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Registration Options

HOW TO USE THIS REGISTRATION PACKAGE:

- Turn out the registration form that is attached to the back cover.
- Read through the material and decide your choices for:
 - Monday pre-conference Study Tours and Study Sessions
 - Tuesday Forums
 - General Registration
 - Networking events
 - Partners Program

And record them on the registration form.

- Complete both sides of the registration form.
- Detach and return with payment.

OR

Register On-line - www.civicnet.bc.ca

- Click on 2003 Convention registrations and follow instructions.
- e-mail confirmation will be sent to you
- Send cheque to UBCM to finalize registration.

Advance Deadlines

Resolutions

Resolutions received prior to the June 30, 2003 deadline will be processed and included in the "Resolutions Book" which will be mailed to members in August.

Resolutions received after the deadline are considered "late" but will be accepted by the Executive Director up until noon, Friday, September 19, 2003. However, the Executive will review all late resolutions and determine whether or not the resolution meets the criteria to be admitted for debate.

Members are reminded that to be admitted for debate, a late resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the June 30 deadline date.

Elections

The ongoing administration and policy determination of the UBCM is governed by a 19-person Executive Board that is elected and appointed at the Annual Convention.

THERE ARE ELEVEN ELECTED POSITIONS:

President
First Vice-President
Second Vice-President
Third Vice-President
Director at Large (five positions)
Small Community Representative
Electoral Area Representative

THERE ARE EIGHT APPOINTED POSITIONS:

Past President
City of Vancouver Representative
GVRD Representative
Area Association Representatives:
AKBM, AVICC, LMMA, NCMA, OMMA

NOMINATING COMMITTEE – is appointed under provisions of the UBCM bylaws and is composed of the Immediate Past President and representatives of the five Area Associations.

The Nominating Committee is responsible for making two sets of recommendations to the full Convention – for Table Officer positions on Wednesday and for the remaining Executive positions on Thursday.

Closing Date for Nominations: July 31, 2003

For further information on the election process contact:
Chair, UBCM Nominating Committee, c/o UBCM Office.



100th Annual UBCM Convention

"Connecting Communities"

This year marks the 100th Annual General meeting of the Union of BC Municipalities. Local governments have met together 100 times since UBCM was first established. Local governments have met each and every year because of a need and a compelling reason. At the beginning in 1905, and now, elected officers sought ways to address common problems. The answer: a common voice representing common interests and connecting communities. Said Mayor Bosco at the founding convention, *"The time has arrived to take a concerted action. I move that delegates now present do form a union of municipalities of British Columbia."*

From the very first day, UBCM has been based on the premise that by working together, governments can obtain common goals that may elude individual local governments working alone. There is indeed strength in numbers; a sentiment voiced by Mayor Stevens, UBCM's president in 1906, *"Let us cement every municipality in the province into one organized union. Let the organization be complete."* and complete it is! 100 AGMs later, every municipality and regional district in BC is connected through UBCM.

The UBCM Convention connects communities in at least three ways. First, UBCM is about communities connecting with each other and then speaking with one voice on common concerns.

Second, the convention is also about communities connecting with one another, sharing experiences and growing stronger from those connections.

Third, the convention is an opportunity for communities to connect with other levels of government, particularly the provincial government through their significant participation and presence.

This year's convention will celebrate what UBCM has achieved in its past 100 annual general meetings. We will look at what we have achieved, how we achieved it; and we will reflect on the successes of a common front. Based on our 10 decades of experience we will look to set the foundation for the next 100 AGMs that connect all the communities of British Columbia.

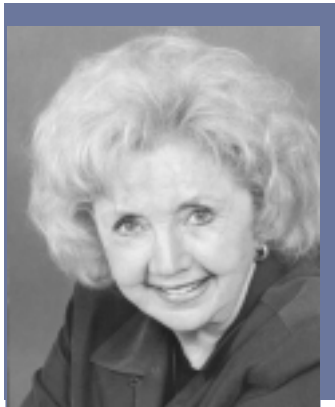
President's Message

"Connectivity" is one of the buzz words of the electronic, information age. But it is not a new idea – UBCM members have been connecting communities since our first meeting.

It is my pleasure, on behalf of the UBCM Executive, to invite each and every UBCM member to attend the 100th Annual General Meeting. This year I extend a special invitation to those newly elected officials for whom the 2003 AGM, will be their first convention. We welcome you, your fresh views and encourage you to participate fully in the affairs of UBCM.

We are celebrating our 100th AGM this year but not our 100th anniversary – that doesn't come until 2005. We aren't going to argue with history books – just accept the fact that we have an opportunity to celebrate and we have a long history that is worthy of celebration.

UBCM is a big week – it will be jam packed with events and opportunities – and some special activities this year will mark our long history of connecting communities.



Councillor Patricia Wallace
(City of Kamloops)
UBCM President

Main Convention Venue

Vancouver Convention & Exhibition Centre (VCEC)
999 Canada Place, Vancouver, BC

At this venue:

- Delegate & Partner Registration Services
- Tuesday Forums (3)
- Plenary Sessions & Resolutions (Wed - Fri)
- Area Association Lunches (3)
- Delegates Lunch and Annual Banquet (Thurs)
- Workshops (Wed/Thurs)

Fairmont Waterfront Hotel (across from VCEC)

At this secondary venue:

- Monday Pre-Conference Sessions
- Tuesday Forum (1)
- Area Association Lunches (2) (Wed)

Accommodations

Delegates are responsible for making their own accommodation arrangements. For a list of hotel blocks please visit the Convention website at:

www.civicnet.bc.ca

click on "2003 Convention Hotel Block"

Monday Pre-Convention Sessions

Monday, Sept. 22 (9:00 - 12:00 morning sessions)	Monday, Sept. 22 (1:30 - 4:30 afternoon sessions)
<ul style="list-style-type: none"> • Agricultural Study Tour (all day) • Practical Advice on Community Charter • New Developments in Treaty Negotiations • Prescription for Improved Relations with the Health Sector 	→
	<ul style="list-style-type: none"> • Community Charter (repeat) • Police Costs & Small Communities

■ Agricultural Study Tour - all day (8:45 am start)

Using the theme of "farming along the edge" this year's tour will focus on successful farming operations on the urban/rural boundary. It will also feature examples of highly innovative operations with some speciality products. The Burnaby Big Bend area provides an opportunity to look at intensive cultivation of speciality vegetables on relatively small farms. Stops at a cranberry operation in east Richmond and a poultry operation in Surrey would allow discussion of edge planning and the use of buffers. Following a lunch at Fort Langley, the tour moves to Glen Valley to visit a fruit winery on a cranberry farm. Our final stop will take us to Brander to view a farm enterprise that has grown to include an organic dairy, broiler chickens, a hatchery and game birds.

Fee: \$35

■ Practical Advice on Community Charter Implementation (morning or afternoon)

The Community Charter is set to take effect January 1, 2004 and this will be a practical session covering the "need to know" aspects for councils implementing the Charter. You'll hear about:

- Mandatory aspects – things that must done by council after the Charter comes into effect.
- What elected officials need to know as "individuals" – your new responsibilities.
- Case examples of how to make use of the new powers.
- Key themes such as the accountability framework.

The experienced presenters will be drawn from Charter Council, staff from UBCM and MCAWS, who drafted the legislation and from local government practitioners implementing the legislation. Participants will receive comprehensive resource material.

Fee: \$50

■ New Developments In Treaty Negotiations and Good Neighbour Relations (morning)

Are we making progress? How well are local government interests in treaty negotiations being addressed? These are some of the questions that will be discussed at this study session.

Renewed efforts and significant shifts in approach have been applied to the treaty process in the last year to try to secure agreements. Of the six lead treaty tables designated, to date, Agreements in Principle (AIP) have been initialed at three. This session will provide the latest information and what to expect from the treaty process in future. Discussion of the AIPs, focusing on common interests of local governments, will be featured.

While treaty negotiations proceed, neighbouring local governments and First Nations continue to forge ahead to strengthen their working relationships. The role of formal agreements, regular meetings and other techniques to improve cooperation and communication among local governments and First Nations will also be considered at this session.

Fee: \$25

■ Prescription for Improved Relations with the Health Sector (morning)

After almost two years under the restructured system of health authorities, there is progress being made in forging better working relationships between local governments, regional hospital districts (RHDs), and the new health authorities. We expect this session to be of general interest to local government officials with an interest in health as it relates to local government concerns, as well as to RHD representatives. Health Authorities and Ministry representatives will be participating.

This session will explore various forward looking health policy initiatives of importance to local government, including a presentation and discussion session on the results of the RHD Cost Sharing Review; an update on MOUs being signed by RHDs and Health Authorities; a Health Authority panel discussion; and a presentation on telehealth technology (to be confirmed).

Fee: \$25

■ Police Costs & Small Communities (afternoon)

The Solicitor General has indicated that government intends to have all communities, regardless of size, begin to pay something towards policing costs. The questions of when, how much and on what basis are among the matters that have to be decided after there is an opportunity to discuss options with affected communities. The UBCM and the Solicitor General have agreed that a central feature of those discussions would be a pre-conference session at this year's convention. This session will be of primary interest to communities under 5000 population, rural areas or communities that might be interested in regional policing structures. A Ministry discussion paper will be distributed when it is available.

No Fee - "sponsored session"

Tuesday Flower Auction Special Study Tour

See description on the Partners Program Page (page 5)

OPEN TO DELEGATES AND PARTNERS

Forums

Tuesday, September 23

9:00 am – 4:30 pm (concurrent sessions)

- **Electoral Area Directors Forum**
- **Large Urban Communities Forum**
- **Mid-Sized Communities Forum**
- **Small Talk Forum**

Fee: \$50.00 (includes session, continental breakfast, lunch & coffee services)

The primary purpose of UBCM is to serve the common interests of all local governments throughout BC. However, UBCM formally recognizes the diversity of its members and that “one size fits all” solutions don’t work for BC local governments. The Tuesday forums recognize this diversity and promote problem-solving among different interests. Choose to attend ONE of the following:

MORNING FORUMS - COMMUNITY SIZE

- **Electoral Area Directors Forum: In the Director's Chair**
Begins with two panel sessions designed for Electoral Area Directors. A general-interest session will follow in the afternoon.
- **Large Urban Communities Forum**
Going into its seventh year, this session, designed for larger municipalities with particular urban issue concerns, is now an established part of the UBCM Convention.

■ Mid-Sized Communities Forum

This is the inaugural forum for communities in the 5,000 to 20,000 population range. Bring your ideas and make this a great session.

■ Small Talk Forum

Designed to interest small communities under 5,000 population.

UBCM members will be solicited for forum content ideas. Detailed forum agendas will appear in convention bulletins and in your delegate program.

AFTERNOON FORUMS - COMMUNITY OF INTEREST

- **Regional Directors (municipal & electoral area directors Forum)**
- **Rural Communities Forum**
- **Large Urban Communities Forum (continued)**

GO TO SECTION B ON REGISTRATION FORM TO REGISTER FOR FORUMS

Convention Clinic Series

Pre-registration is **NOT** required for these sessions.

Forum Clinics

(Tuesday 7:30 - 8:30 am)

Clinics will be offered Tuesday morning in advance of the Small Talk, Electoral Area, Mid-sized communities and Large Urban Forums. These clinics will be focused towards issues of particular concern to the individual forums.

Wednesday – Friday

7:30 – 8:15 am

The early-morning clinics are always popular stops for those attending UBCM Conventions who want information on more specific topics. This year, clinic content will fall into one of four topic STREAMS

One NEW clinic in each stream will be run on Wednesday, Thursday and Friday mornings.

Clinic topic selections will appear in the August UBCM News, convention bulletins and your delegate program.

Tuesday	Wednesday	Thursday	Friday
Forum Clinics: • Electoral Areas • Small Talk • Mid-Sized Communities • Large Urban Communities	• Training		▶
	• Policy & Legislation		▶
	• Innovations		▶
	• Partnerships		▶

Registration

Registration

A registration form for this year's Convention is enclosed. The following is included with your delegate registration:

- Delegates Welcome Reception (Tuesday)
- Coffee Services
- Municipal Marketplace (Wed - Thurs)
- Wednesday/Thursday/Friday Continental Breakfast
- Wednesday/Thursday Workshops
- Clinics

The following events have additional fees attached:

- Pre-Convention Study Sessions/Tours (Monday)
- Flower Auction Tour (Tuesday)
- Forum Sessions (Electoral Areas, Large Urban, Mid-Sized Communities, Small Talk) and Continental Breakfast/Luncheons (Tuesday)
- Area Association Luncheons (Wednesday)
- Delegates Luncheon (Thursday)
- Annual Banquet (Thursday)
- Partners Program Activities (incl. Welcome Reception)

To register, please return the enclosed form with payment to UBCM. Program selections will not be processed until payment is received.

NOTE: Fees quoted in this package are "incentive" prices based on registrations received by 4:30 pm, August 22, 2003. Fees increase for registrations received after this date.

Registration Modifications & Cancellations

Please fax written notice of modifications to UBCM:

604-270-9116 as soon as possible (to avoid potential delays on-site). 50% refund if cancelling after 4:30 pm, September 5, 2003. NO REFUND after 4:30 pm, September 12, 2003. Substitutions are permitted – please notify UBCM at the earliest opportunity.

Registration Check-in Desk – Delegates & Partners

Lobby, Vancouver Convention & Exhibition Centre

Hours:

Monday 8:00 am to 5:00 pm
Tuesday 7:00 am to 8:00 pm
Wednesday 7:00 am to 4:30 pm
(and thereafter as required).

If attending Monday or Tuesday, Please visit registration check-in prior to sessions.

GO TO TOP SECTION FOR GENERAL REGISTRATION

Networking Events

Tuesday, September 23

■ Welcome Reception

7:30 pm Science World

Included in Delegate Fee. \$25 for partners/guests.

■ Government of BC Reception:

5:00 – 6:30 pm VCEC

Invitations will be included in delegate kits.

Wednesday, September 24

■ Area Association Luncheons

12:00 noon

All five Areas Associations:

• AKBM • AVICC • LMMA • OMMA • NCMA

will be hosting a luncheon during the 2003 UBCM Convention. Locations will be posted in your delegate program.

Fee: \$30 (delegates only)

Thursday, September 25

■ Delegates Luncheon

12:00 noon Ballrooms, VCEC

Fee: \$26

■ Annual Banquet

6:30 Reception (VCEC)

7:30 Dinner (VCEC)

Fee: \$70 per person

Partners Programs

Participants in the following events are required to check-in at the PARTNERS PROGRAM DESK upon arrival to receive specific instructions and updated information. Pre-registration is strongly encouraged. Registrations will be accepted on-site, space permitting only.

Wednesday, September 24th, 2003

■ Vancouver's Home Décor Hot-Spots

Even Martha will envy you after you come home from this shop-a-thon! Eager to find those hidden treasures of home décor, but haven't a clue where to start? It can be tough, but with Vancouver's Designer Guys, David Yanchuk and Simon Cooksley, the deals and the divine are easy to find. It's personal shopping at its best as David and Simon take you and your designing questions on a delightful tour of the Lower Mainland's unique showrooms, discount and wholesale outlets. Whether you're one for ultimate elegance or the art of Feng Shui, joining these award-winning designers on a tour of home décor hot-spots that will make you feel like a pro.

Time: 9:00 a.m. - 1:00 p.m.

Fee: \$35

■ The Ultimate in Food and Wine Pairing

Forget what you thought you knew about wine pairing! Spend an educational afternoon sampling outstanding fusion cuisine and the best of B.C. wines at Vancouver Community College, Western Canada's largest culinary centre. See how this program combines award-winning students, apprentices and chef instructors to develop its completely original West Coast cuisine. Then, raise your senses to a new level by learning how to make the best selection from B.C.'s rich and diverse wines to enhance the flavours of this leading-edge cuisine. Bon Appetite!

Time: 2:00 p.m. - 5:00 p.m.

Fee: \$38

Tuesday Special Study Tour

■ Flower Auction

You asked for it – you got it!! This tour is the highest-rated element at every Vancouver convention! Start your day in paradise ... see this fascinating industry in action. Open to delegates and partners.

Always a sell-out ... book early!!!

Time: 5:30 a.m. (promptly)

Fee: \$15.00

OPEN TO DELEGATES AND PARTNERS

Thursday, September 25th, 2003

■ The Holistic Approach to Looking Younger and Living Longer with Dr. Barbara Fischer

This one is back by popular demand! Discover for yourself five simple tools that can help knock off the effects of time and restore lost vitality and radiance. This eye-opening session on looking and living better is led by Dr. Fischer, a renowned Canadian leader and authority in the emerging field of age-reversal medicine. Don't miss this rare opportunity to release your inner and outer potential with this easy, holistic approach to better living.

Time: 8:00 a.m. - 10:30 a.m.

Fee: \$35

■ Lunching on a Luxury Cruise Ship Holland America - ms Maasdam

Be prepared to be swept away by the finest in ocean-going luxury. Start with a tour of the magnificent Holland American's luxury cruise ship, the ms Maasdam and then dine in the classic tradition of this five-star fleet. On the ms Maasdam, you'll be spoiled with one of the most extensive and award-winning menus at sea, served on Rosenthal china by attentive and crisply-uniformed staff. The ship will not set sail, but we will guarantee this experience will meet the expectations of the world's most discriminating travellers - just like you. It's an opportunity to dine in authentic nautical splendour without leaving the Vancouver harbour.

NOTE: Date of birth and citizenship required at time of registration. Pre-requisition required by September 12.

Time: 10:45 a.m. - 1:30 p.m.

Fee: \$42 includes lunch

■ Crafting Lasting Memories and Home Accents Made Easy and Fun

Exercise your creative talents and turn the ordinary into the extraordinary! In this hands-on session, local craft-wizards Judy Waywood-Cox and Yvette Reid divulge the secrets to their most popular and impressive creations. Capture that handcrafted inspiration with acetate windowed cards your friends will never see in a store. Take away two beautiful, distinctive handmade cards of your own after working magic with elegant paper, ribbon, beads and wire. Discover how a few simple accents can transform plain glass votive holders into luxurious centrepieces. Indulge in the funky wineglass charm trend but save on the boutique investment! Join Judy and Yvette for this fun, yet no-hassle approach to easy, quick and inexpensive design.

Time: 2:00 p.m. - 5:00 p.m.

Fee: \$35

2003 Program in Brief

The final detailed agenda will be contained in Convention Bulletins and your Convention Program.

Monday, September 22

8:00 am – 5:00 pm Registration
8:45 am – 4:30 pm Study Sessions/Tours

Tuesday, September 23

5:30 am Flower Auction Tour
7:00 am – 8:00 pm Registration
7:30 – 8:30 am Clinics
9:00 am – 4:30 pm Regional District Forum
Small Talk Forum
Mid-Sized Communities Forum
Large Urban Communities Forum
3:00 pm MIA AGM
4:30 pm – 5:30 pm New Delegate Orientation
7:30 pm Welcome Reception

Wednesday, September 24

7:00 am – 4:30 pm Registration
7:30 – 8:15 am Clinics
8:30 am President's Address & AGM
9:30 am Resolutions & Policy Papers
12:00 noon Area Association Luncheons
2:00 pm Address: Minister of Community,
Aboriginal and Women's Services
3:00 – 5:00 pm Cabinet Workshops
5:00 – 6:30 pm BC Government Reception

Thursday, September 25

7:00 am – 7:45 am Clinics
8:30 am Resolutions & Policy Papers
12:00 Delegates Luncheon
3:00 – 5:00 pm Concurrent Workshops
6:30 pm Annual Banquet

Friday, September 26

7:30 – 8:15 am Clinics
8:30 am Keynote Speaker
9:00 am Resolutions & Policy Papers
11:15 am Premier's Address
12:00 noon Adjourn

Provincial Participation

The UBCM Executive anticipates that we will have a large delegation of Cabinet Ministers and other MLAs at the Convention this year. The Minister of Community, Aboriginal & Women's Services and certain other Ministers and ministry staff will be on-site at the Convention to meet with delegates.

Government Appointments

This process is coordinated by provincial staff. A notice containing complete information to schedule meetings with the Premier, Cabinet Minister and provincial staff will be circulated by the province to members in July.

Government staff Appointments On-site Information Desk:

Lobby, VCEC

Monday: 10:30 am - 4:00 pm

Municipal Marketplace (Prow End of Exhibition Hall C)

Tuesday: 8:30 am - 4:00 pm

Wednesday: 8:30 am - 4:00 pm

Thursday: 8:30 am – 4:00 pm

Workshops

We will be offering four workshops on Wednesday and Thursday afternoon (3:00 - 5:00 pm). The Wednesday Cabinet panels will be:

- Resource Panel
- Health and Social Development Panel
- Business and Economy Panel
- Community and Safety Panel

Look for the Thursday workshop descriptions in the August UBCM newsletter.