Regional District of East Kootenay

Communication Memorandum of Understanding
Final Report – Community to Community Forum
September 21, 2005

FORUM OBJECTIVES

The main objective of the annual Forum is to more firmly establish a working relationship with, and to continue communication between First Nations and local governments in the East Kootenay region. This year’s proposed topic is a workshop/break out session on the development and signing of a communication protocol (Memorandum of Understanding/MOU) between the RDEK and the KKTC.

The RDEK has made significant progress in working with our neighbors, the First Nations Communities and Local Governments.

We have made it a priority to create opportunities for communication and open dialogue with our First Nations neighbors – one example being the Community to Community Forum.

This year’s Forum was a success for all of the governments involved. Each of the Band Councils, Regional District Boards and Municipal Councils worked together to develop a communications MOU for review and final approval, which culminated in an official “signing ceremony”. Each of the Bands within the Ktunaxa Nation Council was present, as well as each of the Mayors from the Municipal Councils and the Chairs from the Regional District of East Kootenay and Regional District of Central Kootenay. This MOU will help to ensure the lines of communication are kept open; and will more firmly establish a commitment toward the principles of communication.

PARTICIPANTS

Please see attached participant list.

ISSUES DISCUSSED

The discussion at this year’s Forum revolved around the draft MOU and the principles contained within. There were 7 break out groups at the Forum, comprised of representatives from each of the partner governments. Each group was assigned a specific section of the MOU to review and discuss amongst themselves. After the breakout session was complete, each group designated a spokesperson to report out to the larger group with comments, recommendations and suggestions. These comments were recorded and the MOU was re-drafted to address and to incorporate the suggestions where appropriate.
RECOMMENDATIONS/OUTCOMES

The next step will be consultation on more specific protocols at each government level. Further dialogue and communication generated from the underlying principles within the MOU will be a future measurable outcome. As this is a “motherhood” document, further protocols are expected to result from this document. For example, a communication/consultation protocol around land-use planning may be developed.

FINANCIAL SUMMARY

Please see attached summary.

ATTACHMENTS

Please see attached documentation (Letter of Invitation, Agenda, Letter of Invitation to the Media, Copy of Signed MOU, Summary of Even Expenditures, etc.)
COMMUNITY TO COMMUNITY FORUM 2005
Wednesday, Sept 21/05

Attending:

Greg Deck
Chair, RDEK & Mayor, Village of Radium Hot Springs

Klara Trescher
Director, RDEK

Mike Kartasheff
Director, RDEK

Peter Ross
Director, RDEK

Heath Sleee
Director, RDEK

Lee-Ann Crane
CAO, RDEK

Raeleeen Manjak
Deputy Manager of Administrative Services, RDEK

Steve McInnis
Manager of Engineering & Environmental Services, RDEK

Len Folkman
Councillor, Town of Creston

Tom Mann
Director, RDCK

Carol McGowan
CAO, Regional District of Central Kootenay

Roy Hales
Director of Corporate Services, City of Cranbrook

Will Pearce
City Administrator, City of Cranbrook

Ross Priest
Mayor, City of Cranbrook

Angus Davis
Councillor, City of Cranbrook

Scott Manjak
Chair, KKTAC

Emile Morin
Mayor, Village of Canal Flats

Tricia Doherty
Councillor, Village of Canal Flats

Allan Ackerman
Mayor, District of Elkford

Conen Speaker
CAO, District of Elkford

Randal Macnair
Mayor, City of Fernie

Bob Campsall
Councillor, District of Invermere

Ron McRae
Mayor, City of Kimberley

Mike Dodd
CAO, City of Kimberley

Jacki Rayman
Councillor, District of Sparwood

Kathryn Teneese
Chief Negotiator, Ktunaxa Kinbasket Treaty Council

Troy Sebastian
Director, Treaty Lands & Resources, Ktunaxa Kinbasket Treaty Council

Gwen Phillips
Governance Transition Coordinator, Ktunaxa Kinbasket Treaty Council

Garry Merkel
Negotiator, Ktunaxa Kinbasket Treaty Council

Dan Paradis
Manager, Lands & Resources, Ktunaxa Kinbasket Treaty Council

Craig Paskin
Researcher/Policy Analyst, Lands & Resources, Ktunaxa

Rob Louie
Legal Advisor, Ktunaxa Kinbasket Treaty Council

Donna Kraus-Hagerman
Communications Manager, Ktunaxa Kinbasket Treaty Council

Roberta Van Steinburg
Office Manager, Ktunaxa Kinbasket Treaty Council

Rosemary Nicholas
Chief Executive Officer, Ktunaxa Nation Council

Don Maki
Director, Traditional Knowledge & Language Sector, Ktunaxa Nation Council

Helder Ponte
Director, Economic Sector, Ktunaxa Nation Council

Brent Lucas
General Manager, Ktunaxa Kinbasket Development Corporation

Chief Mary Jimmy
"?akisq’nuk First Nation

Nelson Phillip
Councillor, "?akisq’nuk First Nation

Chief Mary Mahseelah
Tobacco Plains Band

Joe Pierre Sr.
Band Manager, Lower Kootenay Band

Ariene Teasley
Councillor, Lower Kootenay Band

Cheryl Casimer
Negotiator, Ktunaxa Kinbasket Treaty Council and Councillor, St. Mary’s Band

Marion Eunson
Manager, Employment Services, Ktunaxa Nation Council
Steven Wassink
Controller, Ktunaxa Nation Council

Not Attending:
Andrew McLeod
Martin Cullen
Village of Silverton
Norm Walter
Manager of Planning & Development Services
Director, RDEK
Director, RDEK
REGIONAL DISTRICT OF EAST KOOTENAY,
REGIONAL DISTRICT OF CENTRAL KOOTENAY
AND THE
KTUNAXA NATION COUNCIL
REGIONAL COMMUNITY TO COMMUNITY FORUM 2005

WEDNESDAY, SEPTEMBER 21, 2005
at
FORT STEELE HERITAGE TOWN
AGENDA:

Ceremonial Welcome and Introduction 4:00 pm
Communications MOU - Working Group Session 4:15 pm
Dinner 5:30 pm
Report Out from Working Group Session 6:30 pm
Information Sharing Session 7:30 pm
Concluding Remarks 8:00 pm
COMMUNITY TO COMMUNITY FORUM 2005

WEDNESDAY, SEPTEMBER 21, 2005

DETAILED AGENDA

Ceremonial Welcome and Prayer 4:00 pm
Welcome – Rosemary Nicholas, CEO, Ktunaxa Nation Council
Prayer – Chief Mary Mahseelah

Introductions 4:10 pm
Lee-Ann Crane – leads group introductions

Communications MOU - Working Group Session 4:15 pm
Lee-Ann Crane – Introduce MOU and explain how the session will work

Dinner 5:30 pm

Report Out from Working Group Session 6:30 pm
- Rosemary Nicholas – lead the reporting out and at the end of the session explain the next steps
- Raeleen Manjak – record comments

Information Sharing Session (each speaker has 10 mins) 7:30 pm
- Ktunaxa Nation Land Use Plan and Accommodation & Consultation Policy Framework
  o Troy Sebastian, Director, Treaty Lands & Resources, Ktunaxa Kinbasket Treaty Council
    (introduction – Rosemary Nicholas)
- Canadian Rockies International Airport Upgrade Project
  o Ross Priest, Mayor, City of Cranbrook
    (introduction – Lee-Ann Crane)
- Broadband Project Update
  o Don Maki, Director, Traditional Knowledge and Language Sector, Ktunaxa Nation Council
    (introduction – Rosemary Nicholas)

Concluding Remarks 8:00 pm
- Greg Deck, Chair, Regional District of East Kootenay
  (introduction – Lee-Ann Crane)
October 25, 2005

Re: Signing Ceremony – Memorandum of Understanding

The Ktunaxa Nation Council, Regional District of East Kootenay and Regional District of Central Kootenay cordially invite you to a ceremony for the signing of the Memorandum of Understanding on communication between local governments and the Ktunaxa Nation.

The Signing Ceremony will be held:

Friday, November 4, 2005 at 11:00 am
Regional District of East Kootenay Board Room
19-24th Avenue South, Cranbrook

Please confirm your attendance by phone to Merle Fellows, Executive Assistant, at (250) 489-2791 or by email to mfellows@rdek.bc.ca by November 2, 2005.
MEMORANDUM OF UNDERSTANDING
ISSUE: COMMUNICATION

BETWEEN THE GOVERNMENTS OF:

Ktunaxa Nation Council
Akisq’nuk First Nation
Lower Kootenay Indian Band
St. Mary’s Indian Band
Tobacco Plains Indian Band

(hereinafter referred to collectively as “the Ktunaxa Nation”)

AND:

Regional District of East Kootenay
Regional District of Central Kootenay
City of Cranbrook
City of Kimberley
City of Fernie
District of Sparwood
District of Elkford
District of Invermere
Town of Creston
Village of Radium Hot Springs
Village of Canal Flats

(hereinafter referred to collectively as “the Local Governments”)

WHEREAS:

A. The Parties have mutual respect for each other’s mandates, policies, values and areas of jurisdiction;

B. The Parties share mutual interest in sound governance of the region and recognize that each have distinct authorities and responsibilities toward their members and residents and acknowledge that the interests of all persons living in the communities are best served by working together in a spirit of cooperation;

C. The Parties wish to maintain respectful relations with each other and to deal fairly, openly and honestly in communication processes so that decisions with respect to their responsibilities are made with the best possible knowledge;

D. The Parties wish to provide for consistent, meaningful and effective communication on all issues of mutual interest.

THEREFORE:

This Memorandum of Understanding represents commitment by the Local Governments and the Ktunaxa Nation to develop strong, committed and fair working relationships between their respective governments by ensuring respectful and open communication in accordance with the following principles:
MOU Communication
Local Governments & Ktunaxa Nation

PRINCIPLES:

1. Communication between the Parties will be based on mutual respect, recognition, and the reciprocal consideration of common interests.

2. Communication between the Parties will be meaningful, will enhance the relationships between the Ktunaxa Nation and the Local Governments, and will be open, frank, honest and straightforward.

3. The Parties will communicate in a transparent, proactive, flexible, and effective manner, recognizing that the nature and scope of communication may vary depending on circumstances.

4. The Parties will strive to achieve:
   (a) a shared understanding of the purpose of the communication;
   (b) an improved understanding of each other’s mandates, policies, values, and areas of jurisdiction;
   (c) timeliness in initiating and responding to communications;
   (d) an appreciation of the need for workable approaches to solutions; and
   (e) agreement on the appropriate method for the exchange, development, and distribution of information.

5. The Parties are committed to formal and informal communication at all levels of their organizations: elected, administrative, and operational.

6. When common interests including, but not limited to, planning for services, providing economic development opportunities, land use planning and developing infrastructure, are identified, the responsible party will initiate communication in a timely manner.

7. The Parties will foster mutual respect and understanding among individuals and organizations. The Parties will invite each other to participate in each other’s events where appropriate, and provide opportunities for relationship building between leaders and among members of their respective communities.

AMENDMENT:

This Memorandum of Understanding may be amended by written agreement of the Parties.
IN WITNESS WHEREOF the parties have executed this Memorandum of Understanding this 4th day of November 2005.

By the Ktunaxa Nation:

Ktunaxa Nation Council

Akisq’nuk First Nation

Lower Kootenay Indian Band

St. Mary’s Indian Band

Tobacco Plains Indian Band

By the Local Governments:

Regional District of East Kootenay

Regional District of Central Kootenay

City of Cranbrook

City of Kimberley

City of Fernie

District of Sparwood

District of Elkford

District of Invermere

Town of Creston

Village of Radium Hot Springs

Village of Canal Flats
REGIONAL COMMUNITY TO COMMUNITY FORUM  
September 21, 2005/November 4, 2005  

Financial Summary and Statement of Costs  
Event Expenditures  

Forum:  

Dinner:  
• Meals and Facility Rental 1,400.00  

Preparation of materials:  
• Invitations/Agenda – letterhead, copying & postage 50.00  
• RDEK Information Packages/Badges/TableTops 375.00  
• Delegate Working Packages for Event 350.00  

Travel:  
RDEK Directors 625.00  
RDCK Directors 319.00  

Signing Ceremony:  

Luncheon:  
• Lunch 440.00  

TOTAL for Facilities, Travel, Supplies and Meals 3,559.00  

In Kind Contributions (wages of RDEK staff) 2,320.00  

TOTAL COST OF FORUM 5,879.00  

UBCM Funding Already Received 1,872.00  

Remaining 50% from UBCM 1,872.00  

1067.50