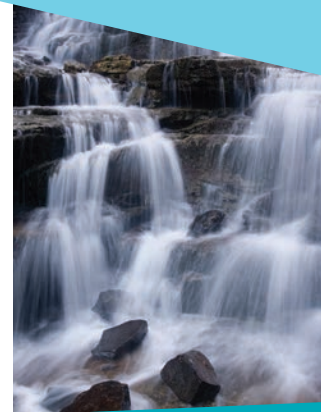


2016 UBCM Annual Report & Resolutions





STRONGER TOGETHER

UBCM 2016

SEPTEMBER 26 - 30 | VICTORIA, BC

ANNUAL REPORT & RESOLUTIONS TO BE CONSIDERED AT THE 2016 UBCM CONVENTION

DATES: Pre-Convention: Mon., Sept. 26 - Tues., Sept. 27
Business Sessions: Wed., Sept. 28 - Fri., Sept. 30

LOCATION: Victoria Conference Centre, Victoria, BC

FOR MORE DETAILS: Prior to Convention: ubcm.ca
During Convention: eventmobi.com/ubcm

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Letter of Transmittal

It is our pleasure to present the 2016 Union of B.C. Municipalities Annual Report to the membership.

The report demonstrates the multiple ways over the past year by which UBCM has fulfilled its mandate as the representative of local government in British Columbia. Some of the highlights from our efforts this year include:

- Advocating to maximize federal and provincial contributions to new infrastructure funding announced in the 2016 Federal Budget.
- Speaking out against the impacts of costs imposed on local government without consultation (like the download of new DNA analysis costs).
- Advocating for the Province to conduct a review of the arbitration process within essential services labour relations agreements.
- Identifying several changes with regard to the operations of the Auditor General for Local Government that were then implemented.
- Working with Reconciliation Canada and the BC Association of Aboriginal Friendship Centres struck a staff working committee to jointly plan the Reconciliation Dialogue Workshop Initiative.

As you will see by reviewing the full reports of our policy, advocacy, program administration and service delivery, UBCM is a lean organization with a high level of output. The work throughout all areas continues to reflect the hallmarks of our organization:

- A policy based approach to advocacy;
- An Executive, supported by a Secretariat, that reflects the diversity of the membership to provide year-round direction and respond to emerging needs;
- A voluntary membership that represents all of the local governments in British Columbia; and
- A commitment to non-partisan approach to communication and government relations.

The surest indication that we are providing value to our membership is your continuing support. We are pleased that once again this year that 100% of the local governments in B.C. and seven First Nations communities have renewed memberships. We thank you for your support and the opportunity to serve UBCM, local government and the Province of British Columbia.

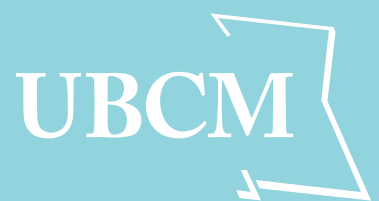


Al Richmond, President



Gary MacIsaac, Executive Director

Corporate Operations



Corporate Operations

Executive Priorities

At the November 2015 Executive meeting, board members identified their priorities for the coming year. Over the course of the year, adjustments have been made to those priorities, in response to challenges and opportunities that have arisen. Specifically with infrastructure commitments coming forward from the new federal government, our Executive has continued to advocate for a dedicated portion of those dollars to local governments. The chart below provides a summary of the past year's priorities and their status at year-end.

As well the following page provides greater detail on the work undertaken to advance these priorities, and others, as well as update the membership on UBCM's internal operations.

Priorities	Progress to Date
<p>Compensation</p>	<p>Extensive discussions at the senior staff and elected official level took place in 2015-16 on local government compensation, local government finance and cost drivers, and elements of <i>Strong Fiscal Futures</i>. Discussions centered on a potential Memorandum of Agreement's scope of review, outcomes, timelines and governance structure.</p> <p>The Province has sought to review local government compensation prior to contemplating work on UBCM's <i>Strong Fiscal Futures</i> priority of developing an Infrastructure Bank.</p> <p>In April 2016, the Executive gave direction that a meeting between President Al Richmond, Metro Vancouver, and Minister Peter Fassbender be held to further discuss compensation issues and local government cost drivers. A meeting has not taken place to date.</p> <p>While the previous Minister of Community, Sport and Cultural Development's mandate letter included compensation as a priority, Minister Fassbender's current mandate letter does not include it as a priority for action. However, UBCM continues to hear from the Province that local government compensation remains an issue.</p> <p>No activity on the compensation file since April 2016.</p>

Priorities	Progress to Date
Reconciliation	<p>UBCM, Reconciliation Canada and the BC Association of Aboriginal Friendship Centres struck a staff working committee to jointly plan the Reconciliation Dialogue Workshop Initiative. Seven communities have been targeted for dialogue workshops over the 2016/2017 period. UBCM's other reconciliation activities have included promoting a series of local government cohorts of the Provincial Health Services Authority's Indigenous Cultural Safety Training. Work is also underway on a reconciliation-focused section of UBCM.ca, with information and resources for local governments undertaking activities in response to the Truth and Reconciliation Commission's Calls to Action.</p>
Auditor General for Local Government (AGLG)	<p>UBCM report <i>Auditor General for Local Government (AGLG): Perspectives on Operations</i> released August 2015. Met with Interim AGLG and Audit Council to discuss the findings of UBCM's report and receive an update on steps taken to implement UBCM recommendations. Session held at the 2015 UBCM with the AGLG and a subsequent UBCM resolution was endorsed seeking the elimination of the AGLG office. Updated membership with regards to legislative amendments to the AGLG in October 2015. Met with AGLG Mr. Gordon Ruth in November 2016 for a further update on changes implemented to improve AGLG operations.</p>
Local Government Expense Limits Formula	<p>The all-party Special Committee on Local Elections Expense Limits reported out in June 2015. UBCM expressed support for 5/6 recommendations. The sixth, in regard to the expense limits period being set at January 1st for candidates was not acceptable since a 28-day period had been recommended for third parties. UBCM flagged this inconsistency to the Minister and Bill 43, <i>Local Elections Campaign Financing (Expense Limits) Amendment Act, 2015</i> was amended to reflect a 28-day period for both. Our request to implement contribution limits was also reiterated to the Minister but this matter was deemed out of scope for the Special Committee.</p>



Ucluelet, BC

Corporate Operations

New Federal Government - Infrastructure Investment

Through Minister Sohi's office and through senior staff at Infrastructure Canada, UBCM advocated to maximize both federal and provincial contributions in new investments/programming. During Advocacy Days, as one of three priorities, UBCM advocated for the provincial government, at a minimum, to maintain a 33% share in future infrastructure investment. On June 16, 2016, the new Public Transit Infrastructure Fund was announced, valued at \$920M with a 50% federal share (\$460M) and a 33% provincial share (\$308). As part of Phase 1 funding, UBCM is continuing to advocate for a similar cost-share formula with the Clean Water & Wastewater Fund – with an announcement expected in July 2016.

UBCM continues to consult with the federal government on aspects of Phase 2 funding, with consultation expected to finish in the fall of 2016, and federal announcements pertaining to Phase 2 funding to be part of the 2017 federal budget.

Mayors' Caucus

Over the past year UBCM has developed a Terms of Reference with the Mayors' Caucus, which in part, confirms that UBCM will provide administrative services to the Caucus through meeting support and registration services for the Fall and Spring meetings. The UBCM President and Executive Director attended the 2016 Spring meeting in Fort St. John and UBCM will play an organizational role in the fall Mayors' Caucus meeting during the 2016 UBCM Convention.

Fire Services Act

For a number of years UBCM has been part of a working group looking at policy changes to improve fire prevention and safety in BC. UBCM consistently expressed concerns that the approaches under consideration for achieving that goal, would result in downloading fire inspection services onto regional districts. At the 2015 Convention, members endorsed resolution A3 asking the Province "to provide the resources necessary to inspect and enforce provincial safety regulations, including the Fire Services Act and its regulations... rather than pursuing options to download the responsibility for inspections and enforcement of provincial regulations on local governments."

Following the Convention, UBCM was assured that regional districts would not be required to undertake inspection services. A new *Fire Safety Act* was introduced on February 4, 2016 and while we understood the intent was not to require regional districts to undertake fire inspections, the requirement for regional districts (and municipalities) to appoint fire safety personnel has created confusion. Why is there a requirement to appoint fire service personnel if they are not going to carry out the associated duties?

In order to achieve clarity around local government's obligations under the new Act, UBCM sought a legal opinion. That legal opinion confirmed our concerns noting that if appointed fire inspectors do not perform the expected duties they risk legal proceedings against them personally and against the local authority. On June 7th UBCM President Al Richmond wrote to Ministers Yamamoto and Fassbender sharing our legal opinion and seeking amendments to the new *Fire Safety Act* to address this situation. Our legal opinion has also been shared with the Office of the Fire Commissioner. We have not yet received a response from the Province.

Advocacy Days Priorities

The UBCM Executive raised awareness of key policy priorities with Members of the Legislative Assembly during its April 13-15th Executive meeting. Over two days, Executive members met with 32 MLAs from all parties including 14 ministers, the leader of the Official Opposition, and both caucus chairs. The meetings focused on strategic investments in infrastructure and addressing community safety cost drivers.

On infrastructure, the Executive sought a provincial commitment to maintain at a minimum its traditional 33% funding for those local government infrastructure projects eligible for 50% federal cost sharing. For community safety costs, the Executive called for a reversal of the provincial decision on transferring the costs of DNA analysis services to local governments, as well as a commitment



Vice-Chair Jim Abram, Councillor Phil Briennesse, Councillor Murry Krause, Minister Suzanne Anton, Minister John Rustad, Chair Alison Sayers, Councillor Barbara Price



Chair Art Kaehn, Councillor Barbara Price, Councillor Corisa Bell, Minister Shirley Bond, Councillor Bruce Hayne, Councillor Brian Frenkel

to enhance communication and collaboration between the Province and local governments on all future policing decisions. Members of the Executive also called on the Province to conduct a review of the arbitration process within essential services labour relations agreements, and to collaborate in proposing changes that would mitigate the cost pressures of arbitrated settlements.

UBCM INTERNAL OPERATIONS

Information Management/Information Technology Plan

All four(4) streams of the IM/IT Technology Plan are moving forward as planned, on budget and on time.

Business Software Application Stream involves unique and/or program specific software required to meet operational requirements. Current work in this stream includes the development of the Gas Tax Information System Project. This project is a large project involving development of a system by a third-party vendor. UBCM staff have dedicated significant time in the development of the Business Requirement Document and Functional Design Document. Both are on schedule and will be signed off on July 8, 2016. The next phase is system development, followed by testing and implementation scheduled for February 2017. In addition, analysis is being done to determine next steps on improving UBCM membership data management and UBCM corporate financial management.

Office Productivity Software Stream - involved establishing policy, procedure and standards with respect to both desktop software and hardware for all UBCM staff. The majority of this work was completed in Spring 2016.

Operations and Technology Infrastructure Stream – involves improving efficiency and effectiveness of server architecture and Network access. Work continues within this stream until practical, cost-effective solutions are found. Current work includes a pilot project designed to sync the Richmond and Victoria servers in real time.

Policy and Procedure Stream – involves developing policy and procedures designed to support decision making, support enhanced security and improve productivity. Policies on Document Back-up Procedure and Schedule, Remote Access of Network and Servers, Standards for Server Security, User Authentication and Password Management have been completed in draft, winter 2015. Work to be completed in 2016/17 includes policies on; Electronic Document Filing Structure, Personal Use, Use of External Web-based Tools, IM/IT User Policy and Employee Agreement, Contractor/Service Provider IM/IT Policy and Archiving/Destruction of Electronic Files Policy.

Local Government House - Asset Management

Staff at Local Government House continue to move forward and implement asset management for the facility. Replacement value for building structure(s) and contents has been completed. Next is to complete a replacement costs assessment for mechanical infrastructure. 2016/2017 activities will include staff training and development of an asset management plan and policy, which will support financial decision making in the future (example – appropriate contribution towards reserve funds). Additional work in 2016/17 involves condition assessment and development of an integrated building operations and maintenance plan.

Staff Policies/Benefits Update

UBCM made improvements to staff benefits in 2016 to ensure that the UBCM plan was aligned with our membership. Costs to implement the improvements were negligible.

UBCM is continuing work on a review and updates to staff policies and has hired a HR group to provide guidance and facilitate changes to ensure that they comply with the BC Employment Standards Act and are fair and equitable to staff.

Corporate Investment Plan

Staff will continue to move forward and develop and investment strategy and policy for the management of UBCM held reserves. Staff will contact three fund management firms to provide a presentation on managing UBCM investments.

Mission Statement

The **values** we want associated with UBCM as an organization are:

- Credibility and accuracy in what we do
- Timely and effective in how we respond
- Valuing teamwork and respecting diversity in everything we do
- Being non-partisan and objective in how we present ourselves

Our **vision** is to most effectively represent and serve all local governments in BC.

Guided by our values and to achieve our vision the purpose of UBCM is:

To **represent and serve** all local governments in BC by:

- Being the recognized advocate for their common interests
- Meeting the members' common needs

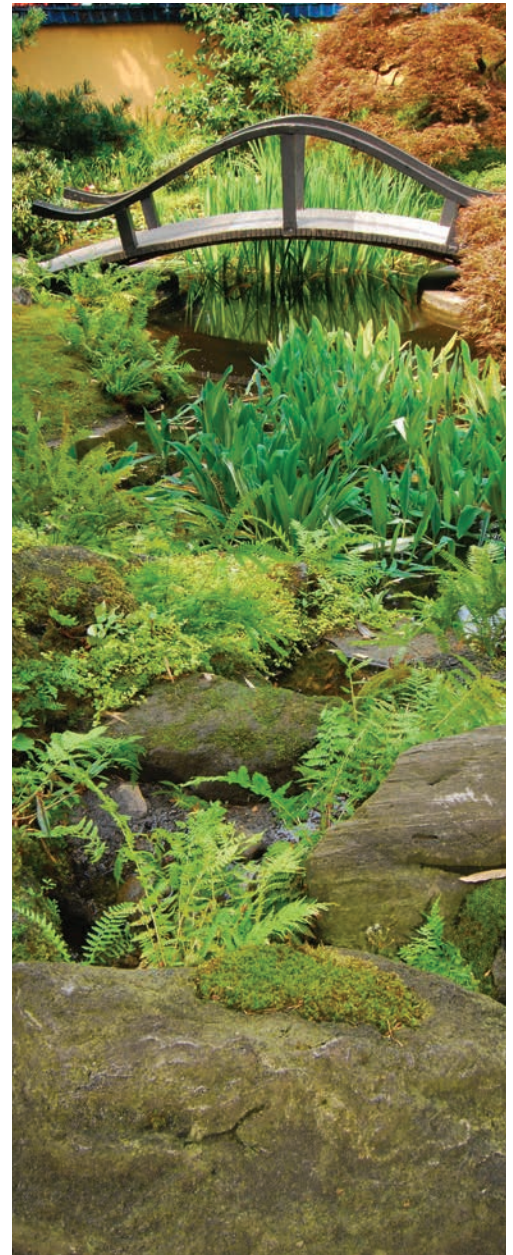
We will be the recognized **advocate** for local government in BC in:

- Policy development and implementation
- Government relations
- Communications externally
- Liaison with other groups

Our priorities for meeting the members' common needs are through:

- Communication to members
- Advice and training for local government officials
- Convention
- Information sharing

We strive for **continuous improvement** in all that we do.



North Vancouver, BC

Corporate Operations

UBCM Executive



Chair Al Richmond
Cariboo Regional District

President
Healthy Communities
Committee, Chair
Presidents Committee, Chair



Councillor Murry Krause
City of Prince George

First Vice-President
First Nations Relations
Committee, Chair
Presidents Committee



Director Wendy Booth
East Kootenay RD

Second Vice-President
Resolutions Committee, Chair
Presidents Committee



Councillor Arjun Singh
City of Kamloops

Third Vice-President
Environment Committee, Chair
Presidents Committee



Councillor Sav Dhaliwal
City of Burnaby

Past President
Convention Committee, Chair
Presidents Committee



Councillor Kerry Jang
City of Vancouver

Vancouver Representative
Convention Committee
Healthy Communities Committee,
Vice Chair



Mayor Wayne Baldwin
City of White Rock

Metro/GVRD Representative
Community Safety Committee,
Chair
Presidents Committee



Mayor Galina Durant
District of Stewart

Small Community Representative
Convention Committee
Community Safety Committee



Chair Art Kaehn
Fraser-Fort George RD

Electoral Area Representative
Community Economic
Development Committee, Chair
Resolutions Committee, Vice-Chair



Councillor Bruce Hayne
City of Surrey

**Vancouver Metro Area
Representative**
Community Economic
Development Committee
Community Safety Committee



Councillor Alison Morse
Bowen Island Municipality

**Vancouver Metro Area
Representative**
Community Safety Committee,
Vice-Chair
Healthy Communities Committee



Mayor Debra Kozak
City of Nelson

AKBLG Representative
Community Safety Committee
Healthy Communities Committee



Councillor Corisa Bell
City of Maple Ridge

LMLGA Representative
Environment Committee
Community Economic
Development Committee



Councillor Brian Frenkel
District of Vanderhoof

NCLGA Representative
Community Economic
Development Committee,
Vice-Chair
Environment Committee



Councillor Chad Eliason
City of Salmon Arm

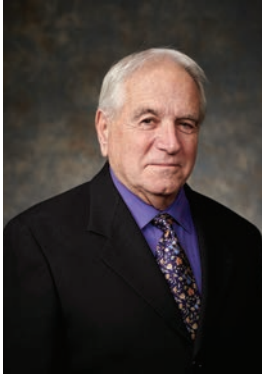
SILGA Representative
Convention Committee
Environment Committee



Councillor Barbara Price
Town of Comox

AVICC Representative
First Nations Relations Committee,
Vice-Chair
Community Economic
Development Committee

Corporate Operations



Vice-Chair Jim Abram
Strathcona Regional District

Director at Large
Resolutions Committee
First Nations Relations Committee



Councillor Phil Brienesse
Town of Smithers

Director at Large
Environment Committee
First Nations Relations Committee



Chair Alison Sayers
Central Coast Regional District

Director at Large
Resolutions Committee
First Nations Relations Committee



Councillor Cheryl Shuman
City of Dawson Creek

Director at Large
Convention Committee,
Vice-Chair
Healthy Communities Committee



Mayor Gerry Taft
District of Invermere

Director at Large
Environment Committee, Vice-Chair
Resolutions Committee



Left to Right, back row: Councillor Bruce Hayne, Mayor Gerry Taft, Councillor Kerry Jang

Left to Right, third row: Vice-Chair Jim Abram, Mayor Wayne Baldwin, Chair Art Kaehn, Councillor Alison Morse, Councillor Chad Eliason

Left to Right, second row: Councillor Phil Brienesse, Councillor Arjun Singh, Councillor Corisa Bell, Councillor Brian Frenkel, Councillor Barbara Price, Chair Alison Sayers

Left to Right, front row: Councillor Cheryl Shuman, Councillor Murry Krause, Chair Al Richmond, Councillor Sav Dhaliwal, Mayor Galina Durant, Director Wendy Booth

UBCM Staff

Left to Right, back row: Raelene Adamson, Administrative Assistant; Reiko Tagami, Information & Resolutions Coordinator

Left to Right, middle row: Marylyn Chiang, Senior Policy Analyst (on mat. leave); Joslyn Young, Executive & Association Services Coordinator; Bhar Sihota, Policy Analyst; Jamee Justason, Office Administrator

Left to Right, front row: Gary Maclsaac, Executive Director; Marie Crawford, Associate Executive Director; Anna-Maria Wijesinghe, Manager, Member & Association Services; Susie Koivu, Financial Services Officer

Not shown: Kathleen Spalek, Manager, Finance & Corporate Operations; Angela Turner, Policy Analyst



Left to Right, back row: Christina Ross, Gas Tax Program Analyst; Brant Felker, Gas Tax Policy & Program Manager; Rebecca Williams, Program Assistant, Gas Tax Program Services; Gary Maclsaac, Executive Director; Peter Ronald, Programs Officer

Left to Right, front row: Danyta Welch, Policy & Programs Officer; Paul Taylor, Director of Communications; Liz Cookson, Executive Coordinator AVICC

Not shown: Glen Brown, General Manager, Victoria Operations; Sasha Prynne, Victoria Office Coordinator; Jared Wright, Director of Advocacy & Government Relations

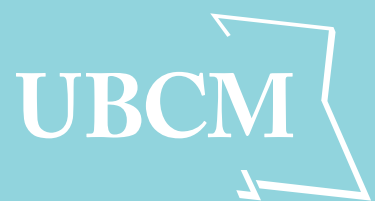


Invermere, BC



Ucluelet, BC

Policy and Advocacy



Policy and Advocacy

A top priority for UBCM is to advocate on behalf of BC local governments and member First Nations for the development and implementation of legislation, regulation, policies and programs that support the membership's needs. Our goal is to effect change that will benefit our members. In order to effect change, UBCM participates in policy development and implementation processes in a number of ways:

- proactively – presenting our own independent initiatives to other governments (i.e. calling for the Province to maintain, at minimum, its traditional 33% commitment under the new federal infrastructure funding)
- reactively – responding to proposed provincial or federal policy changes (i.e. downloading DNA analysis costs)
- ongoing involvement – participating in Ministry-UBCM or multi-party policy development processes which are many and varied with some requiring sustained involvement while others may only require limited intervention (i.e. RCMP Contract Management Committee).

Much of UBCM's policy work is done through the Executive and its Committees. The following pages provide an overview of the extensive policy work undertaken and outlines progress to date on various issues identified through annual Committee work plans.

In addition to the Executive and Committees, many policy topics are covered off through ongoing working groups, committees and meetings that UBCM appointments and staff attend. These policy matters are summarized in the section that follows the Committee overviews.



Salmon Arm, BC

Presidents Committee

Secretariat / Financial Management • Intergovernmental Relations • Best Practices • Member Services

Priorities	Progress to Date
Provide support to the UBCM Secretariat on member priorities, financial and human resource issues.	<ul style="list-style-type: none"> • Provides strategic direction to the Secretariat between Executive meetings • Reports quarterly on UBCM finances to the Executive; oversees the annual financial audit; developing corporate investment policy • Serves as the contact point on staffing matters and HR initiatives • Reviewed director terms on Executive, FCM travel fund policy, UBCM Life Member Policy and resolutions referral process to FCM • Acting on feedback coming forward from the 2016 Member Satisfaction Survey
Serve as the lead on intergovernmental relations	<ul style="list-style-type: none"> • Directs UBCM advocacy work on compensation, affordable housing and Auditor General for Local Government • Led the Advocacy Days program in April 2016; 25 meetings with provincial elected officials, including 14 ministers and 18 MLAs • Serves as the contact point for emerging local government issues with the Minister of Community, Sport and Cultural Development • Serves as spokespersons for the UBCM with media and governments
Promote Best Practices to UBCM Membership	<ul style="list-style-type: none"> • Oversees the UBCM Excellence Awards program, issued call for applications, developed new Best Practices category profiling communities supporting local agriculture production; will review submissions in July and profile winners at 2016 UBCM Convention
Provide direction on UBCM Member Services and Group Benefits Programs	<ul style="list-style-type: none"> • Review recommendations coming forward from review of UBCM's group benefits program; and serve as contact point for Plan Partner briefings on the Municipal Pension Plan

Committee Members

Chair Al Richmond, President
 Councillor Murry Krause, First Vice-President
 Director Wendy Booth, Second Vice-President
 Councillor Arjun Singh, Third Vice-President
 Mayor Wayne Baldwin, GVRD/Metro Representative
 Councillor Sav Dhaliwal, Past President

Policy and Advocacy

Convention Committee

The 2015 Convention was held in Vancouver from September 21-25, and had a theme of Excellence in Action. A total of 2,028 delegates attended the Convention, an increase of 129 from 2014's Convention. The overall convention rating was 4.3 out of 5, tying 2013 and 2014 for highest overall convention since UBCM started tracking results electronically in 1997.

A variety of tours and sessions were held this year on topics ranging from agriculture, healthy communities and marijuana legalization.

Programming also included a diverse range of clinics and workshops, including Sparking Action for FireSmart Communities, Public Engagement – When to Lead and When to Follow, and Tools for Coasts that Work. As always, delegates had the opportunity to set policy through Resolutions sessions, and participate in a number of Provincial Policy sessions, Cabinet Panels and government meetings.

Committee Members

Councillor Sav Dhaliwal, Chair
Councillor Cheryl Shuman, Vice Chair
Mayor Galina Durant
Councillor Chad Eliason
Councillor Kerry Jang



2015 Convention in Vancouver, BC

Environment Committee

Spill Preparedness • Recycling • Climate Action • Water • Urban and Rural Deer

Priorities	Progress to Date
<p>Respond to environment policy matters falling within the scope of the Committee</p>	<ul style="list-style-type: none"> • Provided feedback on the proposed amendments to the Environmental Management Act (now passed) and regulations for BC's Land Based Spill Preparedness and Response plan • Participated in a 2-day workshop on the BC Government's third Land Based Spill Preparedness in BC intentions paper, and provided feedback on this paper • Provided feedback to the federal government on spill preparedness and planning for hazardous and noxious substances • Participated in Area Response Planning Initiative consultations • Monitored and raised concerns around the implementation of the packaging and printed paper stewardship plan • Worked with the Province on the development of the interim urban deer funding program and provincial advisory committee • Advised on local government issues during the development of the BC Climate Leadership Plan • Worked with the Province on compliance with the Riparian Areas Regulation • Monitored the implementation of the Water Sustainability Act • Participated in consultations on amendments to the Controlled Alien Species regulation
<p>Participate in working groups and committees to ensure local government interests are represented</p>	<ul style="list-style-type: none"> • Three representatives on Multi-Materials BC's Advisory Committee • Two local government representatives on the Land Based Spill Preparedness and Response Advisory Committee • Participated on the Species at Risk Advisory Committee • On Metro Vancouver's National Zero Waste Council • Joint UBCM-Province Green Communities Committee
<p>Work with the Province, Societies and other associations to seek out greater opportunities for environmental protection and improvement in BC</p>	<ul style="list-style-type: none"> • Presented on a semi-regular basis to the Municipal Environmental Managers Committee

Committee Members

Councillor Arjun Singh, Chair
 Mayor Gerry Taft, Vice Chair
 Councillor Brian Frenkel
 Councillor Phil Briennesse
 Councillor Corisa Bell
 Councillor Chad Eliason

Policy and Advocacy

First Nations Relations Committee

Treaty/Non-treaty Agreements • Aboriginal Policy and Initiatives • Relationship-building

Priorities	Progress to Date
<p>Monitor and respond to policy matters falling within the scope of the Committee</p>	<ul style="list-style-type: none"> • Communicated with Indigenous and Northern Development Canada (INAC) regarding implementation of <i>The Safe Drinking Water for First Nations Act</i> • Monitored the federal draft Additions to Reserve Policy, in follow-up to UBCM's 2013 consolidated submission on proposed revisions to the ATR policy • Continued to monitor the revised federal Comprehensive Land Claims Policy in response to UBCM's October 2014 submission • Ongoing discussions underway with the Ministry of Aboriginal Relations and Reconciliation (MARR) regarding a potential Strategic Engagement Agreement (SEA) pilot project
<p>Advocate for local government interests through working groups and intergovernmental communication</p>	<ul style="list-style-type: none"> • Co-Chaired Joint Working Group on Aboriginal Issues with MARR • Committee Chair participated as member of the Off-Reserve Aboriginal Action Plan Provincial Coordination Team • Renewed the UBCM/MARR <i>MOU on Local Government Participation in the New Relationship with First Nations</i> • Met with Minister of Aboriginal Relations and Reconciliation (MARR) John Rustad to discuss MOU renewal, reconciliation, BC's treaty process and other issues of mutual concern • Attended Metro Vancouver Aboriginal Relations Committee and Municipal Technical Advisory Committee meetings

Priorities	Progress to Date
<p>Relationship-building between local governments and First Nations through best practices and initiatives</p>	<ul style="list-style-type: none"> • Continued joint work with Reconciliation Canada and the BC Association of Aboriginal Friendship Centres on the Reconciliation Dialogue Workshop initiative • Continued joint work with Reconciliation Canada and the BC Association of Aboriginal Friendship Centres on the Reconciliation Dialogue Workshop initiative • Organized the “Moving Forward with First Nations” workshop at the 2015 UBCM Convention • Initiated relationship-strengthening activities with BC First Nations organizations and representatives, including a meeting with BC Assembly of First Nations Regional Chief Shane Gottfriedson • In partnership with the First Nations Summit, continued planning for a province-wide Community to Community Forum, to take place October 18 2016 • With First Nations Summit, administered a spring intake for the Regional Community to Community Forum program • In partnership with the Provincial Health Services Authority, offered a local government intake of Core Indigenous Cultural Safety Training • Approved the development of a Reconciliation section of ubcm.ca, providing information and resources for local governments pursuing work related the the Truth and Reconciliation Commission’s Calls to Action

Committee Members

Councillor Murry Krause, Chair
 Councillor Barbara Price, Vice Chair
 Chair Alison Sayers
 Vice-Chair Jim Abram
 Councillor Phil Briennesse
 Councillor Barbara Steele, GVRD/Metro Vancouver Representative



Silverton, BC

Policy and Advocacy

Community Safety Committee

Policing • Crime Prevention • Emergency Management • Flood Protection • Road Safety • Liquor Licensing

Priorities	Progress to Date
<p>Respond to community safety issues falling within the scope of the Committee</p>	<ul style="list-style-type: none"> • Coordinated local government feedback regarding the RCMP Contract Five Year Review, prepared submission to the Province and continue to monitor the review process • Continue to monitor implementation of the RCMP contract and provide feedback on community impacts • Respond to policing issues outside the RCMP contract (e.g. DNA analysis services costs and Bill C-7 (amend <i>Public Service Labour Relations Act</i>)) and provide feedback • Monitor federal medical marijuana regulatory developments (e.g. legalization), legal proceedings and BC local government dispensary regulations • Monitor impacts of liquor policy changes and provide feedback • Monitor developments pertaining to the <i>BC Policing and Community Safety Plan</i> • Monitor local government bylaw adjudication system, and impacts on local governments • Continue to monitor Province's proposal for a province-wide cellular call answer levy • Continue to monitor the impact of mental health issues on communities (e.g. policing resources) • Provided feedback on proposed amendments to the <i>Prevention of Cruelty to Animals Act</i> • Coordinated local government feedback regarding the Emergency Program Act Review and continue to monitor the review process • Work with the Province to address the level of compensation provided to local governments through proceeds of crime seizures

Priorities	Progress to Date
<p>Participate in working groups and committees to ensure local government interests are represented</p>	<ul style="list-style-type: none"> • Coordinated RCMP Local Government Contract Management Committee • Coordinated and participated in RCMP Municipal Companion Document Working Group • Participated and analyzed local government feedback from Lower Mainland CAOs Consultative Forum and British Columbia Association of Chiefs of Police Special Purpose Committee on Police Performance Indicators • Coordinated and participated in Local Government Working Group on Liquor Policy • Participated in Lower Mainland Flood Management Strategy (Joint Program Committee) • UBCM appointments to BC Road Safety Strategy, PRIME and Police Standards Committee
<p>Work with the Province and other associations on community safety</p>	<ul style="list-style-type: none"> • Working with the Province to establish and convene the RCMP Municipal Companion Document Working Group • Working with Emergency Management BC to establish a committee, working group or forum as a means to conduct further review of the <i>Emergency Program Act</i> • Met with Minister of Public Safety and Solicitor General Mike Morris to discuss community safety issues

Committee Members

Mayor Wayne Baldwin, Chair
 Councillor Alison Morse, Vice Chair
 Councillor Bruce Hayne
 Mayor Galina Durant
 Mayor Debra Kozak
 BC Association of Police Boards



Central Coast, BC

Policy and Advocacy

Community Economic Development Committee

Forestry • Fishing • Energy • Mining • Agriculture • Tourism • Economic Diversification • Arts, Culture, Heritage • Jobs, Skills (Re)Training • Telecommunications (connectivity)

Priorities	Progress to Date
<p>Respond to policy matters falling within the scope of the Committee</p>	<ul style="list-style-type: none"> • Conducted forestry survey and prepared report entitled <i>Forest Policy Decision-Making: The Case for Greater Community Consultation and Engagement</i>, shared findings with affected groups; coordinating 2016 pre-conference session on forestry • Expanded terms of reference to include arts, culture and heritage; economic drivers for tourism • Contributed to FCM submission to CRTC's public consultation on basic telecommunications services • Monitoring new Rural Dividend program • Provided feedback to Province on international investment/marketing strategy (BritishColumbia.ca) and the natural resource permitting project • Continue monitoring BC Ferries fares and service levels
<p>Participate in working groups and committees to ensure local government interests are represented</p>	<ul style="list-style-type: none"> • Chair Kaehn serves as a member of Off Road Vehicle (ORV) Joint Advisory Group and chairs the UBCM ORV working group. • Vice Chair Frenkel serves as the UBCM appointment to the Forest and Range Practices Advisory Council (PAC) • Local government reps appointed to DFO's aquaculture management advisory committees • Staff represented on Community Energy Association

Priorities	Progress to Date
<p>Work with the Province, Trusts and other associations to seek out greater economic development opportunities</p>	<ul style="list-style-type: none"> • Jointly undertook economic development survey with Ministry of Jobs, Tourism and Skills Training and Economic Development Association of BC • Met with Minister of Forests, Lands and Natural Resource Operations; Minister of Jobs, Tourism and Skills Training; and Minister of Technology, Innovation and Citizens' Services in April 2016 • Met with industry associations on forestry survey report and presented survey results to Provincial Forestry Forum and PAC. • Liaise with UNBC's Community Development Institute on local economic initiatives

Committee Members

Chair Art Kaehn, Chair
 Councillor Brian Frenkel, Vice Chair
 Councillor Barbara Price
 Councillor Corisa Bell
 Councillor Bruce Hayne



Hazleton, BC

Policy and Advocacy

Healthy Communities Committee

Healthy Communities • Rural and Remote Health • Age-Friendly • Healthy Built Environments

Priorities	Progress to Date
<p>Respond to health policy matters falling within the scope of the Committee</p>	<ul style="list-style-type: none"> • Completed the Community Poverty Reduction Strategy pilot project with the Ministry of Children and Family Development • Provided feedback on the proposed regulatory framework for the <i>Tobacco Control Amendment Act</i> • Provided feedback for the Ministry of Health's policy paper on Rural Health Services in BC • Provided feedback on the Ministry of Community, Sport and Cultural Development's 2015 report, <i>Planning for the Future: Age-Friendly and Disability-Friendly Community Plans</i>
<p>Participate in working groups and committees to ensure local government interests are represented</p>	<ul style="list-style-type: none"> • Member of the BC Healthy Living Alliance, an alliance of province-wide health related organizations addressing the impacts of chronic disease • Chaired the Emergency Medical Assistants Education Fund to distribute funding for paramedic training, particularly for remote and rural communities • On the Management and Evaluation Teams for the Ministry of Health's Healthy Families BC - Communities program, which encourages health authorities and local governments to work together to create healthy communities • Member of the Healthy Built Environment Alliance, an alliance of public health, design and land use professionals • Member of the Community Paramedicine Advisory Committee, which will use paramedics in an expanded role in rural communities • Participating in the Ministry of Health's Strategy to Address Wandering Seniors initiative

Priorities	Progress to Date
<p>Work with the Province, Societies and other associations to seek out greater opportunities for improved health in BC</p>	<ul style="list-style-type: none"> • Attended meetings with the Divisions of Family Practice on Physician Recruitment and Retention • Presented at the Board Voice Conference to discuss Social Policy Frameworks in BC

Committee Members

Chair Al Richmond, Chair
 Councillor Kerry Jang, Vice Chair
 Councillor Alison Morse
 Mayor Deb Kozak
 Councillor Cheryl Shuman



Masset, BC

Policy and Advocacy

Resolutions Committee

The resolutions process is the foundation of UBCM's advocacy on behalf of BC local governments.

Members often ask UBCM about the status or progress of the policy development process arising from a particular resolution endorsed by the UBCM membership at Convention. Through resolutions, UBCM members speak with one voice to express the needs and concerns of BC communities. Issues raised and solutions proposed in resolutions often result in positive change for the membership.

UBCM achieves significant dialogue and success through the resolutions process. The following developments have been noted in 2015-2016. Each of the issues was the topic of a resolution from a UBCM member local government.

Area	Related Resolutions	Action
Affordable housing	2015-B47, 2012-B143	Provincial budget 2016 investments in housing: <ul style="list-style-type: none"> • \$355 million for construction of affordable housing; and • Homeowner Grant threshold increased from \$1.1 to \$1.2 million for 2016 tax year.
Affordable housing	2015-B47, 2012-B143	Province called for Expressions of Interest to partner with local governments, non-profit housing providers, community groups and the private sector to facilitate the creation of affordable rental housing for low-to moderate-income households in communities across BC. The program, Provincial Investment in Affordable Housing (PIAH), aims to create safe, affordable homes for those in greatest need.
Affordable housing	2015-B48, 2015-B109, 2014-B43, 2014-B45, 2014-B46, 2013-B54, 2012-B44, 2012-B143, 2009-A5, 2009-C28, 2008-A3	Federal budget 2016 investments in affordable housing: <ul style="list-style-type: none"> • \$1.41 billion for capital repair and new construction; seniors' affordable housing; and energy and water efficiency retrofits of existing social housing; • \$111.8 million for Homelessness Partnering Strategy; • \$89.9 million for construction, renovation of shelters and transition houses for victims of family violence; and • \$208 million in rental incentives through new Affordable Rental Housing Innovation Fund.

Area	Related Resolutions	Action
Animal welfare	2011-B144, 2011-B145	Province announced a new regulation to recognize a Code of Practice for kennel and cattery operations in BC. Ministry of Agriculture also undertook consultations regarding a potential licensing or registration system, and monitoring and enforcement process, for commercial cat and dog breeding operations.
Animal welfare	2011-B144, 2011-B145	<p>Province sought local government feedback regarding a Livestock Consultation Paper, as part of review of livestock policy and legislation. Review focused on:</p> <ul style="list-style-type: none"> • welfare of farm animals at critical points along the transport continuum; • livestock security provisions (bonding and liens); • livestock at large; and • dogs attacking livestock.
Animal welfare	2014-LR9	Province, through the Ministry of Agriculture, committed to reviewing and discussing the issue of dogs in overheated vehicles. Stakeholder consultation included a survey of local governments, regarding best approaches to: prevent an animal from being left in a hot vehicle; and effectively rescue an animal in distress in a vehicle.
Climate action	2008-B72	Provincial consultation on Solid Fuel Burning Domestic Appliance Regulation (SFBDAR), targeted at reducing air pollution from domestic wood heating.
Climate action	2013-B42, 2010-B101	Provincial budget 2016 provided \$13 million for Innovative Clean Energy Fund and Clean Energy Vehicle Program.
Climate action	2014-B27, 2008-B89	UBCM invited to represent local governments on a provincial working group on energy efficiency requirements for large and complex buildings ('Part 3' buildings in the BC Building Code). Explores energy efficiency performance beyond the requirements of the BC Building Code and within the boundaries of the regulatory environment established in the Building Act.

Policy and Advocacy

Area	Related Resolutions	Action
Climate action	2014-B65	Provincial exchange program for wood stoves was offered in 2015. Program provides funding to promote replacement of old high polluting wood stoves with cleaner heating options.
Conflict of interest: local elected officials	2013-A4	New provincial regulations allow local government elected officials to be appointed by their local government to serve on certain society or corporate boards, without risk of disqualification based on financial conflict of interest. The regulations respond to the 2013 BC Court of Appeal Schlenker vs Torgrimson decision and its impact on local government decision making; as well as addressing UBCM's resolution asking for a remedy.
Economic development	2011-B104	Provincial budget 2016 committed \$5 million to market BC wood to India.
Economic development	2012-B139	Provincial budget 2016 provided property tax relief for tourist accommodation providers in rural areas, effective for 2017 tax year: max reduction in assessed value increased to \$500,000 from \$150,000; assessed phase-out begins at \$4 million, increased from \$2 million.
Economic development	2012-B64, 2009-B162	Province accepted funding applications for the BC Air Access Program (BCAAP), for the 2016/17 provincial fiscal year. BCAAP provides infrastructure funding for BC airports to airport operators, including local governments and local airport operating authorities.

Area	Related Resolutions	Action
Economic development	2013-B38, 2013-B115	Province sought local government feedback on a proposed Minister's Bylaw Standard for agri-tourism in the Agricultural Land Reserve (ALR). Intent would be to assist local government bylaw development regulating agri-tourism, agri-tourism accommodation and farm retail sales in the ALR. Once approved, Province would incorporate the definitions and bylaw standard criteria into the Guide for Bylaw Development in Farming Areas, pursuant to Section 916 of the Local Government Act.
Economic development	2013-B42, 2010-B101	Federal budget 2016 committed to several investments in economic development: <ul style="list-style-type: none"> • \$1 billion to develop clean technology in resource, energy, fishing, and agriculture sectors; • \$130 million for clean technology research, development and demonstration; • \$800 million for innovation networks and clusters, including Industrial Research Assistance Program.
Economic development	2013-B61, 2012-B149, 2011-B72, 2009-B57	Provincial budget 2016 committed to investment in Rural Connectivity Initiative.
Economic development	2013-B61, 2012-B149, 2011-B72, 2009-B57	Federal budget 2016 provided \$500 million to grow high-speed broadband in rural and small communities.
Economic development	2014-A3, 2011-B48	Provincial budget 2016 allocated an additional \$3 million for the Agricultural Land Commission.
Economic development	2014-B31, 2013-B41, 2012-B96, 2010-B101	Provincial budget 2016 committed \$8 million for youth trades training under the Skills for Jobs Blueprint.

Policy and Advocacy

Area	Related Resolutions	Action
Emergency preparedness	2015-A4, 2015-B81, 2014-B48, 2014-LR3, 2013-A3, 2013-B4, 2013-B44, 2013-B64, 2013-B65, 2012-B122, 2011-B10, 2011-B149, 2010-B87	Province sought local government input into the Emergency Program Act (EPA) and comments on a related discussion paper. EPA outlines key responsibilities of local and provincial authorities in emergency and disaster preparation, response and recovery. The discussion paper outlined provincially-identified challenges and proposals for change regarding the present legislation, largely unchanged since 1993.
Environment	2010-B28, 2009-B38, 2008-B29, 2008-B81, 2008-B82	Province amended regulations governing the sale and cosmetic use of pesticides, effective July 1, 2016. Amendments support: greater knowledge and training in pesticide use and application; use as part of Integrated Pest Management (IPM) process; and increased public interaction with pesticide vendors at point of sale.
Environment	2010-B86	Local governments invited to provide feedback on provincial draft Manual of Composting Toilet and Greywater Practice; aimed at those who wish to consider cost-effective, ecofriendly alternatives to conventional onsite sewerage systems within the scope of the Sewerage System Regulation.
Environment	2010-B86	Local governments invited to comment on the provincial draft Guide to Solid Waste Management Planning (Guide), which incorporates stakeholder feedback on a fall 2015 intentions paper, and includes updates to: <ul style="list-style-type: none"> • acknowledge changes to the municipal solid waste sector and the roles played by private sector and industry product stewards; • provide templates and appendices to assist local government planning; • incorporate the service plan target for waste disposal; and • emphasize best practices in consultation.

Area	Related Resolutions	Action
Environment	2010-B86	Consultation with local government as part of process to update the provincial Guide for the Preparation of Regional Solid Waste Management plans.
Environment	2012-B75, 2011-B10	Funding remaining from the Government of Japan, following the 2011 Great East Japan earthquake and tsunami, was made available to local governments for tsunami debris cleanup projects taking place in 2016/2017.
Environment	2014-B97, 2013-B77, 2012-B81, 2011-B149, 2008-B30	Federal government sought local government feedback on proposed amendments to the definition of hazardous waste and recyclable material, in federal Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations. Amendments would expand definitions of hazardous waste and hazardous recyclable material, and add new conditions for return of waste or recyclable materials refused by an importing or transit country.
Environment	2015-B59, 2008-B79	Province shared information about a scientific review underway that may lead to regulatory changes concerning the use of biosolids (sludge from wastewater operations that has been treated to reduce odour and contaminants).
Health	2012-B12, 2012-B41, 2011-A4, 2011-B108	PlanH delivered two streams of Healthy Communities Capacity Building Fund Grants for local governments, in partnership with regional health authorities and key community stakeholders, to create conditions that enable healthy people and healthy places.
Health	2014-B130	Province expanded the community paramedicine program to offer residents of 73 rural and remote communities enhanced health services, and paramedics more opportunities to provide patient care, in collaboration with the referring health care professional or community care team.

Policy and Advocacy

Area	Related Resolutions	Action
Health	2015-A2, 2014-B71, 2013-B83, 2013-B120, 2012-B37, 2011-B61, 2010-B42, 2008-A1, 2008-B51	The provincial Child and Youth Mental Health and Substance Use Collaborative invited local governments to participate in local action teams (LATs) on Child and Youth Mental Health and Substance Use. LATs bring together health, policing, and local government stakeholders to foster system change in their community. Aim is to increase the number of children, youth, and their families receiving timely access to mental health services and supports.
Health	2015-B44, 2014-B40, 2014-B41, 2013-B130, 2010-B51, 2009-SR2	Provincial budget 2016 provided that effective 2017, children exempt from Medical Services Plan premiums; 335,000 people pay reduced premiums; and an additional 45,000 people no longer pay MSP premiums.
Health	2015-B68, 2014-B132, 2013-B47, 2012-B91, 2012-B103, 2011-B60, 2010-B43, 2009-B148	Online Recruitment and Retention Toolkit launched for recruitment and retention of family doctors, as well as secure practice coverage.
Human-wildlife interaction	2015-B25, 2015-B26, 2013-B27, 2013-B74, 2012-B21, 2012-B72, 2012-B105, 2010-B25	Local government representatives invited to sit on new multi-stakeholder Provincial Urban Deer Advisory Committee. Committee supports local governments managing and addressing urban deer issues within BC, providing advice and information on issues that relate to urban deer management.
Human-wildlife interaction	2015-B25, 2015-B26, 2013-B27, 2013-B74, 2012-B21, 2012-B72, 2012-B105, 2010-B25	Province established a Provincial Urban Deer Advisory Committee along with up to \$100,000 annually for urban deer management operations.

Area	Related Resolutions	Action
Infrastructure funding	2012-B16, 2011-B107, 2008-B50, 2008-B163	<p>Province announced \$500,000 funding for the BC Water and Waste Association to help communities address small water systems issues. Additional provincial commitments respond to UBCM recommendations:</p> <ul style="list-style-type: none"> • reducing the regulatory burden for water supply systems with less than five conditions; • guidance for Ministry of Transportation Approving Officers to prevent unsustainable small water systems; • guidance for local governments re: subdivision approvals; • investigating the feasibility of loans for upgrades to existing systems to meet potable water standards; • exploring the requirements for registration of non-potable water conditions on land title; and • technical and financial best practices and resources.
Infrastructure funding	2015-A1, 2014-B19, 2014-B61, 2013-B19, 2013-B42, 2012-A1, 2012-B13, 2012-B16, 2012-B19, 2012-B69, 2012-B70, 2011-B31, 2011-B34	<p>Federal budget 2016 investments in green infrastructure:</p> <ul style="list-style-type: none"> • \$2 billion Clean Water and Wastewater Fund for improvements to water distribution and treatment, with federal share of up to 50 per cent eligible costs; • \$125 million for FCM Green Municipal Fund; • \$75 million to FCM for climate change mitigation and adaptation programming for local governments; and • \$212 million for Metro Vancouver's Lions Gate wastewater upgrade.
Infrastructure funding	2015-A1, 2014-B19, 2014-B61, 2013-B19, 2013-B42, 2012-A1, 2012-B13, 2012-B16, 2012-B19, 2012-B69, 2012-B70, 2011-B31, 2011-B34	<p>Federal budget 2016 provided \$11.9 billion for housing, transit, and green infrastructure in Phase 1 of federal 10-year long term infrastructure plan.</p>
Derelict and abandoned vessels	2014-B23, 2014-B62, 2013-B30, 2012-B23, 2010-B30, 2005-B112	<p>The provincial government published two key resources on problem vessels and structures, both available online from the Ministry of Forests, Lands and Natural Resource Operations:</p> <ul style="list-style-type: none"> • <i>Dealing with Problem Vessels and Structures</i> • <i>Technical Staff Guide on Problem Vessels and Structures</i>

Policy and Advocacy

Area	Related Resolutions	Action
Land use	2015-B34, 2014-B32, 2014-B116, 2011-B96, 2009-B43	Provincial budget 2016 provided \$19 million to improve resource permitting and work with First Nations to improve consultation.
Land use	2015-B34, 2014-B32, 2014-B116, 2011-B96, 2009-B43	Province introduced a new Natural Resource Permitting Project (NRPP). Goal is streamlining, better online information, and improved decision making in the natural resource sector. Through the Natural Resource Sector Online Services (NRSOS) website, the project integrates data, legislation, people and processes across the six natural resource ministries and various agencies, boards and commissions.
Liquor policy	2012-B157	Province sought local government feedback on a little-used provision in the Liquor Control and Licensing Act that allows local governments, by bylaw, to designate an area or public place within their jurisdiction where alcohol could be consumed. The Province asked whether local governments are disinterested in regulating public spaces for alcohol consumption, or are unaware that they have the authority to do so.
Liquor policy	2012-B157	In September 2015, the Local Government Working Group on Liquor Policy, co-chaired by UBCM and the Province, considered recent changes in provincial liquor policy regarding Special Occasion Licences (SOL), such as new whole-site licensing policy for public SOLs, in most cases replacing the requirement to have a beverage garden; and allowing spirits at public events.

Area	Related Resolutions	Action
Liquor policy	2013-B115, 2012-B157, 2010-B152	Province sought local government feedback on three liquor policy issues: changes to manufacturer's endorsements; parallel process for liquor primary and similar applications; and policy related to liquor primary clubs. Consultations are based on recommendations from 2014 Liquor Policy Review Final Report.
Local government elections	2015-B94, 2013-B95	<p>Province introduced Bill 17, Local Elections Campaign Financing (Election Expenses) Amendment Act, enabling establishment of expense limits for candidates, elector organizations and third parties, with the actual limits being set out in regulation. Expense limits are expected to be in place for local government elections in October 2018.</p> <p>Of interest:</p> <ul style="list-style-type: none"> • expense limits period for candidates and elector organizations will be 28 days prior to the close of Election Day, similar to provincial elections; • flat rate proposed for third party advertisers in election areas under 15,000 population; • changes to penalties and offences, to clarify and strengthen expense limits enforcement; and • proposed amendment to Local Government Act to confirm that a person disqualified from voting in an election in British Columbia is also disqualified from being nominated for, elected to, or holding office.
Local government elections	2015-B94, 2013-B95	Report on campaign spending limits for local government elections, released by all-party Special Committee on Local Elections Expense Limits. Special Committee's recommendations align with the positions put forward by UBCM, including higher expense limits for mayoral candidates than other candidates, scaled to population; per-candidate and cumulative expense limits for third party advertisers; and indexing of expense limits.

Policy and Advocacy

Area	Related Resolutions	Action
Local government-First Nations relations	2015-B106, 2012-SR1	Regional Workshop under the FCM Community Infrastructure Partnership Program (CIPP) took place in Nanaimo, October 2015. Funded by the federal government and implemented by FCM, CIPP supports capacity building and provides tools to strengthen partnerships and develop lasting service agreements.
Local government-First Nations relations	2015-B106, 2013-UBCM Reconciliation Proclamation	UBCM and BC Provincial Health Services Authority (PHSA) offer San'yas Indigenous Cultural Safety Training (ICS) in 2016/2017 to local government elected officials and staff, to increase Indigenous cultural safety in local government settings. Participation in ICS is a concrete step toward Call to Action #57 from the Truth and Reconciliation Commission of Canada, which urges all orders of government to provide skills-based intercultural competency training to public servants.
Local government-First Nations relations	2015-B106, 2013-UBCM Reconciliation Proclamation	Pilot cohort of local government elected officials and staff began taking Indigenous Cultural Competency (ICC) Training module, offered through collaboration between UBCM and Provincial Health Services Authority.
Local government-First Nations relations	2015-B106, 2013-UBCM Reconciliation Proclamation, 2012-SR1	Province renewed funding for Community to Community Forum Program (C2C) for 2015-2016 and 2016-2017.
Planning	2011-A4, 2010-B114, 2009-B145, 2009-B167, 2008-B158, 2007-B152	Province confirmed \$0.5 million in funding for the Age-friendly Community Planning & Projects program. Program assists local governments to support aging populations and facilitate the creation of age-friendly communities.

Area	Related Resolutions	Action
Planning	2014-B45, 2012-B52, 2011-A4, 2010-B114, 2009-B145, 2009-B167, 2008-B158, 2007-B152	Provincial government and partners released guide on age-friendly and disability-friendly official community plans. Aim is to support communities working towards goals set out in Accessibility 2024 provincial action plan.
Planning	2015-B42, 2011-B111	Federal government announced the reinstatement of the mandatory long-form census in time for the 2016 census. UBCM members had endorsed resolutions calling for the return of the long-form census.
Public safety	2003-B47, 2000-B5, 1999-A13	<p>Province sought local government feedback on the Auxiliary Constable Program (ACP), in light of RCMP policy changes to the program. By RCMP directive, Auxiliary Constables working in uniform must be supervised directly by a Regular Member equipped with all intervention tools. RCMP approved further recommendations in January 2016:</p> <ul style="list-style-type: none"> • discontinued ride-alongs and firearms familiarization training; • created a National Activity Matrix; • update the National Policy; and • review uniform options.
Public safety	2012-A3	In budget 2016, the federal government committed to re-opening the Kitsilano Coast Guard facility.
Public safety	2012-B59, 2009-A4, 2006-B71	Provincial budget 2016 provided \$5 million for Guns and Gangs Strategy.
Public safety	2015-B10, 2014-B53, 2014-B81, 2013-B14, 2012-B63, 2011-B84	Launch of British Columbia Road Safety Strategy in 2015, by stakeholder groups including multiple orders of government, insurance sector, crown entities, enforcement, researchers, health sector. Goals: zero deaths or serious injuries from road traffic; promote road safety; increase road safety efficiencies; improve safety information and tools.

Policy and Advocacy

Area	Related Resolutions	Action
Public safety	2015-B111	UBCM met with the Province to discuss the National Inquiry into Missing and Murdered Indigenous Women and Girls, and provide local government perspectives to inform the Province's submission to the federal government on pre-inquiry design. Discussion focused on National Inquiry leadership and participation, key issues, and how best to ensure concrete and practical recommendations. UBCM provided written feedback that expressed support and solidarity with those who deserve justice and healing; emphasized policy directions set by UBCM members; and confirmed the role of local governments in ensuring safety and wellbeing in BC communities.
Public safety	2015-B111	Federal government committed \$40 million over two years for National Inquiry into Missing and Murdered Indigenous Women and Girls.
Public safety	2015-B13, 2014-B55, 2011-B82	Federal budget 2016 provided for strengthened oversight and enforcement of railway safety, and enhanced prevention and response related to rail transportation of dangerous goods.
Public safety	2015-B2, 2013-B5	Provincial budget 2016 provided \$10 million for training, administrative support and equipment renewals for volunteer ground search and rescue organizations.
Public safety	2015-B2, 2013-B5, 2012-A7	Federal budget 2016 provided funding for heavy urban search and rescue.
Public safety	2015-B77, 2015-B81, 2014-B48, 2013-A1, 2013-A3, 2013-B4, 2013-B64, 2013-B65, 2012-B122, 2011-B10, 2010-B87	Provincial budget 2016 provided \$55 million for emergency preparedness and prevention initiatives.

Area	Related Resolutions	Action
Public transit	2015-B9, 2015-B55, 2013-B15, 2012-B115, 2010-B21	Provincial budget 2016 provided \$7 million to expand BC Transit service outside of Metro Vancouver.
Recreation and culture	2009-B24	Federal budget 2016 investments in recreation and culture: <ul style="list-style-type: none"> • \$168.2 million Canada Cultural Spaces Fund for renovation and construction of arts and heritage facilities; and • \$150 million to Regional Development Agencies, cost-shared with local governments, community organizations, and non-profits to improve existing community and cultural infrastructure.
Rural communities	2013-B39, 2011-B29	Province established a new BC Rural Dividend funding program for local governments, First Nations and non-profit organizations in rural BC. Funding supports community capacity building; workforce development; community and economic development; and business sector development projects.
Social development	2012-B43	Provincial budget 2016 provided \$36 million for Community Living BC services for individuals with developmental disabilities and their families, and to address caseload growth.
Social development	2013-B58, 2012-B95	Provincial budget 2016 provided \$250 million to address caseload pressure for temporary income assistance, disability assistance and related supplementary benefits.
Social development	2014-B39, 2012-B50, 2011-B65	Province opened a third round of the Child Care Major Capital Funding Program, which assists local governments with costs of creating new licensed child care spaces.
Spill preparedness and response	2014-LR3	Transport Canada invited affected local governments to participate in an Area Response Planning Initiative pilot project in Southern BC to identify ways of strengthening existing preparedness and response regime for ship-source oil spills. Goal is to adapt to changing demands and practices, and allow flexibility for regional differences and risk levels.

Policy and Advocacy

Area	Related Resolutions	Action
Spill preparedness and response	2015-A4, 2015-B13, 2012-B122	<p>Province enacted amendments to the Environmental Management Act (EMA) to strengthen spill preparedness and response requirements in the event of an environmental emergency. Regulations to follow in 2017.</p> <ul style="list-style-type: none"> • new requirements for spill preparedness, response, recovery; • new offences and penalties; • certification for preparedness and response organizations; and • increased transparency, participation, accountability
Spill preparedness and response	2015-A4, 2015-B13, 2012-B122	Province enacted amendments to the Environmental Management Act, establishing a new land-based spill preparedness and response regime.
Spill preparedness and response	2015-A4, 2015-B13, 2012-B122	Province sought local government input on its third intentions paper (IP3) on proposed regulatory changes relating to a land-based spill preparedness and response regime. Local governments also invited to participate in technical working groups to provide feedback on regulatory development.
Wildfire prevention	2010-B59	Provincial Fuel Management Working Group, with Partners in Protection, convened a series of Local FireSmart Representative workshops across BC in 2014-2015. More than 200 individuals received training in FireSmart principles and strategies, and will now assist First Nations and local governments to participate in the FireSmart Community Recognition Program.

Area	Related Resolutions	Action
Wildfire prevention	2010-B59	FireSmart Grant program introduced as new funding stream within Strategic Wildfire Prevention Initiative, supports local planning to mitigate wildfire risk on private lands in the wildland urban interface. Funding supports self-organized groups of residents to undertake FireSmart planning, under the FireSmart Communities Program provided by Partners in Protection. Encourages residents to take the lead in implementing solutions for wildfire safety on their own properties.
Wildfire prevention	2015-B5, 2013-B116, 2011-B80, 2010-B91	Province began developing a Forest Enhancement Program “to undertake salvage harvesting of dead timber, wildfire risk reduction and fuel management operations, and to enhance reforestation efforts and wildlife habitat restoration in stands severely impacted by wildfires and mountain pine beetle”. Proposed to be operational for 2016-17.
Wildfire prevention	2015-B5, 2014-A1, 2013-B116, 2012-B109, 2012-B113, 2012-B114, 2012-B112, 2011-B80, 2010-B68, 2010-B91	Provincial budget 2016 allocated \$10 million to Strategic Wildfire Prevention Initiative.

These are some recent success stories. Not all resolutions achieve immediate results, but they bring important local government issues to the attention of the provincial and federal governments.

Committee Members

Director Wendy Booth, Chair
 Chair Art Kaehn, Vice-Chair
 Vice-Chair Jim Abram
 Mayor Gerry Taft
 Chair Alison Sayers



2015 Convention in Vancouver, BC

Policy and Advocacy

Emerging and Ongoing Policy Files

Building Act

Participating in an advisory group established by the Province to look at the implementation of the new Building Act; and participating in a fire/sprinkler working group established by the Province to look at the development and implementation of a new bylaw to deal with the issue on a province-wide basis. Similarly, participation in an energy efficiency working group and identification of implementation issues associated with building official qualifications.

Fire Services Act amendments

At the 2015 Convention, members endorsed resolution A3 asking the Province not to download fire inspection services onto regional districts. The same message has been conveyed through the fire services working group, of which UBCM is a member. A new Fire Safety Act was introduced into the Legislature on February 4, 2016 and the old Fire Services Act repealed. While UBCM was assured that no new requirements for inspection services would be required by regional districts, a recent legal opinion by UBCM appears to indicate that since local governments are required to appoint fire inspector under the new Act, there is an obligation on the part of local governments, including regional districts, to perform that function. UBCM is awaiting a response from the provincial government.

Medical Marijuana

Continuing to monitor federal regulatory developments, legal proceedings, and local government dispensary regulations in British Columbia (i.e. City of Vancouver).

Off Road Vehicle Management Framework

Continued to participate in the development of regulations that will accompany the new Off Road Vehicle (ORV) Act such as registration and licensing. UBCM supports the project by participating in the ORV Joint Advisory Group and seeks direction from its own Local Government working group on pending regulations in order to fully implement the Act.

Natural Resource Roads Act

Advocated to the Province that local government concerns regarding future access to crown land and the consultation process be addressed while developing a new Natural Resources Roads Act. UBCM continues to participate in the Strategic Advisory Committee and work on the development of a Natural Resource Roads Act addressing policies related to permits, construction, deactivation, maintenance standards and cost sharing, notification, road use and environmental standards. Legislation is expected to come forward in the spring of 2017.

Problem Vessels

Established the Problem Vessel Working Group in June 2013. Participated in the drafting of a “Practical Manual for Addressing Problem Vessels and Structures”, and sought input from UBCM members on the manual through a session at the 2013 Convention. Provided advice and feedback into the report, *Dealing with Problem Vessels and Structures*, which was released in September 2014. This report is brief overview of the definitions and responsibilities, with information on the Receiver of Wreck, impediments to navigation, and what to do in cases of pollution. UBCM continues to participate on the Problem Vessels Working Group with local, provincial and federal government representatives.

Community/Rail Proximity Initiative

UBCM continues have representation through FCM's Rail Proximity Committee. This Committee works with the Railway Association of Canada to address specific concerns around whistle blowing, crossings, and development along rail corridors. FCM is looking to enhance the work of the Proximity Initiative to include the identification of opportunities and resources for promoting the adoption of guidelines for new development in proximity to rail operations.

Assessment Appeals: Special Use Properties

Discussed the potential risk and proposed legislative solution with BC Assessment and the Ministry of Community, Sport and Cultural Development staff regarding a reduction in assessment rates on special use properties.

Federal Additions to Reserve Policy

Prepared a submission on the revised Federal Additions to Reserve Policy in October 2013 based on member feedback, UBCM policy, and internal analysis. On December 3, UBCM was invited to present on behalf of FCM to the House of Commons Standing Committee on Aboriginal Affairs and Northern Development in Ottawa regarding the revised Policy on Additions to Reserve/Reserve creation. The testimony allowed UBCM to convey member concerns contained within UBCM's submission. Indigenous and Northern Affairs Canada has indicated that it continues to address comments received prior to finalizing the policy and seeking approvals. UBCM continues to monitor the development of the final policy.

Federal Comprehensive Lands Claims Policy

Presented UBCM's submission to Ministerial Representative Douglas Eyford in September 2014 on the draft interim Comprehensive Land Claims Policy. Indigenous and Northern Affairs Canada staff has suggested that following the Tsilqhot'in decision, a fundamental reframing of the land claims process is being considered. The Prime Minister has referred to a National Reconciliation Framework, which may shape the land claims process going forward. UBCM continues to monitor and will respond as necessary throughout the renewal process.

Farm Assessment – Medical Marijuana Grow Operations

Approached the Province to discuss the issue that local government could lose property tax revenues if medical marijuana grow operations could qualify for farm classification, and confirmed that federally licensed medical marijuana grow operations will be excluded from the list of agricultural uses which qualify for farm classification for assessment and property tax purposes.

Care Home Sprinkler Safety

Convened with the Ministry of Health, BC Care Providers Association, BC Fire Chief's Association and other related agencies to identify safety risks of care homes in British Columbia and review a final report on the issue.

Municipal and Regional District Tax (MRDT) [formerly known as Additional Hotel Room Tax]

Met with the Tourism Branch of the Ministry of Jobs, Tourism & Skills Training but were not given an opportunity to provide feedback or recommendations on the changes to the MRDT program. After the changes came into effect in September, met with the Branch again in order to better understand how the changes would impact members. Continuing to monitor member feedback on the MRDT, including the new annual reporting requirements and the recently created Tourism Events Program.

Agricultural Land Commission Review

Provided feedback to the Province on the proposed changes to the Agricultural Land Commission (ALC) and the protection of farm land, met with the new Chair of the ALC.

The Safe Drinking Water for First Nations Act

Presented with Metro Vancouver to the House of Commons' Standing Committee on Aboriginal Affairs and Northern Development Canada in May 2013 to convey concerns regarding The Safe Drinking Water for First Nations Act. Ongoing communication with AANDC as regulatory development has begun on a region-by-region basis. Minister Carolyn Bennett's mandate letter directs her to undertake a review of laws, policies and operational practices in partnership with First Nations, which may impact regulation development. UBCM continues to monitor.

911 Emergency Calls – Wireless Levy

Participated in discussions with the Province on challenges to the current 911 system, the funding of the next generation of emergency services, and ways that future emergency services might be funded.

Flood Hazard Management

Worked with the Fraser Basin Council, the Province and other organizations in the development of a strategy to manage flood hazard issues in the Lower Mainland.

CRTC – Review of Basic Telecommunications Services

Contributed to FCM's April 15, 2016 presentation to the public hearing on the CRTC's review of basic telecommunications services in Canada, including affordability, level of service and whether areas are underserved or without service.

Elections Education and Advice Technical Advisory Committee

Provide direction and advice on the development of information and resources to assist participants involved in local elections in response to new elections legislation enacted in 2014. The Technical Advisory Committee will be formally constituted in fall 2016 to meet the requirements set out in the new Local Elections Campaigning Financing Act.

Trade issues

Monitor impact of implementation of Comprehensive Economic and Trade Agreement between Canada and European Union on local governments; continue to monitor trade discussions related to Trans-Pacific Partnership.

DNA Analysis Services Costs

Advocated on behalf of local governments for the reversal of a provincial decision to download DNA analysis services costs to local governments. Work included prioritizing this issue as part of the Advocacy Days campaign, multiple meetings with relevant Ministers, and consultation with other relevant police committees and local governments.

RCMP Five Year Review

Worked with the Province to coordinate local government feedback for the RCMP Contract Five Year Review. Prepared a submission to the Province outlining all issues, and highlighting most important/mentioned issues for consideration by national review committee. Continue to monitor the review process, and provide feedback as needed.

Involvement in FCM International Programs



Over the course of the past year UBCM has participated in missions involving two FCM International Programs with a view to considering a future role in one of those programs. The two programs were the Sustainable and Inclusive Communities in Latin America (CISAL) and the Partnerships for Municipal Innovation in Local Economic Development (PMI-LED).

UBCM has also participated in workshops dealing with design elements for the PMI-LED program and has scheduled a Convention clinic on FCM International Programs. The clinic is intended to provide an update to the membership on UBCM involvement with FCM International programs and to enable FCM to conduct outreach to potential volunteer local governments in BC.



Montrose, BC



Pemberton, BC



Hudsons Hope, BC

Programs and Services



Programs and Services



Hope, BC

Highlights

Asset Management Planning: To date, 111 applications have been approved

Regional C2C Forums: 36 forum events across all regions of the province

Seniors' Housing & Support Initiative: 28 Age-friendly grants were awarded under the 2015 program, accounting for \$498,934.00 in approved funding

Strategic Wildfire Prevention Initiative (as of March 31, 2016):

- 288 Community Wildfire Prevention Plans have been prepared with 55 more in progress.
- More than 8,800 hectares of land have been treated, with an additional 2,296 ha in progress
- 51 applications received for FireSmart planning and 44 projects approved

Local Government Program Services

UBCM has delivered numerous provincially funded programs since 2004. Multiple funding programs were available to local governments and First Nations in 2016.

Asset Management Planning Program

Administered for the Ministry of Community, Sport & Cultural Development (\$1.75 million since 2014), the program provides assistance to local governments to deliver sustainable services by extending and deepening asset management practices within their organizations.

Community Structural Protection Units

Administered for the Office of the Fire Commissioner and the Ministry of Forests, Lands & Natural Resource Operations (\$1 million in 2004, with annual cost recovery), structural protection units are available for deployment in the event of a fire in the wildland urban interface.

Regional Community to Community (C2C) Forum Program

Administered for the Ministry of Community, Sport & Cultural Development and Aboriginal Affairs & Northern Development Canada (\$1.4 million since 1999). The Regional C2C program provides opportunities for local governments and First Nations to come together in dialogue on topics of mutual interest or concern.

Seniors' Housing & Support Initiative

Administered for the Ministry of Community, Sport & Cultural Development and Ministry of Health (\$4.75 million since 2004), the program assists local governments to prepare for an aging population by supporting the ability of BC's older adults to age in place.

Strategic Wildfire Prevention Initiative

Administered for the Ministry of Forests, Lands & Natural Resource Operations (\$78.5 million since 2004), the Strategic Wildfire Prevention program has five funding streams:

- Community wildfire protection plans (CWPP) and updates
- Fuel management prescriptions
- Fuel management demonstration projects
- Operational fuel treatments and maintenance
- FireSmart planning

Gas Tax Agreement

In May 2014, UBCM entered into a ten-year Gas Tax Agreement (GTA) with Canada and British Columbia which will see over \$1.3 billion in federal funding over the first five years transferred for investments in local government infrastructure and capacity building projects. The GTA provides the administrative frameworks for the delivery of federal Gas Tax funding to British Columbia local governments and other recipients.

UBCM continues to administer the Gas Tax Fund on behalf of the three parties through three distinct funding programs: the Community Works Fund; the Strategic Priorities Fund; and the Greater Vancouver Regional Fund.

In 2016, British Columbia will receive an additional \$12 million in Federal Gas Tax Funds transferred from Canada due to indexation.

Community Works Fund

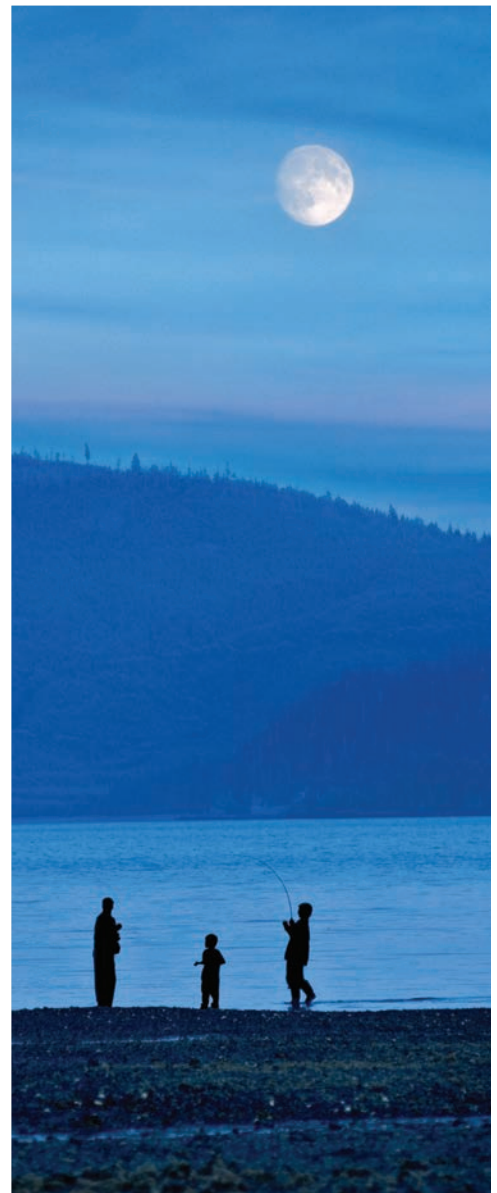
- UBCM will deliver over \$104 million to all local governments in 2016 through the Community Works Fund program
- Eligible investment categories for local government capital infrastructure include: local roads and bridges; highways; short-sea shipping; short-line rail; regional and local airports; broadband connectivity; public transit; drinking water; wastewater; solid waste; community energy systems; brownfield redevelopment; sport infrastructure; recreational infrastructure; cultural infrastructure; tourism infrastructure; and disaster mitigation.
- Local Governments can also invest CWF towards certain capacity building projects such as Integrated Community Sustainability Planning, Long-Term Infrastructure Planning and Asset Management Planning.
- Local Governments CWF allocation is based on a funding floor of \$50,000 and a per capita amount.
- All Local Governments in British Columbia participate in the Community Works Fund program.

Strategic Priorities Fund

- The SPF is an application based Gas Tax program which is available for local governments outside of the Greater Vancouver region.
- SPF pools approximately \$28 million each year for eligible projects that are large in scale, regional in impact or innovative and align with the national objectives of productivity and economic growth, a clean environment, and strong cities and communities.
- The first intake for the Strategic Priorities Fund program was launched in December 2014 and UBCM accepted applications until April 2015.
- UBCM received 222 applications totaling over \$650 million in funding requests under the first SPF intake.
- In total, 66 projects were awarded SPF grants under the 2015 SPF intake, valued at \$120,389,256.98
- The next intake under SPF has not been determined.



Kelowna, BC



Queen Charlotte, BC

Programs and Services

Greater Vancouver Regional Fund

- UBCM continues to deliver pooled funding in the Greater Vancouver region for regional transportation projects.
- The Greater Vancouver Regional Fund replaces the Strategic Priorities Fund for Greater Vancouver.

Asset Management

- The GTA states that all local governments must work to strengthen Asset Management in accordance with the Asset Management framework developed by the Partnership Committee.
- The Partnership Committee approved the Asset Management for Sustainable Service Delivery: A BC Framework and local government commitments pursuant to the Framework in 2015.
- UBCM staff delivered 8 regional workshops in Spring 2016 providing information on the GTA, and specifically, meeting asset management commitments under the GTA.
- An on-line Asset Management Assessment was launched in June 2016 whereby all local governments will provide baseline information on the 'state of asset management' in their respective organization. Submissions are due July 15, 2016.
- This information will be used as the basis of measuring progress made by local governments in the implementation of asset management practices.
- Included in the 2017 GTA reporting requirements will be developing an individual local government asset management implementation plan, covering the remaining 7 years of the GTA.
- Asset management, and showing progress made, will be part of the GTA Outcomes Reports, required for 2018 and 2023.

Gas Tax Information System

- UBCM GTA program staff had historically relied on a federal database system for gas tax information management. Infrastructure Canada informed UBCM in August 2014 that this system was to 'sunset' in October 2014, leaving UBCM to develop an alternative solution for information management.
- UBCM developed an interim solution for 2014/15, with the desire to make this a permanent solution. Challenges with the interim solution forced UBCM to abandon it.
- Through Partnership Committee, UBCM sought and was given approval to develop a long-term solution.
- An RFP went out in late 2015 and a vendor was selected in winter 2016.
- Business Requirement Documents and Functional Design Documents are currently being developed, with sign-off scheduled for July 8, 2016.
- Development will begin after July 8, 2016, with system testing scheduled for December 2016 and system launch scheduled for February 2017, in time for the 2017 GTA reporting cycle.
- UBCM GTA program staff have committed significant time to the development of this system, with two staff dedicating up to 2 days per week on the system.

Member Services

Group Benefits Program

UBCM in partnership with Pacific Blue Cross/BC Life offer a variety of health benefits including:

- Extended Health
- Dental
- Group Life, Dependent Life and Optional Life
- Accidental Death & Dismemberment (AD&D) and Optional AD&D
- Short Term Disability and Long Term Disability
- Administrative Services Only (ASO)
- Critical Illness Benefits
- Employee and Family Assistance Plan
- Health Spending Accounts
- Individual Travel Insurance
- Benefits for Elected Officials

With 136 local governments and affiliated organizations participate in the UBCM Group Benefits Plan, which accounts for more than 3,200 individuals.

Highlights from the year:

- Hosted very successful 2-day Group Benefits Conference on March 10-11, 2016 with 80 attendees, 10 sessions, and 15 presenters.
- New Plan members include: District of North Cowichan, Sun Peaks Mountain Resort Municipality, and Village of Harrison Hot Springs. Due to these new groups volume increased by 8%. Village of Kaslo terminated the Plan in August 2015.
- Issued RFP for consulting services and finalized contract with new actuarial consultant, Johnstone's Benefits effective June 1, 2016.
- In efforts to improve retention in the Plan, 38 Plan members were visited.
- Produced 12 issues of Group Benefits Newsletter with a 45% average opening rate.

Petro-Canada SuperPass Rebate Program

UBCM in partnership with Petro-Canada offers UBCM members significant savings, convenience, control and security when using the Petro-Canada SuperPass Credit Card.

Designed to provide innovative security and control features, it can increase the overall efficiency by enabling better management of fleet expenditures. The SuperPass Card can be customized at the individual card level to provide the features (or control) best suited to your particular business needs.

A discount of 2.0 cents/litre on all grades of gasoline and diesel purchased at Petro-Canada retail service stations. There is a minimum of 400 litres/month that must be purchased to qualify for this discount.

Programs and Services

Commercial Vehicle Licensing

UBCM is the trustee of the Municipal Commercial Vehicle Licensing Program as directed under Part 16 of the Local Government Act. UBCM coordinates distribution of licence decals to program members, who must make them available for sale to owners and operators of commercial vehicles using municipal roads in a participating municipality. Members submit revenue collected, net of their commissions, to UBCM who, in turn, pays out program expenses and then redistributes net proceeds to participating members on a per capita basis.

In 2015, 100 participating local government members sold nearly 40,000 licences, resulting in over \$920,000 shared by the program members this year. UBCM developed a web-based sales reporting system for member use in the 2015 licensing year.

Dog/Cat Tags

UBCM provides a discounted rate on dog and cat tags which local governments sell to their residents. Over 75 members participated in this program purchasing 61,000 tags.

Publications

UBCM provides a variety of publications for our members, affiliated organizations and the public.

NET•WORK•BOOK

The NET•WORK•BOOK is a comprehensive local government directory. In 2013, this publication became fully electronic on ubcm.ca. In 2016, over 440 books were distributed.

Local Government in BC

Local Government in British Columbia explains how government works and examines its role in our society. UBCM sold 2 books this year.

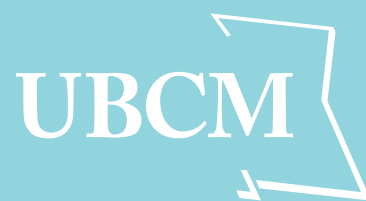
Community Effort Book

The Community Effort Book provides an excellent overview of local government in BC in an easy to read, colourfully illustrated format. UBCM sold 50 books this year.

Planners and Wall Calendars

Every year, UBCM produces a very useful Local Government Planner and Wall Calendar, noting dates of importance to local governments. Over 1,100 Planners and Calendars were purchased this year.

**Financial Statements of the
Union of British Columbia Municipalities
12 month period ended May 31, 2016**



Financial Statements

Independent Auditors' Report

To the Members of the Union of British Columbia Municipalities

We have audited the accompanying financial statements of the Union of British Columbia Municipalities, which comprise the statement of financial position as at May 31, 2016, the statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Union of British Columbia Municipalities as at May 31, 2016 and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

The image shows the handwritten signature of KPMG LLP in black ink, with a horizontal line underneath the signature.

Chartered Accountants
Date
Vancouver, Canada

Union of British Columbia Municipalities

Statement of Financial Position

May 31, 2016, with comparative information for 2015

	2016	2015
Assets		
Current assets:		
Cash	\$ 15,826,716	\$ 13,623,079
Investments (note 3)	410,568,798	418,538,613
Accounts receivable	145,327	62,366
Prepaid expenses	92,967	105,004
	<u>426,633,808</u>	<u>432,329,062</u>
Capital assets (note 4)	2,666,083	2,781,091
	<u>\$ 429,299,891</u>	<u>\$ 435,110,153</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities (note 5)	\$ 70,378	\$ 2,895,530
Convention deposits	245,198	323,396
Deferred revenue and contributions (note 6)	417,087,963	420,153,395
	<u>417,403,539</u>	<u>423,372,321</u>
Other liabilities	96,924	126,835
	<u>417,500,463</u>	<u>423,499,156</u>
Net assets:		
Invested in capital assets (note 7)	2,666,083	2,781,091
Internally restricted (note 8)	6,886,976	6,778,484
Unrestricted	2,246,369	2,051,422
	<u>11,799,428</u>	<u>11,610,997</u>
Commitment (note 11)		
	<u>\$ 429,299,891</u>	<u>\$ 435,110,153</u>

See accompanying notes to financial statements.

Approved on behalf of the Executive Committee:

Director

Director

Financial Statements

Union of British Columbia Municipalities

Statement of Operations

Year ended May 31, 2016, with comparative information for 2015

	2016	2015
Revenue:		
Annual member dues (note 6)	\$ 1,162,528	\$ 1,143,478
Convention	1,592,998	1,253,035
Members' services	628,204	700,452
Administrative fees (note 9)	153,870	143,462
Investment income	235,151	316,272
Local Government Program Services (note 6)	7,103,464	6,271,141
Gas Tax (note 6)	263,383,574	152,415,248
	<u>274,259,787</u>	<u>162,243,086</u>
Expenses:		
Salaries and benefits	1,596,590	1,500,060
Executive	227,226	196,627
Members' services	145,505	75,777
Office services and supplies	271,719	309,133
Staff travel	46,942	64,505
Professional fees	45,648	49,563
Convention	1,250,688	1,049,789
Local Government Program Services	7,103,464	6,271,141
Gas Tax	263,383,574	152,415,248
	<u>274,071,356</u>	<u>161,931,843</u>
Excess of revenue over expenses	<u>\$ 188,431</u>	<u>\$ 311,243</u>

See accompanying notes to financial statements.

Union of British Columbia Municipalities

Statement of Changes in Net Assets

Year ended May 31, 2016, with comparative information for 2015

	Invested in capital assets (note 7)	Internally restricted (note 8)	Unrestricted	Total
Balance, May 31, 2014	\$ 2,924,584	\$ 6,592,040	\$ 1,783,150	\$ 11,299,754
Excess (deficiency) of revenue over expenses	(143,473)	-	454,716	311,243
Interfund transfers	-	186,444	(186,444)	-
Balance, May 31, 2015	2,781,091	6,778,484	2,051,422	11,610,997
Excess (deficiency) of revenue over expenses	(136,083)	-	324,514	188,431
Invested in capital assets	21,075	(21,075)	-	-
Interfund transfers	-	129,567	(129,567)	-
Balance, May 31, 2016	\$ 2,666,083	\$ 6,886,976	\$ 2,246,369	\$ 11,799,428

See accompanying notes to financial statements.

Financial Statements

Union of British Columbia Municipalities

Statement of Cash Flows

Year ended May 31, 2016, with comparative information for 2015

	2016	2015
Cash provided by (used in):		
Operating:		
Excess of revenue over expenses	\$ 188,431	\$ 311,243
Items not involving cash:		
Amortization	136,083	143,473
Other liabilities	(29,911)	(4,640)
Changes in non-cash operating working capital:		
Accounts receivable	(82,961)	29,408
Prepaid expenses	12,037	51,103
Accounts payable and accrued liabilities	(2,825,152)	(2,802,616)
Convention deposits	(78,198)	117,046
Deferred revenue and contributions	(3,065,432)	105,107,728
	(5,745,103)	102,952,745
Investments:		
Purchase of capital assets	(21,075)	-
Net change in investments	7,969,815	(95,815,500)
	7,948,740	(95,815,500)
Increase in cash	2,203,637	7,137,245
Cash, beginning of period	13,623,079	6,485,834
Cash, end of period	\$ 15,826,716	\$ 13,623,079

See accompanying notes to financial statements.

Union of British Columbia Municipalities

Notes to Financial Statements

Year ended May 31, 2016

1. Operations:

The Union of British Columbia Municipalities (“UBCM”) is incorporated under the Union of British Columbia Municipalities Act and its principal activity is to represent the interests of its members in dealing with other orders of government. The UBCM is a not-for-profit organization and is exempt from income and capital taxes.

The UBCM's operations include the following significant activities:

- (i) Operating - Reflects the general operating activities and administration functions of the UBCM.
- (ii) Convention - Activities directly related to the annual convention.
- (iii) Local Government Program Services (“LGPS”) - The Province of British Columbia has provided funding to the UBCM for shared provincial-local government interests in a variety of fields. The service that the UBCM provides is to control and deliver those funds to members for the purposes of the various programs.
- (iv) Gas Tax - The Government of Canada (“Canada”), the Province of British Columbia (“BC”), and the UBCM had entered into the Administrative Agreement on the Federal Gas Tax Fund in British Columbia (the “Gas Tax Agreement”) to transfer funding to the UBCM to control and deliver the funding to local government organizations in British Columbia. The purpose of the funding is focused on achieving environmental sustainability and the improvement of public transit and infrastructure. The Gas Tax Agreement is effective from April 1, 2014 until March 31, 2024.

2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook - Accounting. Significant accounting policies include:

(a) Revenue recognition:

The UBCM follows the deferral method of accounting for contributions which include government grants. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Unrestricted investment income is recognized as revenue when earned. Restricted investment income is recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Revenue from annual dues, special levies, fees and contracts is recognized when the services are provided. Amounts collected relating to subsequent periods are recorded as deferred revenue and contributions.

Financial Statements

Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

2. Significant accounting policies (continued):

(a) Revenue recognition (continued):

Contributed capital assets are measured at the fair value at the date of contribution. Contributed capital assets not subject to amortization, such as land, are recorded as direct increases in net assets in the period the assets are received. Contributed capital assets subject to amortization and contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related capital assets.

(b) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Asset	Years
Building	25
Office equipment	4

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The UBCM has elected to carry its investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

2. Significant accounting policies (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the UBCM determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the UBCM expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

3. Investments:

Investments are comprised of pooled investments held with the Municipal Finance Authority in money market funds. For the year ended May 31, 2016, the average annualized yield was 0.75% (2015 - 1.06%).

4. Capital assets:

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Land	\$252,000	-	\$252,000	\$252,000
Building	\$3,347,623	\$953,913	\$2,393,710	\$2,527,615
Office equipment	\$83,439	\$63,066	\$20,373	\$1,476
	\$3,683,062	\$1,016,979	\$2,666,083	\$2,781,091

5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities as at May 31, 2016 are government remittances payable of \$7,714 (2015 – \$10,586) for GST and payroll-related taxes.

Financial Statements

Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

6. Deferred revenue and contributions:

	Members' dues	LGPS	Gas Tax (a)	Other	Total
Balance, May 31, 2014	\$ 662,381	\$ 22,781,629	\$289,615,809	\$1,985,848	\$ 315,045,667
Amounts received	1,154,646	6,435,000	253,276,892	17,183	260,883,721
Investment income earned	-	-	4,201,917	19,017	4,220,934
Recognized as revenue	(1,143,476)	(6,271,141)	(152,415,248)	(167,062)	(159,996,927)
Balance, May 31, 2015	673,551	22,945,488	394,679,370	1,854,986	420,153,395
Amounts received	1,173,563	11,174,500	253,276,892	27,593	265,652,548
Investment income earned	-	-	2,937,474	13,914	2,951,388
Recognized as revenue	(1,162,526)	(7,103,464)	(263,383,574)	(19,804)	(271,669,368)
Balance, May 31, 2016	\$684,588	\$ 27,016,524	\$387,510,162	\$1,876,689	\$417,087,963

(a) The UBCM is required to annually report in accordance with the Renewed Gas Tax Agreement to Canada and BC by September 30.

7. Net assets invested in capital assets:

Net assets invested in capital assets are calculated as follows:

	2016	2015
Net assets invested in capital assets, beginning of year	\$2,781,091	\$2,924,564
Amortization of capital assets	(136,083)	(143,473)
Purchase of capital assets	21,075	-
Net assets invested in capital assets, end of year	\$2,666,083	\$2,781,091

Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

8. Internally restricted net assets:

Internally restricted net assets are comprised of funds allocated by the Executive Committee of the UBCM for future expenditures related to the general operating and special project funds. During the year, unrestricted funds were transferred to internally restricted net assets to increase certain reserves as approved by the Executive Committee as part of the annual budget approval and Executive Policies.

9. Administrative fees:

The UBCM charges administrative fees to third parties to recover its estimated costs incurred. Administrative fees are as follows:

	2016	2015
Commercial vehicle license program fund	\$16,000	\$16,000
UBCM professional counsel	95,145	88,112
Rental fee	42,725	39,350
	\$153,870	\$143,462

10. Trust funds:

The UBCM administers the following trust funds where activities and balances are not reflected in the UBCM's financial statements:

(a) Jeff McKelvey scholarship fund:

The Jeff McKelvey scholarship fund was established through contributions from members, the Province of British Columbia and other individuals. Scholarship applications and awards are made within the Union executive's general guidelines by the Board of Examiners.

(b) UBCM / Federation of Canadian Municipalities ("FCM") travel fund:

The UBCM administers the UBCM / FCM travel fund. The purpose of the fund is to assist FCM board members with their travel costs to FCM meetings through per capita levies.

(c) Commercial vehicle license program fund:

Participating municipalities remit license fees collected for commercial vehicles to the UBCM in trust. Surplus funds are distributed to the participating municipalities on December 31 annually.

(d) Local Government Leadership Academy ("LGLA"):

The UBCM holds investments in trust for the LGLA. The LGLA provides local government and First Nations elected officials and senior administrators with leadership development opportunities in the interest of improving governance at the local level.

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Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

10. Trust funds (continued):

The funds held by the UBCM on behalf of the trust funds are as follows:

	2016	2015
Jeff McKelvey scholarship fund	\$76,930	\$79,914
UBCM / FCM travel fund	335,920	288,995
Commercial vehicle license program fund	797,538	699,457
Local Government Leadership Academy	1,411,250	1,387,062
	<u>\$ 2,621,638</u>	<u>\$ 2,455,428</u>

11. Commitment:

The UBCM has an operating lease for its office space in Richmond, British Columbia, which expires on June 30, 2017. The annual basic lease payment plus the estimated proportionate share of taxes and operating expenses is \$109,206.

12. Contingent pension liability:

The UBCM and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including the investment of the assets and administration of benefits. The Plan is a defined benefit multi-employer contributory pension plan. The Plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local governments, of which 23 (2015 – 21) are the UBCM's employees.

The most recent valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in fall 2016.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

During the year ended May 31, 2016, the UBCM paid \$189,764 (2015 - \$160,255) for employer contributions to the Plan.

Union of British Columbia Municipalities

Notes to Financial Statements (continued)

Year ended May 31, 2016

13. Financial risks:

(a) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. For cash and accounts receivable, the UBCM's credit risk is limited to the carrying value on the statement of financial position. Management does not believe that the UBCM is subject to any significant concentration of credit risk.

(b) Liquidity risk:

Liquidity risk is the risk that the UBCM will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The UBCM manages liquidity risk by maintaining adequate cash. The UBCM monitors the cash flow to ensure a sufficient continuity of funding.

(c) Interest rate risk:

The UBCM is not exposed to significant interest risk as it does not have amounts payable that are charged interest.

14. Comparative information:

Certain comparative information have been reclassified to conform with the financial statement presentation in the current year.