

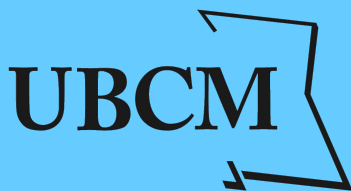
UBCM Budget

UBCM Resolutions Process Review Backgrounder

Report on Resolutions Received After the Deadline

**SEPTEMBER 2022
POLICY BOOK 1**

**PLEASE REFER TO THIS BOOK DURING
THE AGM AND RESOLUTIONS SESSIONS**



**VALUE OF ONE^{UBCM}
POWER OF MANY₂₀₂₂**

Policy Matters to be Considered at the 2022 UBCM Convention

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Policy Book 1 (blue cover)

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UBCM GENERAL FUND

Revenue and Expenditures for the year ended May 31, 2022
And
Budget for the Fiscal Year June 1, 2022 to May 31, 2023

	Actuals Year Ending May 31, 2022	Preliminary Draft Budget 2022/2023
REVENUE		
Annual Dues	1,278,844	1,304,376
Investment Income - General	6,143	25,000
Group Benefits Plan	694,713	725,000
Member Services	62,047	65,000
GTMS & LGPS Admin Fees	316,792	435,016
TOTAL REVENUE	2,358,539	2,554,392
EXPENSES		
Staff Salaries and Benefits	3,296,987	3,857,271
Staff Salary Recovery		
GTMS/LGPS/AVICC/LGLA	(1,455,490)	(1,228,570)
Convention	(301,934)	(401,700)
	1,539,563	2,227,001
Executive	190,709	270,000
Staff Travel	21,418	58,000
Office Administration - Richmond	326,312	254,900
Group Benefits	199,997	160,000
Member Services	42,037	35,500
Contingency	94,548	75,000
Office Administration – Victoria (LGH)	335,543	343,905
Operations Recovery	(263,669)	(349,703)
	946,895	847,602
TOTAL EXPENSES	2,486,458	3,074,603
TOTAL REVENUE LESS EXPENSES	(127,921)	(520,211)
Transfer Reserves/Investments/Funds	(179,667)	520,211
FINAL SURPLUS/(DEFICIT)	(307,588)	\$0



Report on UBCM Resolutions Process Review Convention Backgrounder

This resource provides background for a survey that voting delegates will be asked to undertake during the Resolutions session on the morning of Thursday, September 15, 2022 at the UBCM Convention.

Union of BC Municipalities
September, 2022

Resolutions Process Review

The impetus for this review of the resolutions process was a resolution from the City of Campbell River that was submitted for consideration at the 2019 UBCM Convention. Due to a lack of time the resolution was not considered by the membership, and was referred to the UBCM Executive following the Convention, as per UBCM process. Following its deliberations, the Executive endorsed the resolution with amendments as follows:

B176 Review of Resolutions Procedures

Campbell River

Whereas the volume of resolutions admitted for debate from each area association, various local governments and the UBCM Executive, is excessive and does not provide time for wholesome debate on the UBCM convention floor;

And whereas the vetting of resolutions is inadequate and leads to a lack of rational, structured arguments to present a compelling case for government to act:

Therefore be it resolved that UBCM conduct a thorough audit and review of its resolutions procedures to ensure that ~~the resolutions on the floor of the UBCM convention are reduced in number, repetition and are focused on priority use.~~ **it responds to members' concerns that have been expressed about the quantity, repetition and lack of priority focus.**

Convention Decision: **Not Considered – Automatic Referral to UBCM Executive**

Executive Decision: **Endorse as Amended**

Following adoption of this amended resolution the UBCM Executive built a resolutions review into the work plan for the following year, held a workshop to receive UBCM Executive input and made plans to engage Area Associations in the Spring of 2020. However, this project was delayed due to the COVID-19 pandemic and was re-started in the 2021-22 UBCM work plan.

Current Policy and Approach to Resolutions

UBCM's resolutions process is driven by the membership. It provides all members with an equal opportunity to bring forward policy issues that are important to their communities to be considered and voted on by the broader membership. This grass roots process assists the Secretariat in formulating UBCM policy positions on a plethora of issues.

The consideration of resolutions is an integral part of the UBCM Convention as it assists in setting the policy direction for the association's advocacy efforts. The Conference Rules and Procedures for Handling Resolutions are informed by UBCM's governance documents such as

UBCM’s Bylaws and Executive Policies. The current approach to resolutions can be summarized as follows:

- any member may bring an issue forward for consideration by full membership;
- no limit on the number of resolutions a member can submit;
- individual members trust full membership to set UBCM priorities;
- UBCM responds to member needs; and
- all members of UBCM are equal.

The above philosophy, in combination with a high level of member participation in the resolutions process, has resulted in a consistently high number of resolutions to be considered each year at Convention. UBCM staff did a comparison of annual resolutions considered by UBCM to other provincial/territorial local government associations across Canada:

Five-year average, annual number of resolutions (2015-2019)

Association(s)	Annual Average
UBCM	205
AMM* (next-highest)	45
5 closest PTAs* + FCM*	27
All other PTAs + FCM	17

*AMM: Association of Manitoba Municipalities
 PTAs: provincial + territorial local government associations
 FCM: Federation of Canadian Municipalities

2022 Area Associations

Workshops were developed and held at the following Area Association conferences in the Spring:

Date	Area Association	Presenters
April 2	Association of Vancouver Island and Coastal Communities (AVICC)	President Roodenburg and Gary MacIsaac
April 23	Association of Kootenay Boundary Local Government (AKBLG)	President Roodenburg and Gary MacIsaac
April 27	Southern Interior Local Government Association (SILGA)	President Roodenburg and Gary MacIsaac

May 4	North Central Local Government Association (NCLGA)	Past President Frenkel and Gary MacIsaac
May 6	Lower Mainland Local Government Association (LMLGA)	First Vice-President Jen Ford and Gary MacIsaac

Each of the above sessions was about an hour in length and involved a presentation followed by a comment and feedback segment. In four of the Area Association meetings, the attendance was good and in the fifth session it was not well attended due to where it was placed in the Area Association program. The following three questions were posed at each session to seed the discussion:

1. Should we be dedicating more time to resolutions at Convention or do we have too many resolutions going to Convention?
2. Should we apply more rigour or structure before we bring a resolution for debate at the UBCM Convention?
3. Is this an effective way to conduct advocacy with the Province?

Feedback From Area Associations

The feedback was thoughtful and varied. In some cases, there were themes that were supported in the session, and in other instances there were not. Here are some examples of the themes that we heard at the Area Association conferences:

- There is broad support for retaining the grass roots approach to resolutions. Some members reflected on the importance of individual local governments being able to bring a resolution to the floor. As one delegate commented “local priorities are important, so tread lightly on proposed changes”.
- A number of delegates spoke of enjoying the resolution debates at the UBCM convention, and some spoke about the value of learning about issues and challenges in other parts of the province. Some of these delegates supported more time being devoted to resolutions.
- There was a comment that some members do not find the process effective and prefer to spend their time at Convention in Minister meetings. There was also considerable feedback about the logistical challenges of attending resolutions sessions while meetings with provincial officials are being scheduled concurrently.
- There is frustration that a resolution from their local government has been enacted, but there appears to be limited follow-up from UBCM or an unfavourable response from the Province.
- There was an opinion voiced that there are too many resolutions and as a result the Province dismisses the resolutions process. This is not an effective way to conduct our advocacy. This was countered in some measure by statements that all of the resolutions

reflect topic matters that are important to local governments, and these should not be limited in any manner.

- At one Area Association (AVICC), the idea of a funnel was suggested where there would be no limitations on the number of resolutions submitted to the UBCM Convention, but that the delegates would funnel or set priorities on which resolutions are advanced to the Province. There was a level of support for some sort of funneling process within the feedback from this Area Association.
- In a follow-up response after the session, one chair of an Area Association resolutions committee suggested that Area Associations could also do more to add rigour to the resolutions process, through combining resolutions where appropriate, focussing on provincial rather than local resolutions, and consider limiting the number of resolutions to advance to UBCM.
- There was another Area Association (AKBLG) that debates resolutions and at the end of their conference votes and establishes priorities among the adopted resolutions. It was suggested this could be a useful model to follow elsewhere.

Additional Questions for the 2022 UBCM Convention

In order to provide guidance to its deliberations and forthcoming recommendations, the UBCM Resolutions Committee is seeking input from delegates to the 2022 Convention with regard to the following questions:

1. The current resolutions process is effective and responds to the needs of UBCM members?
2. In order to ensure that all resolutions are debated each year, criteria should be developed to limit the number of resolutions considered at the UBCM Convention?
3. Area Associations should prioritize the resolutions that they submit to UBCM?
4. A system should be put in place whereby the UBCM Executive chooses resolutions to be debated, up to a set limit, and in accordance with criteria to be developed?
5. A system should be put in place whereby an endorsed or defeated resolution cannot be sent in again for a certain number of years?

Response options:

- a) Strongly Agree b) Agree c) Neutral d) Disagree e) Strongly Disagree

About the Questions

Question One is intended to measure the memberships satisfaction with the current process. On the one hand there seems to be broad support for the current grassroots approach, while on the other hand our convention evaluations consistently return comments expressing frustration with the current process for a variety of reasons as noted above.

Question Two is intended to gauge membership support for limiting the number of resolutions that are submitted for debate each year from the membership. No criteria has been developed to date but examples of criteria could be a cap on the number of resolutions submitted from an individual local government or an area association.

Question Three is intended to determine whether there is membership support for an increased role to be played by Area Associations. Currently one Area Association prioritizes the resolutions adopted at their Spring conference, but this prioritization is not reflected in the UBCM resolutions process that is followed at the UBCM Convention.

Question Four is intended to gauge membership support for an increased role for the UBCM Executive, through the Resolutions Committee, to set limits on the number of resolutions and select which resolutions received from the membership would be advanced for debate at the UBCM Convention. Criteria has not been developed at this time, but could include within the scope of local government jurisdiction, relevance to advocacy files being worked on by UBCM or identification of emerging issues for local governments.

Question Five is seeks to gauge membership support for establishing rules around repeat resolutions. Currently there are no limitations on re-submitting resolutions that are: already endorsed by the membership and thereby established UBCM policy or those resolutions that have been defeated at past conventions.

Timing at Convention

These questions will be posed to delegates during the resolutions session at the 2022 UBCM Convention on Thursday morning, September 15th.



Report on Resolutions Received After the Deadline

*This report will be considered during the
Resolutions session on the morning of
Friday, September 16, 2022 at the UBCM Convention.*

Union of BC Municipalities
September, 2022

2022 Report on Resolutions Received after the Deadline

Three resolutions were received by UBCM after the regular June 30 resolutions deadline and prior to the 12:00pm, September 9 submission deadline for late resolutions. These resolutions are late, and the Resolutions Committee has applied the policies for dealing with resolutions received after the June 30 deadline.

The Resolutions Committee reviewed each resolution in accordance with the Conference Rules and Procedures:

50. Resolutions received after the deadline are classified as “Emergency” and therefore appropriate for Plenary only if the topic is such that it has arisen since the regular deadline date for submission of resolutions.

Resolutions received after the deadline are appropriate to be referred to the Executive if the topic has arisen since the regular submission of resolutions and, in the opinion of the Resolutions Committee, the topic is noncontroversial and in keeping with UBCM policy.

Resolutions received after the deadline are not appropriate for Plenary discussion or referral if they concern a topic that arose or was known before the regular deadline for resolutions.

Any resolutions with the recommendation “not admit for debate” relate to issues that could have been submitted for consideration prior to the regular June 30 resolutions deadline. In keeping with procedures, these resolutions would be forwarded to the appropriate Area Associations for consideration in the 2023 resolutions cycle, pending approval of the sponsor.

The Resolutions Committee recommends that the late resolutions be dealt with in the following manner:

A. EMERGENCY RESOLUTIONS: ADMIT FOR PLENARY DEBATE FRIDAY, SEPTEMBER 16 AS ISSUES EMERGING SINCE THE DEADLINE

None

B. REFER TO UBCM EXECUTIVE

None

C. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE
(Issues known before the June 30 deadline for resolutions)

LR1	Participation in Hiring Provincial RCMP Detachment Commanders	Cariboo RD
LR2	Expansion of the Recycling Regulation to Include Industrial, Commercial and Institutional Packaging and Printed Paper Recyclables	Alberni-Clayoquot RD
LR3	Restoration of Three-Year Terms of Local Government Office	Victoria

C. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE

LR1 Participate in Hiring Provincial RCMP Detachment Commanders Cariboo RD

Whereas RCMP Detachment Commanders have direct influence and interaction with local governments in the detachment's service area, but Indigenous and local governments are not included in the hiring process of RCMP Detachment Commanders;

And whereas federal, provincial, and local governments have committed to adopt the UNDRIP mandate and work inclusively with Indigenous governments:

Therefore be it resolved that UBCM work with the federal government to ensure that all levels of local government are at least consulted for input when hiring RCMP Detachment Commanders, and that Indigenous Communities should be availed the opportunity to have a representative at the table when the interview is occurring for provincial detachments.

RESOLUTIONS COMMITTEE RECOMMENDATION: **Not Admit for Debate**

UBCM RESOLUTIONS COMMITTEE COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the federal government to ensure that "all levels of local government" and Indigenous communities are consulted as part of the process to hire an RCMP Detachment Commander.

The Resolutions Committee notes that RCMP policy does permit the inclusion of a local government representative as part of the hiring process for an RCMP Detachment Commander.

This resolution addresses a matter that arose before the June 30th submission deadline and therefore does not meet the criteria for admission as an emergency resolution.

LR2 Expansion of the Recycling Regulation to Include Industrial, Commercial and Institutional Packaging and Printed Paper Recyclables Alberni-Clayoquot RD

Whereas the BC Ministry of Environment and Climate Change Strategy's (BCMOECCS) Recycling Regulation regulates the Extended Producer Responsibility (EPR) program for residential packaging and printed paper (PPP), which is managed by Recycle BC;

And whereas PPP recyclables from Industrial Commercial and Institutional (ICI) sources, is not currently part of the Recycling Regulation, which is allowing the financial burden of diverting this recycling stream from landfilling onto the ICI sector and local governments;

And whereas the Provincial Government has instituted a phased study of ICI PPP recyclables as part of the EPR 5-year Action Plan which will not be completed until 2025:

Therefore be it resolved that the Province expedite the inclusion of ICI PPP recyclables into the Recycling Regulations much sooner than 2025.

RESOLUTIONS COMMITTEE RECOMMENDATION: **Not Admit for Debate**

UBCM RESOLUTIONS COMMITTEE COMMENTS:

The Resolutions Committee notes that the UBCM membership has endorsed several resolutions seeking to include the ICI sectors in the Packaging and Paper Products Extended Producer Responsibility programs (2021-EB33, 2020-EB54, 2020-NR57, 2019-B146, 2018-B68).

This resolution addresses a matter that arose before the June 30 deadline and therefore does not meet the criteria for admission as an Emergency resolution.

LR3 Restoration of Three-Year Terms of Local Government Office

Victoria

Whereas local government is the level of government closest to the people and shorter terms of public office are conducive to greater accountability of elected officials;

And whereas shorter terms of public office increase accessibility for a diversity of voices, including young people, people who are early- or mid-career, and people with differing familial obligations:

Therefore be it resolved that UBCM call on the Government of British Columbia to introduce legislation to restore three-year terms of local government office.

RESOLUTIONS COMMITTEE RECOMMENDATION:

Not Admit for Debate

UBCM RESOLUTIONS COMMITTEE COMMENTS:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2013-B94, which asked the provincial government to amend the Local Government Act to increase the term of office for local government elected officials from three years to four years, in time for the 2014 local general election. As a result, legislative amendments were made to extend the term of office for local elected officials from three to four years, beginning with the local general election that took place in November 2014.

The Committee notes a late resolution was brought forward in 2017 seeking a return to 3 year terms but that resolution was not deemed to meet the emergency criteria so it was not considered by delegates.

This resolution addresses a matter that arose before the June 30 deadline and therefore does not meet the criteria for admission as an Emergency resolution.