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Resolutions Deadlines

June 30, 2003 was the deadline for resolution submissions from sponsors. All resolutions received by the deadline at the UBCM office have been included in the 2003 Annual Report and Resolutions Book. Those received after the deadline are late resolutions and will be reviewed by the Executive and categorized as emergency, and admitted to the Convention, or as late and referred to next year’s process.

Late and Emergency Resolutions

To be considered for admission as an emergency resolution, the resolution must address a topic that has arisen after the June 30th submission deadline for resolutions. If it cannot be proven that the issue arose after the regular deadline the Executive will not recommend that it be admitted for debate.

Late and emergency resolutions must be received at the UBCM office by Friday noon, September 19th to provide time for Executive consideration and later presentation to the 2003 Convention in the Report on Resolutions Received After the Deadline.

Fall Legislative Sitting Affects Many Local Government Interests

Twenty six (26) Bills that were introduced during the Spring session of the provincial Legislature were held over to the Fall sitting which begins on October 6 and runs to November 27 (with two-week-long breaks). The Bills of interest to local government include:

Bill 48: Agriculture, Food and Fisheries Statutes Amendment Act
Bill 53: Integrated Pest Management Act
Bill 55: Water, Land and Air Protection Statutes Amendment Act
Bill 56: Flood Hazard Statutes Amendment Act
Bill 57: Environmental Management Act
Bill 67: Community Charter Transitional Provisions, Consequential and Other Amendments Act

A number of local governments have expressed concern about Bill 48 - Agriculture, Food and Fisheries Statutes Amendment Act, 2003. This Bill makes amendments to the Farm Practices Protection (Right to Farm) Act and the Local Government Act to provide for the enhancement of the ‘provincial interest’ in agriculture and aquaculture.

The Farm Practices Protection (Right to Farm) Act has added definition of Crown land that includes land or land covered by water. The Lieutenant Governor in Council may now designate Crown land as a ‘farming area’, for the purposes of applying the Right to Farm provisions, on lands within the Agricultural Land Reserve; on land designated as ‘farming area’ under the Farm Practices Protection (Right to Farm) Act; or on lands on a valid aquaculture license is held. Effectively, the province may now designate Crown land as a farming area in advance of possible use for agriculture or aquaculture purposes.

An amendment to section 917 of the Local Government Act is anticipated to attend.

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Intergovernmental Relations at the UBCM Convention

The UBCM Convention is with out a doubt one of the major intergovernmental "political" events of the year, and this year will be no exception. In fact this may be one of the biggest intergovernmental events ever. UBCM convention has always been the pre-dominant week for local-provincial affairs – but this year the local-federal opportunities have also been expanded and provincial government involvement reinforced.

On the federal front:
• Ministers Stephen Owen and David Anderson will participate in the Tuesday sessions.
• We have invited Minister Alan Rock and Paul Martin to address the convention (we are still awaiting confirmation).
• There is a major expansion in the federal presence at the Municipal Marketplace with approximately a dozen booths being occupied.
• CMHC has partnered with Environment Canada as major convention sponsors.

On the provincial front:
• all Cabinet members are expected to participate in one of 5 Wednesday afternoon panels (see page 10); most MLAs are also anticipated to attend.

The Farm Practices Protection (Right to Farm) Act has added definition of Crown land that includes land or land covered by water. The Lieutenant Governor in Council may now designate Crown land as a ‘farming area’, for the purposes of applying the Right to Farm provisions, on lands within the Agricultural Land Reserve; on land designated as ‘farming area’ under the Farm Practices Protection (Right to Farm) Act; or on lands on a valid aquaculture license is held. Effectively, the province may now designate Crown land as a farming area in advance of possible use for agriculture or aquaculture purposes.

An amendment to section 917 of the Local Government Act is anticipated to attend.

Continued on page 14
Executive Approves Proposed 2003/2004 UBCM Budget

At its July meeting, the Executive approved the preliminary 2003-2004 UBCM budget. The budget contains a one percent increase in dues for the coming year. The graph indicates that in 11 of the last 21 years there has been no dues increase. Historically, our dues increases are below inflation.

The preliminary budget will be presented to the 2003 Convention.

183 UBCM Members

UBCM is pleased to welcome its newest member – the District of Lantzville. The Mayor and Council are: Mayor Colin Haime Councillor Susan Crayston Councillor Brian Dempsey Councillor John Evtokimoto Councillor Warren Griffey Councillor Douglas Parkhurst Councillor David Scott

Council’s decision to join UBCM maintains UBCM members at 100% of all local governments in BC, including: • 155 municipalities • 27 regional districts • Islands Trust

We look forward to welcoming representatives of Lantzville to the 2003 Convention. Their coordinates are: District of Lantzville PO Box 100 Lantzville, BC V0R 2H0 Phone: 250-390-4006 Fax: 250-390-5188

CivicNet - What’s new?

There is a new look and feel to UBCM’s CivicNet web site. The address remains the same (www.civicnet.bc.ca), but there are many new features including:

• A clearer, simpler page;

• New navigation bars to allow you to directly access information (pull-down & slide out menus used on the second tier navigation bar); and

• Enhanced search capability that allows users the expanded ability to search library materials.

Concurrent with the release of the new site, we went live with electronic registrations for the 2003 Convention. Within the first day the revised CivicNet site was operational, we received eight electronic registrations. Try this new feature using the direct link from the home page under “News Announcements” or under “2003 Convention – Registration”.

We invite you to review the site and we welcome your comments.

UBCM News August 2003

As I fall in my home in Kamloops preparing this message, I can see and taste the smoke of some of the fires that have ravaged parts of interior BC this summer. Such disasters remind us as elected officials what governments are all about – serving people in need and coming to their assistance. It also reminds us what people expect of governments – not debating who is responsible – but coordinating actions by all orders of government to meet their needs. I have seen much within my community that in recent weeks demonstrates that when we face disaster – communities respond. We are a caring society – and local government is one of the ways we serve our common interests. The theme of this year’s convention is “connecting communities” and these unfortunate events show that times of adversity do connect communities.

This will be my final President’s message in the Newsletter as we approach the 2003 Convention. This is both a significant and an important convention. First, it is significant because it is our 100th Annual General Meeting. UBCM has met in convention 99 times before and set the policy directions that have helped build the communities we call home. UBCM has helped shape the fabric of BC. As an organization, we have a commitment to celebrate, to learn from and to inspire us to make our individual contributions to local government through UBCM.

Second, the upcoming convention is important because of the policy issues that all jurisdictions will need to consider and provide direction on. I am impressed by the interest of members in the resolutions process this year. This is the way you influence the policy directions of UBCM and the future of our communities. You should have received your Annual Report and Resolutions book by now. There is a 25% increase in the number of resolutions to be considered to a record of 203 resolutions. In my view, this reflects the health and the importance the members place on their ability to instigate change. So I encourage you to come prepared to use the 100th to advance the interests of local governments and BC communities.

Finally, I thank you for the opportunity to serve you as UBCM President. It has been an honour to represent you. With the new District of Lantzville joining UBCM this month we maintain the high standard we have set for local government associations throughout Canada by maintaining our 100% membership. During my term I have had the opportunity to travel to the province and meet with you. Your Executive moved toward some major issues in the past year and many of these are recorded in the Annual Report. At a minimum please read the Accomplishments in Brief at the beginning of that report. I have also been able to take forward BC’s concerns for the past four years as the UBCM representative on the FCM National Board of Directors. I would not have been able to accomplish all of this without the full support of the UBCM Executive and UBCM staff and I want to thank them for their contributions.

There is always much left to do and I am committed to continuing to bring closure to key agenda items in the remaining weeks of my term.
2003 Local Government Excellence Winners Announced

Each year many communities across the province work extremely hard to provide good government. For the first time, the Excellence Awards recognize those municipalities and regional districts that have excelled in developing innovative programs or excelled in improving existing programs and services. Promoting Excellence is key to local government success and the best of the best are recognized by the UBCM in the following categories:

Innovation Awards
First place (1) – City of Kamloops, City of Kelowna and Capital Regional District (CREST)
Awards of Merit (3) – City of Chilliwack, City of Richmond and City of Surrey

Best Practices
First place – City of Chilliwack; Award of Merit – City of Surrey

Best Local Government Website Awards
– Week/Month/Year Long Awards (last year for this category)
First place – City of Langley
Awards of Merit (2) – Village of Gold River and Regional District of East Kootenay

2004 FOREST CAPITAL OF BC

The Association of BC Professional Foresters is encouraging BC communities to submit their applications for the 2004 Forest Capital of BC award. If your community’s history, achievements, and future are tied to the forest industry, you may be eligible to receive this year-long honour.

The Forest Capital of BC award was established by the BC Forestry Association in the 1980s, and is designed to give forest-dependent communities around the province a chance to celebrate the importance of the forests around them. Previous winners of the award have hosted many creative events showcasing the importance of the forests to the people, economy, culture and environment of BC. The District of Houston is the province’s current Forest Capital and the deadline for 2004 applications is fast approaching. A letter of interest and bid proposal must be submitted to the Association of BC Professional Foresters by November 14th when a committee of volunteers will begin the judging process. Applicants will be judged on the strength of their proposal as well as their community’s relationship to its forests. The 2004 Forest Capital of BC will be announced this coming December and the successful community will hold this designation from January 1st to December 31st 2004.

Further information on the Forest Capital of BC program as well as an outline of suggested Forest Capital community events and a full application package is available online at www.rpf-bc.org/forestcapital.html. Telephone or email inquiries can be directed to 604-687-8027 or guest@rpf-bc.org.

P3 2003

The 11th annual conference on Public-Private Partnerships
Building Momentum in Canada

November 24 & 25, 2003 Toronto, Ontario, Canada

Hear from Canada’s public and private sector leaders about the progress of P3 in Canada and how to structure successful procurement processes at the municipal level.

SOME OF THE 70 SPEAKERS:
- Hon. Gordon Campbell, Premier of British Columbia
- Hon. Patricia Nelson, Minister of Finance, Province of Alberta
- Louis M. St-Maurice, Vice President, SNC-Lavalin Investment
- Michael Nobrega, CEO, Borealis Infrastructure Management Inc.
- Rejean Charrand, Director, Strategic Delivery Unit, City of Ottawa
- Chris Wilson, Executive Director, 4ps Association, United Kingdom
- E. Preston Manning, Senior Fellow, Fraser Institute & Canada West Foundation and Distinguished Visitor, U of T & University of Calgary

TOPICS IN THE MUNICIPAL STREAM (DAY 2):
- Overcoming Invisible Barriers: The City of Victoria
- Successful Municipal Projects in Recreation & Transportation: Ottawa, York Region & Niagara Falls
- P3 and the Municipal Procurement Process: Best Practices
- Building Support for P3 In A Multi-Jurisdictional Environment: Detroit River Tunnel, Richmond Airport Rapid Transit, Pearson Air-Rail Link
- Challenges & Opportunities for P3 in the Municipal Sector: What Canadian Municipalities are Facing and Solutions from the UK

For program information, call (416) 861-0500 or visit us online at: www.pppcouncil.ca. To register, call (416) 504-4500.
In our June issue of UBCM News, we incorrectly identified the members of the LMMA Executive. Our apologies to those affected. Please find below the correct listing of LMMA Executive members.

**PRESIDENT**
Councillor Bob Fearnley, North Vancouver City

**1ST VICE-PRESIDENT**
Councillor Terry Smith, Langley City

**2ND VICE-PRESIDENT**
Councillor Faye Isaac, Maple Ridge

**PAST PRESIDENT**
Councillor Marvin Hunt, Surrey

**DIRECTORS AT LARGE**
Councillor Sharon Gaetz, Chilliwack
Councillor Corinne Lonsdale, Squamish
Mayor Mary Reeves, Abbotsford
Councillor Bob Long, Langley Township

**DIRECTORS (regional)**
Director Terry Raymond, Fraser Valley RD
Mayor Ian Sutherland, Squamish-Lillooet RD
Mayor Don Bell, Greater Vancouver RD

The 2004 LMMA Convention will be in Whistler May 12 - 14, 2004.

The BCBC / Canadian Wood Council - Wood WORKS! seminar will include information on:
- lowering facility operating and maintenance costs
- increasing staff productivity
- providing healthier and more comfortable public facilities for use by community residents

Maslany noted that the traditional approach to improving a building’s performance has been to take a standard design and add on high-performance features. He notes this approach inevitably leads to higher capital costs.

“In contrast, the systems approach can achieve high performance without necessarily higher capital costs,” he said. In the months following the UBCM convention BCBC and Wood WORKS! will be offering full-day workshops on procurement of a green building in a number of cities around the province. The one-hour UBCM session is designed to provide an overview and introduction to the future workshops. In addition to discussing Building Evaluation Systems and Integrated Design, the workshops will outline key points to ensure the successful procurement of high-performance green buildings, as well as specifying the main components and variants of a proposal call. Topics to be covered include proposal call overview, documentation, timescale and legal issues. Participants will learn how to structure committees and how to evaluate proposals. Benchmarking and setting goals and processes for long-term management and project success will be examined in detail.

Bill Billups, technical advisor for Wood WORKS!, explained how the seminar ties in with wood.

“In a high-performance green building, wood can stand on its own as it already has inherent values as an excellent choice for a building material,” he said. “This seminar will help those involved in the procurement of such buildings establish a value system that will include the material selection process. It is an ideal

Continued on page 13

**THE ONLY THING MORE IMPORTANT THAN SETTING ENVIRONMENTAL GOALS IS REACHING THEM**

“While planning for a new firehall, the Resort Municipality of Whistler decided to integrate the concept of environmental stewardship as part of the project. The municipality designed the firehall to meet LEEDs standards and purchased Green Power Certificates to power the facility.”

– Brian G. Barnett, General Manager Engineering & Public Works, Resort Municipality of Whistler

By purchasing Green Power Certificates, you are putting your organization’s environmental principles into action, supporting the use of green electricity today and cleaner air for the future.

Find out how Green Power Certificates can benefit your organization. Call 604 453-6400 in the Lower Mainland, 1 866 453-6400 elsewhere, or visit www.bchydro.com/gpc
WEST NILE VIRUS

The West Nile Virus first appeared in North America in 1999 and has spread across the continent. It is expected to appear in British Columbia in 2003 or 2004. The virus has been found in Alberta and the northern part of Washington State, but has not yet been discovered in British Columbia.

In Ontario, approximately 1 in 100 people have been exposed to the West Nile Virus (some US states report rates as high as 4%). When infected by a virus carrying mosquito, 80% of humans do not have any symptoms, and 20% experience flu-like symptoms. Of those requiring hospitalization, approximately 10% die (higher mortality in older people). The presence of West Nile is thus considered a significant health concern.

The responsibility for the West Nile Virus is multi-level:
- Health Canada – responsible for coordinating a national strategy, attempting to get a blood screening test in place; protecting First Nations; monitoring status of the virus across the country.
- BC Centre for Disease Control – coordinates provincial response to public health risks; has developed a five level alert system for the virus (BC is currently at the middle alert level – 2a); has public hotline for reporting dead crows.
- Provincial Health Officer – is the senior health official and determines when there is a danger to public health.
- Local Boards of Health – municipalities are mandated to establish health boards and must act where there is a risk of an infectious disease to prevent its spread – final responsibility for dealing with the containment of West Nile Virus would appear to be with the municipality (Health Act s.84). Regional districts may be authorized by cabinet to take on the powers of a local health board.
- Legal Issues – who has the jurisdiction and authority to determine required action.
- The Ministry of Health would like to see all local governments at a similar level of readiness if the West Nile Virus is identified in the province:
  - Surveillance and Testing Program
  - Target Areas - defined targets where breeding is likely (standing water, catch basins etc.), breeding areas including sensitive areas, broad based control on public and private land.
  - Legal issues – who has the jurisdiction and authority to determine required action.

Local governments have traditionally viewed mosquitoes as a nuisance and have handled them as a pest management issue.

Only a few local governments have developed programs to address the issue and then only where it is seen to be a problem by the public.

Under this new process, local governments are being asked by medical health officers to develop a program to deal with the West Nile Virus issue on an ongoing basis. This has raised a number of ongoing concerns:

- Cost – who pays for the program, particularly on private lands;
- Timing – when to take action (proactive, when threat is identified, etc.) and what type of action to take (flushing catch basins, larvicide, adulticide etc.);
- Levels of Control – types of control to undertake given the problem;
- Target Areas – defined targets where breeding is likely (standing water, catch basins etc.), breeding areas including sensitive areas, broad based control on public and private land.

The provincial government is currently looking at a cooperative approach between the Ministry of Competition, Science and Enterprise to provide some useful links for those seeking background information on the topic of public libraries in BC. Information on the mandate of the Public Library Services Branch, as well as links to current PLSB publications, are available through the Ministry website at www.mclews.gov.bc.ca/lgd/public_libraries.

Should you require further information on the activities of the Library Task Force, please contact Errin Armstrong in the UBCM office at 604.270.8226, ext. 116 or earmstro@civicnet.bc.ca. A clinic on the PLSB plan will be held Tuesday, September 23 from 7:30 - 8:30 am in conjunction with the UBCM Convention.

Continued on page 6
Independent Power Projects: Considerations for Local Government

In the March UBCM News, the Communities and Resources Committee reported on issues local governments face with the introduction of Independent Power Projects (IPP) projects in their local jurisdictions. Issues to consider include planning for siting and transmission routing, long-range planning, public consultation and communications, mitigation of aesthetic and resource impacts, monitoring, emergency preparedness and community benefit.

The Squamish-Lillooet Regional District has been experiencing IPP development for several years now and is a leader in the development of practices to deal with the issues that arise due to small, run-of-river hydro electric projects. The regional district recently shared its policy research and positions with the UBCM for the benefit of all members. This policy work can lend insight to all manner of IPP development in municipalities and regional districts.

The SLRD material has been distributed to provide a brief overview of policy and action considerations for local governments. The policy is available on the UBCM website at www.civnet.bc.ca. Follow the links under Featured Policy Topics / Energy / Independent Power Projects / “Independent Power Project Development: Considerations for Local Government”.

Annacis Auto Terminals Assessment Appeal

Local government and the developer are interested in a recent Court of Appeal decision (May 29, 2003) on whether Annacis Auto Terminals as a lessee is a taxable occupier of exempt land. Fraser River Harbour Commission, which itself is an exempt occupier of federal Crown land on the Fraser River in the District of Delta.

As with many assessment cases, the facts are complex. The case is of interest because it has potential implications for the assessment of Crown land and for the taxation of occupiers.

The three Judges of the Court of Appeal each issued separate reasons, with the Chief Justice’s opinion prevailing. The Chief Justice was of the view that lands are not assessable in the hands of the Crown or a Crown agent. Therefore, Fraser River Harbour Commission (FRHC) is an exempt occupier and the Crown is an exempt owner. The Chief Justice felt that the legislation does not provide the Assessor with the authority to assess Crown land unless it is taxable occupied. Given that the assessment roll in dispute involves FRHC as it governs the exempt occupier and not Annacis Auto Terminals (or South- end Auto Terminals, as the name had been rechristened), it concluded that Annacis Auto Terminals is not liable to assessment and consequently, also not liable to taxation. The Justice concluded that under the BC assessment legislation, that only taxable property is liable to assessment. That is, the assessment roll has any exempt land unless it is taxable occupied.

The Chief Justice attributes the problem to the BC legislation’s failure to identify what property is assessable to the assessor (as opposed to whether the owner is liable to be assessed). The judgment contains this with the Ontario legislation which states that all real property in Ontario is liable to assessment. Interestingly, this apparent problem has arisen in several similar cases, or at least a broader interpretation was applied as was argued by the third judge in this case.

Given that BC local governments rely on the three assessment rolls (municipal, school, and hospital) for their tax bases, which include exempt property to varying degrees, the status of Crown land and exemptions is of great significance. The concerns would also extend to other taxing authorities as well.

BC Assessment is seeking leave to appeal this decision to the Supreme Court of Canada.

UBCM has written to Minister Hagen, whose Ministry is responsible for assessment policy, expressing concern about the potential for loss of tax revenue due to possible instability in the assessment roll, and requesting the Ministry to take appropriate action, including amending the legislation if there is a potential threat to the tax base.

Federal Government Releases Infrastructure Funding Criteria

The Government of Canada has released the broad criteria for the new $3 billion 10-year-long-term infrastructure program announced in the 2003 Budget.

As indicated in the 2003 Budget, $2 billion will be allocated to support Canada Strategic Infrastructure Fund. Admissible funding categories will include water quality and access, trade corridors, broadband connectivity, sustainable growth and non-metropolitan infrastructure. The program will target 20 percent of the funds to communities with populations under 250,000 and will provide a separate funding category for northern infrastructure.

The remaining $1 billion will be allocated to a cost shared grassroots municipal-rural infrastructure program. The program will be similar in nature to existing infrastructure agreements. A maximum of 20 percent of the funds will be directed to projects that benefit communities of over 250,000 people. This program will also include a First Nations component. Still to come are details on the parameters of this municipal-rural fund.

BC has been advised that its share of these new funds will be about $10 million. Negotiations with the federal government will begin soon to establish the framework agreements for the new program.

Minister of Industry and Minister responsible for Infrastructure, the Hon. Allan Rock, indicated that municipal concerns would be taken into account in program design and implementation. The Federation of Canadian Municipalities (FCM) has advocated that the new program ensure a funding balance between communities of differing sizes, character and location, and, in particular, that small and medium sized communities have fair access to funding.

BC MINING TASK FORCE APPOINTED

Following upon Premier Gordon Campbell’s launch of the Rocks to Riches initiative on May 22nd and the dedication of $2.1 million to a provincial mineral development strategy, a BC Mining Task Force has been appointed by the Minister of Energy and Mines. The Task Force has been tasked with the responsibility of gathering information and making recommendations to the Province on strategies for renewing, strengthening, and expanding the mining industry in BC. Ralph Sultan, MLA for West Vancouver-Capilano, will be chairing the Task Force of 15 MLAs, and will be working to complete this priority assignment by mid-October 2003.

The Task Force will be communicating with a broad spectrum of interested parties, including major industry associations, regional industry and business associations, local chambers of commerce, exploration companies, representatives of aboriginal organizations, and UBCM members. Changes in provincial legislation, regulations, policies, and procedures will be considered and may be introduced as early as the 2004 spring session. Economic concerns, promotion and investment issues, infrastructure, and environmental sustainability will also be addressed in stakeholder consultations.

Opinions, comments, and suggestions on the topic of mining in BC communities are encouraged and should be submitted by September 9th to miningtaskforce@leg.bc.ca. The report will be one of the topics discussed at a study session on various health related matters, scheduled for Monday, September 22, 2003, 9:00 am until noon at the UBCM conference.

Further information on the Mining Task Force can be found on the project website at www.miningtaskforce.bca.ca.

Liquor Stores - Continued from page 5

The Ministry of Health is conducting a public consultation this year in communities of over 250,000 people. This will target communities that have experienced IPP development activity for several years and is a leader in the development of practices to deal with the issues that arise due to small, run-of-river hydro electric projects. The regional district recently shared its policy research and positions with the UBCM for the benefit of all members. This policy work can lend insight to all manner of IPP development in municipalities and regional districts.

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Liquor Stores - Continued from page 5

where in the province. The ability to override local government authority has created problems for local communities at times and for the province. If a new model for the operation of liquor stores is to be implemented, it would seem reasonable that the provincial government would have an opportunity to determine where liquor stores are located in the community (i.e., siting near schools, etc.) and to regulate them like any other privately operated business. Community input is particularly important given the potential social and neighborhood impacts a liquor store may have if it is not properly managed (i.e., service to minors, drunks, etc.). UBCM has written to the Solicitor General and requested that all liquor stores be subject to local government bylaws (zoning, hours of operation, business licensing, etc.).

RHD Cost Sharing Study Nearing Completion

Previous issues of the UBCM News have reported on the progress being made by the Regional Hospital District of the Fraser Valley (RHD) Cost Sharing study. That study is now nearing completion and copies will be sent to all RHDs and UBCM members by early September.

The study contains some important recommendations for improving the capital planning process between RHDs and Health Authorities, and a number of good ideas for improving communications and relationships generally. Your input will be important.

The report will be one of the topics discussed at a study session on various health related matters, scheduled for Monday, September 22, 2003, 9:00 am until noon at the UBCM conference.

Interested members should watch for the study to be received by your local government offices and should consider attending the UBCM Commission study session this year.

UMA Engineering Ltd. provides:

• Consulting     • Engineering     • Construction     • Management Services

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Liquor Stores - Continued from page 5

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Overview

Special Convention Newsletter

We know that advance information on the Convention is important to our delegates. That’s why we will continue publishing the Convention Bulletin series and why this year we have published this special pull-out section of the newsletter. We have tried to pack in some of the information that will assist you in making your plans.

CONVENTION ON-LINE

Visit the CivicNet web site www.civicnet.bc.ca for “Important Information on the 2003 UBCM Convention,” including:

• General Information - on the main Convention facility & registration, Convention dates, registration desk hours and accommodations.
• Registration - a listing of optional events.
• General Convention Business - including information on resolutions, voting privileges, elections and provincial participation.
• Pre-Convention Sessions - an outline of study sessions and tours taking place Monday, September 22 and the four forums: Electoral Area Directors, Large Urban Communities, Mid-Sized Communities and Small Talk, Tuesday September 23, 2003.
• Convention Clinic Series - provides information on four topic streams including Training, New Policy and Legislation, Innovations and Partnerships.
• Cabinet - a brief review on the Cabinet Ministers at the Convention this year.
• Networking Events - a review of the informal and social occasions during Convention.
• Schedule - which includes the Convention Program in brief.

Visit this convenient summary of information, to assist you with your planning for this year’s UBCM Convention.

Policy Issues to be Considered at the 2003 UBCM Convention

The 2003 UBCM Convention sets policy through two main vehicles:

• specific resolutions (of which 203 were submitted before the deadline this year); or
• policy papers on topics where the range of recommendations tends to be more comprehensive.

Resolutions come from the members; policy papers and special resolutions come from Executive initiated processes. UBCM has made increasing use of policy papers to respond to the complexity of issues. Their effectiveness is noted in many legislative changes that have resulted from them. This year the Convention will also be asked to consider one policy paper entitled “Response to New Environmental Legislation.”

Late and Emergency Resolutions

Late and emergency resolutions must be received at the UBCM office by Friday noon, September 19th to provide time for Executive consideration and later presentation to the 2003 Convention in the “Report on Resolutions Received After the Deadline”. Del- egates are reminded that only those issues that have arisen since the June 30th deadline will be recommended by the Executive as appropriate for debate.

2003 Nominations for UBCM Executive

The 2003 Nominating Committee issued its call for nominations and the results were circulated in a report to members in mid-August. The report contains the names and biographical information of the candidates nominated for the 11 elected positions on the UBCM Executive. The role of the Nominating Committee is to receive credentials and prepare a report of duly nominated candidates. It is not the role of the Nominating Committee to recommend any one nomination. Any further nominations will be received at the appropriate time from the floor of the Convention. Members of this year’s Nominating Committee include:

• Chair Hans Cunningham, Immediate Past President, Chair
• Councillor Ron Cannan, Okanagan Mainline Municipal Association
• Councillor Gord Defrosa, Association of Kootenay & Boundary Municipalities
• Councillor Bob Fearnley, Lower Mainland Municipal Association
• Chair Ted Armstrong, North Central Municipal Association
• Mayor Jack Peake, Association of Vancouver Island and Coastal Communities

For further information please contact the Chair of the Committee.

Late and Emergency Resolutions

In accordance with UBCM bylaws, copies of the Annual Report and Resolutions to be considered at the 2003 Convention will be mailed to all members by the third week in August. If you have not received your copy, contact your municipal or provincial district office; or in the event that they haven’t received copies, contact the UBCM office.

Please be sure to bring your copy of the Annual Report and Resolutions book with you to the Convention. Copies will not be available at the Convention.

This year’s Annual Report will follow the conventional format to provide members with a concise overview of UBCM activities and events over the past year, including Executive and Committee highlights for the year. The Annual Report will be considered during the Annual Meeting on Wednesday September 24th at the UBCM Convention.

The Resolutions Book portion contains 203 resolutions: 14 Section A; 40 Section B1, 71 Section B2; 29 Section B3 and 49 Section C. The resolutions will be considered at three different sessions during the Convention. See page 8 for times of resolutions sessions. The number of resolutions submitted is higher than in any past year. However, with efficient processes and delegate cooperation, there should be enough time to consider all resolutions within the time allocated.

Members will note there are more Section A or priority resolutions this year than in the recent past. The Resolutions Committee wished to draw members attention to several issues, and to highlight some of the concerns of the Area Associations that have significant interest for all members. This is the second year we are using the Section B3 category for resolution classification. Members should note that Section B1 contains resolutions that do not conform to UBCM standing policy and are recommended to be endorsed as a block. Sections B2 and B3 contain resolutions on matters that have not been considered or were considered previously but not endorsed, on local issues or national issues for FCM consideration. Section B2 contains new policy on matters within local jurisdiction, and Section B3 includes new policy on matters that are of community interest.

Section C includes resolutions referred to special papers, to other resolutions in the Resolutions Book, or referred back to the Area Associations due to their regional nature.

The Report on Resolutions Received After the Deadline will be contained in your Convention kits. Note: Late resolutions will be accepted by the Executive Director up to Noon on Friday, September 19th, 2003 but only those deemed to be of an emergency nature will be considered for admission for plenary debate Friday morning.)
### Convention Program

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td><strong>Monday, September 22</strong></td>
<td></td>
<td><strong>ANNUAL MEETING</strong></td>
</tr>
<tr>
<td>8:00 am - 5:00 pm</td>
<td>Registration</td>
<td></td>
</tr>
<tr>
<td>8:45 am - 4:00 pm</td>
<td>Agricultural Study Tour (optional)</td>
<td></td>
</tr>
<tr>
<td>9:00 am - 12 noon</td>
<td>Study Sessions (optional):</td>
<td>- Practical Advice on Community Charter Implementation - New Developments in Treaty Negotiations - Prescription for Improved Relations with the Health Sector</td>
</tr>
<tr>
<td>1:30 pm - 4:30 pm</td>
<td>Study Session (optional):</td>
<td>- Practical Advice on Community Charter Implementation (repeat) - Police Costs &amp; Small Communities</td>
</tr>
<tr>
<td><strong>Tuesday, September 23</strong></td>
<td></td>
<td><strong>POLICY SESSION: RESOLUTIONS</strong></td>
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<tr>
<td>7:00 am - 8:00 pm</td>
<td>Registration</td>
<td></td>
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<tr>
<td>7:30 am</td>
<td>Forum Clinics: (6 concurrent)</td>
<td>Aliens Are Invading Our Grassland! e-Regional Boards Community Revitalization Energy Planning in Smaller Communities Planning Process for RCMP Manning Strategic Plan for Public Libraries</td>
</tr>
<tr>
<td>9:00 am - noon</td>
<td>Electoral Area Directors Forum</td>
<td>Mid-Sized Communities Forum Large Urban Communities Forum</td>
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<tr>
<td>12:00 noon</td>
<td>Forum Luncheon</td>
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<tr>
<td>1:30 pm - 2:45 pm</td>
<td>Rural Communities</td>
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<tr>
<td>3:15 pm - 4:30 pm</td>
<td>Regional District Directors</td>
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<tr>
<td>1:30 pm - 4:30 pm</td>
<td>Community Sustainability</td>
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<tr>
<td>3:00 pm</td>
<td>Municipal Insurance Association AGM</td>
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<tr>
<td>4:30 pm</td>
<td>New Delegates Orientation</td>
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<tr>
<td>7:30 pm</td>
<td>Welcome Reception</td>
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<tr>
<td><strong>Wednesday, September 24</strong></td>
<td></td>
<td><strong>ANNUAL MEETING</strong></td>
</tr>
<tr>
<td>7:00 am - 4:30 pm</td>
<td>Registration</td>
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<tr>
<td>7:00 am</td>
<td>Delegates’ Continental Breakfast</td>
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<tr>
<td>7:30 am</td>
<td>CLINIC: (4 concurrent)</td>
<td>Understanding Development Cost Charges Species at Risk and Local Government Green Buildings in BC and North America Power Smart Your Community</td>
</tr>
<tr>
<td>8:30 am</td>
<td>CONVENTION OPENING SESSION</td>
<td>O Canada Invocation President’s Opening Address</td>
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<tr>
<td>9:00 am</td>
<td>ANNUAL MEETING</td>
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<tr>
<td>9:00 am</td>
<td>Adoption of Conference Rules &amp; Procedures</td>
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<td>9:00 am</td>
<td>Adoption of Minutes of 2002 Convention</td>
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<tr>
<td>9:00 am</td>
<td>Annual Report</td>
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<tr>
<td>9:00 am</td>
<td>Question-and-Answer Period</td>
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<tr>
<td>9:00 am</td>
<td>Adoption of Financial Statements</td>
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<td>9:00 am</td>
<td>Appointment of Auditors</td>
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<tr>
<td>9:00 am</td>
<td>Appointment of Convention Committees</td>
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<tr>
<td>9:00 am</td>
<td>Welcome from Host Municipality</td>
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<tr>
<td>9:00 am</td>
<td>PRINCIPAL POLICY SESSION: RESOLUTIONS</td>
<td></td>
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<tr>
<td>9:25 am</td>
<td>First Report of the Nominating Committee for the Positions of Table Officers</td>
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<tr>
<td>10:45 am</td>
<td>Address by the FCM President</td>
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<tr>
<td>11:30 am</td>
<td>Update on Implementation of the Community Charter</td>
<td></td>
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<tr>
<td>11:55 am</td>
<td>Nominations from the floor for Table Officer positions</td>
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<tr>
<td>12:00 pm - 1:30 pm</td>
<td>Area Association Lunches (optional)</td>
<td></td>
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<tr>
<td>1:55 pm</td>
<td>Candidate speeches (as necessary)</td>
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<tr>
<td>2:00 pm</td>
<td>Address by the Minister of Community, Aboriginal and Women’s Services</td>
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<tr>
<td>2:30 pm</td>
<td>Presentation of Local Government Excellence Awards</td>
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<tr>
<td>3:00 pm</td>
<td>Election of Table Officers (opens as necessary)</td>
<td></td>
</tr>
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<td>7:00 am</td>
<td>Delegates’ Continental Breakfast</td>
<td></td>
</tr>
<tr>
<td>7:30 am</td>
<td>CLINIC: (4 concurrent)</td>
<td>Lobbying other Governments Ethical Standards under the Community Charter Connecting Communities: Air Transportation Insuring a Safer BC: Road Safety Strategies Election of Table Officers</td>
</tr>
<tr>
<td>8:00 am - 9:00 am</td>
<td>Second Report of the Nominating Committee for Executive positions</td>
<td></td>
</tr>
<tr>
<td>8:30 am</td>
<td>Special Address: TBA</td>
<td>POLICY SESSION: RESOLUTIONS Consideration of Section B Resolutions Nominations from the Floor for Executive Positions Candidate’s Speeches Consideration of Resolutions (resumes) Delegates’ Luncheon Introduction of Life Members and Guests Special Session Election for Executive Positions Workshops: (4 concurrent) Climate Change: Hot Issues! Cool Opportunities 2010 Olympics: What it means for BC Communities Ensuring Affordable Housing: Roles and Responsibilities Beyond Elections – Youth in Governance Annual Banquet Presentation of Long-Service Awards and Life Memberships</td>
</tr>
<tr>
<td>8:30 am</td>
<td>Keynote Address: TBA</td>
<td>POLICY SESSION Consideration of reports on: Regulations referred to Workshops &amp; Seminars Report on Resolutions Received after the Deadline Remaining Section “B” Resolutions Installation of President-Elect Address by the Premier Adjourn</td>
</tr>
</tbody>
</table>

### Convention Highlights: Plan Your Week

The general format for the Convention remains the same as in previous years:

- **Monday**: pre-conference sessions
- **Tuesday forums**: Electoral Areas, Small Talk, Mid-Sized Communities and the Large Urban Communities Forum
- **Wednesday to Friday**: main business sessions

Here are some of the highlights of this Convention to help delegates prepare for a busy week.

### Monday Study Tours and Study Sessions

Study sessions on Community Charter, Treaty Negotiations, Health, and Police Costs. The always popular all-day agriculture study tour is featured again this year. These sessions are listed on page 9 and pre-registration is required.

### Tuesday Special Focus

Four forums dealing with issues of specific focus for:
- Electoral Area Directors (featuring “In the Director’s Chair”)
- Small Communities (pop. under 5,000)
- Mid-Sized Communities (5 – 20,000)
- Large Urban Communities

Additional details can be found on page 9.

The afternoon session will be continued:
- Rural Communities Forum
- Regional District Directors Forum
- Community Sustainability Forum

### Wednesday

Morning sessions basically focus on UBCM policy development. The Minister of Community, Aboriginal and Women’s Services annual address will kick off the afternoon and will be followed by a policy discussion on five Cabinet panels. All five Area Associations will sponsor lunches.

### Thursday

After a full morning of “early bird” clinics and policy debate, delegates will adjourn to the Delegates Luncheon. A special presentation and workshops are on the agenda for the afternoon.

### Friday

After a final round of clinics and a policy plenary, the Convention wraps up with Premier Gordon Campbell at 11:15 am.

We look forward to seeing you at Convention.

UBCM Convention Committee:
Councillor Brenda Binnie, Chair
Director Aaron Dinwoodie
Mayor Don MacLean
Chair Hans Cunningham
Monday/Tuesday Sessions

Five Pre-Convention study sessions/tours being offered through advance registration are shown opposite. Please refer to the Convention registration package for descriptions and fees or visit the Convention portion of the Civicnet website for program descriptions. UBCM members may register to attend Monday Pre-Convention Study Sessions and Tuesday Forums without being a full Convention delegate, space permitting. Convention delegates take priority. Please submit a regular registration form and payment for only the study sessions you select on the form.

Fraser Basin Council Breakfast
Ballroom A, VCEC 6:30 a.m.

The Fraser Basin Council invites you to attend our annual hearty breakfast, sure to satisfy every hard-working delegate. In addition to starting the day off right, you will learn about our many activities that directly benefit local communities. Highlights of the Fraser Basin Breakfast will be: workshops on climate change, invasive plant control strategies, initiatives to strengthen small communities and flood management practices. It will also be our pleasure to introduce the Council’s new Chair, Patrick Reid, Commissioner General of Expo 86.

Tuesday Clinics
Six clinics (7:30 am – 8:30 am) have been developed with specific forum audiences in mind, but every clinic is open to all delegates: Aliens Are Invading: Our Grassland! e-Regional Boards Community Revitalization Energy Planning in Smaller Communities Planning Process for RCCM Manning Strategic Plan for Public Libraries Small Talk
A Continental breakfast will be available for Forum clinic participants.

Foreams
9:00 am – noon
• Electoral Area Directors
• Large Urban Communities
• Mid-Sized Communities
• Small Talk

The primary purpose of UBCM is to serve the common interests of all local governments throughout BC. However, UBCM formally recognizes the diversity of its members and that “one size fits all” solutions don’t work for BC local governments. The Tuesday forums recognize this diversity and promote problem-solving among different interests. Choose to attend ONE of the following:

Electoral Area Directors Forum
“In the Director’s Chair”
Ballroom “C” Waterfront Hotel
The session will again consist of two workshops - one on the Role of the Electoral Area Director and one on bylaw enforcement in Rural Areas. As well, the session will include a group problem solving session designed for Electoral Area Directors and based on issues they want to discuss. Ideas are being solicited in advance.
9:00 am Welcome
9:10 am Role of the Electoral Area Director
10:15 am Role of the Electoral Area Director
11:00 am “In the Director’s Chair” issues discussion
12:00 noon Lunch

Urban Forum
Urban communities are faced with many challenges today, from increasing efficiencies and mitigating development impacts, to reducing resource consumption and providing quality infrastructure that will move communities into the future. The Urban Forum session will explore new tools and innovative approaches that local governments can use to make our communities more liveable and better able to anticipate the prospect of sustainable urban development.

This session will look at the innovations in managing the natural environment and the built environment in an integrated manner, as showcased in the award winning City’sM urban sustainability plan for the region, and will include a discussion of lessons learned through-out the planning exercise. It will also look at protecting urban watersheds, while at the same time promoting more cost-effective land use development through innovative water management.

Local governments will also have a unique opportunity to look “outside the box” at the upcoming World Urban Forum on Sustainability to be held in Vancouver in May 2006. The Honourable Stephen Owen will introduce the forum, which will celebrate cities and the Greater Vancouver region 30 years after the ground-breaking UN Habitat Conference.

Mid-Sized Communities Forum
By popular demand, UBCM has established a new Tuesday forum for Mid-Sized Communities this year. Communities with populations between 5,000 and 20,000 said they felt too big for Small Talk and too small for the Large Urban Forum. This new forum will focus on issues, concerns and perspectives that are specifically relevant and unique to communities in this size range.

Booking Government Appointments
Instructions on booking meetings with provincial Cabinet during UBCM Convention week were circulated from the Premier’s office to all UBCM members.

APPOINTMENTS FILL FAST!! DON’T BE DISAPPOINTED! BOOK EARLY!
Clinics & Workshops

Clinics: 7:30 am to 8:15 am

<table>
<thead>
<tr>
<th>TOPIC STREAM</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Training</td>
<td>Understanding Dev't Costs Charges</td>
<td>Lobbying Other Governments</td>
<td>Alternative Dispute Resolution &amp; Mediation</td>
</tr>
<tr>
<td>• Policy &amp; Legislation</td>
<td>Species at Risk and Local Government</td>
<td>Ethical Standards under the Community Charter</td>
<td>New Local Responsibilities for Floodplain Development</td>
</tr>
<tr>
<td>• Innovations</td>
<td>Green Buildings in BC and North America</td>
<td>Connecting Communities: Air Transportation</td>
<td>Quality Planning for Local Governments</td>
</tr>
<tr>
<td>• Partnerships</td>
<td>Power Smart Your Community</td>
<td>Insuring a Safer BC: Road Safety Strategies</td>
<td>Cash Register to Managed Water System</td>
</tr>
</tbody>
</table>

Cabinet Panel Sessions:

Wednesday Sept. 24 • 3:00 - 5:00 pm

The following four concurrent panel sessions are proposed:

- Resource Panel
- Health
- Education and Social Development
- Community and Safety
- Business and Economy

Wednesday Cabinet

Resource Panel at UBCM
- Minister of Sustainable Resource Management, Honourable Stan Hagen
- Minister of Forests, Honourable Michael de Jong
- Minister of Energy and Mines, Honourable Richard Neufeld
- Minister of Agriculture, Food and Fisheries, Honourable John van Dongen
- Minister of Water, Land and Air Protection, Honourable Joyce Murray

Health Panel at UBCM
- Minister of Health Planning, Honourable Sindi Hawkins
- Minister of Health Services, Honourable Colin Hansen
- Minister of State for Intermediate, Long Term and Home Care, Honourable Katherine Whited
- Minister of State for Mental Health, Honourable Guitar Cheema

Education and Social Development Panel at UBCM
- Minister of Education, Honourable Christy Clark
- Minister of Advanced Education, Honourable Shirley Bond
- Minister of State for Early Childhood Development, Honourable Linda Reid
- Minister of State for Woman’s Equality, Honourable Lynn Stephens
- Minister of Human Resources, Honourable Murray Coell
- Minister of Children and Family Development, Honourable Gordon Hogg

Community and Safety Panel at UBCM
- Attorney General and Minister Responsible for Treaty Negotiations, Honourable Geoff Plant
- Minister of Public Safety and Solicitor General, Honourable Rich Coleman
- Minister of Community, Aboriginal and Women’s Services, Honourable George Abbott
- Minister of State for Community Charter, Honourable Ted Horgan

Business and Economy Panel at UBCM
- Minister of Finance, Honourable Gary Collins
- Minister of Competition, Science and Enterprise, Honourable Rich Coleman
- Minister of Transportation, Honourable Judith Reid
- Minister of Skills Development and Labour, Honourable Graham Bruce
- Minister of State for Deregulation, Honourable Kevin Falcon
- Minister of Provincial Revenue, Honourable Bill Barisoff
- Minister of Management Services, Honourable Sandy Santor
- Minister of State for Intergovernmental Relations, Honourable Greg Ralsey-Brandt

Thursday Afternoon Workshops

Four Workshops are planned for Thursday afternoon between 3:00 - 5:00 p.m.

- Climate Change: Hot Issue! Cool Opportunities!
- 2010 Olympics: What it means for BC Communities
- Ensuring Affordable Housing: Roles and Responsibilities
- Beyond Elections - Youth in Local Government

Message Centre, Delegate Office Services, UBCM On-site Convention Office

TO CONTACT DELEGATES OR THE UBCM STAFF DURING THE 2003 CONVENTION use the MESSAGE CENTRE.

A delegate Message Centre, sponsored by B.C. Buildings Corporation, will be located in the Lobby, Vancouver Convention & Exhibition Centre (VCEC). This service will allow for the taking of telephone messages and the receipt of INCOMING faxes only. Messages will be shown on monitors within the conference plenary room and other locations.

Message Centre
Phone: 604-647-7450
Fax: 604-647-7451

Hours of operation for the Delegates Services will be:

- Noon to 5:00 pm Monday, September 22
- 8:30 am to 5:00 pm Tuesday to Thursday, September 25
- 8:30 am to 12:00 noon Friday, September 26

For OUTGOING faxes, please use the Lidstone, Young, Anderson Delegate Office Services Booth located in the Atrium. A photocopier and basic office supplies will also be available there for your use.

A delegate E-MAIL service provided by Shaw Cable, will be located next to the Message Centre. A bulletin was sent out to delegates in August with further information. To use this service, delegates are reminded to ask their service providers or e-mail administrators for instructions on how to retrieve their e-mail messages from a remote location.

UBCM temporary on-site Office at the 2003 Convention
8:30 am Monday, Sept. 22, until noon, Friday, Sept. 26

Room 20
VCEC
Phone: 604-647-7440
Fax: 604-647-7442

Messages for staff may also be left at the Message Centre.

Please use the MESSAGE CENTRE for delegate messages.
Delegates’ Social Program

Tuesday, September 23, 2003

• Fraser Basin Council Breakfast
  Ballroom A, VCEC
  6:30 am

• YVR Reception
  Ballroom A, VCEC
  5:00 - 7:00 pm

• Welcome Reception
  Science World
  7:30 pm - 9:00 pm
  Included in Delegate fee. Fee for Partners/Guests: $20
  Sponsored by the City of Vancouver.

NOTE: Transportation will be provided courtesy of Translink. Look for details in your convention program at the time of registration.

Wednesday, September 24, 2003

• Area Association Luncheons
  12:00 noon. See next column for locations.
  Pre-registration required

• BC Government Reception
  Terrace Room, VCEC
  5:00 pm - 6:30 pm
  Invitation in delegate kits

• BC Hydro Reception
  Ballrooms, Waterfront Hotel
  7:00 pm

Thursday, September 25, 2003

• Delegates’ Luncheon
  12:00 noon
  Ballroom A-C, VCEC
  Pre-registration required
  Sponsored by Credit Union Central of BC

• Libraries of BC Reception
  Terminal City Club
  5:00 - 7:00 pm

• UBCM Annual Banquet
  VCEC
  6:30 pm - Reception
  7:30 pm - Annual Banquet
  9:00 pm - Entertainment

Banquet Reservations
Pre-registration for banquet seating will be available this year. For group registration, please have one designated representative from your group fill in the BANQUET RESERVATIONS form which was included in your registration package. Send it to the UBCM office with your completed convention registration forms and payment (no cash will be accepted). Reservations will be on a first-come-first-served basis. Seating can be arranged on-site at the Convention up until Wednesday, September 24.

Several groups external to UBCM have indicated that they will be hosting hospitality suites and/or receptions during convention week. Events that are open to the entire delegation will be publicized in the delegate program (which you will receive upon check-in at convention) if requested by the host.

Area Association Luncheons at Convention
12:00 noon, Wednesday, September 24

Association of Vancouver Island and Coastal Communities
Ballroom A, VCEC

Association of Kootenay & Boundary Municipalities
Ballroom A/B, Waterfront Hotel

Lower Mainland Municipal Association
Room 2/3, VCEC

North Central Municipal Association
Ballroom C, Waterfront Hotel

Okanagan Mainline Municipal Association
Room 1, VCEC

PLEASE PRE-REGISTER...so your Association is not guessing at the number of meals to order!

Participating in UBCM Resolutions Sessions

UBCM is a policy driven organization. The resolutions and policies endorsed by members at the annual convention provide direction to the Executive. It is important that the UBCM Executive understand the positions of UBCM members. For this reason, we encourage delegates to express their views during resolutions sessions. This can be done in two ways:

1) Speaking to a Resolution:
   - Who can speak to a resolution?
     • Elected representatives of the member municipality or regional district sponsoring the resolution.
     • Elected representatives of member municipalities or regional districts who have questions or comments regarding a resolution on the floor.

   - What are the guidelines for speaking to a resolution?
     • Speakers announce their:
       • name,
       • municipality or regional district office,
       • municipality or regional district.
     • Resolution sponsor has 3 minutes to speak.
     • Speakers from the floor have 2 minutes to speak.
     • No one delegate may speak more than once on
       a resolution until everyone else who wants to
       speak has had an opportunity to do so.

2) Voting on a Resolution:
   - Who can vote on a resolution?
     • Elected representatives from member municipalities or regional districts.

   - How to vote on a resolution?
     • Voting with voting card, used for voting on ordinary
       resolutions. The chair will determine votes and decide whether the motion has been won or lost.
     • Standing vote, when ten or more people question the chair’s decision by standing. The question will be put out again and delegates will be asked to vote by standing for or against.

UBCM will do its best to assist with any special needs that delegates may have during convention week. We ask that you make your requests in writing (accepted at 604-270-4116). Our main convention venue, the Vancouver Convention and Exhibition Centre is wheelchair accessible. We must be advised if you will need wheelchair accessible buses reserved for tours.

Special dietary requests are not an option...

particularly if we know in advance of the convention. Please identify the nature of the request as well as suggesting a suitable meal option. We ask that you keep your requests within reason (eg. allergies, vegetarian, diet/low fat), keeping in mind that we are attempting to feed more than 1,000 people! If you have requested a special meal, please note that for events without reserved seating, you must identify yourself to waiting staff who will have a copy of your request in the kitchen. Your assistance in identifying yourself to your waiter in advance will be greatly appreciated!

SPECIAL REQUESTS DEADLINE:
Late requests will be accommodated if possible.

Daycare is not available. Hotels may provide babysitting services lists.

Conrad Flightseeing
Ballroom A, VCEC
6:00 am - 8:00 am

YVR Reception
6:30 am - 9:00 am

Thursday, September 25th, 2003

Program #3 - “Vancouver’s Home Décor Hot-Spots”
10:00 am - 12:00 noon
Program #4 - “Crafting Lasting Memories”
1:00 pm - 3:00 pm
Program #5 - “Boating for Business”
4:00 pm - 6:00 pm

Program #6 - “The Ultimate in Food & Wine Pairing”
7:00 pm - 9:00 pm

Friday, September 26th, 2003

Program #7 - “Holistic Approach to Looking Younger”
8:00 am - 10:30 am
Program #8 - “Lunching on a Luxury Cruise Ship”
12:00 noon - 2:00 pm
Program #9 - “What’s Next”
3:00 pm - 5:00 pm

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Program #9 - “What’s Next”
3:00 pm - 5:00 pm

“Special Needs” at Convention

UBCM will do its best to assist with any special needs that delegates may have during convention week. We ask that you make your requests in writing (accepted at 604-270-4116). Our main convention venue, the Vancouver Convention and Exhibition Centre is wheelchair accessible. We must be advised if you will need wheelchair accessible buses reserved for tours.

Special dietary requests are not an option... particularly if we know in advance of the convention. Please identify the nature of the request as well as suggesting a suitable meal option. We ask that you keep your requests within reason (eg. allergies, vegetarian, diet/low fat), keeping in mind that we are attempting to feed more than 1,000 people! If you have requested a special meal, please note that for events without reserved seating, you must identify yourself to waiting staff who will have a copy of your request in the kitchen. Your assistance in identifying yourself to your waiter in advance will be greatly appreciated!

SPECIAL REQUESTS DEADLINE:
Late requests will be accommodated if possible.

Daycare is not available. Hotels may provide babysitting services lists.

Conrad Flightseeing
Ballroom A, VCEC
6:00 am - 8:00 am

YVR Reception
6:30 am - 9:00 am

Thursday, September 25th, 2003

Program #3 - “Vancouver’s Home Décor Hot-Spots”
10:00 am - 12:00 noon
Program #4 - “Crafting Lasting Memories”
1:00 pm - 3:00 pm
Program #5 - “Boating for Business”
4:00 pm - 6:00 pm

Program #6 - “The Ultimate in Food & Wine Pairing”
7:00 pm - 9:00 pm

Friday, September 26th, 2003

Program #7 - “Holistic Approach to Looking Younger”
8:00 am - 10:30 am
Program #8 - “Lunching on a Luxury Cruise Ship”
12:00 noon - 2:00 pm
Program #9 - “What’s Next”
3:00 pm - 5:00 pm

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**AREA DIRECTORS FORUM LUNCH-REGIONAL DISTRICT ELECTORAL A**
- UBCM News August 2003
- Welcome Reception
- Credit Union Central of British Columbia
- Delegates’ Luncheon
- BC Hydro
- Terasen
- UBCM Daily News
- B.C. Buildings Corporation
- Convention Message Centre
- City of Vancouver
- Municipal Finance Authority of BC
- Large Urban Communities Forum Luncheon
- Telus

The right people. The right results...

UBCM Annual Convention Dates

<table>
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<tr>
<th>YEAR</th>
<th>DATES</th>
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<tr>
<td>2004</td>
<td>Mon. Sept. 20 to Fri. Sept. 24</td>
<td>Kelowna</td>
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<td>2005</td>
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<td>2012</td>
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<td>2013</td>
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<td>Mon. Sept. 26 to Fri. Sept. 30</td>
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<td>2017</td>
<td>Mon. Sept. 25 to Fri. Sept. 29</td>
<td>Vancouver Convention &amp; Exhibition Centre</td>
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The right people. The right results...

UBCM Banquet Reception & Entertainment
- Terasen
- Convention Kits
- BC Hydro
- Delegates’ Luncheon

UBCM News August 2003

Credit Union Central of British Columbia
- Delegates’ Luncheon
- Welcome Reception
- UBCM Daily News
- B.C. Buildings Corporation
- Convention Message Centre
- City of Vancouver
- Municipal Finance Authority of BC
- Large Urban Communities Forum Luncheon
- Telus

Small Talk Forum Luncheon
- Duke Energy
- Telus

Delegates Luncheon
- Municipal Finance Authority of BC
- Large Urban Communities Forum Luncheon

Forum Luncheon
- Duke Energy

Small Talk Forum Luncheon
- Telus

Area Directors Forum Regional District Electoral Area
- UBCM News August 2003
- Welcome Reception
- Credit Union Central of British Columbia
- Delegates’ Luncheon
- BC Hydro
- Terasen
- UBCM Daily News
- B.C. Buildings Corporation
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UBCM NEWS AUGUST 2003

WHY IS IT THE 100TH GENERAL MEETING

UBCM was formed in 1905. It held two meetings in 1909 but had missed a meeting in 1907. It again held two general meetings in 1979 so this hoe we end up in 2003 with UBCM having held 100 general meetings – what the members of the day agreed were Annual General Meetings.

YOUR PLACE IN HISTORY - 100th AGM Photo

It was not uncommon at early UBCM conventions that all delegates would gather for a group photo. The photograph reproduced on this page is from the 1919 UBCM Convention in North Vancouver and is representative of some of the others we have in our archives (Victoria 1925, Trail 1928, Nelson 1932, New Westminster 1962).

With some 100 delegates attending in 1919, the UBCM has grown to an expected 900 plus delegates in 2003. Nevertheless, we want to tap the spirit of the past group photos at this year’s convention.

To mark the 100th AGM, UBCM wants to record for posterity all those delegates representing municipalities and regional districts attending. A group photo will be held on Wednesday at noon (12 p.m.) at the outdoor plaza in front of the Vancouver Conference & Exhibition Centre.

Look for more details in your convention program. All delegates will receive a copy of the photo to mark their participation in this historic occasion.

UBCM is a BIG Event

For delegates that are attending the UBCM Convention for the first time, or those who have been regular attendees, some dimensions of the convention indicate the surprising size of the event and the logistics involved. From the 2002 Convention we have extracted these illustrative statistics.

Total numbers attending: 1,746
Photocopies made on site: approximately 50,000
Meetings with Premier and Cabinet: 242
Meetings with government staff: 327
Hours of resolutions: 7
MLAs attending: 76 (of 79)
Meeting space: 28 meeting rooms across 6 facilities, plus 8,000 sf of space in the Canvas Ballroom
Seating: 2,000 chairs set up and moved around over the course of the week
300 rounds set up and dismantled during the week
Signage: Over 150 signs placed and shifted over the course of the week
Beverage service:
Gallons of coffee & tea: 375 (about 9,375 cups)
Bottled water, soft drinks: 1,500 bottles
Breakfasts:
Muffins and baked goods for delegate breakfasts: 4,500
Approx. 5,000 pieces of fruit for delegate breakfasts and daily snacks
Other catering:
2,427 individual lunches prepared
Delegates lunch: 1,260 burgers prepared
Welcome Reception: 600 doz hors d’œuvres, 20 roasted top rounds of beef, 30 platters of veggies & dip, fresh fruit and cheeses
Banquet: One full pallet of beef
980 place settings (1,960 forks)

Local Governments Join Municipal Marketplace

A number of members have taken advantage of the offer to become part of the Municipal Marketplace, including District of Powell River, Squamish, North Central Municipal Association, Northern Rockies Regional District, Central Kootenay Regional District, Osoyoos, Fort St. John and Nakusp.

Incentive to Promote the Municipal Marketplace

Charles Hamilton, CAO of the City of Quesnel, has saved $100 on his convention registration by suggesting a new prospect for the 2003 Municipal Marketplace tradeshow. UBCM is offering this incentive to any delegate who suggests a new potential exhibitor who we are able to sign up. Send your suggestions to Cindy Lemaire (phone: 604.730.0535 / fax: 604.730.6968 / e-mail: cindy@lemarie-co.com).

WoodWORKS! Buildings Seminar

Continued from page 4

way for mayors, councillors and city administrators to gain information and knowledge. “Wood WORKS! will have a booth at the trade show during the UBCM convention, with literature and information pertaining to the UBCM seminar and future one-day workshops.

“The first workshop will be held in Kelowna in October, followed by seminars in various other locations,” Bilops said.

• reducing pressures to expand local infrastructure
• delivering superior environmental performance
• creating local jobs

Municipal Marketplace Tradeshow & Exhibition – THE place to do business with local government.

at the 100th Annual UBCM Convention
September 24th and 25th, 2003
Vancouver Convention & Exhibition Centre

For exhibitor information call:
Lemaire & Co. Event Management at 604-730-0535

Municipal Marketplace Tradeshow & Exhibition

Note to UBCM Members: This is YOUR opportunity to meet the service providers – please let us know who you would like to see on the tradeshow floor! Fax leads to UBCM: 604-270-9116.

Every lead that results in a brand new exhibitor is entitled to a $100 convention registration discount!
Fraser Basin Council Presents:

Fraser Basin Council Breakfast
Tuesday, September 23: 6:30 am Ballroom A

The Fraser Basin Council invites you to attend its annual hearty breakfast and learn more about our many activities that directly benefit local communities. These include: developing a strategy to control invasive plants, workshops on climate change opportunities, initiatives to strengthen smaller communities and flood management. We will also be introducing the Council’s new Chair, Patrick Reid, Commissioner General of Expo 86.

Aliens are Invading our Grassland!
Developing an Invasive Plant Strategy for BC
Tuesday, September 23: 7:30 - 8:15 am

Invasive or alien plant species - also known as noxious weeds - are taking over large tracts of land throughout the province. Annual economic losses from invasive plants in BC are in the tens of millions of dollars. Without natural enemies to control their populations, these weeds have a competitive advantage over native plants that makes them very difficult to control. Invasive plants adversely affect crop yields, reduce range productivity (as many weeds are non-palatable or injurious to domestic livestock), reduce wildlife forage and the land’s recreational values, and impact croucher regeneration efforts.

Following a Fraser Basin Council field trip to the Cariboo-Chilcotin region in June 2001, the FBC organized a symposium, a multi-party steering committee was formed to develop a province-wide Invasive Plant Strategy for British Columbia and establish an Invasive Plant Council to guide its development. Funding for this initiative has been provided by local, provincial and federal governments, UBCM, First Nations agencies and industry associations.

The FBC will present the draft Strategy to UBCM at a clinic on Tuesday, September 23 from 7:30 - 8:15 am. The Strategy will also be the focus of a workshop to be held on October 3, 2003.

Climate Change Workshop: Hot Issues!
Cool Opportunities!
Thursday, September 25: 3:00 - 5:00 pm

Massive forest fires! Record high temperatures! Devastation from the Mountain Pine Beetle! Late starts to the ski season! Fish killed by high water temperatures! Drought and water shortages!

Climate change is a hot issue in the news these days. And most of the news has been bad. While the exact correlation between climate change and these bad news stories is uncertain, most people would agree that we are witnessing disturbing changes in our weather, with significant environmental, economical and social impacts.

But there’s another side to the climate change story. The need to address climate change has brought with it not only challenges, but also some cool opportunities for local government. The tools and programs being developed to encourage the reduction of greenhouse gas emissions also have the potential to assist communities in becoming more sustainable by reducing energy costs, stimulating local economies and improving local air quality.

To outline some of these opportunities, the BC Climate Exchange will present a special UBCM workshop titled: Climate Change: Hot Issues! Cool Opportunities for Local Government! Hosted by the Fraser Basin Council, BC Climate Exchange is supported by the Government of Canada (Climate Change Action Fund) and the BC Ministry of Water, Land and Air Protection.

Facilitated by David Marshall, Executive Director of the FBC, the workshops will feature senior federal and provincial government officials and case studies from Quesnel and Kamloops.

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2002 Convention Wednesday afternoon featured four Cabinet panels - Resources, Health and Social Development, Business and Economy, and Community and Safety - with 18 Ministers in all participating. Here Minister of Water, Land and Air Protection, Honourable Joyce Murray speaks to delegates. Also participating in this panel were Hon. Stan Hagen, Minister of Sustainable Resource Management, and Hon. Richard Neufeld, Minister of Energy & Mines and Hon. Mike de Jong, Minister of Forests (left of podium).

Flag Parade Kicks off 2003 Convention

As part of the kick off to the 100th Annual General Meeting on Wednesday September 24, 2003, UBCM has invited members to part of the opening ceremonies by including their flag in the opening parade. The inventory of flags has been updated and members invited to name a member to be their flag bearer. So far 100 members out of an inventory of 127 flags have confirmed their participation, including:

Alert Bay
Ashcroft
Burnaby
Cache Creek
Campbell River
Castlegar
Central Kootenay RD
Central Saanich
Chetwynd
Chilliwack
Colwood
Comox
Courtenay
Creston
Cumberland
Dawson Creek
Duncan
Esquimalt
Fernie
Fort St. John
Fraser Lake
Frutvale
Gibsons
Golden
Cold River
Harrison Hot Springs
Hope
Fraser's Hope
Kamloops
Kelowna
Keremeos
Kitimat
Kootenay-Boundary RD

Langford
Langley City
Langley Township
Lillooet
Logan Lake
Lumby
Lytton
Mackenzie
Maple Ridge
McBride
Merritt
Midway
Mission
Nelson
New Westminster
New Hazelton
Northern Rockies RD
North Vancouver City
North Vancouver District
Oak Bay
Oliver
100 Mile House
Parksville
Peace River RD
Prechland
Pentiction
Pitt Meadows
Port Alberni
Port Alice
Port Coquitlam
Port Edward
Port Hardy
Port McNeill
Port Moody
Pouce Coupe
Prince Rupert
Qualicum Beach
Queenel
Revelstoke
Richmond
Rossland
Saanich
Sayward
Sechelt Indian Gov.
Scicamous
Sidney
Smithers
Sparwood
Squamish
Stewart
Sumas
Summerland
Surrey
Tahsis
Taylor
Telkwa
Terrace
Tofino
Trail
Tumbler Ridge
Vancouver
Vanderhoof
Vernon
Victoria
Warfield
West Vancouver
Whistler
Williams Lake

Contact Eydie Fraser (250.356.5133) for information if you wish to participate.

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Team Works – Working Together For Better Communities

TeamWorks is taking networking to a new professional level! Occasionally municipalities require assistance with projects or processes to fulfill the needs of their customers and staff – TeamWorks can help.

The innovative program is designed for municipalities to more easily exchange knowledge and mutual assistance. TeamWorks matches local governments that require assistance with peers who have expertise in that field. For every type of service local governments have to offer, TeamWorks can provide networking opportunities to assist each other in success.

In the past two years, more than 20 municipalities around the province have been able to access assistance through TeamWorks.

It’s easy to get involved with TeamWorks. Each of the LGMA’s regional chapters has a TeamWorks representative. Simply submit your request to the TeamWorks website (www.lgma-teamworks.ca) and it will be forwarded to your regional representative. They will match you up with another local government in the area that can provide the assistance you need. If a regional partner is unavailable, word will be sent to other chapters to find a match elsewhere in BC.

TeamWorks benefits include the sharing of knowledge and expertise; professional development opportunities for your staff; best practices sharing; enhanced leadership opportunities; and assistance with issues and project management.

TeamWorks is a program of the Local Government Management Association, in partnership with the Municipal Finance Authority, CivicInfo BC and local governments.

The LGMA chapter representatives are:

- Lower Mainland
  - Mike Pellant
  - mpellant@city.richmond.bc.ca

- Vancouver Island
  - Gord North
  - gnorth@town.ladysmith.bc.ca

- North Central
  - W. Mah
  - wmah@town.smithers.bc.ca

- Thompson Okanagan
  - Elsie Lemke
  - elemke@osoyoos.ca

- West Kootenay
  - Vince Morelli
  - ymorelli@netidea.com

- Rocky Mountain
  - Audrey Welk
  - awelk@city.kimberley.bc.ca

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- Trail Aquatic Centre
- Trail Memorial Arena Conversion
- North Vancouver Tennis Centre
- Port Coquitlam Recreation Centre
- Whistler Rink and Pool
- Whistler Municipal Works Yard
- Whistler Conference Centre – Phase I

*When preparing to come to Convention, make sure to pack your Resolutions Book! Be sure to keep it with you throughout the Resolutions sessions so you can keep track of deliberations.
Which Hat Am I Wearing Now?

By Eli Mina, M.Sc., P.R.P.

Councillors who serve on regional boards often face this dilemma: What "hat" should I be wearing now: my local hat or my global hat? Is my primary responsibility to serve my own community and execute the wishes of my Council, or is my job to act in the interests of the entire district? This dilemma is especially daunting when local interests compete or conflict with regional interests.

A fundamental principle is that collective interests supersede personal interests or constituency interests. On the local level, this principle means that a Councillor must act in the best interests of the community as a whole, even if they conflict with the interests of a small group that may have actively campaigned for the individual's election. The same principle should apply at the regional board, i.e.: the global interests have precedence over local interests.

The above principle raises a few questions. What is the place of local interests in the global context? Aren't individual councillors bound to represent their respective councils in some way? What do councillors need to do to avoid uncomfortable and awkward situations? Is it reasonable to expect them to wear both the local hat and the global hat at the same time?

Here are a few tips on creating the right balance between the two hats:

- **Wearing the local hat**, a councillor's obligation is to represent local concerns, needs and interests. The global hat should be used to compromise local needs and interests, the councillor should speak up. But having done that, the individual should also listen to others and learn about their own perspectives. "Educate, but also be educated.

- Regional board deliberations should resemble a "construction zone", where members—assisted by staff and professional advisors—build a knowledge base. Meetings should not become a "combat zone", where each community looks only after its own interests, and treats other interests as a threat. In a "construction zone", each member will have the opportunity to "add his or her piece of the truth" to the discussion. All members will listen to others with open minds, attempt to reach a full understanding of all interests, and seek holistic and balanced win-win solutions. They will avoid "behind the scene deal-making" to achieve majorities and defeat "the opposition".

- Having "constructed the truth" together, board members will vote with the global interests in mind, and—so long as they need to compromise some local interests. If the board acted in good faith and deliberations resembled a construction zone, the likelihood of seriously compromising local interests will be minimal. However, if—after a full debate—global interests appear to compete with local interests, board members should support global interests. It's a tough choice, but one that needs to be made. If everyone acted solely for their own local interests, the board would become fragmented and dysfunctional.

The above principles may make sense in theory, but reality poses some real challenges. With scarce resources and competing needs, board meetings often resemble a "construction zone", with back room deals and tactics to garner a majority and defeat a vocal minority. On the other hand, minorities sometimes use manipulative tactics to delay or stop a decision, and may even resort to obscure rules of order to achieve their goals. It is tough to be principled when other councillors order their board representatives to vote a certain way on certain issues. Board representatives who defy such orders and vote with principles and knowledge may find themselves censured or dismissed by their own councils.

The above difficulties indicate flaws in the foundation for shared decision making. The "rules of engagement", articulating the supremacy of global interests over local interests are not always clearly articulated, and—even if they are—never are not always fully understood, or the commitment to them may be low or non-existent. On the global side, some regional boards have a history and a "culture" of being adversarial and politically driven, very much like a "combat zone", and not even coming close to "a construction zone". Entrenched habits are to break. But, do not despair - there is hope...

What can be done to handle the above dysfunctional situations?

- **Locally**, your council should embrace the principles of the supremacy of global interests over local interests. With this principle firmly in place, your council will never tie the hands of its board representatives by ordering them how to vote on issues (such orders are prohibitively unenforceable anyway). Council will ensure that its representatives fully understand local needs and interests, but will give them leeway to listen to the discussion and be constructive board members.

- **Globally**, your regional board must commit to working as a collaborative team, driven more by principles, logic and knowledge, and less by ignorance, emotions, ego, and politics. All members must recognize that adversarial processes are destructive and that they serve no one—especially the citizens of the community. Decisions forced through aggressive and impatient majorities tend to come back to haunt the group. Any gains from adversarial tactics may be short lived.

Can mindsets be changed, or will this entire set of principles be defeated by politics? The answer is pretty much up to you. And don’t underestimate your ability to make a difference, regardless of how dysfunctional the situation may be. Remember: The citizens are much better served by a principled approach, and they are getting increasingly cynical about politically driven decisions.

By Eli Mina, M.Sc., P.R.P. is a Vancouver based consultant and Registered Parliamentarian. He specializes in building better boards and councils, preventing and dealing with dysfunctions, demystifying and humanizing the rules of order, and minute taking standards. Eli can be reached at (604) 730-0377, or by e-mail at eli@elimina.com. His web site is www.elimina.com.

Eli is the author of "The Complete Handbook of Business Meetings" and two other books on meetings, shared decision making, and rules of order. For book excerpts and for ordering information visit www.elimina.com/books.
Wildlife-Human Conflict Prevention Strategy

THE HONOURABLE Joyce Murray, Minister of Water, Land and Air Protection, announced on July 9, 2003 a new strategy to prevent wildlife-human conflicts. The strategy is intended to:

- Increase public awareness and education
- Strengthen accountability and responsibility for prevention of wildlife-human conflicts amongst government, communities, business and individuals - creation of a Wildlife Conflicts Management Committee and establishment of a provincial inter-ministry committee to address the issue
- Ensure the development and use of best management practices (BMPs) and guidelines for prevention of wildlife-human conflicts; and,
- Develop and encourage the implementation of innovative solutions.

The new strategy focuses on creating positive initiatives and response of Conservation Officers to high risk situations only and, will become more important as communities build out into what has traditionally been wildlife habitat. The idea is to address these issues prior to the development, rather than after it has taken place. Local governments will be asked to consider the wildlife-human conflict issue in how they plan future subdivisions and how they manage waste in the community.

The interface between development and wildlife will become more important as communities build out into what has traditionally been wildlife habitat. The strategy is to actively engage local governments in how the wildlife-human conflicts are addressed at the local level, so that it becomes a local issue with local solutions. The UBCM has written of identified key actions which may affect local government.

- Explore incentives for communities to adopt the Bear Smart and Wildlife Smart programs.
- Establish the establishment of a fund to support wildlife-human conflict prevention that will help communities and organizations cost-share funding of prevention activities.
- Ensure that wildlife habitat guidelines for community development is to address community planning and subdivision planning.
- Ensure that standards and guidelines for community and industry waste collection, storage and handling will minimize wildlife-human conflicts.

The UBCM has written of identified key actions which may affect local government.

- Ensure that wildlife habitat guidelines for community development is to address community planning and subdivision planning.

In 2003, the federal government has not acted, and the legislative and regulatory framework in which they operate.

A key issue that is to be addressed at this issue.

The UBCM has agreed to work in which they operate.

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- Accepted Materials Program
- Independent Inspections

UBCM NEWS AUGUST 2003

Species-at-Risk – Need to Identify Local Government Role

The new federal Species at Risk Act (SARA) was proclaimed on June 5, 2003 and the enforcement provisions are expected to be proclaimed on June 4, 2004. The intent of SARA is to provide a framework for consultation, stewardship and cooperation to protect species at risk. A total of 233 species have been identified as requiring protection by the Committee on the Status of Endangered Wildlife in Canada. Under the SARA legislation the federal government is responsible for protecting endangered species.

The Ministry of Water, Land and Air Protection is indicated its general support for the prevention approach to wildlife conflicts proposed by the Ministry. It did indicate concern over the lack of Conservation officers to address high risk wildlife-human conflicts should they arise in communities and a concern that the management of wildlife may be potentially downloading on local government.

New Directions in Developing Contaminated Sites

A number of major changes are underway regarding how contaminated sites are managed and the legislative and regulatory framework in which they operate.

The Ministry of Water, Land and Air Protection has reorganized the Contaminated Sites Program into five units:

- Site Investigation and Remediation Unit
- Operations and Compliance Unit
- Science and Standards Unit
- Industry and Government Initiatives Unit
- Legislation and Finance Unit

The UBCM has agreed to arrange a meeting with Environment Canada and local government staff to discuss how local government might work with the federal government in the implementation of the Species at Risk legislation and what financial assistance might be available to local government in this process.

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Insist on it: The RGC Guarantee

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New Federal Requirements to Impose Additional Costs on Local Government Wastewater Management Plans

Environment Canada published a notice on June 2003 in the Canada Gazette outlining that it will require local governments to prepare and implement pollution prevention plans for ammonia, inorganic chloramines and chlorinated wastewater under the Canadian Environmental Protection Act (CEPA 1999) List of Toxic Substances. The cost implications to local government wastewater management facilities could be significant if the federal changes are implemented. The Greater Victoria Regional District has estimated that it could necessitate the expenditure of more than $100 million in capital works for it to meet the new requirements. The addition of the three chemical substances identified are just the first phase in an ongoing process that would add new substances to the list, requiring new plans and additional changes to local government wastewater management operations.

The Canadian Water and Wastewater Association has launched a national campaign against Environment Canada actions on the following basis:

- Increased liability exposure and potential for increased legal liabilities and potential for non-compliance through confusion and complexity.
- Federal/provincial harmonization: municipalities have been designated as subject to section 917 (Kelowna, Delta, Langley Township, and Abbotsford)

Members have expressed concerns that if Bill 48 is enacted, it will limit local government ability to determine suitable areas for aquaculture along the shoreline. There is also concern that local authority will be restricted by preventing the adoption of bylaws beyond farm bylaws (such as development permit areas, temporary commercial use permits, development variance or tree cutting permits, landscape by-laws, subdivision, contaminated sites, business licenses, traffic regulations, building regulations, or other bylaws) that may directly or inadvertently affect farm businesses without the prior permission of the Minister of Agriculture, Food and Rural Affairs.

UBCM has also requested the assistance of the Minister of Water, Land and Air Protection in dealing with the federal government on this matter.

Contaminated Sites

The program has introduced a number of changes to improve the level of service and simplify the administration of wastewater management programs. For example, applicants are being strongly encouraged to use qualified professionals from the ministry roster to review sites that are potentially contaminated, and the ministry is using external reviewers to assist in speeding up the review process.

A comprehensive review of the legislation and regulations is underway, the ministry is develop-

Fall Legislative Sitting

Continued from page 1

The 80 recommendations made by the Minister's Advisory Panel on Contaminated Sites. The first stage of this process is illustrated in Bill 57 - Environmental Management Act, which was tabled in the spring session and is expected to be addressed in the fall sitting of the legislature. The proposed legislation includes:

- Narrows the definition of "contaminated site" so that the presence of any quantity of hazardous waste no longer brings the site within the definition.
- Provides for a category of persons known as "approved professionals" who may perform professional services in respect of contaminated sites.
- Eliminates "conditional certificates of compliance" in relation to contaminated sites;
- Authorizes the director to establish protocols that must be complied with in relation to technical matters associated with contaminated sites;

The ministry in the second stage of the review is looking at a number of other changes to the future management of contaminated sites. These changes include expanded use of qualified professionals in determining contaminated sites; land use acting as trigger to determine the type of remediation that may be required; the future use of the site profile process and the liability protection provided by this mechanism; and development of a land remediation fund to assist in cleaning up brownfield sites. The type of changes that are introduced and how they are implemented could have a major impact on how local government manages land development on contaminated sites in the future.

Bruce Milne, PhD

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Aboriginal Update

Treaty Negotiations and Interim Measures Update

Recent Agreements in Principle

The first half of 2003 has been a relatively busy time for the treaty process in BC. A total of five Agreements in Principle (AIPs) have been initialed by the parties, including one ratified by all three. Ratification usually takes the form of a vote by First Nations members as well as sign off by the Minister responsible for treaty negotiations at the provincial and federal levels.

AIP Initiated with

Area Date

Maa Nulth First Nation  West coast Vancouver Island May 2003
Shannon First Nation  Fowell River June 2003
Tsawwassen First Nation  Lower Mainland June 2003
Snuneymuxw First Nation  Nanaimo February 2003

(Also initiated Governance AIP)

AIP ratified with

Area Date

Lheidli T'enneh First Nation  Prince George May 2003

UBC is undertaking a comparative analysis of the three documents focusing on the general interests of local governments related to governance, lands, certainty and other issues. Discussion of the AIPs is planned for a Monday study session at this year’s UBCM Convention. In the meantime, all AIPs along with a UBCM’s highlights of the Snuneymuxw AIPs are posted on the UBCM Treaty Advisory Committee (TAC) website (www.civicinfo.bc.ca/tac, contact Alison McNeil in the UBCM office for password). For more discussion of recent AIPs, see the June issue of UBCM News.

Interim Measures

UBCM members will have received a complete list of Provincial Interim & Treaty Related Measures with First Nations mailed on August 1, 2003. The list has been provided by the provincial government to all local governments through UBCM, in connection with the 2003 Memorandum of Understanding on “Local Government Participation in the Negotiation of Treaties and Agreements.” This MOU sets out an explicit procedure for how the province will notify and consider interests of local governments when their ministries or agencies negotiate Interim Measures and Treaty Related Measures agreements with First Nations.

Signing this MOU in January 2003 was important to UBCM members because it gives us an opportunity to communicate any interests potentially impacted by an intermin measure agreement between the province and First Nations. It attempts to ensure that there are “no surprises” when it comes to new arrangements with First Nations located in the same area as a local government that may affect them.

This Interim Measures list tracks a wide variety of provincial initiatives with First Nations including Economic Measures and Treaty Related Measures, which are negotiated and approved by the province’s Treaty Negotiation Office directly. Most other types of agreements on the list are negotiated by other provincial line ministries and agencies.

Compilation of Agreements between First Nations and Local Governments – Handbook Expected in the Fall

By Kirstie Pirie, LMTAC Manager and Regan Schlecker, LMTAC Aboriginal Affairs Analyst

In response to a steady increase of requests and general interest by local government members for information on ways to respond to expressed First Nation interest and expectations for establishing both formal and informal relationships, the Lower Mainland Treaty Advisory Committee (LMTAC) is currently finalizing its compilation of agreement examples. Over the past several months, the LMTAC office has been collecting agreements between First Nations and local government located within British Columbia, as well as throughout Canada and the United States, in an effort to compile one document which is intended to assist members with these particular types of requests. The handbook, which is expected to be ready for release in early Fall, is being developed as a tool for local governments and fulfillment of LMTAC’s key services to provide support to member local governments addressing broader Aboriginal issues such as

Dispute Resolution Review

A review of dispute resolution processes for First Nations and local governments in BC was recently produced for UBCM, the First Nations Summit and federal Department of Indian Affairs as part of an initiative to produce a dispute resolution user guide.

The review conducted by David Morris of Suda Management provides an overview of the consultant’s research on relations between First Nations and local governments and legislative changes impacting upon the relationship. It also discusses specific issues over which disputes continue on page 20

ANNOUNCEMENTS

Regional Community to Community Forum Funding Still Available

A limited amount of Community to Community Forum funding is still available through UBCM. Already this year, UBCM’s Aboriginal Affairs Committee has approved 27 applications for funding received from local governments and First Nations from across B.C. Both the federal Department of Indian Affairs and Northern Development and B.C.'s Ministry of Community, Aboriginal and Women’s Services have generously contributed funding to this program. If you have not already received funding this year, we invite you to respond by organizing an event in your area.

A Community to Community Forum is an event bringing together local government and First Nation community leaders for the purpose of encouraging dialogue and understanding on issues of mutual interest and areas of common responsibility to both governments. Creating opportunities for dialogue is vital for improving the effectiveness of current relationships and strengthening the foundations for future post-treaty relationships.

See the UBCM website (www.civicnet.bc.ca) or contact Alison McNeil for more information (amcneil@civicnet.bc.ca).

TAC Website Now Available - www.civicinfo.bc.ca/tac

(User ID And Password Available From UBCM, Contact amcneil@civicnet.bc.ca)

Who Should Use This Site:

• All Treaty Advisory Committee (TAC) members and staff;
• All local government elected officials and staff involved in treaty negotiations.

Continued on page 20

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ABORIGINAL ISSUES AT CONVENTION

NEW DEVELOPMENTS IN TREATY NEGOTIATIONS AND GOOD NEIGHBOUR RELATIONS

Monday Sept. 22 Study Session (9:00 am - 12 noon)

Are we making progress? How well are local government interests in treaty negotiations being addressed? These are some of the questions that will be discussed at this study session.

Renewed efforts and significant shifts in approach have been applied to the treaty process in the last year to try to secure agreements. Of the designated lead treaty tables, to date Agreements in Principle (AIP) have been initialed at five, including the Lheidli T'enneh AIP that has been ratified by all parties.

Speakers from the BC Treaty Commission, First Nations and local governments will be invited to update delegates on the treaty process, express their views on what to expect in the future and to answer your questions. A panel of local government speakers will discuss the key provisions of interest in the AIP, focusing on what has been achieved and what remains a concern. Local government speakers will also comment on how they are strengthening their working relationships with First Nations as treaty negotiations proceed.

ABORIGINAL AFFAIRS COMMITTEE MEETING WITH TAC CHAIRS

Thursday Sept. 25 Breakfast Meeting (7:15 - 8:30 am)

Again this year, the UBCM’s Aboriginal Affairs Committee will meet with Treaty Advisory Committees (TAC) Chairs and Administrators and others directly involved in treaty negotiations to discuss current concerns and interests. Notices have been sent to all TACs. Please notify Alison McNeil at the UBCM office if you have not received a notice and would like to attend (amcneil@civicnet.bc.ca).

WHATEVER HAPPENED TO…?

Over the years the names of communities have changed as they expanded in population or in some cases decreased due to changing economies. Match the names of the “Starting Places” with the “Ending Places”.

THE STARTING PLACES
1. District of Fraser Mills
2. Town of Kinnaid
3. Village of Amniefield
4. Village of Westview
5. District of Tadanac
6. Village of Marysville
7. District of Point Grey
8. Village of Natal
9. District of Brockenhurst
10. Town of Valleyview
11. District of Simms
12. District of Dufferin
13. City of Phoenix
14. District of Glenmore
15. Village of Cranberry Lake
16. Village of Chapman Camp

THE ENDING PLACES
a. Kamloops
b. Trail
c. Vernon
d. Castlegar
e. Powell River
f. Coquitlam
g. Kelowna
h. Kimberley
i. Sparwood
j. Fort St. John
k. Abbotsford
l. Fort St. John

Answers on page 22

Dispute Resolution Review

Continued from page 19

have arisen and the results of the various methods used by the parties to address and resolve the issues. It then focuses on a number of specific cases and the methods used by First Nations and local governments to address the issues and their intergovernmental relationships, and the levels of success achieved during these processes.

A major concern identified has been the lack of experience of the two government bodies in working together and dealing with conflict. The report identified potential barriers which can hinder the resolution of issues at the early stages of a dispute, including:

• Lack of awareness and understanding of the history of the two government bodies;
• Limited understanding of the structure and manner of governance of each community including the differences in the level of responsibilities of each form of government;
• Lack of respect and trust among the parties;
• Limited experience with dispute resolution practices; and
• Linking of the current issues with past wrongs or perceptions of wrongful actions by one or both parties.

A proactive relationship, encouraging communication and cooperation between the parties, in an effort to achieve maximum benefit to the residents of the neighboring First Nations and non-Aboriginal communities, is in the best interest of all concerned. Avoidance of disputes is of course the preferred practice and many steps can be taken to assist in this regard.

Practices recommended in the report include enhanced communication. For example, ongoing communication which includes sharing information on planning issues and potential development proposals which may impact upon neighboring First Nations and local governments and on issues relating to infrastructure servicing for the communities, can help to avoid disputes that may affect the two government bodies.

Regular meetings between the two jurisdictions, both at the elected and staff level can help to increase understanding of the parties facing each jurisdiction and any potential implications for the neighboring body.

When conflict does occur, the report notes that different levels of government have identified, or set out in legislation, dispute resolution practices to address issues as they may arise and before they become serious. The practices identified also include principles to assist the parties in avoiding dispute situations as well as setting out procedures to deal with disputes.

A variety of alternate dispute resolution methods currently in use in North America to resolve disputes between parties are identified in the report.

The report makes a number of recommendations on how to assist First Nations and local governments in BC to identify and overcome barriers and use effective dispute resolution methods, including a dispute resolution guide. Work on this guide is proceeding.

Announcements

Continued from page 19

WHY USE THIS SITE?

• Access latest treaty negotiations documents including all draft AIPs in library;
• Seek and share information on treaty tables and local government interests through electronic message board;
• Access to UBCM Aboriginal Affairs Updates and treaty related policies;
• Access to UBCM Policy Digest papers:
  - UBCM Policy Digest Paper #1 - May 2003
  - UBCM Policy Digest Paper #2 - May 2003
  - UBCM Policy Digest Paper #3 - To come fall 2003.

President Wallace acts as Master of Ceremonies at the Penticton infrastructure announcement on June 13, 2003. Ted Mundorff and UBCM projects announced a total value of more than $577 million, including contributions in excess of $373 million from the federal and provincial governments.
Community Charter Implementation – Municipal Progress Reporting

by Meagan Gerglaw, MCAWS

New provisions in Part 4 of the Community Charter that deal with public participation and council accountability will require municipal councils to prepare an annual report. As part of their annual report, municipalities are required to include a progress report respecting the previous year in relation to objectives and measures established for that year.

As part of their commitment to assisting local governments with the implementation of the Community Charter, the UBCM and the Ministry of Community, Aboriginal and Women’s Services are working jointly on approaches to help municipalities carry out the new progress reporting requirements.

To begin this process, in May of this year a survey was conducted of local government administrators to determine the support and requirements of municipalities. The purpose of the survey was to identify the range and types of planning and reporting activities in BC local governments and to gain feedback on approaches that would best assist municipalities with progress reporting implementation. The survey results and key findings will be made available on the CivicInfo website in the Fall of 2003.

The UBCM and Ministry also held a workshop on June 27, 2003 to discuss strategic directions in relation to municipal progress reporting. In attendance were municipal administrators, an elected official, an academic expert, public service management, and representatives from various local government agencies, including the LGMA, GFOA and UBCM. The workshop was designed to provide a forum for an exchange of ideas between invited participants. The discussion was structured around a number of questions that focused on the needs of municipalities and what resources could be brought to bear on those identified needs. Overall, the workshop was a success, and a number of strategies were put forward that would assist municipalities with the new annual reporting requirements under the Charter.

To further support municipalities, the LGMA, GFOA and the UBCM are currently working with the Ministry to prepare a resource manual that will provide municipal councils and local government administrators with guidance on elements of the annual report. LGMA/GFOA Executive Director Tom McDonald has taken a lead in preparing the manual. The purpose of the guide is to assist municipalities in developing a framework to guide their reporting process and to provide direction to ensure that the reporting is useful to both the council and the public.

Meet the Community Energy Association

The Community Energy Association (CEA), which UBCM members will recognize as the former BC Energy Aware Committee, has entered a new chapter which includes new status as a not-for-profit society. The work of the Association now involves reaching beyond the early mandate of advocating and assisting in community energy planning (CEP), to a wider range of involvement in achieving more sustainable energy solutions for BC communities (both for the purposes of energy conservation and greenhouse gas emission reductions). The Association is now working on identification of incremental achievements in energy planning, integration of energy planning with other local government planning initiatives, identification of barriers to achieving energy strategy outcomes and working with all stakeholders (including local and senior government, First Nations, utilities, developers, energy producers and technology providers) to share information and identify opportunities for energy planning and systems collaboration in BC communities.

The Community Energy Association is currently involved in several CEP initiatives. It is supporting the final stages of CEP projects in Quesnel and Bowen Island. It is initiating projects with two BC First Nations communities, Skawahlook and Douglas, through funding from the North America Fund for Environmental and Energy Cooperation (NAFEC). The Association is initiating a community energy planning project with the Capital Regional District and is anticipating other new CEP projects in BC’s interior. The CEA is assisting communities to integrate community energy planning with other initiatives such as airshed management and local economic development. The Association is also assisting communities to access the FCM Community Energy Enablers and Infrastructure Funds for green projects. The Association is recognized nationally as the lead for materials and comprehensive approach to community energy and air quality issues. The Association is available to talk to communities and to assist in community energy considerations.

Check the website at www.energyawarebc.ca

The CEA is hosting a convention clinic on Tuesday, September 23, 7:30 - 8:15pm, to explore Energy Planning in Small Communities, with a focus on making most efficient use of small community budgets. The session will look at innovative energy approaches from the four community energy planning pillars: land use, energy consumption, building/infrastructure, and energy sources. Participants will also discuss how energy considerations can be incorporated into day-to-day community decisions, and the integration of community energy planning with other community processes.

If you’ve got questions, we’ve got the answers you’re looking for

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For more information on how we can help your Municipality or Regional District, contact one of our offices across Canada. We’ve got the answers.

Provincial Looking to Improve Energy Efficiency in Buildings

The Ministry of Energy and Mines is leading the review of Energy Performance Measures for Buildings in BC (REPBC). UBCM, along with other provincial, federal and private sector agencies, has been invited to participate in the Minister’s Advisory Group (MAG), which is charged with making recommendations to government on means to improve the energy efficiency of new buildings across the province. The MAG will make its recommendations to the Ministers of Energy and Mines and Community, Aboriginal and Women’s Services in the middle of next year.

The review will look at the current energy performance of BC buildings, develop a range of performance targets, review potential performance standards, and make recommendations on policy and market mechanisms to support the building efficiency targets. The review will be supported by two working groups, focusing on the technical aspects of energy efficiency in residential and commercial/institutional buildings. UBCM has made joint appointments to the working groups with ROABC.
Three New Faces at UBCM

In our June Newsletter, we advised members that two of the front office positions had been restructured and that recruitment was underway for three positions: Policy Research Officer; Executive Coordinator and Office Services.

We are pleased to advise that UBCM is back to full staff complement with the following individuals joining the UBCM team.

Errin Armstrong, Policy Research Officer

Errin is a BC native who has recently returned from the east coast upon completing her Masters of Library and Information Studies at Dalhousie University. Errin commenced employment at UBCM on June 30, 2003 and is already getting her initiation into the resolutions process, which she will be taking over from Deana Grinnell, who has moved into a Policy Analyst position within UBCM.

Joslyn Gramlich, Executive Coordinator

Joslyn assumed the Executive Coordinator position on July 14, 2003. The position includes three key areas of responsibility: coordination of UBCM Executive and secretariat; coordination of UBCM communications; and coordination of UBCM conferences and seminars. Joslyn holds a Journalism and Public Relations diploma from Kwantlen College and has been employed in a variety of administrative and communications capacities.

Cheryl So, Office Services

Cheryl commenced work with UBCM on July 14, 2003. Cheryl has a Business Management diploma from Kwantlen College and has been employed in a variety of administrative capacities.

Please send us your ideas!

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The Conference will include:

Trade Show featuring innovative federal government partners and Canadian firms that deliver municipal services in a whole new way

Knowledge sharing tools featuring an on-line networking forum and virtual Trade Show

Networking opportunities

Please send us your ideas!

Making the Conference a success depends on your valuable input. Please send us your ideas and suggestions for conference themes, speakers and sessions to: communities@fcm.ca or contact Devin Causley at (613) 241-5221, ext. 370.
Police Cost Consultations

Continued from page 24

service now received – getting very little service so why should they pay?
• Lack of assurance that beginning to pay would lead to any increase in service.
• No governance model to address service delivery issues.

Methodology

A wide range of issues were raised about the proposed methodology including the basic assumptions made in the report to specific technical aspects. Basic assumptions questioned included:
• A major theme was that assessed values are not a good proxy for ability to pay. This was extended by some to an argument for a completely new way of financing police costs. (income based)
• Apprehension that the 50% recovery would grow along with the $54 million base cost.

At the other end of the spectrum were technical issues such as:
• Understanding the derivation and make-up of the $50,000 per member cost.
• Use of criminal code offences as a surrogate for determining activity levels.
• More transparency in the sources of data (criminal code offences; number of members assigned).

Administration

One of the frequently voiced concerns was that regional districts should not be involved in requisition and collection – the province should tax rural areas directly and invoice the municipalities (as is done with school tax).

Other themes

Some other important issues mentioned were:
• Impact on businesses and industries struggling in rural and resource communities.
• Doesn’t really address the $5,000 threshold issue.

The feedback received from the consultation sessions has been presented to the Ministry so it can be addressed in their final report, which will be circulated to affected jurisdictions for their review prior to the annual UBCM convention. UBCM representatives also met with the Solicitor General Rich Coleman on August 14 to discuss the findings and his impressions.

Next Steps

The Solicitor General is to meet in the first week of September with his colleagues, the Minister of Finance, Gary Collins and Minister of Community Aboriginal and Women’s Services George Abbott, to finalize the government’s response to the consultation. A pre-conference session will be held on the afternoon of Monday September 22, 2003 to review the final report prepared by the Ministry of Public Safety and Solicitor General and to get members final views on the report and intended provincial government actions. The UBCM Executive will meet with government Ministers after the convention to discuss the outcome of the session and the direction that members have provided.
Police Cost Consultations – Local Government Views

Seven regional consultations on the Solicitor General’s Ministry proposal on policing costs were held during mid-June to mid-July, plus two additional meetings. The consultation sessions provided an opportunity for local governments to review the financial information provided by the ministry and to ask technical questions about the process directly to provincial government staff. Nearly 300 people, primarily elected officials, attended the consultation sessions. A member of the UBCM Police Cost Task Force attended each session.

The consultations were based on a discussion paper prepared by the Ministry of Public Safety and Solicitor General outlining the background, principles and options the provincial government is considering. The background paper set the revenue target that the province intends to recover at 50% of the cost - $27 million of the $54 million the province pays to police small communities and rural areas – and that the new police tax would be based on property tax assessment. The paper also outlined the financial details as to what the costs were for police services in each regional district and how the local costs were calculated. Detailed financial information for each regional district was provided at each of the consultation sessions on the impact of the taxes on a single family dwelling of average value in each municipality.

The paper outlined two options for collection of the new police tax based on property assessment. Both options would involve the regional district in the collection process. With respect to the first option the regional district would send out the invoices to the local governments under 5,000 population, similar to the hospital regional district taxation process, and for rural areas the regional district would advise the Surveyor of Taxes to include the new police tax in the rural tax notice it sends out to rural property taxpayers. Under the second option the regional district could agree to take on provision of police services as a regional district function and the Board would then determine how the police costs allocated to the regional district would be collected from the respective areas.

Key themes during the consultations

- There were a number of common themes that emerged from the consultations:
  - **Rural discontent**
    - Numerous speakers saw police costs as yet another move against rural and resource communities mentioning education, health, courthouse closures and other cuts that are affecting them. Resource communities voiced concern about the large amount of resource revenues flowing out of their areas and not being reinvested back in services for their residents.

Electoral Areas of Regional Districts

A key issue for this group was the feeling that they were already paying for a portion of policing through the rural tax levy. They wanted credit for this and do not view the 50% reduction in recovery as an offset. At one session it was termed “double dipping.” There was a concern that local politicians would be blamed for the tax increase being implemented to pay for policing costs.

Service levels

There were three aspects to this concern:
- Perceived low levels of

Continued on page 23

Did your community grow from the surrounding forests? Our forests are a heritage we should take pride in and celebrate.

All communities in British Columbia are invited to submit applications for designation as the 2004 Forest Capital of British Columbia. With this distinction comes the opportunity for the winning community to demonstrate the economic, cultural and historic contributions of forests to its way of life. Activities to celebrate this event should involve all community partners, including young people who will inherit this forest legacy.

The Association of B.C. Professional Foresters has the privilege of selecting the winning community. You can find application forms and additional information online or contact the Association. The winner will be announced in December.

**Deadline: November 14, 2003**

The Association of B.C. Professional Foresters lost 1947, ensures that British Columbia’s forests are in good hands by regulating the province’s professional foresters.

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