.e. 2018, 2022, etc.) [Community Charter s. 81.1].

Inspector of Municipalities or Inspector

Appointed by Cabinet, the Inspector may make inquiries concerning the conduct of local government [LGA s. 758]. The Inspector may also approve financial bylaws (e.g., loan authorization, security issuance).

Lieutenant Governor in Council (LG in C) The provincial Premier and Cabinet.

Ministerial Order

A determination or regulation of a minister. It is distinguished from a regulation in that it does not require Cabinet approval.

Municipal Participating Area

An area within a service area that is all or part of a municipality.

Non-Conforming Use

Where land, a building or a structure is lawfully used at the time a bylaw is adopted that would make the use unlawful, that use may be continued as a "non-conforming" use. Where the use is discontinued for a period of six months, any subsequent use must comply with the new bylaw unless the discontinuance is part of normal seasonal or agricultural practices [LGA s. 528].

Special rules govern:

- non-conforming building under construction;
- alteration or additions to non-conforming uses;
- extension or repair of non-conforming uses.

Order in Council

Term used to describe Cabinet orders or regulations.

Participating Area

A municipal participating area, a treaty First Nation participating area, or an electoral participating area, which participates in the use and funding of a service of a regional district.

Regional Board

Means the governing and executive body of the regional district (Part 6, Division 1 of *Local Government Act*).

Regional Municipality

Applies to the only regional municipality in BC: Northern Rockies Regional Municipality. This municipality is classified as a District and has certain powers of a regional district for the purpose of some statutes.

Regional District

A geographic area of the province incorporated under Part 6 of the *Local Government Act* for the purpose of exercising powers conferred under the Act or other enactments, and consisting of municipalities and electoral areas.

Regulations

Acts commonly provide that Cabinet may make regulations. These have the effect of law and generally contain the details with regard to implementing the intent of the statute. Sometimes regulations are used to bring Acts into force.

Service Area

An area in a regional district within which a service is provided. It may comprise one or more participating areas.

Statute

An Act of the provincial or federal government.

Surveyor of Taxes The Provincial property tax collector for rural (unincorporated) areas,

appointed under the Taxation (Rural Area) Act.

Treasury Board A Cabinet committee with responsibilities including budgetary review,

chaired by the Minister of Finance.

Unincorporated Synonymous with the electoral areas of regional districts; the areas

Areas within regional districts that are not included in any municipality.

Some Common Abbreviations

ALR Agricultural Land Reserve
APC Advisory Planning Commission
BCAA BC Assessment Authority

CC Community Charter

CHC Community Health Council DCC Development Cost Charge

GFOA Government Finance Officers Association of BC

HOG Home Owner Grant LGA Local Government Act

LGMA Local Government Management Association
MEVA Municipalities Enabling and Validating Act

MFA Municipal Finance Authority
MIA Municipal Insurance Association

OCP Official Community Plan

OlC Order in Council

OSP Official Settlement Plan
RHB Regional Health Board
RHD Regional Hospital District
SLP Supplementary Letters Patent

UBCM Union of British Columbia Municipalities

UREP Provincial land reserved for the "Use, Recreation and Enjoyment of the

Public"

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