Nominating Committee Report

Presentation of the Results of A Call for Nominations for the UBCM Executive

August 2011
NOTICE TO CANDIDATES

Please note the following Executive Policy related to campaigning during Convention:

8.2 Campaigning During Convention
Candidates for Executive positions will be permitted to distribute materials such as flyers and buttons on site but are not permitted to post material on the walls or on easels within the Convention venue. In the event of non-compliance, any damages to venue walls, for instance, will be the financial responsibility of the candidate. Candidates for Executive positions are not permitted to distribute materials such as flyers or pamphlets at meal functions during Convention.

(Amended 2007)
The Nominating Committee was formed according to the bylaws and Executive procedures and is composed of myself and the following representatives:

- Councillor Wesly Graham, Association of Kootenay and Boundary Local Governments
- Mayor Christopher Causton, Association of Vancouver Island and Coastal Communities
- Councillor Lorrie Williams, Lower Mainland Local Government Association
- Councillor Noreen Guenther, Southern Interior Local Government Association
- Mayor Mike Bernier, North Central Local Government Association

We authorized circulation of a call for Nominations and preparation of associated material (see Appendix). The results of the call are summarized on the next page and full biographical materials submitted by the candidates begin on the page following.

It is important to recognize that the role of the Committee is to review credentials and prepare this report. It is not the role of the Committee to recommend any one nomination. We are to ensure nominations are complete and according to policies and procedures.

Further nominations can be received at the Convention following the procedures set out in the Appendix.

Please contact me if there is any aspect of the procedures that you would like clarified.
SUMMARY OF NOMINATIONS FOR UBCM EXECUTIVE POSITIONS
Received as of July 29, 2011

**FOR OFFICER POSITIONS:**
(Elect one each)

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>President</td>
<td>Director Health Slee</td>
<td>East Kootenay Regional District</td>
</tr>
<tr>
<td>First Vice-President</td>
<td>Mayor Mary Sjostrom</td>
<td>City of Quesnel</td>
</tr>
<tr>
<td>Second Vice-President</td>
<td>Director Rhona Martin</td>
<td>Columbia Shuswap Regional District</td>
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<tr>
<td>Third Vice-President</td>
<td>Mayor Barry Janyk</td>
<td>Town of Gibsons</td>
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**FOR DIRECTOR AT LARGE:**
(Elect five)

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tr>
<td>Mayor James Atebe</td>
<td>District of Mission</td>
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<tr>
<td>Mayor Sharon Gaetz</td>
<td>City of Chilliwack</td>
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<tr>
<td>Councillor Murry Krause</td>
<td>City of Prince George</td>
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<tr>
<td>Mayor David Pernarowski</td>
<td>City of Terrace</td>
</tr>
<tr>
<td>Councillor Jerrilyn Schembri</td>
<td>District of Tumbler Ridge</td>
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**FOR SMALL COMMUNITY REPRESENTATIVE:**
Note: Only elected representatives of a small community may run and vote for the Small Community Representative which is defined as a member of a council of a Village or a municipality with a population not greater than 2,500.
(Elect one)

<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Mayor Corrine Dahling</td>
<td>Village of Tahsis</td>
</tr>
<tr>
<td>Councillor Galina Durant</td>
<td>District of Stewart</td>
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**FOR ELECTORAL AREA REPRESENTATIVE:**
Note: Only Electoral Area Directors may run and vote for the Electoral Area Representative.
(Elect one)

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Director Al Richmond</td>
<td>Cariboo Regional District</td>
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**FOR VANCOUVER METRO AREA REPRESENTATIVE:**
Note: Only elected representatives from a GVRD member local government or a GVRD electoral area may run or vote for the (2) positions defined as Vancouver Metro Area Representative.
(Elect two)

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Councillor Sav Dhaliwal</td>
<td>City of Burnaby</td>
</tr>
<tr>
<td>Councillor Mel Kositsky</td>
<td>Township of Langley</td>
</tr>
<tr>
<td>Councillor Barrie Lynch</td>
<td>City of Coquitlam</td>
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</tbody>
</table>
Welcome delegates to the 2011 convention in Vancouver, B.C.

My name is Heath Slee, my wife Barbara and I reside on a small farm in Grasmere, which is located in the South East Kootenay.

I was first elected Director to the Board of the Regional District of East Kootenay in 1999 and am now serving my twelfth year in Local Government.

In 2003 I was elected to the Board of Association of Kootenay and Boundary Local Governments (AKBLG), which represents the RDEK, RDCK, and RDKB. In 2008-2009 as President of AKBLG, I was the representative on the UBCM Executive. I have also served on the Board of the Municipal Insurance Association of B.C. for three years as the AKBLG representative.

During last year’s convention in Whistler, I put my name forward to run for the position of 1st Vice President. I feel very honoured in having earned the trust of the membership, to serve in the position of First Vice President, which has given me exposure to the Board of the Federation of Canadian Municipalities.

During the four years that I have been a member of the UBCM Executive, I have served on the following committees; Environment, Community Economic Development, Community Safety, Resolutions, Healthy Communities, Presidents Committee, and this past year, I have been the Chair of the Convention Committee. My appointments to these committees has given me valuable insight into a broad range of issues affecting our communities.

With the experience I have gained during my political career, I feel I am well qualified to serve as your UBCM President in the coming year.

I am now putting my name forward for the position of UBCM President and respectfully ask for your support. I look forward to working on your behalf during the coming year.
Welcome to the 2011 UBCM Convention Rethink, Replace & Rejuvenate: The New 3 R’s.

I am a first-term Mayor with the City of Quesnel, following three terms as City Councillor. After seven years on the UBCM Executive, I submit my name forward for First Vice-President.

**Current UBCM responsibilities:**
- President’s Committee
- Chair - Community Economic Development Committee
- Community Safety Committee member
- Chair - Local Government Leadership Academy
- UBCM Liaison on Off-Road Vehicles Advisory group
- UBCM Representative on Forest and Range Practices Advisory Council

**Previous UBCM responsibilities:**
- Vice-Chair of the Convention Committee
- Member of the 2008 Resolutions Committee
- Chair of the Tourism Advisory Committee
- Member of the Small Communities Policing Task Force
- Member of the Local Government Elections Task Force

**My Council responsibilities:**
- First Nations relations
- Cariboo Regional District Board Director and Chair - Audit Committee
- Vice-chair - Cariboo-Chilcotin Regional Hospital District/ CRD
- Cariboo-Chilcotin Beetle Action Coalition Board Member
- Cariboo-Chilcotin/Lillooet Regional Advisory Committee member
- Quesnel Community and Economic Development member
- Director - BC Transit Board

I enjoy working for all UBCM members. I offer my experience, knowledge and dedication to the UBCM Executive as your First Vice-President, and hope I can count on your support. Have an enjoyable convention and networking experience.
Nominated for:
Second Vice-President

Director Rhona Martin
Columbia Shuswap Regional District

**Personal**

Rhona was raised in Kitimat, and moved to Malakwa while in her late teens. She and Brian have owned and operated a family restaurant in Malakwa for over 25 years. Rhona has five children, one daughter and four sons, sixteen grandchildren and one great granddaughter.

A very active community member, Rhona has been involved with the local Community Association since the early 1980s. Having boys involved in hockey, she was elected to the Sicamous and District Minor Hockey Association Executive, serving as President for many years. Rhona served two, three-year terms on the Eagle Valley Senior Citizen’s Housing Society, a non-profit society that continues to provide a range of housing options for seniors.

Rhona enjoys people, a good day is spent with new acquaintances, old friends and family. Gardening, walking and reading are what Rhona enjoys doing in her spare time.

**Political**

Rhona is currently serving the third year of her seventh term as Electoral Area Director on the Columbia Shuswap Regional District Board. Six years of that time was spent as the Board’s Chair.

Rhona is the Chair of the North Okanagan Columbia Shuswap Regional Hospital District.

This past year was her last on the SILGA Executive, an organization that she feels very privileged to have served.

Rhona has actively participated in many Boards and Committees, currently serving as Chair of the Southern Interior Beetle Action Committee.

**UBCM**

Serving on the UBCM Executive for the past five years has been not only a wonderful learning opportunity but truly an honour.

This past year Rhona served as Environment Committee Chair and was a member of the Healthy Communities Committee and President’s Committee.

In seeking the position of Second Vice President, Rhona feels that she is able to bring her ability to work well with people to try to deal with the issues that are common to all Local Governments.
Nominated for:

Third Vice-President

Mayor Barry Janyk
Town of Gibsons

Barry was first elected Councillor in the Town of Gibsons in 1996 and is currently serving his fourth term as Mayor.

He has represented the Town on the Sunshine Coast Regional District Board for eleven years and Chairs the Regional Hospital District Board and Corporate and Administration and Policing Committees.

An ardent disciple of Smart Growth principles, a current priority for Barry is developing strategies for climate change mitigation. He is Life Member of the Association Vancouver Island & Coastal Communities (AVICC), Chair of the Island Coastal Economic Trust (ICET), former Chair of the Coastal Communities Network (CCN) and has been a Director on UBCM for 3 years.

Born in Duncan, raised in Honeymoon Bay, he is an alumnus of Vancouver College and a Certified Toastmaster. A former forestry services contractor, Barry was also a helicopter owner and his company a licensed commercial operator. He initiated and managed the Vancouver Harbour Heliport and continues to work as a heliport design and operations consultant.

Barry moved to the Sunshine Coast in 1978. His wife Jane is an award-winning Lower Mainland journalist. They have a 3 year old son, Garnet.

Barry’s older son, Kohlby, is a proud Ironworker and his daughter Roën received her undergraduate degree from Acadia University in Wolfville, Nova Scotia, her Library Sciences Masters at UBC and is now on faculty at Okanagan College in Kelowna.

Barry believes that UBCM must continue to be an aggressive yet diplomatic advocate for our communities we serve. As Third Vice President he hopes to continue to doggedly advance the important files UBCM has been given by its membership using common sense and our staff’s well considered advice - delivered with just a touch of levity!
Nominated for:

Director at Large

Mayor James Atebe
District of Mission

Background information:

• Born in Kenya;
• Obtained undergraduate degree (B.A.) in Geography from the University of Calgary;
• Earned a masters degree in Urban Planning from the University of Washington (Seattle);
• Over 15 years of urban planning practical experience;
• First elected to the District of Mission Council in 1999 and re-elected in 2002;
• Elected as Mayor for the District of Mission in 2005 and re-elected in 2008;

• Involved in the following regional boards and committees: Chair of the Fraser Valley Treaty Advisory Committee, Chair of the Mission Abbotsford Transit Committee, Vice Chair of the Abbotsford Mission Water and Sewer Commission, Past Vice Chair of the Fraser Valley Regional District Board of Directors
• Member of the Board of Directors for BC Transit;
• Past President of the Lower Mainland Local Government Association;
• Served on 2009-2010 UBCM Executive Board;

• Served on 2009-2010 UBCM Community Safety Committee and First Nations Relations Committee; and
• Served on 2010-2011 UBCM Ferry Fares Advisory Committee and Community Economic Development Committee.

If re-elected, James Atebe is committed to serving UBCM and its members, including small and large communities.
Nominated for:

Director at Large

Mayor Sharon Gaetz
City of Chilliwack

- Is Mayor of the City of Chilliwack
- Served as Councillor for the City of Chilliwack for twelve years
- Is married to her high school sweetheart, Jim and they recently celebrated their thirty seventh wedding anniversary
- Served in many roles on the LMLGA’s Executive for five years, including President
- Is Chair of Fraser Valley Regional Hospital District
- Like all hardworking elected officials, serves on many local government committees
- Was awarded the Queen’s Jubilee Medal for Community Service
- Is a retired Minister and Family Counsellor
- In her spare time, Sharon enjoys walking, rollerblading, swimming, hiking, listening to music and reading stuff other than matters involving sewer, water and roads. As most members of UBCM know, she enjoys red wine, red meat and a hearty political debate.

“It has been my pleasure to serve you on the Executive of the UBCM for almost six years. During that time I have been pleased to hear and represent your views at the Executive table and to senior levels of government. I believe that the UBCM needs to continue to be an effective lobbying voice for Local Government in every area of our province. We are an association that is growing in influence and leadership and I would like to continue to serve you in this organization. I ask for your consideration in re-electing me to represent you as Director at Large.”

“I believe that the UBCM needs to continue to be an effective, lobbying voice for Local Government in every area of our province. We are an association that is growing in influence and leadership and I would like to continue to serve you in this organization. I ask for your consideration in re-electing me to represent you as Director at Large.”

Thank you and warm regards.
Nominated for:

Director at Large

Councillor Murry Krause
City of Prince George

Murry Krause was born in Prince George and has been engaged in community and social justice work for 40 years. He is a hard working, informed, outspoken, and strong advocate.

Murry was elected to Prince George City Council from November 1996 to 1999 and again from 2002 to the present. He has Chaired the Intercultural Committee, Heritage Commission and currently Chairs the Finance and Audit Committee and the Beyond Homelessness Standing Committee. He represented the City of Prince George on the Regional District Board from 2005 to 2008.

Murry is a Past President of the NCLGA and as such was their representative on the 2008-2009 UBCM Executive. He was elected as a Director at Large in the fall of 2009 and was assigned the role of Chair of the First Nations Relations Committee and a member of the Healthy Communities Committee.

Murry is currently the Executive Director of the Central Interior Native Health Society; a position he has held since April 1995. Prior to that was the ED of the Prince George United Way; a position he held for 13 years and before that held a variety of non-profit sector management positions.

Murry has been an active volunteer for local, regional, provincial and federal initiatives. He has been recognized for that involvement by being awarded a Governor General of Canada Commemorative medal; Golden Jubilee Medal from the Governor General of Canada; Prince George Native Friendship Centre – Community Leadership Award and Prince George’s Citizen of the Year for 2000.

Should he be re-elected, Murry looks forward to continuing to serve the municipalities of the province on the 2011 – 2012 UBCM Executive Committee. He believes that his ability to work effectively with others in a respectful and collegial fashion continues to make him a strong candidate for the position.
My name is Dave Pernarowski.

I have a real passion for community development.

I've been involved with many community committees and task force groups over the years including Rotary, the Terrace is Kraft Hockeyville Committee, and the BC Winter Games Committee.

I was also a Director and President of the Terrace & District Chamber of Commerce.

I co-Chair the Northwest Powerline Coalition, a group formed to advocate for the electrification of Highway 37 north of Terrace.

I’m currently a Director with Northern Development Initiative Trust. And I’m the Chair of the Northern Development Initiative Trust Northwest Regional Advisory Committee.

My work experience includes business ownership, business and personal finance experience in banking that includes a Personal Financial Planning (PFP) designation, management experience, community economic development, radio broadcasting, and I hold a Commercial Pilot’s License from the Mount Royal College Aviation program in Calgary.

In addition to my responsibilities as Mayor of Terrace, I work at Provincial Networking Group as a Supported Employment Coordinator. In this role, I help people with developmental disabilities find employment in our community.

I believe I have an interesting mix of skills that would be beneficial at the UBCM organization.

UBCM has served and represented the interests of local governments in BC since 1905 and I would be honoured to continue this tradition as a Director at Large.

Please vote for me...the longest name on the ballot...Dave Pernarowski.
There’s a Chinese saying—some say curse—that goes like this: May you live in interesting times.

2011 has been an interesting year in BC, and it’s barely half over. A new Premier and an all-out revolt against the HST are only the tip of the political iceberg. Beneath the water lurks even larger changes: change for the better, change for the worse, and sometimes just change for change’s sake. For example, the impact of a Municipal Auditor General on local governments, is this a change for the better, worse or is it a change for change sake? We as a board, and myself as a board member are working hard to make sure that decisions that affect the people of British Columbia, and the communities of British Columbia are being made with the input of the UBCM and the communities we represent.

It certainly hasn’t been a boring year to sit on the board of the UBCM. Being part of the Community Safety Committee and having the privilege to work on issues that effect the province and country such as the RCMP Contract Negotiations has been an intense process, but it’s wonderful to see that Local Government has had input into this process. Safety is something that I am intimately concerned with. In a few weeks I am heading off to work with the people of Slave Lake, AB to help them recover from the fires earlier this year. To act as an advocate for them and to give voice to their concerns and needs. That is what I see UBCM doing for the local governments in the province and I am proud to have been a part of the 2010/2011 board and look forward to the opportunity of serving on the 2011/2012 UBCM board.

Thank you.
Corrine Dahling is currently serving her first term as Mayor of the beautiful Village of Tahsis located in the Heart of Nootka Sound.

Active in her community of choice, she also serves on the board of directors for the Strathcona Regional District as well as the Comox-Strathcona Hospital Board.

Corrine has volunteered on many community projects and committees, including three years as President of the Tahsis Chamber of Commerce.

Corrine and her family have lived in Tahsis, their community of choice, for eight years. Corrine is a jewelry designer in her spare time and loves the challenge of marketing her small community to the world.
Councillor Galina Durant
District of Stewart

Galina Durant was first elected as a Councillor of the District of Stewart in 2005 and is currently serving her second term.

In 2010, Galina was elected to the UBCM Executive as the Small Communities representative and was a member of the UBCM’s Healthy Communities Committee and Economic Development Committee.

Galina is currently the Community Librarian; a position she has held since May 2004.

She was born in Russia, in a small community near the Barents Sea, moving to Canada in 1996 and has been a Stewart resident since.

She has a long history of community service and has been involved with numerous community organizations such as:

- Treasurer of the Stewart / Hyder Chamber of Commerce;
- District of Stewart representative on Stewart-Cassiar Tourism Council;
- Board member of the Stewart Youth Center, Stewart Tourism Committee, Stewart Public Library Association, Hospital Women Auxiliary and the Snow Country Health Board.

**Her educational background includes:**

- Bachelor Degree in Commodity Research and Marketing of Food Products from Moscow University,
- Diploma in Management and Administration from Moscow Law School,
- Diploma in Accounting from the International Correspondence School,
- Montreal, Canada and
- Community Library Training Program Certificate from BCLA, Victoria, BC.

Recently, Galina completed the Diploma Program “Library & Information Technology” through the Langara College.

Galina is friendly, approachable and eager to help. She is admired for having a backbone to stand up for what she believes to be right for the best interest of the whole community. Many people will refer to her as “The Voice of Reason”, for her ability to look at both sides of a coin.

Galina would be honoured to continue to represent the interests of small communities as a member of the UBCM Executive.
Chair Al Richmond was first elected to the Cariboo Regional District (CRD) in 1993. He has served for five consecutive three-year terms to represent Electoral Area “G” in the south Cariboo. In 2008 he was re-elected to the CRD Board and is currently enjoying his third term as the CRD Chair. Before becoming Chair, he served as the Cariboo Chilcotin Regional Hospital District Chair from 1999 to January 2009, prior to which he served three years as Vice-Chair.

In 2008, Chair Richmond was elected to the UBCM Executive as the Electoral Area representative as a member of the UBCM’s Healthy Communities Committee.

Al was re-elected to the UBCM Executive in 2010 as the Electoral Area representative and currently serves as the Chair of the UBCM Healthy Communities Committee, Chair of the Emergency Medical Assistance Education Fund, Chair of the UBCM Small Water Systems Working Group, Co-Chair of the UBCM Regional Hospital Cost Share Review committee, member of the UBCM Environment Committee and represents UBCM on the BC Fire Chiefs Association board.

Area “G” has an area population of 5,000, and maintains three volunteer fire departments, two water systems, one sewer system and numerous other services. As a Board member, Director Richmond has chaired a number of committees including, Communications, 108 Airport Commission, the CRD South Cariboo Committee and Planning.

I would be honoured to continue to represent the interests of electoral area directors as a member of the UBCM Executive. My ability to negotiate successful relationships has served UBCM well and I will continue to lobby for legislative changes for Regional Districts.

Since 2003, Richmond has represented the CRD as a member of the Municipal Finance Authority and was elected to the Board of Trustees in 2009, and re-elected in 2011.
Nominated for:

Vancouver Metro Area Representative

Councillor Sav Dhaliwal
City of Burnaby

For the past 100 years, the UBCM has united BC communities to speak with one strong voice to pursue our common goals.

Our policies and petitions over the decades have resulted in increasingly improved governance at the local, provincial and federal levels.

A lot has been accomplished thus far but the hard work must continue.

Strong leadership is essential to keeping our organization vibrant, relevant and ready to take on emerging challenges such as fiscal imbalance, homelessness, climate change, economic prosperity and revitalization of the infrastructure.

With a keen desire to serve, I humbly put my name forward to join the leadership team. Here is a brief summary of my services to local government:

- I was first elected councillor in the City of Burnaby in 2002 and am now serving my third consecutive term. I have served as chair of the Burnaby Parks, Recreation and Culture Commission and the Traffic Safety Committee since 2009.

- Regionally, I have been serving on the Board of Metro Vancouver since December 2008 where I am a member of the Environment and Agriculture Committees. I also served on the Lower Mainland Treaty Advisory Committee (2006-2008).

- Provincially, I’m currently a member of the UBCM Executive representing the Lower Mainland Local Government Association. I was proud to serve as the president of the LMLGA in 2010-2011. I am now the past president and a life member of the Association.

- Nationally, since 2006, I have been a member of the Environment, Municipal Infrastructure & Transportation and the International Relations Committees of the Federation of Canadian Municipalities.

I believe I have the enthusiasm, commitment and experience to serve as a Vancouver Metro Area Representative on the UBCM Executive. I need your support to help me get there.

Thank you.
Nominated for:

**Vancouver Metro Area Representative**

**Councillor Mel Kositsky**
**Township of Langley**

After a career in journalism, Mel Kositsky was first elected to Langley Township Council in 1993 and has been re-elected for six straight terms, making him one of Langley's longest serving councillors. He is a honorary lifetime member of the Lower Mainland Local Government Association having served on its board for many years, including being president, and has served on the board of directors of both the Union of BC Municipalities and the Federation of Canadian Municipalities, and its various committees. He has been a representative for local government in the Philippines through the FCM International partnership program.

He is a former president of Big Brothers Big Sisters of Langley and has served with that organization since 1986, as a member of the board, a matched Big Brother and In-School Mentor, and on the provincial board. He graduated from the University of Western Ontario (journalism) and the University of British Columbia (political science). He has worked at newspapers in BC and Alberta, as well as radio and volunteer cable television programs.

He is currently the Council liaison to the Community Safety Advisory and Agricultural Advisory Committees, Fraser Valley Regional Network on Diversity, Metro Vancouver Parks, the Lower Mainland Treaty Advisory Committee and represents Metro Vancouver on the Lower Mainland Flood Control and River Management Committee as vice chair and the Pacific Parklands Foundation. In May 2011, he was elected to the board of B.C. Recreation and Parks Association.
Barrie Lynch is a three term City Councillor in Coquitlam. He is formerly a Director on the Metro Vancouver Board, member of the GVRD Water Committee and the Port Cities Committee. Barrie is currently serving on Labour Relations Bureau, Lower Mainland Treaty Advisory Committee and is the Metro Vancouver alternate representative on the Fraser Valley Regional Library Board. He is serving a third term on the E-Comm Board of Directors representing Coquitlam, Port Coquitlam, New Westminster, Port Moody and Belcarra.

He has previously served on the Federation of Canadian Municipalities Board of Directors and FCM Standing Committees of Crime Prevention and Community Safety, Environmental Issues and Sustainable Development, Municipal Finance and Intergovernmental Arrangements, and International Affairs.

Barrie is a Certified Association Executive (CAE) and Professional Registered Parliamentarian (PRP) providing advice to not for profit associations on meeting procedures, bylaws and association structure. Currently Barrie is the Executive Director of the BC Association of Health-Care Auxiliaries.

He obtained an undergraduate degree from Simon Fraser University in criminology and business; and obtained a Master of Arts, Leadership and Training from Royal Roads University. Barrie was formerly a Justice of the Peace for the tri-cities presiding over bail hearings and search warrant applications.

Currently Barrie is a BC Ambulance Paramedic stationed in Metro Vancouver post working within all the communities in the lower mainland.

Prior to entering politics Barrie served as a library trustee serving as a founding director of Public Library InterLINK, President of the BC Library Trustees Association and Canadian Library Trustees Association.

In 2002 Barrie was recognized with the Queen's Golden Jubilee Medal, from the Canadian Governors General. In 1999 he received the Outstanding Library Trustee from the American Library Trustees Association and in 1995 he received the Ten Year Certificate of Service from the Ministry of Attorney General.
2011 Nominating Committee Report

Appendix

- Call for Nominations, June, 2011
- Background Information for Candidates to the UBCM Executive
- Nominations and Elections Procedures
- Nomination and Consent Form for the 2011/2012 UBCM Executive
- Background Information on UBCM Nominations and Elections: Extracts from the Bylaws
UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to the UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination.

1. POSITIONS OPEN TO NOMINATIONS

The following Executive positions are open for nomination:
- President
- Director at Large (five positions)
- First Vice-President
- Small Community Rep.
- Second Vice-President
- Electoral Area Rep.
- Third Vice-President
- Vancouver Metro Area Rep. (two positions)*

* - as a result of a bylaw change endorsed at the 2010 Convention, two new ‘elected’ positions have been added to the Executive Board for those GVRD member local governments or a GVRD electoral area representative.

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

A candidate must be nominated by two elected officials from a UBCM member local government. The candidate must be an elected official of a UBCM member.

Background information on Executive duties for candidates is attached that sets out the main responsibilities and commitments of a UBCM Executive member.

A nomination and consent form is attached and should be used for all nominations.

The members of the 2011 Nominating Committee are:
- Chair Harry Nyce, Immediate Past President, UBCM, Chair
- Mayor Mike Bernier, North Central Local Government Association
- Councillor Noreen Guenther, Southern Interior Local Government Association
- Councillor Wesly Graham, Association of Kootenay & Boundary Local Governments
- Councillor Lorrie Williams, Lower Mainland Local Government Association
- Mayor Christopher Causton, Assoc. of Vancouver Island & Coastal Communities
3. **NEXT STEPS**

The Nominating Committee reviews the credentials of each candidate. A Report on Nominations including, at the candidate’s option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed on or about August 19, 2011.

To be included in this report, nominations must be received by **July 29, 2011**.

4. **FINAL COMMENTS**

The advance nomination process does not change the process whereby candidates can be nominated “off the floor” at the Convention. This nomination process provides for those who are interested in seeking office to be directly nominated prior to the Convention.

5. **FURTHER INFORMATION**

Additional copies of the consent form, related policies and duties of Executive members are available from the UBCM office (phone: 604.270.8226) or on the UBCM website at www.ubcm.ca/convention/nominations and elections.

All other inquiries should be directed to:

Chair Harry Nyce  
Chair, UBCM Nominating Committee  
c/o UBCM office  
60-10551 Shellbridge Way  
Richmond, BC  
V6X 2W9

Chair email: eagle1@nisgaa.net  
Chair Ph: 250.615.7766

UBCM Ph: 604.270.8226  
UBCM Fax: 604.270.9116  
UBCM email: mcrawford@ubcm.ca

6. **SMALL COMMUNITY REPRESENTATIVE, ELECTORAL AREA REPRESENTATIVE AND VANCOUVER METRO AREA REPRESENTATIVE ELECTIONS**

Those candidates running for Small Community, Electoral Area, or Vancouver Metro Area representative will be presented on the Thursday of the convention and **ONLY** representatives from small communities, electoral area directors and GVRD delegates from its member local governments, will be able to vote for their respective representatives.
1. **RESPONSIBILITY OF UBCM EXECUTIVE**

Under the UBCM Bylaws:

*The Executive shall have the power and it shall be their duty to put into effect the will of the Union as expressed by resolutions at any of its meetings. Between meetings they shall manage the affairs of the Union and shall report all the transactions of the year to the Annual Convention.*

2. **UBCM EXECUTIVE STRUCTURE**

President
First Vice-President
Second Vice-President
Third Vice-President
Directors at Large (five positions)
Small Community Representative
Electoral Area Representative
Vancouver Representative
GVRD Representative
Immediate Past President
Area Association Representatives (five positions)
Vancouver Metro Area Representatives (two positions)

**COMMITTEES**

The President appoints Executive members to Committees – of which the following are currently active:

- Resolutions
- Convention
- Community Safety
- Environment
- Healthy Communities
- First Nations Relations
- Community Economic Development

Each Executive member generally serves on two committees.

3. **EXECUTIVE MEETINGS**

The full Executive meets six times a year, following this general pattern:

- During the last day of the annual Convention (one hour)
- Second or third week November
- Second or third week of January
- Second or third week of April (except if held in conjunction with an Area Assoc. meeting)
- Third full week of July
- Sunday preceding the Annual Convention (half day)

Executive meetings (other than those in conjunction with the Convention) are generally held over a Thursday and Friday. Committee meetings are held Thursday and the full Executive meets on Friday.

Some Committees’ activities require attendance at meetings or conferences throughout the year. This is usually a two or three day added commitment except for Committee Chairs or Table Officers who may be called on for more regular representation.

Travel expenses and a per diem for meals and incidentals are provided for all activities on behalf of UBCM (with reimbursement for only the added expenses that would not normally be incurred for attending the annual Convention).
The ongoing administration and policy determination of the UBCM is governed by an Executive Board that is elected and appointed at the Annual Convention. As a result of bylaw changes endorsed at the 2010 UBCM Convention, the Board has added two additional “elected positions” (*) for Vancouver Metro Area Representatives increasing the Board to 21 members.

**THERE ARE THIRTEEN ELECTED POSITIONS:**
- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (five positions)
- Small Community Representative
- Electoral Area Representative
- *Vancouver Metro Area Representative (two positions)*

**THERE ARE EIGHT APPOINTED POSITIONS:**
- Immediate Past President
- Vancouver Representative
- GVRD (Metro Vancouver) Representative
- Area Association Representatives – AKBLG, AVICC, LMLGA, NCLGA, and SILGA

**NOMINATING COMMITTEE** – is appointed under provisions of the UBCM bylaws and is composed of the Immediate Past President and representatives of the five Area Associations.

The Nominating Committee is responsible for overseeing the nomination and election process.

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**THE NOMINATIONS PROCESS**

**MAY / JUNE**
Nominating Committee will circulate a Call for Nominations notice that will contain the following information:
- positions open for nomination
- process for nomination
- qualifications for office
- role of Nominating Committee
- closing date for nominations (prior to the Convention)
- general duties of an Executive member

It will include instructions on how to access additional information on UBCM Executive responsibilities and how, preferably, to submit a nomination.

**JULY - LAST BUSINESS DAY**
Advance nominations close – all candidates must have their documentation submitted.

Following that deadline the Nominating Committee will review the credentials and prepare their report. It is not the role of the Nominating Committee to recommend any one nomination. They are to ensure nominations are complete and in accordance with policies and procedures.
MID - AUGUST
The Nominating Committee report will be distributed to all UBCM members and will include:
• names of members and positions
• photo (to size set by Nominating Committee Chair)
• biographical information. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall return it once for editing; if it still does not meet the maximum, the Nominating Committee Chair shall edit as required.

Nominations may also be received during the Convention – see below.

THE ELECTIONS PROCESS

The process will proceed as it has in past years in two steps:

STEP 1 – ELECTION OF TABLE OFFICERS

Wednesday, September 28, 9:20 a.m.
Nominating Committee presents the nominations for positions of President, First Vice-President, Second Vice-President, and Third Vice-President.

Wednesday, September 28, 11:55 a.m.
Nominations from the floor for Table Officer positions.

Wednesday, September 28, 2:15 p.m.
Candidate speeches if necessary.

Wednesday, September 28, 2:30 p.m. - 5:00 p.m.
Elections for Table Officer positions (as necessary).

Thursday, September 29, 8:00 a.m. - 9:00 a.m.
Elections continue for Table Officer positions (as necessary).

STEP 2 – ELECTION OF REMAINING EXECUTIVE POSITIONS

Thursday, September 29, 8:30 a.m.
Nominating Committee present nominations for five Directors at Large, Small Community Representative, Electoral Area Representative and two Vancouver Metro Area Representatives.

Thursday, September 29, 11:25 a.m.
Nominations from the floor for the above positions.

Thursday, September 29, 11:30 a.m.
Candidate speeches if necessary.

Thursday, September 29, 2:30 p.m. – 5:00 p.m.
Election for remaining Executive positions (as necessary).

Friday, September 30, 7:30 a.m. – 8:30 a.m.
Elections continue for remaining Executive positions (as necessary).

For further information on the nomination and election process contact the Chair of the UBCM Nominating Committee.
NOMINATIONS FOR THE 2011/2012 UBCM EXECUTIVE

We are qualified under the UBCM Bylaws to nominate a candidate and we nominate:

Name: ______________________________________________________________________________

Position in local government (Mayor/Councillor/Director): _______________________________

Municipality or Regional District represented: ___________________________________________

UBCM Executive Office Nominated for: ________________________________________________

NOMINATED BY:

Name: _________________________________ Name: ___________________________________

Position: _______________________________ Position: _________________________________

Mun/RD: _____________________________ Mun/RD: ________________________________

Signature: _____________________________ Signature: ________________________________

Date: _________________________________ Date: ____________________________________

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have
been nominated to pursuant to the UBCM Bylaws. I will also forward by the July 29 deadline
to the Chair of the Nominating Committee, c/o UBCM Office the following documentation
required for publication in the Report on Nominations:

• photo (to size set by Nominating Committee Chair)
• biographical information. The maximum length of such information shall be 300 words.
  If the information provided is in excess, the Nominating Committee Chair shall return it
  once for editing; if it still does not meet the maximum the Nominating Committee Chair
  shall edit as required.

CANDIDATE:

Name: ______________________________________________________________________________

Position: ____________________________________________________________________________

Mun/RD: ____________________________________________________________________________

Nominated for: _______________________________________________________________________

Signature: __________________________________________________________________________

Date: ______________________________________________________________________________

________________________

1  Nominations require two elected officials of members of the Union [Bylaw 4(b)]
2  All nominees of the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)]
   Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area
   Representative must hold the appropriate office.

TO BE RETURNED BY JULY 29, 2011
EXTRACTS FROM THE UBCM BYLAWS SECTIONS 2 TO 5

2. OFFICERS:

The Officers of the Union shall be: President, First Vice-President, Second Vice-President, and Third Vice-President.

3. EXECUTIVE:

(a) There shall be an Executive which shall be composed of:
   - the Officers of the Union;
   - the Immediate Past President, who shall be the last president to have completed the term of office as President;
   - a Vancouver Representative, who shall be a member of the Vancouver City Council;
   - a Small Community Representative, who shall be a member of a Council of a Village or a municipality with a population not greater than 2,500;
   - an Electoral Area Representative, who shall be an Electoral Area Director of a Regional Board;
   - a GVRD Representative who must be a member of the GVRD Board;
   - five Directors representing the five Area Associations as defined in Section 21;
   - five Directors at Large; and
   - two representatives (“Vancouver Metro Area Representatives”) who must be elected members of either or both a council of a member municipality of the GVRD or of the GVRD Board.

The members of the Executive shall be the Directors of the Union.

(b) The Officers, the Directors at Large, the Small Community Representative, the Electoral Area Representative and the Vancouver Metro Area Representatives, shall be elected annually at the Annual Convention, and except as herein otherwise provided, shall hold office until their successors are elected at the next Annual Convention. The Vancouver Representative shall be appointed annually by the Vancouver City Council, the GVRD Representative shall be elected annually by the Board of the GVRD, and the five Area Association Directors shall each be appointed by their respective Area Associations as identified in Section 21. All such appointments shall be communicated to the Nominating Committee by the appointing body pursuant to Section 4(b).

(c) Except for the Immediate Past President, all members of the Executive, including Officers of the Union, shall hold office only so long as they remain elected representatives of a member of the Union. If a person holding the office of Immediate Past President ceases to be an elected representative of a member of the Union while holding the office such person shall only hold the office for the remainder of the then current term.

(d) No person shall hold a position as Officer of the Union unless elected as an Officer by the membership of the Union and no person shall be elected more than twice, whether consecutively or otherwise, as President of the Union.

In the event of a vacancy occurring amongst the Officers, the next ranking Officer willing to serve shall fill the vacancy, provided that if the office of President cannot for any reason be filled as aforesaid, the Executive shall call a special election for the office of President and such election may be held by a mail ballot pursuant to the rules and procedures established and determined by the Executive.
In the event of a vacancy:

- amongst the Officers, other than President, the Executive may appoint, from amongst persons qualified to be elected to the Executive, Acting Directors at Large equal to the number of vacancies;
- amongst the Directors at Large, the Small Community Representative, the Electoral Area Representative, or the Vancouver Metro Area Representatives, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining;
- in the position of Vancouver Representative, GVRD Representative or amongst the five Directors appointed by the Area Associations such vacancies shall be filled in the manner of the original appointment.

(e) The Union shall pay the expenses of the Executive incurred on authorized business of the Union, except for attendance at the annual Convention. For attendance at the Executive meeting immediately preceding the annual Convention such expenses shall be limited to the per diem rates and extra hotel accommodation costs incurred for the period of that Executive meeting only. No travelling expenses nor any part of other expenses ordinarily incurred by Executive members in attending the annual Convention will be borne by the Union. In the event that the Immediate Past President no longer holds municipal office, while still remaining a member of the Executive, his or her expenses incurred in attending the annual Convention and the Executive meeting immediately prior to it shall be paid by the Union.

4. NOMINATIONS FOR ELECTION OF OFFICERS AND EXECUTIVE:

(a) There is constituted a committee of the Executive to be known as the Nominating Committee consisting of the Immediate Past President (if any) and the five appointed Area Association Directors provided that where any of the five appointed Area Association Directors declares an interest in seeking election to the Executive of the Union, the Area Association that appointed such Area Association Director may name another elected official of a member of the Union to serve on the Nominating Committee.

(b) The Nominating Committee shall elect a Chair from amongst the members of the Committee and shall prior to the Annual Convention:
- issue a call for nominations for each of the positions of Officer of the Union and for the positions of Small Community Representative, Electoral Area Representative, the five Directors at Large, and the Vancouver Metro Area Representatives;
- encourage potential nominees to come forward as candidates for office and as requested provide information to such person relating to duties, responsibilities and roles pertaining to the various offices;
- review the credentials of nominees to ensure that each nominee is qualified to hold office pursuant to Section 4(j);
- accept qualified nominees nominated by two elected officials of members of the Union;
- obtain the name of a qualified person who has been appointed by the City of Vancouver to assume office as the Vancouver Representative, the name of the GVRD Representative and the names of the five Area Association Directors who have each been appointed to assume the office of Area Association Director by the respective Area Association;
- at least 30 days prior to the Annual Convention, prepare and provide to all members of the Union a report on nominations accepted for each office that have been received by the close of business on the last business day of July and on the persons appointed by the City of Vancouver, by the GVRD and the five Area Associations. Such report shall be neutral and the Nominating Committee shall not recommend any nominee or group of nominees.

(c) In making its report the Nominating Committee, taking into consideration the names of appointees submitted by the City of Vancouver, the GVRD and the five Area Associations, shall ensure they are balanced and representative nominations including:

- that sufficient nominations are received;
- that each general area of the Province is represented on the Executive nominated or appointed.
The Nominating Committee shall not recommend any nominee or group of nominees.

(d) The Chair of the Nominating Committee, during the morning session of the first day of the Annual Convention, shall present the nominations for the positions of Officers on the UBCM Executive, i.e. President, First Vice-President, Second Vice-President, and Third Vice-President. After the Chair’s report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Officers, in addition to the names presented by the Nominating Committee.

(e) If, at the close of nominations, only one candidate for each position of Officer stands validly nominated, the Chair of the Nominating Committee shall forthwith proclaim the candidate elected.

(f) If, at the close of nominations, more than one candidate stands validly nominated for any of the positions of Officers, the Chair of the Nominating Committee shall cause an election to be held.

(g) On the second day of the Annual Convention at the time after the results of the election of Officers has been announced, the Chair of the Nominating Committee shall present the nominations for the positions of:
   • Small Community Representative;
   • Electoral Area Representative;
   • for the five positions of Director at Large; and
   • the two Vancouver Metro Area Representatives.

   After the Chair’s report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Small Community Representative, Electoral Area Representative, for the five positions of Director at Large, and the two Vancouver Metro Area Representatives.

(h) If, at the close of nominations: only one person stands validly nominated for the position of Small Community Representative, or only one person stands validly nominated for the position of Electoral Area Representative, or in the case of the five positions of Directors at Large, only five persons stand validly nominated; or in the case of the two Vancouver Metro Area Representatives, only two persons stand validly nominated, the Chair of the Nominating Committee shall forthwith declare the only candidates in each of the categories to be elected.

(i) If, at the close of nominations, more than one person stands validly nominated for the positions of Small Communities Representative, Electoral Area Representative, or in the case of the five positions of Director at Large, more than five persons stand validly nominated, or in the case of the two Vancouver Metro Area Representatives more than two persons stand validly nominated, the Chair shall cause an election to be held.

(j) Where a nomination is made from the floor, the nominators must advise the Chair that the nominee is qualified pursuant to Section 3 to hold the office and that he or she has consented to be nominated. The Chair shall forthwith ask the nominee to confirm such consent from the floor and if the nominee is not present on the floor at the time of nomination, the nominators may either withdraw the nomination or immediately provide the Chair with the written and signed consent of the nominee.

(k) Nominations shall require two nominators. The nomination shall state only the candidate’s name, elected office, municipality, regional district or other membership affiliation, and Area Association, and that the consent of the person nominated has been received.

5. ELECTION OF OFFICERS AND EXECUTIVE:

(a) If, at the close of nominations, more than one candidate stands validly nominated for each position of the Officers, and for the position of Small Community Representative, and for the position of Electoral Area Representative, or in the case of the five positions of Director at Large, more than five such candidates stand, or
in the case of the two Vancouver Metro Area Representatives, more than two candidates stand, the Chair of the Nominating Committee shall cause elections to be held as may be required.

(b) The election of Officers shall be held on the afternoon of the first day and the morning of the second day of the Annual Convention.

(c) The election of Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two positions of Vancouver Metro Area Representative shall be held on the afternoon of the second day and the morning of the third day of the Annual Convention.

(d) If any election is to be held, ballot papers shall be prepared and distributed. In the case of an election for Officer positions, one ballot shall be used. In the case of elections for Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two Vancouver Metro Area Representatives, individual ballots shall be used for each category. The names of the candidates shall be printed alphabetically in order of surnames on the ballots, and shall show only the candidates’ names, official positions, municipality, regional district or other member affiliation and Area Association. Before any ballot is taken, any person nominated may decline or withdraw his or her name by giving two hours’ notice thereof following the time of the candidates’ speeches.

(e) Scrutineers shall be appointed by the President and it shall be among the duties of such Scrutineers to count the votes on such ballots and declare the result of such elections to the Chair of the Nominating Committee who shall report the results of the elections to the Convention. In the case of a ballot vote being held for the five positions of Director at Large, and the two Vancouver Metro Area Representatives, all ballots marked for more than the number to be elected shall be counted as spoiled ballots.

(f) All elected representatives from members who are present at the Convention shall be entitled to vote for Directors at Large. Only representatives from Small Communities members who are present at the Convention shall vote for the Small Community Representative, only representatives from Electoral Areas who are present at the Convention shall vote for the Electoral Area Representative, and only representatives of the GVRD and the delegates from its member Municipalities may vote for Vancouver Metro Area Representatives. No vote by proxy shall be recognized or allowed.

(g) In the event that the result of election for the position of any Officer of the Union, Small Community Representative or Electoral Area Representative cannot be declared because of an equality of votes between two or more persons receiving the greatest number of votes, then the Chair shall hold a run-off election amongst those persons who received equal votes.

In the case of an election for the position of Vancouver Metro Area Representative, the Chair shall declare elected the two candidates who receive the highest number of votes. If a candidate cannot be elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

In the case of an election for office as Director at Large, the Chair shall declare elected the five candidates who received the highest number of votes, provided that if a candidate cannot be declared elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

1115:60:2011 Nomination Process:Background Info