

# 2014 UBCM Annual Report & Resolutions





# LEADING EDGE

UBCM 2014

C O N V E N T I O N   P R O G R A M  
S E P T E M B E R   2 2 - 2 6   W H I S T L E R   B C

## ANNUAL REPORT & RESOLUTIONS TO BE CONSIDERED AT THE 2014 UBCM CONVENTION

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DATES: Pre-Convention: Mon., Sept. 22 – Tues., Sept. 23  
Business Sessions: Wed., Sept. 24 – Fri., Sept. 26

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LOCATION: Whistler Conference Centre, Whistler, BC

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FOR MORE DETAILS: Prior to Convention visit: [ubcm.ca](http://ubcm.ca)  
During Convention visit: [eventmobi.com/ubcm](http://eventmobi.com/ubcm)

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## Letter of Transmittal to UBCM Members

It is our pleasure to deliver the 2014 Union of BC Municipalities Annual Report to our membership. We have dedicated extensive resources to redesign the layout of this report and hope you find it informative.

UBCM was created by BC local governments over a century ago to provide a unified voice for communities. Once again this year, 100% of BC's local governments and several First Nations have renewed their membership. The commitment of our membership is a measure of UBCM's effectiveness in fulfilling its purpose. As we look forward to a new year of advocacy and program delivery, we will continue to hold to the principles that have proven effective over many years by advancing policy based, member-determined positions combined with a collaborative, non-partisan approach.

The 2014 report includes a number of milestones for BC local governments. The launch of the renewed Gas Tax Fund is the result of several years of work to identify the current needs of BC communities with respect to infrastructure funding and negotiating changes in the design of the program to better serve those needs. We remain appreciative of the constructive approach taken by the federal and provincial governments throughout the negotiations. The feedback from local governments since the launch of the renewed Gas Tax Fund tells us that the program is on track for the next decade.

Of course funding programs are only part of the story when it comes to financing local government. At the 2013 Convention, members unanimously endorsed the Strong Fiscal Futures policy paper that set out a framework to renew the system for local government finance. Over the past year we have engaged with the Province to seek agreement on a joint process to undertake a comprehensive review of the finance system and this objective was the focus of our Advocacy Day meetings with Ministers and MLAs from all parties back in April. We will continue to seek a provincial commitment to a joint process in the days leading into the 2014 Convention and look forward to providing a full update in the President's Address.

More recently, we have worked with AVICC to research the financial impact of cuts and increased fares to BC Ferries recognizing that these changes will impact both coastal and non-coastal communities. This report is the key policy paper coming forward to the 2014 Convention, and addresses a significant information gap in the public debate and decision making related to ferries policy. We encourage you to join us for the policy session Tuesday afternoon at Convention where the policy paper will be discussed.

These items, while significant, form only a part of our work on behalf of the membership over the past year, however; the following Annual Report delves into more depth in all areas of our work.

It has been an honour to serve local government, and by extension, the people of British Columbia over this past year.

Sincerely,



Rhona Martin, President



Gary MacIsaac, Executive Director

# Corporate Operations



# Corporate Operations

## Executive Priorities

At the first meeting of the UBCM Executive in November 2013, board members identified their priorities for the coming year. The chart below provides an overview of the identified priorities and their status at year-end.

As well, the following page provides greater detail on the work undertaken to advance these priorities.

Priorities	Progress to Date
<b>Local Government Elections Legislation</b>	Bill 20, Local Elections Campaign Financing Act; and Bill 21 Local Elections Statute Amendment Act enacted to implement changes for November 2014 local elections; work continues on phase 2, election expense limits.
<b>Local Government Finance Advocacy</b>	Strong Fiscal Futures (SFF) report adopted at 2013 Convention; Select Finance Committee re-established; SFF report conveyed to Province; extensive advocacy campaign undertaken at April Executive meeting to promote SFF report with provincial government.
<b>Gas Tax/Building Canada Renewal</b>	Renewed Gas Tax Program announced in May 2014; and the new Building Canada Fund announced in March 2014.
<b>Levy on Wireless Communications</b>	Consultant hired to develop policy proposal that would seek member and provincial support for a levy on cell phones to support 911 call answering; member consensus not obtained.
<b>Internal UBCM Operations</b>	Reviews undertaken of Executive Policies; UBCM Funds and Reserves and Member Benefits Program; with proposed amendments forthcoming and expanded UBCM's use of social media. An internal human resources review was undertaken to enhance and strengthen corporate operations.
<b>Recycling Stewardship Program – Multi-Materials BC (MMBC)</b>	Significant staff and Executive resources dedicated to represent member interests in response to the MMBC's recycling stewardship proposal this past year.

## Gas Tax Renewal

The federal government, the provincial government and UBCM signed a renewed gas tax agreement at the end of May 2014. The agreement will provide \$1.3 billion over the next five years through three program streams, and an estimated \$2.7 billion over ten years in infrastructure funding. The renewed agreement is the result of several years of advocacy and negotiation by UBCM and the Federation of Canadian Municipalities. UBCM's negotiating mandate was informed by both local government feedback during the federal government's consultations on the Long-Term Infrastructure Plan in 2012, as well as direct member consultations, and a UBCM survey of the membership's experiences with the first nine years of the gas tax program. UBCM believes the outcomes of the renewed gas tax agreement reflect key local government positions, as there are: broader project categories, in such areas as recreation and cultural infrastructure; annually indexed funding at 2%; greater local decision-making; and a retained mix of allocated and pooled funds.

## Strong Fiscal Futures – Advocacy

At the 2013 Convention, the UBCM membership unanimously endorsed the report of the Select Local Government Finance Committee called Strong Fiscal Futures – A Blueprint for Strengthening Local Government Finance System. UBCM has sought to engage the Province on this key initiative of the membership throughout the year. In April, the UBCM Executive worked to build awareness of, and support for, the report through two days of advocacy meetings with MLAs. Executive members met with twenty-nine elected officials, including nine ministers and opposition party leaders, where they asked for the creation of a joint provincial management committee as the first step in advancing the recommendations of Strong Fiscal Futures. Discussions have taken place between UBCM staff and senior Ministry of Community, Sport and Cultural Development (MCSCD) staff on the management committee proposal, and UBCM President Rhona Martin has conveyed the importance of moving forward with the report in a meeting with Minister Coralee Oakes.

## MMBC

In October 2013, UBCM struck the UBCM Recycling Negotiating Committee in response to Resolution SR1-2013 and member concerns over the design and implementation of Multi-Materials BC's packaging and printed paper (PPP) product stewardship program. Throughout the Fall, the Committee identified key issues and positions, conducted a legal review, and surveyed the membership. The Committee met with the Minister of Environment, senior MMBC staff, and legal counsel, and raised concerns over MMBC's contract structure, industry's implementation timelines, and MMBC's approach to negotiating with local government. In recognition of the state of negotiations between MMBC and local governments, the Committee provided clarifying information on MMBC's contract and program structure in advance of industry's deadline for executing agreements. Local government representatives have also been appointed to MMBC's Advisory Committee to provide feedback on core elements of the program.

The Executive continues to monitor the implementation of the PPP program, and recently had delegations from MMBC and MOE at its July Executive meeting.

# Corporate Operations

## Local Government Elections Legislation

In May 2010, the Report of the Local Government Elections Task Force was released identifying recommended changes for improving local government elections. This past March two bills were introduced into the Legislature to implement the recommendations contained within the Task Force's Report.

**Bill 20**, the Local Elections Campaign Financing Act (LECFA) in conjunction with Bill 21, makes changes to local elections, with the exception of campaign expense limits. The matter of expense limits is still a work in progress; a direction supported by UBCM Executive recognizing the challenges in developing a formula that fits all local governments. LECFA defines various forms of election campaigns and advertising; sets out requirements for campaign accounting; and sets out requirements for third party advertising. In addition, the Act addresses transparency and disclosure requirements, penalties, enforcement, and administrative responsibilities (outlines new role for Elections BC).

**Bill 21**, Local Elections Statutes Amendment Act, brings forward a number of changes to local elections including: increases the term of office from 3 years to 4 years; moves general voting day to one month earlier than its current date (October, 2018); adds LECFA to the legislation on which the Province must consult with the UBCM before proposing changes; and addresses a number of other administrative matters.

Both Bills received Royal Assent on May 29th.

The Executive continues to work with the Province on the outstanding piece of work related to campaign expense limits.



*Bowen Island, BC*



## Mission Statement

The **values** we want associated with UBCM as an organization are:

- Credibility and accuracy in what we do
- Timely and effective in how we respond
- Valuing teamwork and respecting diversity in everything we do
- Being non-partisan and objective in how we present ourselves

Our **vision** is to most effectively represent and serve all local governments in BC.

Guided by our values and to achieve our vision the purpose of UBCM is:

To **represent and serve** all local governments in BC by:

- Being the recognized advocate for their common interests
- Meeting the members' common needs

We will be the recognized **advocate** for local government in BC in:

- Policy development and implementation
- Government relations
- Communications externally
- Liaison with other groups

Our priorities for meeting the **members' common needs** are through:

- Communication to members
- Advice and training for local government officials
- Convention
- Information sharing

We strive for **continuous improvement** in all that we do.



*Whistler, BC*

# Corporate Operations

## UBCM Executive



**Director Rhona Martin**  
Columbia Shuswap RD  
President  
Presidents Committee



**Councillor Sav Dhaliwal**  
City of Burnaby  
First Vice-President  
Convention Committee, Chair  
Presidents Committee  
Resolutions Committee



**Chair Al Richmond**  
Cariboo Regional District  
Second Vice-President  
Healthy Communities  
Committee, Chair  
First Nations Committee  
Presidents Committee



**Councillor Claire Moglove**  
City of Campbell River  
Third Vice-President  
First Nations Committee,  
Vice-Chair  
Presidents Committee  
Resolutions Committee



**Mayor Mary Sjostrom**  
City of Quesnel  
Past President  
Convention Committee,  
Vice-Chair  
Presidents Committee



**Councillor Kerry Jang**  
City of Vancouver  
Vancouver Representative  
Healthy Communities,  
Vice-Chair  
Convention Committee



**Councillor Linda Hepner**  
City of Surrey  
Metro/GVRD Representative  
Community Safety  
Committee, Chair  
Presidents Committee



**Mayor Galina Durant**  
District of Stewart  
Small Community  
Representative  
Community Economic  
Development Committee,  
Vice-Chair  
Community Safety Committee



**Chair Art Kaehn**  
Fraser Fort George RD  
Electoral Area  
Representative  
Community Economic  
Development Committee,  
Chair  
Resolutions Committee



**Councillor Michael Morden**  
District of Maple Ridge  
Vancouver Metro Area  
Representative  
Community Safety  
Committee, Vice-Chair  
Healthy Communities  
Committee



**Councillor Neal Nicholson**  
City of Coquitlam  
Vancouver Metro Area  
Representative  
Community Economic  
Development Committee  
Environment Committee



**Director Andy Shadrack**  
Central Kootenay RD  
AKBLG Representative  
Environment Committee  
Healthy Communities  
Committee



**Councillor Patricia Heintzman**  
District of Squamish  
LMLGA Representative  
Environment Committee  
Healthy Communities  
Committee



**Councillor Bruce D. Christensen**  
City of Fort St. John  
NCLGA Representative  
Community Safety  
Committee  
First Nations Committee



**Councillor Marg Spina**  
City of Kamloops  
SILGA Representative  
Community Safety  
Committee  
First Nations Committee



**Mayor Larry Cross**  
Town of Sidney  
AVICC Representative  
Community Economic  
Development Committee  
Convention Committee

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# Corporate Operations



**Director Wendy Booth**  
East Kootenay RD  
Director at Large  
Community Economic  
Development Committee  
Convention Committee



**Mayor Sharon Gaetz**  
City of Chilliwack  
Director at Large  
Environment Committee,  
Chair  
Resolutions Committee, Chair



**Councillor Murry Krause**  
City of Prince George  
Director at Large  
First Nations Committee,  
Chair  
Healthy Communities  
Committee



**Councillor Cheryl Shuman**  
City of Dawson Creek  
Director at Large  
Environment Committee,  
Vice-Chair  
Community Economic  
Development Committee



**Councillor Arjun Singh**  
City of Kamloops  
Director at Large  
Convention Committee  
Environment Committee



Left to Right, back row: Mayor Larry Cross, Councillor Neal Nicholson, Director Wendy Booth, Director Andy Shadrack, Councillor Bruce D. Christensen, Councillor Arjun Singh, Councillor Michael Morden, Councillor Patricia Heintzman, Councillor Cheryl Shuman, Councillor Marg Spina

Left to Right, front row: Councillor Murry Krause, Mayor Galina Durant, Councillor Claire Moglove, Councillor Sav Dhaliwal, Director Rhona Martin, Mayor Mary Sjostrom, Councillor Linda Hepner, Mayor Sharon Gaetz, Councillor Kerry Jang

Not Shown: Chair Art Kaehn, Chair Al Richmond

## UBCM Staff

Back row: Susie Koivu, Financial Services Officer; Kathleen Spalek, Manager, Finance & Corporate Operations; Joslyn Young, Executive & Association Services Coordinator; Ken Vance, Senior Policy Advisor; Angela Turner, Policy Analyst & Convention Coordinator; Reiko Tagami, Information & Resolutions Coordinator

Front row: Marie Crawford, Associate Executive Director; Gary MacIsaac, Executive Director; Anna-Maria Wijesinghe, Manager, Member & Association Services; Maria Stanborough, Senior Policy Analyst

Not shown: Raelene Adamson, Administrative Assistant; Marylyn Chiang, Senior Policy Analyst; Shelley Morgan, Marketing & Business Development Officer



Left to Right: Glen Brown, General Manager, Victoria Operations; Gary MacIsaac, Executive Director; Peter Ronald, Programs Officer; Brant Felker, Gas Tax Policy & Program Manager; Paul Taylor, Director of Communications

Not shown: Iris Hesketh-Boles, Executive Coordinator & Office Manager; Danyta Welch, Policy & Programs Officer; Rebecca Williams, Program Assistant, Gas Tax Program Services; Jared Wright, Director of Advocacy & Government Relations



*Invermere, BC*



*Kamloops, BC*

# Policy and Advocacy



# Policy and Advocacy

A top priority for UBCM is to advocate on behalf of BC local governments for the development and implementation of legislation, regulation, policies and programs that support the membership's needs. Our goal is to effect change that will benefit BC local governments. In order to effect change, UBCM participates in policy development and implementation processes in a number of ways:

- proactively – presenting our own independent initiatives to other governments (i.e. Strong Fiscal Futures)
- reactively – responding to proposed provincial or federal policy changes (i.e. Agriculture Land Commission)
- ongoing involvement – participating in Ministry-UBCM or multi-party policy development processes which are many and varied with some requiring sustained involvement while others may only require limited intervention (i.e. Off Road Vehicle Joint Advisory Group).

Much of UBCM's policy work is done through the Executive and its Committees. The following pages provide an overview of the extensive policy work undertaken and outlines progress to date on various issues identified through annual Committee work plans.

In addition to the Executive and Committees, many policy topics are covered off through ongoing working groups, committees and meetings that UBCM appointments and staff attend. These policy matters are summarized in the section that follows the Committee overviews.



*Slocan, BC*



## Presidents Committee

Secretariat / Financial Management • Intergovernmental Relations • Best Practices • Member Services

Priorities	Progress to Date
<b>Provide support to the UBCM Secretariat on member priorities, financial and human resource issues</b>	<ul style="list-style-type: none"> <li>• Provides strategic direction to the Secretariat between Executive meetings</li> <li>• Reports quarterly on UBCM finances to the Executive; and oversees the annual financial audit.</li> <li>• Serves as the contact point on staffing matters and HR initiatives</li> <li>• Undertook review and brought forward changes to UBCM Executive Policies</li> </ul>
<b>Serve as the lead on intergovernmental relations</b>	<ul style="list-style-type: none"> <li>• Directed UBCM advocacy work on promoting <i>Strong Fiscal Futures</i> report recommendations with Province</li> <li>• Serves as the contact point for emerging local government issues with the Minister of Community, Sport and Cultural Development.</li> <li>• Serve as spokespersons for the UBCM with media and governments</li> </ul>
<b>Promote Best Practices to UBCM Membership</b>	<ul style="list-style-type: none"> <li>• Oversees the UBCM Excellence Awards program, issued call for applications, developed new 2014 Leadership &amp; Innovation sub-category on 'accessibility and inclusion'; will review submissions in July and showcase winners at upcoming UBCM Convention</li> </ul>
<b>Provide direction on UBCM Member Services and Group Benefits Programs</b>	<ul style="list-style-type: none"> <li>• Oversee review of UBCM's group benefits program</li> <li>• Acts as an employer partner for the Municipal Pension Plan</li> </ul>

### Committee Members

Director Rhona Martin, President  
 Councillor Sav Dhaliwal, First Vice-President  
 Chair Al Richmond, Second Vice-President  
 Councillor Claire Moglove, Third Vice-President  
 Councillor Linda Hepner, GVRD/Metro Representative  
 Mayor Mary Sjoström, Past President

# Policy and Advocacy

## Convention Committee

The 2013 Convention was held in Vancouver from September 16-20, and adopted a Navigating the Local Landscape theme. A total of 1,955 delegates attended the Convention, representing 193 UBCM member communities from all across the province. The overall convention rating was 4.3 out of 5, tying 2005 for highest overall convention since UBCM started tracking results electronically in 1997.

A variety of tours and sessions were held this year on topics ranging from building and protecting sustainable communities to local government finance. Programming also included a diverse range of clinics and workshops, including “What does Rural BC Need to Succeed?”, “Local Government Elections Reform”, and “Canada-European Union Trade Negotiations”. As always, delegates had the opportunity to set policy through Resolutions sessions, and participate in a number of Provincial Policy sessions, Cabinet Panels and government meetings.

### Committee Members

Councillor Sav Dhaliwal, Chair  
Mayor Mary Sjostrom, Vice-Chair  
Councillor Kerry Jang  
Director Wendy Booth  
Mayor Larry Cross  
Councillor Arjun Singh



*2013 Convention in Vancouver, BC*

# Environment Committee

Land Based Spills • Recycling • Environmental Assessment • Small Water Systems • Landfills

Priorities	Progress to Date
<p><b>Respond to environment policy matters falling within the scope of the Committee</b></p>	<ul style="list-style-type: none"> <li>• Prepared extensive response to the second Land Based Spill Preparedness and Response Intentions Paper</li> <li>• Provided feedback on the Landfill Criteria update, focusing on needs of smaller communities impacted by the proposed changes</li> <li>• Provided comment on the legislative proposal for the Water Sustainability Act, highlighting the concerns of local governments</li> <li>• Reviewed and provided comment on the Integrated Pest Management Intentions Paper</li> </ul>
<p><b>Participate in working groups and committees to ensure local government interests are represented</b></p>	<ul style="list-style-type: none"> <li>• Struck the UBCM Recycling Negotiating Committee to raise local government issues with the design and implementation of the packaging and printed paper (PPP) stewardship program</li> <li>• Completed the work of the UBCM Small Water Systems Group with the development, and sharing of, a recommendations paper and best practice guidelines</li> <li>• One of two local government representatives on the multi-stakeholder provincial Land Based Spill Preparedness and Response Advisory Committee</li> </ul>
<p><b>Work with the Province, Societies and other associations to seek out greater opportunities for environmental protection and improvement in BC</b></p>	<ul style="list-style-type: none"> <li>• Worked with the Environmental Assessment Office to deliver a local government information on environmental assessments</li> <li>• Appointed representatives to Multi-Materials BC's Advisory Committee to provide feedback on core elements of the PPP program</li> <li>• Shared legislative, regulatory, and policy updates with the Municipal Environmental Managers Committee</li> <li>• Coordinating policy workshop with the Province on urban deer management</li> </ul>

## Committee Members

Mayor Sharon Gaetz, Chair  
 Councillor Cheryl Shuman, Vice Chair  
 Councillor Patricia Heintzman  
 Councillor Neal Nicholson  
 Director Andy Shadrack  
 Councillor Arjun Singh

# Policy and Advocacy

## First Nations Relations

Treaty/Non-treaty Agreements • Aboriginal Policy and Initiatives • Relationship-building

Priorities	Progress to Date
<p><b>Monitor and respond to policy matters falling within the scope of the Committee</b></p>	<ul style="list-style-type: none"> <li>• Ongoing communication with Aboriginal Affairs and Northern Development Canada (AANDC) regarding implementation of The Safe Drinking Water for First Nations Act</li> <li>• Monitoring the federal drafts Additions to Reserve policy, in follow-up to UBCM's consolidated submission on proposed revisions to the ATR policy</li> <li>• Ongoing discussions with the Ministry of Aboriginal Relations and Reconciliation (MARR) regarding a potential Strategic Engagement Agreement (SEA) pilot project</li> </ul>
<p><b>Advocate for local government interests through working groups and intergovernmental communication</b></p>	<ul style="list-style-type: none"> <li>• Struck a staff Joint Working Group on Aboriginal Issues with MARR in March 2014</li> <li>• Attempting to meet with Aboriginal Affairs and Northern Development Canada regarding the reinstatement of a former MOU on Communication and Information Sharing</li> <li>• Ongoing participation of Committee Chair as member of the Off-Reserve Aboriginal Action Plan Provincial Coordination Team</li> </ul>

Priorities	Progress to Date
<p><b>Relationship-building between local governments and First Nations through best practices and initiatives</b></p>	<ul style="list-style-type: none"> <li>• Responded to the 2013 UBCM Year of Reconciliation with First Nations motion by developing a relationship with Reconciliation Canada, and partnering on the 100 Reconciliation Dialogue Workshop Initiative</li> <li>• Organized a reconciliation dialogue panel at the 2013 UBCM Convention</li> <li>• Initiated relationship-strengthening activities with BC First Nations organizations and representatives</li> <li>• Investigated holding a province-wide Community to Community Forum, postponing future work to prioritize the reconciliation dialogue workshop initiative</li> <li>• With First Nations Summit, administered a spring intake for the Regional Community to Community Forum program</li> </ul>

### Committee Members

Councillor Murry Krause, Chair  
 Councillor Claire Moglove, Vice-Chair  
 Chair Al Richmond  
 Councillor Marg Spina  
 Councillor Bruce Christensen  
 Mayor Ernie Daykin, Metro Vancouver Representative



*Sooke, BC*

# Policy and Advocacy

## Community Safety

Policing/Crime Prevention • Fire Safety • Flood Protection • Road Safety • Liquor Licensing

Priorities	Progress to Date
<p><b>Respond to community safety issues falling within the scope of the Committee</b></p>	<ul style="list-style-type: none"> <li>• Submission to Blue Ribbon Panel looking at crime reduction measures</li> <li>• Provided feedback into Provincial review into corrections policy</li> <li>• Monitor implementation of RCMP contract and provide feedback on community impacts</li> <li>• Sought clarity on the status of commercial marijuana operations – taxation and location on farm land</li> <li>• Provided feedback on liquor policy review and continue to monitor impacts of liquor policy changes and provide feedback on changes</li> <li>• Sought clarity on the modernization of the BC Building Code and the potential impacts on local government</li> <li>• Met with Ministry of Transportation and Infrastructure staff and provided input into rural highway road safety review</li> <li>• Monitor development of BC Policing Plan and provide feedback as issues arise</li> </ul>
<p><b>Participate in working groups and committees to ensure local government interests are represented</b></p>	<ul style="list-style-type: none"> <li>• Coordinated Local Government Contract Management Committee – RCMP Contract</li> <li>• Coordinated Local Government Working Group on Liquor Policy</li> <li>• Coordinated 911 Local Government Working Group looking at a province wide call answer levy</li> <li>• Appointed members to Road Safety Committees</li> <li>• Participated in review of Flood Guidelines Review – Sea Level Rise</li> <li>• UBCM appointed representatives to PRIME and Provincial committee on policing standards</li> </ul>
<p><b>Work with the Province and other associations on community safety</b></p>	<ul style="list-style-type: none"> <li>• BC Care Providers Association – fire sprinklers in care homes</li> </ul>

### Committee Members

Councillor Linda Hepner, Chair  
 Councillor Michael Morden, Vice-Chair  
 Councillor Marg Spina  
 Mayor Galina Durant  
 Councillor Bruce Christensen  
 BC Association of Police Boards

## Community Economic Development

Forestry • Fishing • Energy • Mining • Agriculture • Economic Development Diversification

Priorities	Progress to Date
<p><b>Respond to resource policy matters falling within the scope of the Committee</b></p>	<ul style="list-style-type: none"> <li>• Submission to Mid-Term Supply Review; await provincial direction on area-based management</li> <li>• Monitor electricity rates; sought BCUC oversight of BC Hydro</li> <li>• Monitor community impacts related to Fisheries Act amendments</li> <li>• Sought clarity on the status of the ALR; met with ALC and responded to Bill 24: ALC Amendment Act</li> <li>• Monitor impacts of LNG development; participated in Province's LNG conference, holding pre-conference session at 2014 Convention</li> <li>• Provided feedback on DFO's proposal to expand geoduck aquaculture</li> <li>• Met with MOF staff on log export policy</li> </ul>
<p><b>Participate in working groups and committees to ensure local government interests are represented</b></p>	<ul style="list-style-type: none"> <li>• Member of Off Road Vehicle (ORV) Joint Advisory Group and UBCM ORV local government working group – ORV Act enacted March 24th; participating in regulation development</li> <li>• Appointed NCLGA and AVICC elected officials to serve as UBCM reps to DFO's Aquaculture Management Advisory Committees</li> <li>• UBCM/AVICC establish special committee on BC Ferries in response to reduced service levels and fare increases; Phase 1 completed/Phase 2 nearly completed on socio-economic impacts</li> <li>• UBCM appointments to BC Hydro, Fortis energy conservation committees and Minister of Forests Advisory Committee on Forest Practices</li> </ul>
<p><b>Work with the Province, Trusts and other associations to seek out greater economic development opportunities</b></p>	<ul style="list-style-type: none"> <li>• Rural BC Project to support rural economic development</li> <li>• Jobs, Skills and Training ministry on Economic Development Toolkit</li> <li>• UNBC's Community Development Institute on local economic initiatives</li> </ul>

### Committee Members

Chair Art Kaehn, Chair  
 Mayor Galina Durant, Vice-Chair  
 Mayor Larry Cross  
 Director Wendy Booth  
 Councillor Cheryl Shuman  
 Councillor Neal Nicholson

# Policy and Advocacy

## Healthy Communities

Healthy Communities • Child Poverty • Mental Health • Healthy Built Environments

Priorities	Progress to Date
<p><b>Respond to health policy matters falling within the scope of the Committee</b></p>	<ul style="list-style-type: none"> <li>• Continue to partner with the Ministry of Children and Family Development on the Community Poverty Reduction Strategy, with seven pilot communities across BC</li> <li>• Participate in stakeholder engagement for the refresh of the BC Healthy Eating Strategy</li> <li>• Guide the development and direction of the BC Physical Activity Strategy and Implementation Plan</li> <li>• Provide direction to the development and dissemination of the Healthy Built Environment Linkages Toolkit</li> </ul>
<p><b>Participate in working groups and committees to ensure local government interests are represented</b></p>	<ul style="list-style-type: none"> <li>• Member of the BC Healthy Living Alliance, an alliance of province-wide health related organizations addressing the impacts of chronic disease</li> <li>• Chair the Emergency Medical Assistants Education Fund to ensure distribution of funding for paramedic training meets the needs of remote and rural communities</li> <li>• On the Management Team of the Ministry of Health's Healthy Families BC - Communities (HFBC-C) program, working with local governments to promote healthy communities</li> <li>• Member of the Healthy Built Environment Alliance, an alliance of private and public health and built environment-related organizations</li> </ul>
<p><b>Work with the Province, Societies and other associations to seek out greater opportunities for improved health in BC</b></p>	<ul style="list-style-type: none"> <li>• Work with BC Healthy Communities Society on the development and implementation of PlanH, a Ministry of Health initiative to provide health promotion resources to local governments</li> <li>• On the Management Team reviewing the HFBC-C Evaluation Plan, a 3-year initiative to examine the effectiveness of working with local governments to build healthy communities</li> <li>• Continue to engage with the Ministry of Health on the Provincial Mental Health Care Initiative</li> </ul>

### Committee Members

Chair Al Richmond, Chair  
 Councillor Kerry Jang, Vice-Chair  
 Councillor Patricia Heintzman  
 Director Andy Shadrack  
 Councillor Murry Krause  
 Councillor Michael Morden



## Resolutions Committee

The resolutions process is the foundation of UBCM's advocacy on behalf of BC local governments.

Members often ask UBCM about the status or progress of the policy development arising from a particular resolution endorsed by the UBCM membership at Convention. Through resolutions, UBCM members speak with one voice to express the needs and concerns of BC communities. Issues raised and solutions proposed in resolutions often result in positive change for the membership.

The Resolutions Committee wishes to highlight examples of the constructive dialogue and successes that we achieve through this process. The following developments have been noted in 2013-2014; each of the issues referenced was the topic of a resolution from a UBCM member local government.

Area	Related Resolutions	Action
<b>Local government elections legislation</b>	2013-B94, 2013-B95, 2011-B17, 2010-A3	Implementing recommendations from the 2010 Local Government Elections Task Force, the provincial government introduced the <i>Local Elections Campaign Financing Act</i> and <i>Local Elections Statutes Amendment Act</i> .
<b>Internet voting</b>	2011-A2, 2000-B13	The Independent Panel on Internet Voting recommended not to implement universal Internet voting for local or provincial government elections at this time. Established in 2012 by the Province, the panel reviewed best practices for Internet voting in other jurisdictions and examined potential implementation issues in BC.
<b>Funding of 911 Services</b>	2011-B13, 2004-SR1	A UBCM working group concluded that there is not sufficient support among BC local governments for a province-wide levy on wireless devices that connect to 911 services. UBCM and the Province undertook the review with the goal of expanding province-wide 911 services, improving public safety, and studying the feasibility of a province-wide levy on wireless devices as a funding mechanism.
<b>Provincial police standards</b>	2012-A4, 2010-B11, 2007-B82, 2004-B48	Local government is represented on the Advisory Committee on Provincial Police Standards, which reviews existing and develops new BC Provincial Policing Standards. A goal of the committee is to implement recommendations for new police standards outlined in the Braidwood Inquiry and the Oppal Commission of Inquiry into Missing Women.
<b>BC Policing Plan</b>	2013-B89, 2013-B63, 2012-A4, 2012-B56, 2010-B11	Three local government representatives participate in the Police Structure and Funding Expert Committee as part of the Ministry of Justice's long-term policing strategy. Their work arises out of Action Item 1 of the British Columbia Policing and Community Safety Plan.

# Policy and Advocacy

Area	Related Resolutions	Action
<b>RCMP costs</b>	2013-B6, 2012-B56, 2012-A4, 2011-SR2, 2011-A1, 2010-SR1, 2010-B63, 2010-B65	Five year financial plans outlining projected RCMP costs have been sent to municipalities with policing agreements. The plans outline cost projections for salary and wage increases; benefits costs; projected cost of the new RCMP headquarters; and estimated savings from efficiency initiatives. The financial plans identify changes in RCMP costs in the coming years.
<b>Funding for crime prevention</b>	2013-B10, 2011-B15, 2008-B67	Through the sale of property that was acquired as a result of unlawful activity and seized under the <i>Civil Forfeiture Act</i> , \$1 million in new funding for crime prevention and domestic violence programs was made available to local governments.
<b>Youth gang prevention</b>	2012-B59, 2010-B13, 2009-A4, 2009-B7, 2008-B55	The Ministry of Justice launched a Youth Gang Prevention Toolkit for Community Planning, and accompanying Quick-Start Guide. The resources are for service providers, community leaders, and others working to prevent youth from becoming involved in gangs or help them leave gangs.
<b>Medical marijuana production licencing</b>	2013-B9, 2012-B111, 2010-B146	The new federal Marijuana for Medical Purposes Regulation came into force in 2014, and under the new regulation, applicants for a producers licence must notify the local government, local police force and local fire officials of their intent to apply. When apprised of an application for a commercial marijuana facility, local governments should inform the federal government whether or not zoning would permit a production facility in the specified location.

Area	Related Resolutions	Action
<b>Earthquake preparedness</b>	2013-A3, 2013-B64, 2011-B10, 2009-B8, 2008-B14, 2008-B117, 2006-B65	The Province is undertaking consultation on issues, priorities, and opportunities regarding catastrophic earthquake preparedness. The review responds to the BC Auditor General's report, "Catastrophic Earthquake Preparedness," which concluded Emergency Management BC was not adequately prepared for a catastrophic earthquake. The Ministry of Justice accepted all of the Auditor General's recommendations and indicated it would take action to address them.
<b>Wildfire prevention</b>	2013-B116, 2012-B112, 2012-B113, 2012-B114, 2012-B109, 2011-B80, 2010-B59, 2010-B68, 2010-B91	There are three opportunities for local governments and First Nations to apply for funding from the Strategic Wildfire Prevention Initiative in 2014. Operational funding as well as funding for prescriptions or demonstrations has been fully allocated; however, there will be one intake of Community Wildfire Protection Plan applications later in 2014.
<b>FireSmart Canada</b>	2013-B116, 2012-B112, 2012-B113, 2012-B114, 2012-B109, 2011-B80, 2010-B59, 2010-B68, 2010-B91	The Provincial Fuel Management Working Group and Partners in Protection delivered FireSmart Canada workshops to BC local governments and First Nations. The workshops empowered participants to be local FireSmart Representatives by providing understanding of wildland-urban interface wildfire threats and the skills and tools needed to protect their communities
<b>Spill preparedness and response</b>	2012-B122, 2011-LR6, 2010-B87, 2008-B32	The Province released a second intentions paper for a Land-based Spill Preparedness and Response Plan, seeking local government feedback. Key issues included an industry funded, provincially regulated response organization; geographic response plans; and expanded planning and response roles for local governments and First Nations.

# Policy and Advocacy

Area	Related Resolutions	Action
<b>Safe marine transport of oil and LNG</b>	2012-A8, 2012-B31, 2011-LR6, 2010-B139, 2010-B87	Industry, government and Port Metro Vancouver are developing a Centre of Excellence for Marine Transportation of Oil and LNG Commodities. It will be an arms-length, non-partisan source of best practices for safe and sustainable marine transportation of oil and LNG on the Pacific Coast.
<b>Rail safety</b>	2011-B82, 2009-B157, 2008-B44, 2007-B107, 2007-B19	<p>In response to the train derailment and explosion in Lac-Mégantic, Quebec, and rail bridge collapse and derailment in Calgary, Alberta, FCM established a National Municipal Rail Safety Working Group to support and inform discussions with the federal government on rail safety. UBCM participates in the rail safety working group as well as a related technical working group.</p> <p>In direct response to priorities raised by FCM's working group, the federal government instituted a new requirement for railway companies to share dangerous goods information with municipal first responders and emergency planners. They also committed to requiring railways and shippers to carry additional insurance.</p>
<b>BC Transit Review implementation</b>	2013-B15, 2012-B115, 2010-B21, 2009-B15	UBCM, the Ministry of Transportation and Infrastructure (MOTI), and BC Transit established a local government working group to support implementation of recommendations from the BC Transit Independent Review Panel. Several recommendations suggested greater collaboration to facilitate the success of transit in the province. MOTI is tracking progress on its website.

Area	Related Resolutions	Action
<b>BC Ferries</b>	2013-B12, 2012-B6, 2011-A3, 2010-B20, 2010-B110, 2008-B15, 2008-B112, 2008-B151	UBCM and the Association of Vancouver Island and Coastal Communities, along with the Ferry Advisory Committee Chairs and Coastal Regional District Chairs, formed a Special Committee to examine the economic impact of BC Ferries cutbacks and fare increases. The analysis will come forward as a policy paper for consideration by UBCM members at the 2014 Convention.
<b>Road safety strategy</b>	2013-B14, 2012-B63, 2011-B82, 2011-B84, 2009-B16, 2009-B19, 2009-B20, 2009-B21, 2009-B64	Local government staff with road safety expertise were appointed to the provincial Safe Roads and Communities Committee, as well as the Education and Awareness Committee. The committees are developing a best practices approach to road safety, as well as education and awareness measures to better inform the public about road safety. The groups assist the Executive Committee established to implement the BC Road Safety Strategy.
<b>Off road vehicles</b>	2013-B97, 2011-B20, 2009-A6	The <i>Off Road Vehicle Act</i> received Royal Assent. This was the culmination of consultation over many years with key stakeholders, and responds to UBCM resolutions asking the Province to regulate and license off road vehicles.
<b>Commercial marijuana production – tax status</b>	Several resolutions at area association AGMs raised the issue of classification of medical marijuana facilities.	The Province excluded federally licensed medical marijuana production from the list of agricultural uses that qualify for farm classification for assessment and property tax purposes.
<b>Renewed Gas Tax Agreement</b>	2013-B19, 2012-A1, 2012-B11, 2012-B13, 2012-B16, 2012-B19, 2012-B69, 2012-B70, 2010-B71, 2010-B77	UBCM, the federal and provincial governments achieved agreement on a renewed federal Gas Tax Fund to provide predictable, stable public infrastructure funding over the next 10 years. The renewed Gas Tax program includes broader categories, and a 2% annual index delivered in \$100 million increments.

# Policy and Advocacy

Area	Related Resolutions	Action
<b>Recycling Negotiating Committee</b>	Resolution 2013-SR1 called in part for the appointment of a representative committee to negotiate with the Province and MMBC on the implementation of the MMBC stewardship plan.	UBCM struck a Recycling Negotiating Committee in response to resolution 2013-SR1. The Committee pursued development of a negotiation framework for discussion with Multi-Material BC (MMBC), based on identified concerns with MMBC's proposed agreement. Rather than one provincially binding agreement, the Committee's proposed framework, or template, assisted local governments in their own discussions and negotiations with MMBC.
<b>MMBC Advisory Committee</b>	2013-SR1, 2012-B28, 2012-B125, 2011-B39, 2010-B33	Multi-Material BC designated 3 seats for local government representatives on its Advisory Committee, which serves as a forum for stakeholders impacted by the packaging and printed paper stewardship program to be informed of program developments and provide feedback on core program elements.
<b>Fish habitat</b>	2013-B28, 2013-B29, 2013-B71, 2012-B80	The Department of Fisheries and Oceans (DFO) streamlined the <i>Fisheries Act</i> and reorganized BC habitat protection operations. Though fisheries officers were removed from several BC locations, DFO stated that fish habitat would still be protected vigorously; the changes to the <i>Fisheries Act</i> would better combine protection activities; and give the Minister more latitude in decision making.
<b>Tsunami debris funding</b>	2012-B75	The Government of Japan presented a one-time grant to the Government of Canada to help clean up tsunami debris resulting from the earthquake that struck Japan in 2011. The provincially administered funds are available for the next two fiscal years to help with shoreline clean-up and debris disposal.

Area	Related Resolutions	Action
<b>Derelict and abandoned vessels</b>	2013-B30, 2012-B23, 2010-B30, 2005-B112	<p>The provincial government drafted the “Practical Manual for Addressing Problem Vessels and Floating Structures.”</p> <p>Federally, Transport Canada collected local government data for its Problem Vessels Inventory, identifying 245 vessels of concern in BC.</p>
<b><i>Water Sustainability Act</i></b>	2013-B25, 2013-B105, 2012-B24, 2012-B102, 2012-B118, 2011-B43, 2011-B96, 2011-B107, 2011-B129, 2011-B152, 2010-B26, 2010-B85, 2010-B137	<p>The new <i>Water Sustainability Act</i> received Royal Assent. It updates and replaces the existing <i>Water Act</i> with changes in areas including: stream health and aquatic environments; consideration of water in land-use decisions; regulation and protection of groundwater; regulation of water use during times of scarcity; and improved security, water use efficiency and conservation.</p>
<b>Drinking water protection</b>	2013-B25, 2013-B32, 2013-B37, 2013-B69, 2013-B105, 2012-B48, 2012-B53, 2012-B102, 2011-B107, 2011-B129, 2010-B26, 2010-B88	<p>The Forest Practices Board examined how well the <i>Forest and Range Practices Act</i> protects drinking water in community watersheds. Recommendations for improvement included:</p> <ul style="list-style-type: none"> <li>• clarifying water protection requirements;</li> <li>• defining “cumulative hydrological effects”;</li> <li>• strengthening content and approval of forest stewardship plans;</li> <li>• ensuring the content of professional assessments is meaningful;</li> <li>• monitoring achievement of the community watershed objective; and</li> <li>• updating the status of community watersheds.</li> </ul>
<b>Sewerage systems</b>	2013-B118, 2008-SR1, 2008-B50	<p>The Province sought comments from wastewater practitioners on a Version 3 Sewerage System Standard Practice Manual (SPM). The SPM is the primary reference for BC wastewater practitioners responsible for designing, installing and maintaining onsite sewerage systems, pursuant to the Sewerage System Regulation and <i>Public Health Act</i>.</p>

# Policy and Advocacy

Area	Related Resolutions	Action
<b>Small water systems</b>	2012-B16, 2011-B107, 2008-B50, 2008-B163, 2007-B124	The UBCM Small Water Systems Working Group released <i>Recommendations for Addressing Key Small Water Systems Challenges</i> . Deliverables achieved by the working group included best management practices guidelines for finance and subdivisions, and a recommendations paper for addressing key challenges.
<b>Review of Riparian Areas Regulation</b>	2013-B70, 2012-B73	<p>The Office of the Ombudsperson reviewed BC's <i>Riparian Areas Regulation</i> (RAR), releasing 25 recommendations regarding implementation. In response, the Province accepted 24 of the recommendations in full, and one in part.</p> <p>Gaps identified included a lack of compliance with the RAR as determined by site visits, limited access to information for the public, and an unclear definition of authority for local government to vary streamside protection.</p>
<b>Use and Sale of Pesticides</b>	2013-B108, 2010-B28, 2009-B38, 2008-B81, 2008-B82	The Province invited comments on proposed amendments to the Integrated Pest Management Regulation. The updated regulation will change the way domestic class pesticides are sold and will update the list of excluded pesticides.
<b>Land use guidelines to address sea level rise</b>	2013-A2, 2012-B4, 2011-B79, 2010-B8, 2008-B69	The Province is considering new guidelines for land use development in areas affected by sea level rise. Local government input was sought on draft amendments to the Flood Hazard Area Land Use Management Guidelines. The draft amendments were informed by technical studies, as well as stakeholders including local government.



Area	Related Resolutions	Action
Forest management	2013-B116, 2011-B57, 2010-B104, 2010-B105	The Province entered into a public discussion on forest management, including expansion of the number of area-based forest tenures and the possible conversion of some volume-based tenures to area-based tenures.
Agricultural Land Commission	2013-B111, 2013-B115, 2012-B82, 2012-B83, 2011-B48, 2011-B53, 2011-B102, 2010-B38	The <i>Agricultural Land Commission Amendment Act</i> introduced major changes in management of agricultural land, dividing BC into two agricultural zones. Zone 1 will focus on preservation of agricultural land, whereas Zone 2 will consider economic, cultural and social values in the area; regional and community planning objectives; and other prescribed factors. Related <i>Local Government Act</i> amendments support coordination with local government on land use planning.
Land use planning and development	2013-B37, 2013-B113, 2012-B82, 2011-B45, 2011-B46, 2011-B50, 2010-B36, 2010-B94, 2010-B141, 2010-B142	Through its <i>Miscellaneous Statutes Amendment Act</i> , the Province removed the requirement for Ministerial approvals on soil removal and deposit bylaws as well as certain regional district land use bylaws. Other amendments provided a “sunset” date and process for the termination of land use contracts; as well as in-stream protection from DCC/DCL rate changes.
Antenna siting	2012-B141, 2002-A6, 2002-C11	The federal government announced new rules for locating cell towers. The new rules require notification of municipalities regarding the proposed siting of all cell towers; give local residents an opportunity to provide input; and aim to improve communications throughout the siting process. Industry is encouraged to cooperate with local government early on in the process, using the Antenna System Siting Protocol Template launched recently by FCM.
Attracting and retaining businesses	2013-B39, 2013-B42, 2013-B81, 2013-B115, 2011-B54, 2011-B55, 2011-B56, 2011-B164, 2010-B39, 2010-B40, 2010-B95, 2010-B96, 2010-B99, 2010-B101, 2010-B106, 2010-B152	In 2013 the provincial government launched the Business Attraction Toolkit for BC Communities. In follow up, the Province has developed a summary document that highlights the stages of business and investment attraction and lists the tools, templates and other resources within each section.

# Policy and Advocacy

Area	Related Resolutions	Action
<b>Aquaculture – geoduck management</b>	2007-B148, 2011-A6, 2009-B127	Fisheries and Oceans Canada (DFO) developed a draft Integrated Geoduck Management Framework and sought feedback from interested parties. The proposed framework aims to balance new aquaculture opportunities with the ongoing viability of the wild geoduck fishery.
<b>Liquor policy</b>	2013-B115, 2012-B157, 2010-B152, 2007-B141	<p>The provincial government has begun implementing the 73 recommendations outlined in the Liquor Policy Review (LPR) released in January. The Province will work with the Local Government Working Group on Liquor Policy to ensure that the views of local government are taken into consideration.</p> <p>The following changes will be implemented:</p> <ul style="list-style-type: none"> <li>• happy hours</li> <li>• transferring small amounts of liquor between establishments</li> <li>• patrons carrying liquor between adjoining establishments</li> <li>• family SOLs can serve UBrew/UVin or homemade wine, beer and cider</li> <li>• UBrew/UVin licensees may now own other liquor-related establishments</li> <li>• liquor service without food in food-primary establishments</li> <li>• liquor sales at farmer’s markets</li> <li>• liquor sales of product showcased at food/ beverage festivals</li> <li>• minors in liquor-primary establishments</li> </ul>

Area	Related Resolutions	Action
<b>Age-friendly communities</b>	2012-B40, 2012-B41, 2011-A4, 2011-B63, 2010-B114, 2009-B145, 2009-B167, 2007-B152	The 2014 Age-friendly Community Planning & Project Grant Program funds planning and projects that help seniors live active, socially engaged and independent lives through policies, services and structures designed to support them. Priority is communities that have not yet completed an age-friendly plan or project.
<b>Healthy communities capacity building</b>	2012-B12, 2012-B41, 2011-A4, 2011-B108, 2010-B17, 2010-B18, 2009-B17	<p>The Province made available a second round of funding for the Healthy Communities Capacity Building Grant Program that supports partnership development and collaborative action between local governments, health authorities, and other community partners.</p> <p>Further, in June 2014 local governments were invited to submit an Expression of Interest for hosting a PlanH workshop, to support work between local governments and community partners on building healthier communities.</p>
<b>Reconciliation with First Nations</b>	During the 2013 UBCM Convention, members endorsed a resolution calling for a Year of Reconciliation with First Nations across British Columbia.	UBCM is partnering with Reconciliation Canada on the delivery of 100 Reconciliation Dialogue Workshops throughout BC. The workshops bring local leaders and community change-makers together to develop a shared understanding of our collective history, examine what reconciliation means and take positive steps to building vibrant, resilient communities.
<b>Accessibility</b>	2012-B38, 2012-B52, 2012-B100, 2012-B104, 2010-B52, 2010-B53, 2010-B70, 2010-B149, 2009-B167	<p>The provincial government launched a consultation process on how government, businesses and communities can increase accessibility and decrease barriers for people living with disabilities. Discussions focus on six theme areas:</p> <ul style="list-style-type: none"> <li>• service innovation;</li> <li>• personal supports, aids and devices;</li> <li>• work and contribution;</li> <li>• accessibility in the built environment;</li> <li>• social networks; and</li> <li>• asset accumulation through the Registered Disability Savings Plan.</li> </ul>

# Policy and Advocacy

Area	Related Resolutions	Action
<b>Seniors' Advocate</b>	2013-B53, 2013-B57, 2012-B40, 2012-B41, 2012-B42, 2012-B104, 2011-A4, 2011-B63, 2011-B106, 2011-B150, 2009-B52	Isobel Mackenzie has been appointed as BC's Seniors Advocate. The Office of the Seniors Advocate will monitor seniors' services, promote awareness and work collaboratively with seniors, families, policy makers, service providers and others to identify solutions to systemic issues and make recommendations on ways to improve care for BC's aging population.
<b>Poverty reduction</b>	2013-B60, 2013-B130, 2011-B65, 2010-B51, 2009-SR2, 2009-B55, 2007-B198	The Ministry of Children and Family Development and UBCM released a report on the joint Community Poverty Reduction Strategy. Findings include a need to work with local government partners in ways tailored to each community; that the basics of food, health and housing continue to be the most important needs for families in poverty; and the need to standardize data collection while respecting privacy.

These are some recent success stories. Not all resolutions achieve immediate results, but they bring important local government issues to the attention of the provincial and federal governments.

## Committee Members

Mayor Sharon Gaetz, Chair  
 Councillor Sav Dhaliwal  
 Councillor Claire Moglove  
 Chair Art Kaehn



*Resolutions Voting at Convention*

## Emerging Policy Files

### Agricultural Land Reserve Act Amendments

On May 29, 2014 amendments to the ALR Act now divide the province into two agricultural zones. Zone 1 includes the existing Island, South Coast and Okanagan while Zone 2 will include the existing Interior, Kootenay and North. The mandate in Zone 1 will be similar to the current process with primary focus being on the preservation of agricultural land. The mandate in Zone 2 will be broadened from the preservation of agricultural land to include economic, cultural and social values in the area; regional and community planning objectives and other prescribed considerations.

Two key amendments were introduced and made prior to the passage of the bill. First, the Chair and Executive Committee now have the ability to decide the fate of land deemed to be of provincial importance or that overlaps more than one region. The second amendment was to clarify that even in Zone 2, the primary objective was the protection of agricultural land.

In addition, Section 879 of the *Local Government Act* will be amended to require local government consultation with the Agricultural Land Commission if the development, repealing or amendment of an official community plan might affect agricultural land. The ALC will continue to have the power to make final decisions on specific land uses and the authority to protect agricultural land in both zones.

UBCM will be represented on the Agricultural Land Reserve Consultation Reference Group that is being established to advise on the development of new regulations under the *Agricultural Land Commission Act* to ensure that local government interests are addressed.

### Building Code Amendments

On March 27, 2014, UBCM received a letter from Minister Coleman advising of the Province's intention to move forward with measures to implement a modern building regulatory system in 2015. The letter also requested UBCM participation in the Modernization Advisory Group to look at draft legislation to establish a uniform building code across the Province. Such a move would require an amendment to the Community Charter as local government would no longer have the ability to adjust the building regulations to meet local needs; such as ability to determine the type of construction material that can be used to build a house in a wildfire area.

The Executive has directed to become engaged in this file and has approved the establishment of a local government advisory group to assist in the discussions related to potential legislative and policy changes that may be brought forward.

# Policy and Advocacy

## Ongoing Policy Files

### **Off Road Vehicle Management Framework**

Continued to participate in the development of regulations that will accompany the new *Off Road Vehicle (ORV) Act* such as registration and licensing. UBCM supports the project by participating in the ORV Joint Advisory Group and seeks direction from its own Local Government working group.

### **Natural Resource Roads Act**

Advocated to the Province that local government concerns regarding future access to crown land and the consultation process be addressed while developing a new *Natural Resources Roads Act*.

### **Derelict Vessels**

Established the Problem Vessel Working Group in June 2013, reviewed the “Practical Manual for Addressing Problem Vessels and Structures”, and sought input from UBCM members on the manual through a session at the 2013 Convention.

### **BC Transit Independent Review Working Group**

Established BC Transit Independent Review working Group to address how best to implement the Independent Review’s recommendations. Extensive work has been undertaken to advance the recommendations and most have been completed or are nearing completion.

### **Community/Rail Proximity Initiative**

Invited BC communities to participate in FCM’s Rail Proximity Committee to voice their specific concerns around whistle blowing, crossings, and weed management.

### **National Municipal Rail Safety Working Group**

Supported the work of the National Municipal Rail Safety Working Group established by FCM in response to the Lac Megantic rail accident. UBCM assisted in coordinating feedback from BC communities to assist the advocacy efforts of the National Working Group. Transport Canada has responded by issuing new directives and regulations to address rail safety.

### **Assessment Appeals: Special Use Properties**

Discussed the potential risk and proposed legislative solution with BC Assessment and the Ministry of Community, Sport and Cultural Development staff regarding a reduction in assessment rates on special use properties.

### **Aggregate Resource Management**

Recognized the complex decision-making process regarding aggregate operations and committed to participate in the development of a new strategy for aggregate management.

### **Care Home Sprinkler Safety**

Convened with the Ministry of Health, BC Care Providers Association, BC Fire Chief's Association and other related agencies to identify safety risks of care homes in British Columbia and determine further action.

### **Federal Additions to Reserve Policy**

Prepared a submission on the revised Federal Additions to Reserve Policy in October 2013 based on member feedback, UBCM policy, and internal analysis. On December 3, UBCM was invited to present on behalf of FCM to the House of Commons Standing Committee on Aboriginal Affairs and Northern Development in Ottawa regarding the revised Policy on Additions to Reserve/Reserve creation. The testimony allowed UBCM to convey member concerns contained within UBCM's submission.

### **Canadian Prostitution Laws**

Committed to working with the FCM to monitor the development of federal legislation related to prostitution and assess the impact on any proposed changes on local government.

### **911 Emergency Services – Wireless Levy**

Prepared a report on the feasibility of wireless levies to contribute to the costs of 911 emergency services, tested support for a province wide levy on wireless devices, and concluded that there was not sufficient support to move forward with the initiative at this time.

### **Farm Assessment – Medical Marijuana Grow Operations**

Approached the Province to discuss the issue that local government could lose property tax revenues if medical marijuana grow operations could qualify for farm classification, and confirmed that federally licensed medical marijuana grow operations will be excluded from the list of agricultural uses which qualify for farm classification for assessment and property tax purposes.

### **Farm Assessment Report**

Worked with the Province on the development and implementation of changes to the farm assessment process.

### **Auditor General for Local Government**

Monitored implementation of newly enacted legislation to create a new Office of the Auditor General of Local Government.

### **Tsunami Debris Management**

Participated on the Tsunami Debris Coordination Committee.

### **Independent Panel on Internet Voting**

Monitored the Province's direction with respect to internet voting in light of the final report by the Independent Panel on Internet Voting, which recommended not proceeding at this time.

### **The Safe Drinking Water for First Nations Act**

Development Canada in May 2013 to convey concerns regarding The *Safe Drinking Water for First Nations Act*.

### **Bill 18: Water Sustainability Act**

Committed to monitor the implementation of the *Water Sustainability Act* and the development of associated regulations and provide input where appropriate.



*Squamish, BC*



*Summerland, BC*



# Programs and Services



# Programs and Services



Wells, BC

## Highlights

*Regional C2C Forums:* 25 applicants convened 29 forum events across all regions of the province

*School Community Connections:* 46 projects were completed in the program's final round, accounting for \$625,000 in granting

*Seniors' Housing & Support Initiative:* 27 Age-friendly grants were awarded in 2013, accounting for \$437,000 in granting

*Strategic Wildfire Prevention Initiative* (as of June 30, 2014):

- 276 Community Wildfire Prevention Plans have been prepared with 38 more in progress.
- The program has treated more than 7,800 hectares of Crown and municipal land

*Supporting Treaty Implementation Pilot Project Program:* The program assisted five Treaty Advisory Committees participate at ten treaty tables

## Local Government Program Services

UBCM has delivered numerous provincially funded programs since 2004. Many funding opportunities were available to local governments, First Nations and other eligible applicants in 2014.

### ***Community Structural Protection Units***

Administered for the Office of the Fire Commissioner/Ministry of Forests, Lands & Natural Resource Operations (\$1 million in 2004, with annual cost recovery), structural protection units are available for deployment in the event of a fire in the wildland urban interface.

### ***Regional Community to Community (C2C) Forum Program***

Administered for the Ministry of Community, Sport & Cultural Development and Aboriginal Affairs & Northern Development Canada (\$1,297,500 since 1999). The Regional C2C program provides opportunities for local governments and First Nations to come together in dialogue on topics of mutual interest or concern.

### ***School Community Connections***

Administered with the BC School Trustees Association for the Ministry of Education (\$10 million in 2005), the program was launched in 2005 and closed in 2013, the program promoted sustainable and innovative collaboration between boards of education and local governments.

### ***Seniors' Housing & Support Initiative***

Administered for the Ministry of Community, Sport & Cultural Development and Ministry of Health (\$4,424,275 since 2004), the program assists local governments to prepare for an aging population by supporting the ability of BC's older adults to age in place.

### ***Strategic Wildfire Prevention Initiative***

Administered for the Ministry of Forests, Lands & Natural Resource Operations (\$62 million since 2004), the Strategic Wildfire Prevention program has four funding streams:

- Community wildfire protection plans (CWPP)
- Pilot projects/Fuel management demonstration projects
- Fuel Management Prescriptions
- Operational fuel treatments.

### ***Supporting Treaty Implementation Pilot Project Program***

Administered for the Ministry of Aboriginal Relations & Reconciliation (\$600,000 in 2007), this program closed in 2014. The program initially provided grants for pilot projects that supported treaty implementation and supported Treaty Advisory Committees (TACs) to participate at treaty tables.

## Gas Tax Agreement Renewal

On May 22, 2014 UBCM, Canada, and BC announced the Administrative Agreement on the Federal Gas Tax Fund in British Columbia (renewed Gas Tax Agreement or GTA).

The GTA provides the administrative frameworks for the delivery of federal Gas Tax funding to British Columbia local governments and other recipients over the next 10 years.

This Agreement replaces the nine year 2005 Gas Tax Agreement which delivered over \$1.6 billion in federal funding for local government infrastructure and capacity building projects in British Columbia.

UBCM continues administers the Gas Tax fund on behalf of the parties and delivers three funding programs through the fund.

### Community Works Fund

- UBCM will deliver over \$95 million to all local governments in 2014 through the Community Works Fund program
- In 2014, the Community Works Fund program has an expanded eligible investment category list to now include the following local government capital infrastructure: local roads and bridges; highways; short-sea shipping; short-line rail; regional and local airports; broadband connectivity; public transit; drinking water; wastewater; solid waste; community energy systems; brownfield redevelopment; sport infrastructure; recreational infrastructure; cultural infrastructure; tourism infrastructure; and disaster mitigation.
- Local Governments will continue to be able to use the CWF towards capacity building projects under the new program, including development of asset management planning.
- Local Governments CWF allocation is based on a funding floor of \$50,000 and a per capita amount.

### Strategic Priorities Fund

- It is expected that the Strategic Priorities Fund program (SPF) will be launched in 2014.
- The SPF is an application based Gas Tax program, which is available for local governments outside of the Greater Vancouver region.
- The SPF program will provide funding for eligible projects that are larger in scale or regional in impact or innovative.

### Greater Vancouver Regional Fund

- UBCM continues to deliver pooled funding in the Greater Vancouver region for regional transportation projects.
- The Greater Vancouver Regional Fund replaces the Strategic Priorities Fund for Greater Vancouver.

### Gas Tax Announcements

To see the most current lists of projects supported through allocated and pooled Gas Tax funding are available, please visit the dedicated pages for the Gas Tax Fund under the Funding Programs tab on [ubcm.ca](http://ubcm.ca)



*Abbotsford, BC*

### Highlights

#### 2009-2012 Gas Tax Outcomes Report

UBCM release its second report on Gas Tax Outcomes in March 2014 which reports on the achievement of environmental sustainability outcomes of cleaner water, cleaner air, and reduced greenhouse gas (GHG)

Some of the highlights of the Outcomes Report show that Gas Tax funding from 2009-2012 has resulted in:

- Over 56,000 tonnes of reduced greenhouse gas emissions
- Over 51,000 cubic meters of water conservation
- Over 79,000 kilowatt hours of clean energy generation per year
- 188.5 tonnes of reduced criteria air contaminant (CAC) emission
- 379 km of new or improved paths and trails
- 96 km of new or improved road and bridge construction
- 550 transit vehicle purchases
- 50 community energy retrofits to public buildings
- 78 km of new or improved water and wastewater pipes
- 4,900 water meter installations
- 9 boil water advisories lifted

# Programs and Services

## Member Services

### Group Benefits Plan

UBCM in partnership with Pacific Blue Cross/BC Life offer a variety of health benefits including:

- Extended Health
- Dental
- Group Life & Dependent Life
- Accidental Death & Dismemberment
- Short Term Disability
- Long Term Disability
- Optional Accidental Death & Dismemberment
- Administrative Services Only
- Critical Illness Benefits
- Employee Assistance Plan
- Health Spending Accounts
- Individual Travel Insurance
- Benefits for Elected Officials
- Optional Life

Over 130 local governments and affiliated organizations participate in the UBCM Group Benefits Plan, which accounts for more than 3000 individuals.

### Petro-Canada SuperPass Rebate Program

UBCM in partnership with Petro-Canada offers UBCM members significant savings, convenience, control and security when using the Petro-Canada SuperPass Credit Card. Designed to provide innovative security and control features, it can increase the overall efficiency by enabling better management of fleet expenditures. The SuperPass Card can be customized at the individual card level to provide the features (or control) best suited to your particular business needs.

### Commercial Vehicle Licensing

UBCM is the trustee of the Municipal Commercial Vehicle Licensing Program as directed under Part 20 of the *Local Government Act*. UBCM coordinates distribution of licence decals to program members, who must make them available for sale to owners and operators of commercial vehicles using municipal roads in a participating municipality.

There were 100 participating local government members, which sold over 39,000 licences resulting in over \$930,000 shared by the program members this year.

### Dog/Cat Tags

UBCM provides a discounted rate on dog and cat tags which local governments sell to their residents. Over 80 members participated in this program purchasing over 72,000 tags.

### Publications

UBCM provides a variety of publications for our members, affiliated organizations and the public including Local Government in BC, the Community Effort book and local government planners and wall calendars.

### NET•WORK•BOOK

The NET•WORK•BOOK is a comprehensive local government directory produced each year. In 2013, this publication became fully electronic on [ubcm.ca](http://ubcm.ca).

**Financial Statements of the  
Union of British Columbia Municipalities  
11 month period ended May 31, 2014**



# Financial Statements

## Independent Auditors' Report

### To the Members of the Union of British Columbia Municipalities

We have audited the accompanying financial statements of the Union of British Columbia Municipalities, which comprise the statement of financial position as at May 31, 2014, the statement of operations, changes in net assets and cash flows for the 11 month period ended May 31, 2014, and notes, comprising a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Union of British Columbia Municipalities as at May 31, 2014 and its results of operations and its cash flows for the 11 month period ended May 31, 2014 in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Accountants  
July 18, 2014  
Vancouver, Canada

# Union of British Columbia Municipalities

## Statement of Financial Position

May 31, 2014, with comparative information as at June 30, 2013

	May 31, 2014	June 30, 2013
<b>Assets</b>		
Current assets:		
Cash	\$ 6,485,834	\$ 5,124,290
Investments (note 3)	322,723,113	203,050,276
Accounts receivable	91,774	143,386
Prepaid expenses	156,107	125,310
	<u>329,456,828</u>	<u>208,443,262</u>
Capital assets (note 4)	2,924,564	3,055,461
	<u>\$ 332,381,392</u>	<u>\$ 211,498,723</u>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued liabilities (note 5)	\$ 5,698,146	\$ 251,275
Convention deposits	206,350	309,548
Deferred revenue and contributions (note 6)	315,045,667	199,951,851
	<u>320,950,163</u>	<u>200,512,674</u>
Other liabilities	131,475	121,475
	<u>321,081,638</u>	<u>200,634,149</u>
Net assets:		
Invested in capital assets (note 7)	2,924,564	3,055,461
Internally restricted (note 8)	6,592,040	5,770,863
Unrestricted	1,783,150	2,038,250
	<u>11,299,754</u>	<u>10,864,574</u>
Commitment (note 11)		
	<u>\$ 332,381,392</u>	<u>\$ 211,498,723</u>

See accompanying notes to financial statements.

Approved on behalf of the Executive Committee:



Director



Director

# Financial Statements

## Union of British Columbia Municipalities

### Statement of Financial Position

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013

	11 month period ended May 31, 2014	Year ended June 30, 2013
<b>Revenue:</b>		
Annual member dues (note 6)	\$ 1,047,960	\$ 1,136,096
Convention	1,493,273	1,156,574
Special projects - UBCM	306,634	192,117
Special projects - Provincial (note 6)	506,765	869,003
Members' services	520,098	570,937
Local Government Program Services (note 6)	8,307,994	6,342,162
Gas Tax / Public Transit (note 6)	132,016,248	230,248,241
Administrative fees (note 9)	706,489	834,646
Investment income	352,265	445,040
	<b>145,257,726</b>	<b>241,794,816</b>
<b>Expenses:</b>		
Salaries and benefits	2,030,847	2,156,976
Executive	211,720	207,425
Members' services	44,363	60,780
Office services and supplies	154,440	153,800
Staff travel	50,638	59,079
Professional fees	51,236	54,495
Convention	1,196,951	1,099,055
Special projects - UBCM	379,114	54,976
Special projects - Provincial	506,765	869,003
Local Government Program Services	8,253,374	6,274,737
Gas Tax / Public Transit	131,943,098	230,168,441
	<b>144,822,546</b>	<b>241,158,767</b>
<b>Excess of revenue over expenses</b>	<b>\$ 435,180</b>	<b>\$ 636,049</b>

See accompanying notes to financial statements.



## Union of British Columbia Municipalities

### Statement of Changes in Net Assets

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

	Invested in capital assets (note 7)	Internally restricted (note 8)	Unrestricted	Total
Balance, June 30, 2012	\$ 3,168,546	\$ 5,342,761	\$ 1,717,218	\$ 10,228,525
Excess (deficiency) of revenue over expenses	(113,085)	-	749,134	636,049
Interfund transfers	-	428,102	(428,102)	-
Balance, June 30, 2013	3,055,461	5,770,863	2,038,250	10,864,574
Excess (deficiency) of revenue over expenses	(130,897)	-	566,077	435,180
Interfund transfers	-	821,177	(821,177)	-
Balance, May 31, 2014	\$ 2,924,564	\$ 6,592,040	\$ 1,783,150	\$ 11,299,754

See accompanying notes to financial statements.

# Financial Statements

## Union of British Columbia Municipalities

### Statement of Cash Flow

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013

	2014	2013
Cash provided by (used in):		
Operating:		
Excess of revenue over expenses	\$ 435,180	\$ 636,049
Items not involving cash:		
Amortization	130,897	113,085
Other liabilities	10,000	10,000
Changes in non-cash operating working capital:		
Accounts receivable	51,612	3,640
Prepaid expenses	(30,797)	(25,275)
Accounts payable and accrued liabilities	5,446,871	23,724
Convention deposits	(103,198)	273,048
Deferred revenue and contributions	115,093,816	16,622,552
	121,034,381	17,656,823
Investments		
Net redemption of investments	(119,672,837)	(14,563,926)
Increase in cash	1,361,544	3,092,897
Cash, beginning of year	5,124,290	2,031,393
Cash, end of year	\$ 6,485,834	\$ 5,124,290

See accompanying notes to financial statements.

# Union of British Columbia Municipalities

## Notes to Financial Statements

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

### 1. Operations:

The Union of British Columbia Municipalities ("UBCM") is incorporated under the Union of British Columbia Municipalities Act and its principal activity is to represent the interests of its members in dealing with other orders of government. The UBCM is a not-for-profit organization and is exempt from income and capital taxes.

During fiscal 2014, the UBCM changed its year end from June 30 to May 31. As such, these financial statements are prepared as at and for the 11 month period ended May 31, 2014. The comparative figures are as at and for the year ended June 30, 2013.

The UBCM's operations include the following significant activities:

- (i) Operating - Reflects the general operating activities and administration functions of the UBCM.
- (ii) Special projects - Administers special services provided to members and activities directly related to the annual convention.
- (iii) Local Government Program Services - The Province of British Columbia has provided funding to the UBCM for shared provincial-local government interests in a variety of fields. The service that the UBCM provides is to control and deliver those funds to members for the purposes of the various programs.
- (iv) Gas Tax - The Government of Canada and the Province of British Columbia have entered into agreements with the UBCM under the Agreement on the Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities 2005 – 2015 (the "Gas Tax Agreement") to transfer funding to the UBCM to control and deliver the funding to local government organizations in British Columbia. The purpose of the funding is focused on achieving environmental sustainability and the improvement of public transit and infrastructure.

The Government of Canada and the Province of British Columbia have entered into a renewed Gas Tax Agreement with UBCM effective April 1, 2014 until March 31, 2024.

# Financial Statements

## Union of British Columbia Municipalities

### Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

#### 2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA-Canada Handbook. Significant accounting policies include:

(a) Revenue recognition:

The UBCM follows the deferral method of accounting for contributions which include government grants. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Unrestricted investment income is recognized as revenue when earned. Restricted investment income is recorded as deferred revenue and contributions in the year received, and recognized as revenue in the year in which the related expenses are recognized.

Contributed capital assets are measured at the fair value at the date of contribution. Contributed capital assets not subject to amortization, such as land, are recorded as direct increases in net assets in the period the assets are received. Contributed capital assets subject to amortization and contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related capital assets.

Revenue from annual dues, special levies, fees and contracts is recognized when the services are provided. Amounts collected relating to subsequent periods are recorded as deferred revenue and contributions.

(b) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Asset	Years
Building	25
Office equipment	4

# Union of British Columbia Municipalities

## Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

### 2. Significant accounting policies (continued):

#### (c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The UBCM has elected to carry its investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the UBCM determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the UBCM expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

#### (d) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

### 3. Investments:

Investments are comprised of pooled investments held with the Municipal Finance Authority in money market funds. For the 11 month period ended May 31, 2014, the average annualized yield is 1.10% (year ended June 30, 2013 – 1.09%).

# Financial Statements

## Union of British Columbia Municipalities Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

### 4. Capital assets:

May 31, 2014	Cost	Accumulated amortization	Net book value
Land	\$ 252,000	\$ -	\$ 252,000
Building	3,347,623	685,394	2,662,229
Office equipment	62,364	52,029	10,335
	<u>\$ 3,661,987</u>	<u>\$ 737,423</u>	<u>\$ 2,924,564</u>

  

June 30, 2013	Cost	Accumulated amortization	Net book value
Land	\$ 252,000	\$ -	\$ 252,000
Building	3,347,623	563,356	2,784,267
Office equipment	62,364	43,170	19,194
	<u>\$ 3,661,987</u>	<u>\$ 606,526</u>	<u>\$ 3,055,461</u>

### 5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities as at May 31, 2014 are government remittances payable of \$8,930 (June 30, 2013 - \$31,996), which includes amounts payable for GST/HST and payroll related taxes.

# Union of British Columbia Municipalities

## Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

### 6. Deferred revenue and contributions:

	Members' dues	Other	Special Projects - Provincial	Local Government Program Services	Gas Tax / Public Transit (a)	Total
Balance, June 30, 2012	\$ 561,600	\$ -	\$ 2,887,989	\$ 33,242,229	\$ 146,637,481	\$ 183,329,299
Received during the year	1,149,336	13,082	1,597,110	640,500	250,697,000	254,097,028
Investment income earned during the year	-	-	-	-	2,770,937	2,770,937
Recognized as revenue in the year	(1,136,096)	-	(869,003)	(6,342,162)	(230,248,241)	(238,595,502)
Transfer out to BC Healthy Communities Society (b)	-	-	(1,649,911)	-	-	(1,649,911)
Balance, June 30, 2013	574,840	13,082	1,966,185	27,540,567	169,857,177	199,951,851
Received during the period	1,135,501	23,864	1,681,916	560,000	250,697,000	254,098,281
Investment income earned during the period	-	-	-	-	2,935,134	2,935,134
Recognized as revenue in the period	(1,047,960)	(30,454)	(506,765)	(8,307,994)	(132,016,248)	(141,909,421)
Repayment of funds to the Government of Canada (c)	-	-	-	-	(30,178)	(30,178)
Balance, May 31, 2014	\$ 662,381	\$ 6,492	\$ 3,141,336	\$ 19,792,573	\$ 291,442,885	\$ 315,045,667

(a) Under the Gas Tax Agreement and Public Transit Agreement, the UBCM is required to report on its compliance with the agreement to the Government of Canada and the Province of British Columbia on an annual basis by September 30.

(b) On October 24, 2012, an agreement was signed by the UBCM and BC Healthy Communities ("BCHC") to formally separate the BCHC program from the UBCM. On November 1, 2012, the BCHC program began operating as the BC Health Communities Society ("BCHC Society") and the UBCM transferred all funds held by the UBCM under the BCHC program to the BCHC Society.

(c) Under the Public Transit Agreement, the UBCM is required to repay funds to the Government of Canada that are not spent on eligible projects by the spending deadline. During fiscal 2014, the UBCM repaid \$30,178 to the Government of Canada for unspent funding received related to the Public Transit program.

# Financial Statements

## Union of British Columbia Municipalities

### Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

#### 7. Net assets invested in capital assets:

Net assets invested in capital assets are calculated as follows:

	11 month period ended May 31, 2014	Year ended June 30, 2013
Net assets invested in capital assets, beginning of period	\$ 3,055,461	\$ 3,168,546
Amortization of capital assets	(130,897)	(113,085)
<b>Net assets invested in capital assets, end of period</b>	<b>\$ 2,924,564</b>	<b>\$ 3,055,461</b>

#### 8. Internally restricted net assets:

Internally restricted net assets are comprised of funds allocated by the Executive Committee of the UBCM for future expenditures related to the general operating and special project funds. During the year, unrestricted funds were transferred to internally restricted net assets to increase certain reserves as approved by the Executive Committee as part of the annual budget approval and Executive Policies.

#### 9. Administrative fees:

The UBCM charges administrative fees to third parties to recover its estimated costs incurred. Administrative fees are as follows:

	11 month period ended May 31, 2014	Year ended June 30, 2013
Commercial vehicle license program fund	\$ 16,000	\$ 16,000
UBCM Professional Counsel	690,489	818,646
	<b>\$ 706,489</b>	<b>\$ 834,646</b>



# Union of British Columbia Municipalities

## Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

### 10. Trust funds:

The UBCM administers the following trust funds where activities and balances are not reflected in the UBCM's financial statements:

(a) Jeff McKelvey scholarship fund:

The Jeff McKelvey scholarship fund was established through contributions from members, the Province of British Columbia and other individuals. Scholarship applications and awards are made within the Union executive's general guidelines by the Board of Examiners.

(b) UBCM / Federation of Canadian Municipalities ("FCM") travel fund:

The UBCM administers the UBCM / FCM travel fund. The purpose of the fund is to assist FCM board members with their travel costs to FCM meetings through per capita levies.

(c) Commercial vehicle license program fund:

Participating municipalities remit license fees collected for commercial vehicles to the UBCM in trust. Surplus funds are distributed to the participating municipalities on December 31 annually.

The funds held by the UBCM, on behalf of the trust funds are as follows:

	May 31, 2014	June 30, 2013
Jeff McKelvey scholarship fund	\$ 83,597	\$ 87,577
UBCM / FCM travel fund	296,204	262,659
Commercial vehicle license program fund	720,055	694,017
	<b>\$ 1,099,857</b>	<b>\$ 1,044,253</b>

### 11. Commitment:

The UBCM has an operating lease for its office space in Richmond, British Columbia, which expires on June 30, 2017. The annual basic lease payment plus the estimated proportionate share of taxes and operating expenses is \$109,206.

# Financial Statements

## Union of British Columbia Municipalities

### Notes to Financial Statements (continued)

11 month period ended May 31, 2014, with comparative information for the year ended June 30, 2013.

#### 12. Contingent pension liability:

The UBCM and its employees contribute to the Municipal Pension Plan (the “Plan”), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including the investment of the assets and administration of benefits. The Plan is a defined benefit multi-employer contributory pension plan. The Plan has about 179,000 active members and approximately 71,000 retired members. Active members include approximately 35,000 contributors from local governments.

The most recent valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

During the 11 month period ended May 31, 2014, the UBCM paid \$128,737 (year ended June 30, 2013 - \$134,312) for employer contributions to the Plan.

#### 13. Financial risks:

(a) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. For cash and accounts receivable, the UBCM’s credit risk is limited to the carrying value on the statement of financial position. Management does not believe that the UBCM is subject to any significant concentration of credit risk.

(b) Liquidity risk:

Liquidity risk is the risk that the UBCM will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The UBCM manages liquidity risk by maintaining adequate cash. The UBCM monitors the cash flow to ensure a sufficient continuity of funding.

(c) Interest rate risk:

The UBCM is not exposed to significant interest risk as it does not have amounts payable that are charged interest.

#### 14. Comparative information:

Certain comparative information have been reclassified to conform with the financial statement presentation adopted for the current year.



*Kelowna, BC*



*Williams Lake, BC*

# 2014 UBCM Resolutions



# 2014 Resolutions



