

## **ANNEX 1 – RIPARIAN AREAS REGULATION EXECUTIVE COMMITTEE**

In accordance with article 5.2 of this protocol, the parties agree to the following arrangements for the RAR Executive Committee:

1. The RAR Executive Committee will develop appropriate terms of reference and an annual work plan within six months of signing of this agreement.
2. The RAR Executive Committee will meet annually or more frequently as required to oversee the implementation and ongoing delivery of this agreement and the RAR.
3. The RAR Executive Committee will establish sub-committees or other mechanisms and allocate resources to carry out specific assignments.
4. The RAR Executive Committee is responsible for overseeing the monitoring, evaluation, adaptive management and reporting requirements of the RAR under this Protocol Agreement that may lead to changes of the regulation and supporting materials (e.g. training course, communications materials, implementation guidebook, education materials, monitoring programs).

### Annual Reports

5. The RAR Executive Committee will submit an Annual Report on Implementation of the RAR Protocol Agreement (the “Annual Report”) and on specific activities related to the administration, implementation and monitoring of the Riparian Areas Regulation to the signatories of this Protocol Agreement. A year will be considered to run from April 1 to March 31.
6. Reports will be undertaken annually until such time as the RAR Executive Committee determines that another reporting period is appropriate.
7. Annual Reports will include the (a) Status of Implementation, (b) number of Notifications, (c) a summary of Compliance monitoring results and, (d) the results of Effectiveness monitoring and (e) any recommendations for revisions to the RAR and supporting materials.

### Monitoring (Compliance, Complaints, Enforcement, & Effectiveness)

8. The RAR Executive Committee is responsible for ensuring monitoring of the RAR is undertaken and for setting priorities for monitoring that will be incorporated into annual monitoring plans. Results of monitoring will be reported to the RAR Executive Committee in a schedule set out within the annual monitoring plans. Where monitoring results require immediate deliberation by the RAR Executive Committee because they may have significant and far reaching consequences these will be provided to the RAR Executive Committee outside of the reporting schedule.

### Adaptive Management

9. The RAR Executive Committee is responsible for implementing an “Adaptive

Management” approach with the RAR. Specifically, the Committee will consider information collected on the implementation and effectiveness of the RAR to recommend revisions to the regulation or supporting materials as required, to make the regulation effective and function as intended. Recommendations for revisions to the regulation or supporting materials may be made through the Annual Report or outside of the Annual Report where failure to make timely changes would likely have significant and far reaching consequences.

#### Training

10. The RAR Executive Committee will consider and may direct reviews and audits of the Training Course for Qualified Environmental Professionals. The RAR Executive Committee may make recommendations to WLAP on improvements or changes required to ensure it provides the quality and completeness required to support the RAR.

#### Relations with Associations representing Qualified Environmental Professionals

11. The RAR Executive Committee will meet with Associations representing Qualified Environmental Professionals (QEPs) to discuss any feedback they have on the RAR, to report on compliance of QEPs with the regulation, to assess training needs and to discuss the success of the particular Association’s disciplinary procedure with respect to the RAR. The RAR Executive Committee will also establish a protocol for placing complaints with Associations representing QEPs. This protocol will set out the information required to place a complaint and the process for doing so.
12. WLAP will develop a system of reporting on the status of implementation of the RAR across the province, to help local governments network and learn from each other.
13. WLAP and DFO are committed to reporting publicly on the progress with implementation of this Agreement. *Note that this clause imposes a duty of public reporting on the signatories with all that implies.*