

UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

# **ANNUAL REPORT AND RESOLUTIONS**

TO BE CONSIDERED AT THE UBCM ANNUAL CONVENTION  
VANCOUVER, B.C.

SEPTEMBER 29 - OCTOBER 2, 2009

PLEASE BRING THIS REPORT WITH YOU

# 2008- 2009 UBCM EXECUTIVE



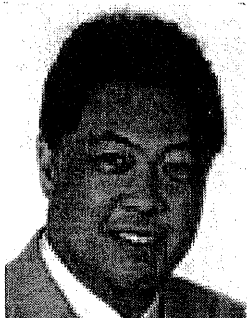
Chair Robert Hobson  
President



Chair Harry Nyce  
First Vice-President



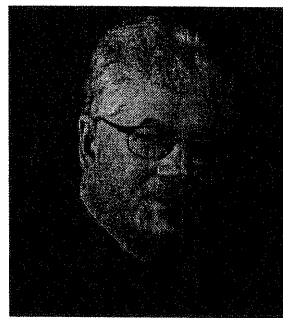
Director Susan Gimse  
Past President



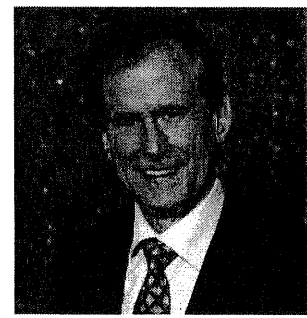
Councillor Kerry Jang  
Vancouver Representative



Councillor Barbara Steele  
Metro Vancouver Representative



Mayor Roland Stanke  
Small Community Representative



Chair Al Richmond  
Electoral Area Representative



Director Heath Slee  
Association of Kootenay &  
Boundary Local Governments



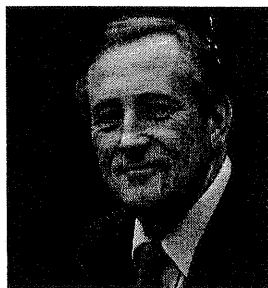
Councillor Corinne Lonsdale  
Lower Mainland Local  
Government Association



Councillor Murry Krause  
North Central Local Government  
Association



Councillor Kevin Flynn  
South Interior Local Government  
Association



Mayor Barry Janyk  
Association of Vancouver Island &  
Coastal Communities



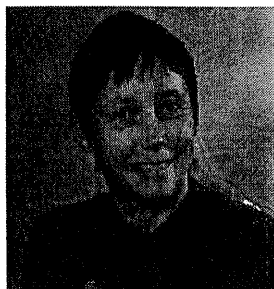
Mayor Sharon Gaetz  
Director at Large



Councillor Wesly Graham  
Director at Large



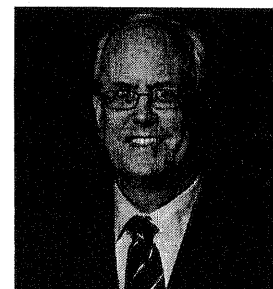
Councillor Noreen Guenther  
Director at Large



Director Rhona Martin  
Director at Large



Mayor Mary Sjostrom  
Director at Large

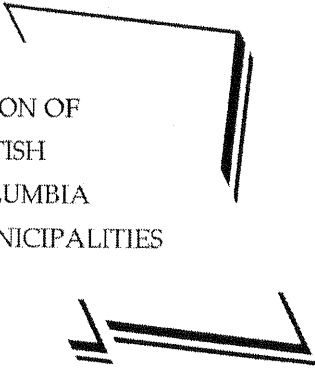


Mayor Malcom Brodie  
Acting Director at Large



Mayor Christopher Causton  
Acting Director at Large

UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES



# ANNUAL REPORT AND RESOLUTIONS TO BE CONSIDERED AT THE 2009 ANNUAL CONVENTION

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**DATES:**

TUESDAY, SEPTEMBER 29, 2009  
to  
FRIDAY, OCTOBER 2, 2009

**LOCATION:**

VANCOUVER CONVENTION & EXHIBITION CENTRE  
VANCOUVER, B.C.

**REGISTRATION:**

COMMENCES MONDAY, SEPTEMBER 28, 8:00 a.m. to 5:00 p.m.  
CONTINUES TUESDAY, SEPTEMBER 29, 7:00 a.m.

**FORUMS FOR:**

- ELECTORAL AREAS
- SMALL TALK
- MID-SIZED COMMUNITIES
- LARGE URBAN COMMUNITIES

TUESDAY, SEPTEMBER 29, 2009  
COMMENCES at 9:00 a.m.

**OPENING RECEPTION:**

COMMENCES TUESDAY, SEPTEMBER 29, 5:30 p.m.  
AT FAIRMONT WATERFRONT HOTEL

**BUSINESS SESSIONS:**

COMMENCES WEDNESDAY, SEPTEMBER 30, 8:30 a.m.  
VANCOUVER CONVENTION & EXHIBITION CENTRE

# UBCM ANNUAL REPORT AND RESOLUTIONS BOOK

for the period July 1, 2008 to June 30, 2009

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# LETTER OF TRANSMITTAL TO UBCM MEMBERS

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As the President and Executive Director of UBCM we are pleased to convey the 2009 Annual Report. It is also our honour to welcome two new members to UBCM: the Nisga'a Village of Gitwinksihlkw and the newly incorporated Northern Rockies Regional Municipality.

After more than a century of advocacy, one of the lessons learned by UBCM is that local government interests are at risk during times of economic downturn. As other levels of government face deficits, there is a temptation to transfer costs, adjust taxation policy or alter funding arrangements. Over the past year, UBCM has been in discussions with the Province on issues such as industrial taxation and changes to the process for determining property assessments. As we receive further federal and provincial budget updates in the coming months, UBCM will track these and other matters that impact local government financing.

The infrastructure file has been our primary focus since the fall of 2008. The Stimulus Fund and other new programs announced in the 2009 federal budget represent a significant commitment on the part of the federal government towards improving infrastructure. UBCM has spoken with the federal and provincial governments to make the case that a dedicated portion of new infrastructure funding should flow directly to local government priorities the need for funding to reach communities of all sizes and in every region.

In June, we were pleased to learn that we will be working with the Honourable Bill Bennett, Minister of Community and Rural Development. During his tenure as the Minister of Tourism, Culture and the Arts, UBCM had a very productive relationship with Mr. Bennett that included the delivery of Picture BC and the Community Tourism program. We look forward to meeting with Mr. Bennett soon to discuss policy areas of immediate concern to our members.

We are aware that the work of the Regional District Taskforce is generating considerable interest among the membership. UBCM has developed a review process with staff from the Ministry of Community and Rural Development to investigate three key issues: electoral area governance, Crown – Regional District interface, and fringe planning and servicing issues. The Taskforce recognizes that a “one size fits all” will not work across all regional districts, so a range of options will be developed for each issue addressed. Consultation will take place with a focus group over the summer, leading to material that will be released in advance of the 2009 Convention.

The 2009 Convention will also provide a forum to address concerns among our members regarding the process for negotiating RCMP contracts. UBCM has written to the federal and provincial Solicitor General outlining its concern over the Reform Implementation Council report and the lack of consultation with local governments on the proposed changes. This issue will be featured in one of the policy sessions at Convention.

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UBCM has committed significant staff resources to the Green Communities Committee (GCC) this year. The GCC has developed a draft definition for carbon neutrality for local governments, which will be refined over the coming months as local governments begin to gather information about their emissions and provided feedback on the draft definition. More information supporting local government climate action, including a workbook outlining the draft definition and how to get started on carbon neutrality, is available on the BC Climate Action Toolkit ([www.toolkit.bc.ca](http://www.toolkit.bc.ca)).

The past year has also seen new developments within the Gas Tax Agreement (GTA). Earlier this year, a Joint Evaluation of the program was completed. Although the Joint Evaluation was favourable toward the current design of the program, UBCM has suggested some minor changes to improve efficiencies. Further discussions on potential amendments to the Agreement will be discussed at a staff level over the coming months. In addition, work has been completed on the development of an Outcomes Reporting Framework. Under the GTA, UBCM is required to provide an outcomes report by December of 2009. At the time of writing, correspondence is being prepared to introduce the framework and assist local governments in meeting their outcomes reporting commitments.

Within UBCM, the local government elections last fall resulted in the Executive losing 2 out of 4 Table Officers. To restore capacity, the Executive appointed Mayor Malcolm Brodie and Mayor Christopher Causton as Acting Directors at Large. At present, vacancies remain for both the 2<sup>nd</sup> and 3<sup>rd</sup> Vice-Presidents of UBCM, so we anticipate a very active nominations and elections process leading up to the 2009 Convention.

2009 has also provided many opportunities for us to engage the membership this year. Through February and March, the Local Government Leadership Academy offered five training seminars for newly elected and re-elected officials in a variety of locations throughout the province. The five Area Association meetings quickly followed these events in April and May. UBCM is very fortunate to have such high performing associations as evidenced at these spring meetings. Each Area Association has its individual strengths and all share a dedication to the values of local government.

One of the highlights from the past year has been the completion of a new office building for UBCM in Victoria. The building, which is targeting LEED Gold certification, will provide a permanent home for UBCM in the Capital. We encourage all of our members to take advantage of our meeting rooms when in Victoria on business. We wish to thank Richard Taylor for his tireless work as project manager to complete a building that is a model of sustainable design and a showcase for BC products.

We encourage you to read the detailed accomplishments set out in this Annual Report.

Robert Hobson  
President

Gary MacIsaac  
Executive Director



## RICHMOND STAFF

**BACK ROW** (left to right): Reiko Tagami, Information & Resolutions Coordinator; Rose Hayes, Administrative Assistant, Office & Member Services; Pamela Lewis, Convention Coordinator; Jared Wright, Senior Policy Analyst; Joslyn Young, Executive Coordinator (presently on maternity leave); Ken Vance, Senior Policy Advisor; Marylyn Chiang, Policy Analyst; Raelene Adamson, Administrative Assistant, Office Services; Marlene Wells, Policy Analyst

**FRONT ROW** (seated left to right): Anna-Maria Wijesinghe, Mgr., Member & Association Services; Ted Willmer, Mgr, Finance & Operations; Gary MacIsaac, Executive Director; Marie Crawford, Associate Executive Director

**MISSING:** Susie Koivu, Financial Services Officer



## VICTORIA STAFF

**BACK ROW** (left to right): Brenda Gibson, General Manager, Victoria Operations; Jodi Mucha, Director, BC Healthy Communities; Gary MacIsaac, Executive Director; Cynthia Kinney, Administrative Assistant, LGPS; Paul Taylor, Relationships and Communications Advisor

**FRONT ROW** (left to right): Danyta Welch, Policy and Programs Officer; ; Natalie Laframboise, Communications Coordinator, BCHC; Darlene Vorm, Front Office Services Assistant; Iris Hesketh-Boles, Executive Coordinator/Office Manager

**MISSING** Saila Hull, Policy and Program Manager; Liz Andersen, Program Assistant



## UNION OF BC MUNICIPALITIES ACT OF INCORPORATION

Union of BC Municipalities was incorporated by an Act of the provincial legislature in 1959. The “objects” of the UBCM set out in the legislation include: securing united action by members on issues of common interest; representing members on issues affecting them or their citizens; cooperating with other groups on matters under federal jurisdiction; cooperating with government ministries on the development of legislation; discussing and dealing with municipal issues; representing and assisting members in maintaining municipal autonomy; distributing information; holding meetings and fostering a “fraternal spirit among those engaged in municipal work”; and encouraging and promoting local associations.

### MISSION STATEMENT

The **values** we want associated with UBCM as an organization are:

- Credibility and accuracy in what we do.
- Timely and effective in how we respond.
- Valuing teamwork and respecting diversity in everything we do.
- Being non-partisan and objective in how we present ourselves.

Our **vision** is to most effectively represent and serve all local governments in BC.

Guided by our values and to achieve our vision the purpose of UBCM is:

To **represent and serve** all local governments in BC by:

- Being the recognized advocate for their common interests.
- Meeting the members’ common needs.

We will be the recognized **advocate** for local government in BC in:

- Policy development and implementation
- Government relations
- Communications externally
- Liaison with other groups

Our priorities for meeting the **members’ common needs** are through:

- Communication to members
- Advice and training for local government officials
- Convention
- Information sharing

We strive for **continuous improvement** in all that we do.



# 2008-2009 UBCM ACCOMPLISHMENTS IN BRIEF<sup>1</sup>

## TOP ACTIVITIES OR INVOLVEMENTS

- 100% membership maintained for the 30<sup>th</sup> consecutive year
- construction complete and Victoria staff move into new, targeted LEED Gold office building in April; Official Opening set for July 2009
- UBCM welcomes the Nisga'a Village of Gitwinksihlkw as our newest member and the newly incorporated Northern Rockies Regional Municipality
- extensive intergovernmental outreach undertaken to advocate for federal infrastructure funds to be targeted toward local government priorities
- total funding received by UBCM under Gas Tax and Public Transit Program reaches \$613.5 million
- Picture BC launched at 2008 Convention, the culmination of years of work between UBCM, the Province and Knowledge Network
- third year of funding for three provincial grant programs – Local Motion, Towns for Tomorrow and Spirit Squares – some federal infrastructure funds allocated to top- up Local Motion and Towns for Tomorrow programs
- initiated work on industrial taxation in preparation for discussions with Province
- applied for and received intervener status in response to the Supreme Court ruling to Victoria's no camping in public parks bylaw
- prepared CIVICS 101 – Election Readiness Strategy in advance of provincial election
- 175 local governments have now signed Climate Action Charters
- negotiations lead to signed Communities Component under Building Canada
- traffic fine revenues increase again this year - \$61 million flows directly to local government
- third year of Local Government Leadership Academy training – 6 very successful NEO /REO training seminars held over January – February 2009 with record attendance levels  
RD Task Force continues work into examining regional district governance, crown/regional district interface and fringe planning and servicing issues
- LGPS continues to offer 13 funding programs to UBCM members
- RCMP Contract Renewal – UBCM organized meetings between provincial representatives and the local government working group and the local government representative to the provincial negotiating team to discuss RCMP contract issues of concern to local government. Sent out

information to members about the status of the discussions and local government issues that had been identified to date

- Protocol on Cooperation and Consultation established with BC Recreation and Parks Association
- successfully supported a change to the Do Not Call List rules, which now exempts non-party candidates from the Do Not Call List rules
- new, redesigned UBCM website ready to launch in fall 2009.

## ADVOCACY

### Policy Development and Implementation

A top priority is to advocate on behalf of BC local governments for the development of policies that support their needs and to see them implemented in legislation, regulations, programs or policies. UBCM participates in policy development in a number of ways: independent initiatives and making representations directly; participating in Ministry-UBCM or multi-party policy development processes. The issues are many and varied and some have required sustained involvement while others may have only required limited intervention.

### Policy Development

#### PROVINCIAL GOVERNMENT ADVOCACY

Some of the issues UBCM was consulted on or involved with in the past year related to provincial policies included:

#### *Community Safety*

- reviewed suggested legislative changes to the *Police Act*
- participated in discussions on the development of a provincial crime prevention strategy
- met with the local government representative to the provincial negotiating team established to look at the renewal of the RCMP contract and discussed the status of contract negotiations
- reviewed the work of the local government working group created to assist UBCM in discussions on the RCMP Contract
- met with RCMP representatives to discuss gang/drug issues in the province and future changes in RCMP operations
- participated in discussions on flood hazard management issues
- participated in provincial/local government consultations on the new liquor regulations

related to the 2010 Olympics and the implementation of these new provisions

- participated in provincial/industry discussions on the development of a new metal theft policy in the province

#### *Finance*

- UBCM Executive undertakes work on fiscal imbalance in response to resolutions

#### *Assessment*

- received delegation from Farm Assessment Review Panel
- discussions with Province on assessment freeze and implications of this for local governments

#### *Health*

- continued to house the BC Healthy Communities Initiative
- presented sessions on Healthy Communities to area associations
- worked with the Ministry of Health Services on the communication and implementation of the *Public Health Act*
- produced report with the Ministry of Health Services, *2008 Review of the Implementation of Recommendations of the 2003 Regional Hospital District Cost-Sharing Review*
- participated in Round Table discussion on Seniors' Alternative Transportation
- participated in the Ministry of Health's Active Aging Symposium
- participated on the Ministry of Healthy Living and Sport's Seniors Healthy Living Network
- participated on the Ministry of Healthy Living and Sport's Age Friendly Network
- continued participation and support for BC Healthy Living Alliance programs
- worked on the Provincial Health Services Authority's Health and the Built Environment Project
- worked with the Provincial Health Services Authority's Community Food Action Initiative project
- provided input on the disbursement of education funds for Emergency Medical Assistants
- worked on the renewal of the Consultation Agreement on Public Health Concurrent Jurisdiction with the Ministry of Community Development and the Ministry of Health
- participated on the advisory committee for SPARC BC's accessibility bylaws report
- worked on the Ministry of Healthy Living and Sport's Access to Produce for rural and remote communities project
- participated in the BC Recreation and Parks Association's Built Environment and Active Transportation Summit

- participated on the advisory committee for Smart Growth's Healthy Planning Guidelines
- worked on an exemption for local governments in the Health Care Costs Recovery Act
- participated in the Province's consultations on the 10 year Mental Health Plan

#### *Environment*

- signing of a Memorandum of Understanding (MOU) on the Sewerage System Regulation (SSR) with the Province, which acknowledges the SSR as a priority file amongst signatories
- ongoing work through the UBCM SSR Working Group on implementing the SSR MOU and identifying policy and regulatory options for addressing local government concerns
- review of potential amendments to the Subdivision Regulation (SR) through the SR Consequential Amendments Committee
- participation on the development of the BC Brownfields Renewal Strategy through the Brownfield Strategy Steering Committee
- consultation with the Ministry of Environment on proposed amendments to the *Wildlife Act* and the enactment of the Controlled Alien Species Regulation
- review of, and submissions on, the recently enacted provincial Landfill Gas Management Regulation
- development of best practice manuals for local governments on both urban forests (*Planting our Future*) and community gardens (*Dig It*)
- facilitation of local government compliance with the Riparian Areas Regulation (RAR) through the RAR Co-ordination Committee and RAR Steering Committee
- review and comment on the Riparian Areas Regulation Variance Protocol, which manages SPEA variance RAR referrals
- participation on the development of the carbon neutral framework for the Climate Action Charter through the Green Communities Committee carbon neutral working group
- participation in several climate change action workshops and liaison with NGOs, consultants and private companies specializing in mitigation and adaptation strategies
- discussions with the plastic industry, retail and grocery associations, and MOE on addressing the "plastic bags issue"
- review of Ministry of Environment Codes of Practices
- advising on the creation of new and the expansion of existing product stewardship programs
- participation on the potential development of a green incentives system for local governments through the Green Communities Technical Working Group

### *Trade*

- developing Consultation Agreement with Province on Dispute Resolution Process under the TILMA.
- monitor implementation of Labour Mobility provisions of AIT
- discussions on extension of energy chapter of AIT to local governments

### *Economic Development*

- responded to the Working Roundtable of Forestry report and recommendations including a meeting with the Forests Minister on forest policy, generally
- responded to the draft Trails Strategy for BC
- concluded our work on responding to the recommendations from the RV Park Development Report
- requested consultations with Ministry of Agriculture and Lands in response to BC Supreme Court ruling relating to federal / provincial jurisdiction over aquaculture regulation
- completed work in partnership with a variety of tourism agencies on a guidebook to assist communities in identifying tourism opportunities and developing tourism plans
- participated in PNCIMA conference and continuing to monitor events and assist pacific north coast communities as necessary
- undertaking survey work on community economic development and will complete report on results and best practices in fall 2009.

### *Infrastructure*

- 42 projects approved under Building Canada Communities Component, representing total federal and provincial contributions of over \$116 million
- total funding received by UBCM under Gas Tax and Public Transit programs reaches \$613.5 million
- represented local government interests in new Federal Infrastructure Stimulus Funds to both federal and provincial officials

### *Energy Policy*

- met with representatives to discuss the oil and gas regulatory framework
- participate on various energy conservation and efficiency working groups
- continuing to monitor consultation process in regard to Site C
- registered as a participant to the BC Utilities Commission Inquiry into long term transmission planning
- participated in provincial meetings on energy

efficiency and conservation

- participated on BC Transmission Corporation Transmission Advisory Planning Committee

### *Aboriginal*

- developed *Memorandum of Understanding between the Province and UBCM on Local Government Participation in the New Relationships*
- developed *UBCM Discussion Paper on the Common Table* outlining local government interests
- developed *Case Studies Handbook: Promising Practices and Lessons Learned for Local Governments in Treaty Negotiations*
- reviewed and commented on MCD's guide to First Nations engagement on local government statutory approvals
- consulted with TACs on UBCM Discussion Paper on the Common Table

### *Transportation*

- continue to support efforts for ATV/ORV licensing and regulation
- discussed zero emission vehicle regulations

### *Other Policy Matters Reviewed*

- delivery of fire services – reviewed and commented on a number of reports prepared by the Fire Services Liaison Group
- seismic upgrades to buildings
- policing and security issues related to 2010 Olympics
- access issues
- home inspection regulations
- six storey buildings

### *FEDERAL GOVERNMENT ADVOCACY ACTIVITIES INCLUDED:*

- infrastructure funds (stimulus funds) to be targeted for local government priorities
- sought amendment to Do Not Call legislation to reflect interests of local governments
- citizenship and immigration – new immigrants integration into communities
- NAV Canada airport regulations
- telecommunications and rights of way
- RCMP contract negotiations

### *MEMBER INITIATIVES: RESOLUTIONS*

UBCM's policy initiatives are primarily derived from resolutions submitted by members. During 2009, UBCM reviewed many high quality, clearly written and well-researched resolutions in the course of preparing the Annual Report and Resolutions Book. All Area Associations submitted their resolutions for UBCM comment prior to their annual meetings and subsequently conveyed endorsed resolutions to UBCM for consideration at the 2009 Convention.

## Policy Implementation

Policy work over the last year which involves UBCM included:

### **Legislation (in order of degree of UBCM involvement)**

Among the legislation reviewed by UBCM:

- Assessment Averaging

### **REGULATIONS (in order of degree of UBCM involvement)**

UBCM contributed to the development of many regulations including:

- home inspection regulations and policy
- riparian areas regulation
- six storey building regulations and policy

### **UBCM Resolutions Responses**

A total of 127 resolutions were forwarded to the provincial government for consideration following the 2008 UBCM Convention. In addition, 34 resolutions were conveyed to the federal government; one was conveyed to the FCM; and 17 were conveyed to other organizations. Responses have been conveyed to the resolution sponsors.

The Province has indicated that 72 issues raised in the 2008 resolutions have already been addressed in whole or in part by provincial initiatives and noted that it was not willing to consider changes proposed in 21 of the resolutions. Provincial support was noted in the case of one resolution and the Province indicated it is willing to consider the changes / suggestions / concerns expressed in 19 other resolutions. Further review and / or action will be undertaken on the changes suggested in an additional six resolutions. As well, UBCM is already working with the Province on 12 resolutions and will monitor provincial action in several other policy areas.

### **UBCM PROGRAM MANAGEMENT AND ADMINISTRATION**

#### **Health Programs**

- Community Health Promotion Fund – 25 pilot projects approved for Round 4. More than 140 projects have now received approval across BC
- Seniors' Housing & Support Initiative – To date 52 pilot projects and 47 dialogues have been approved and 32 age-friendly community planning grants have been approved or approved in principle
- Healthy Food & Beverage Sales in Recreation Facilities and Local Government Buildings – 30 local governments received funding in 3 phases of this program
- Built Environment & Active Transportation Community Planning Grants – 24 local governments received funding in Phase 1 and 2 of this program

- Local government employee health promotion project and "Active Civic Employees" website launched with 2010 Legacies Now

#### **First Nations**

- Regional Community to Community Forum program – 42 applications for the 2008/09 program were received and final reports to date confirm 36 events were held. In addition 13, communities were approved for the 2009 Newly Elected C2C program and the 2009/10 spring call for applications generated 12 additional applications
- Supporting Treaty Implementation Pilot Project program – 4 applicants were approved for pilot projects and applications will continue to be reviewed as funding permits
- Treaty Knowledge Exchange Dialogue program – To date, 4 applicants have been approved or approved in principal. In addition, 10 applicants were approved to attend a joint TAC meeting. Applications will be reviewed on an on-going basis as funding permits
- Building Governance Capacity Pilot Project program, for shared local government and First Nation initiatives – 7 local government/First Nation partnerships have now received funding. Applications will be reviewed on an on-going basis as funding permits

#### **Gas Tax**

- see report in the Annual Report

#### **Local Government Program Services**

- see report in the Annual Report

#### **GOVERNMENT RELATIONS, EXTERNAL COMMUNICATIONS AND LIAISON WITH OTHER GROUPS**

Government relations is much more than dealing with policy issues reviewed in earlier sections – it is UBCM acting as a contact point on any number of issues. It extends to UBCM's role in communicating local government's messages and liaising with other groups.

Our contacts in the past year include:

- provincial Premier, Ministers, Ministry and agency staff at federal & provincial levels
- BC Healthy Living Alliance
- BC Conservation Lands Forum
- BC Fire Services Liaison Group
- BC Healthy Communities Initiative
- BC Hydro
- BC Recreation and Parks Association
- BC Safety Authority
- BC School Trustees Association
- BC Transmission Corporation
- BC Treaty Commission and the First Nations Summit

- BC Underground Safety Project
- Building Canada Communities Component – Oversight Committee and Joint Secretariat
- Centre for Tourism Development
- CivicInfo BC
- Coalition for Licensing and Registration of Off Road Vehicles
- Communities In Bloom
- Community Energy Association
- Community Food Action Initiative (CFAI) / (PHSA)
- Council of Tourism Associations
- Development Finance Review Committee
- Electronic Products Stewardship Canada
- Emergency Medical Assistants Funding Advisory Committee
- Fraser Basin Council
- Health Authorities
- Land Title and Survey Authority Board and Stakeholders Committee
- Len Traboulay Education Fund
- Local Government Leadership Academy
- Municipal Insurance Association of BC
- National Crime Prevention Centre
- National Forest Accord – BC Coalition
- Ombudsman
- other local government associations – all five Area Associations visited; represented on the FCM board; and maintain relations with neighbouring provincial associations
- presentation of local government issues to groups and foreign delegations: Philippine associations, Japanese delegation, university students
- professional groups such as LGMA, GFOA, PIBC, CEBC and other provincial associations like the BC Chamber of Commerce, BC Business Council, Smart Growth BC
- RCMP
- regularly sought out by media
- SPARC BC
- Smart Growth BC
- Tourism BC
- 2010 Legacies Now
- First Nations Emergency Management – Indian Affairs and Northern Development

Some relationships are set out in agreements:

- MOU between UBCM, FCM Philippine Leagues renewed to March 2010
- renew Protocol on Consultation and Cooperation between UBCM and BC School Trustees Association at 2009 Convention
- reviewed all MOUs and Agreements as part of annual procedures
- Protocol on Consultation and Cooperation signed between UBCM and BC Recreation and Parks Association in September 2008 Convention

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## MEMBER SERVICES

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UBCM makes a distinction between the member services that all members receive and those optional services that are available on a “user pay” basis.

### MEMBER COMMUNICATIONS

#### *Publications*

- Thousands of copies of publications printed and distributed – for example: 1,600 Annual Report & Resolutions books, 550 Convention minute books, and over 240 Net•work•books distributed and sold
- New 4th edition of the Local Government in BC Book completed December 2008 and distributed and sold approximately 800 copies to date
- Numerous membership circulars, emails and fax broadcasts distributed throughout the year
- Four issues of UBCM News – totaling 100 pages
- updated UBCM Guide to Information Services
- 2009 date planners and wall calendars produced with 170 members purchasing 739 planners and 685 wall calendars - sold out of all planners and wall calendars by December, 2008
- Net•work•book distributed; 78 Professional Directory listings
- Developed new partnership with CivicInfo on our Professionals Directory; listings are now searchable on the web
- TAC Update
- C2C Connect newsletter
- Member notices on the status of the RCMP contract negotiations

#### *Other media*

- CivicNet website redesigned ([www.civicnet.bc.ca](http://www.civicnet.bc.ca) – UBCM’s website)

### ADVICE, TRAINING AND INFORMATION SHARING

UBCM hosted or participated in a number of training events:

- Municipal Administration Training Institute; Capilano College local government administration course; SFU graduate students
- supported the annual regional district Chairs and CAOs meeting
- Local Government Leadership Academy NEO/REO seminars held
- Electoral Area Director’s Meeting held June 26, 2009

#### *Member Liaison*

- 40 special appointments to visit members including trips to Central Kootenays, Bulkley-Nechako, Skeena Queen Charlotte, Fraser-Fort George and Capital Regions

- revised policy to include members within Metro Vancouver / Capital region – as a result official member visits coordinated to members within the Capital region

#### CONVENTION

The UBCM Convention is an opportunity for our members to gather in one location to focus on policy development, provincial government relationships, training and to network with colleagues from around the province. Some highlights of the 2008 Convention were:

- two new partners for the Community Excellence Awards
- endorsed four policy papers on: TILMA; Enforcement of BC Building Code; Legislation to support Climate Change Action Plans and Building Green Communities; and Environment Action Plan.
- Long Service Awards (25 years) given to:
  - Director Harvey Clark, Regional District of Fraser-Fort George
  - Mayor Hal Weinberg, Village of Anmore
  - Councillor Lou Sekora, City of Coquitlam
  - Councillor Michael Wright, City of Port Coquitlam
  - Councillor Judith E. Higginbotham, City of Surrey
  - Councillor Lawrence Kosolowsky, District of Hudson's Hope
- Life Memberships awarded to:
  - Director Susie Gimse, 2007 – 2008 UBCM President
  - Hon. Ida Chong, Minister of Community Services, 2005 - 2008

#### OPTIONAL MEMBER SERVICES

There are some services to members that are offered on an optional, pay-as-you-go basis but they are a significant portion of UBCM's activities:

- Group Benefit Association Plan in 26th year of operation with approximately \$10.2 million in annual premiums; provide coverage and administer approximately 250 different plan designs covering more than 3,000 employees
- Processed over 205 benefit contract amendments
- Re-designed employee benefit booklets
- Members purchase dog, and now, cat tags through UBCM
- \$703,644 distributed to 102 members participating in the Commercial Vehicle Licensing program

#### CONTINUOUS IMPROVEMENT

UBCM Executive and staff continue to look for ways to be more effective and in the past year this has included:

- construction completed and staff have moved into new targeted LEED Gold building in Victoria
- new on-line Convention registration process established for 2009 Convention
- redesign of UBCM website

#### KEY INDICATORS

- 6 Executive meetings, including 30 Committee meetings held
- UBCM membership expands to include First Nations community, Nisga'a Village of Gitwinksihlkw
- 100% (189 out of 189) local governments have membership in UBCM
- over the year numerous meetings with Ministry of Community Development staff and delegations from Minister as part of our quarterly Executive meetings

#### EXECUTIVE AND SECRETARIAT

- Staffing: Brenda Gibson moves to General Manager, Victoria Operations with the retirement of Richard Taylor. Long serving employee Eydie Fraser departs UBCM/AVICC for retirement, as does Sue Clark, who had served as LGPS program officer, from LGPS's inception. Cynthia Kinney leaves as LGPS Administrative Assistant in UBCM's Victoria offices and Iris Hesketh Boles moves to a new Executive Coordinator/Office Manager position with Liz Andersen assuming the position of Program Assistant.

#### ASSOCIATION SERVICES

UBCM provides services to:

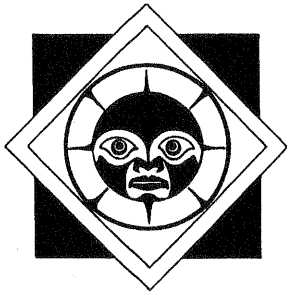
- Association of Vancouver Island & Coastal Communities
- Lower Mainland Local Government Association
- BC Healthy Communities initiative. UBCM provides the secretariat support including staffing and offices under a contribution agreement with the Ministry of Healthy Living and Sport

#### Finance

- The year-end audited financial statements indicated a small surplus
- 0% dues increase in 2009

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<sup>1</sup>The format for *Accomplishments in Brief* reflects the Executive's Mission Statement. It is intended to connect accountability for outcomes with the objectives of UBCM.



# FIRST NATIONS RELATIONS, TREATY NEGOTIATIONS AND THE NEW RELATIONSHIP

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## FIRST NATIONS RELATIONS COMMITTEE

Councillor Corinne Lonsdale,  
Chair  
Councillor Murry Krause, Vice  
Chair  
Mayor Barry Janyk  
Chair Harry Nyce, VP Liaison

## PRIORITIES

- Proposed Indigenous Recognition and Reconciliation Act
- Local government role in the New Relationship
- Strengthening local government-First Nation relations

Over the past year UBCM continued to provide policy support to local governments on treaty negotiation issues but also expanded its focus to include the Province's New Relationship activities with First Nations outside the treaty process. UBCM also continued its work to strengthen relationships between local governments and First Nations.

## MOU on Local Government Participation in the New Relationship

At the 2008 Convention UBCM and the Province signed an expanded Memorandum of Understanding on Local Government Participation in the New Relationship with First Nations in BC. This MOU builds upon previous MOUs between UBCM and the Province. It captures the spirit and commitments in the earlier agreements by extending the principles for consultation to include New Relationship discussions. The MOU applies similar consultation principles that exist in the treaty process to the New Relationship discussions. The MOU also included provisions for sharing of confidential treaty information.

## Common Table

UBCM developed a discussion paper on the Common Table outlining local government interests in six areas that were under discussion. Facilitated by the BC Treaty Commission, the Common Table treaty discussions were held in 2008 and included Canada, BC and First Nations who were signatories to the Unity Protocol. UBCM forwarded its discussion paper to the Minister of Aboriginal Relations and Reconciliation requesting input into any changes to provincial government mandates as a result of the Common Table.

## Proposed Indigenous Recognition and Reconciliation Act

The Province is working with the First Nations Leadership Council on proposed legislation that would formally recognize Aboriginal rights and title, and provide mechanisms for shared decision making on lands and resources as well as revenue sharing. UBCM has advocated and received a commitment for local government consultation on the proposed legislation.

## Information Sharing

UBCM continued to administer the Treaty Knowledge Exchange Dialogue program which provides funding for treaty advisory committees (TACs)/local governments involved in treaty negotiations to meet with and learn from other TACs/local governments involved in more advanced negotiations.

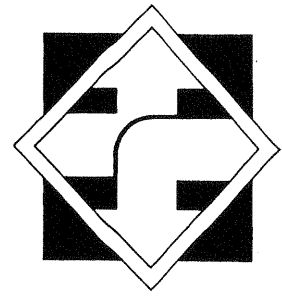
UBCM provides support to local governments/TACs as needed. UBCM has supported information sharing among TACs/local governments through two Joint TAC meetings. UBCM also completed work on a case studies handbook on local government experiences in treaty negotiations, providing information on promising practices and lessons learned.

## Strengthening Local Government - First Nation Relations

UBCM continued to administer the following programs:

- Community to Community Forum Program (10 years)
- Supporting Treaty Implementation Pilot Project program provides funding to TACs/local governments who are undertaking initiatives that support treaty implementation
- Building Governance Capacity, a pilot project program for shared local government and First Nation Initiatives.

# Identifying Opportunities in Challenging Economic Times



In these challenging economic times, the Community Economic Development (CED) Committee has continued to work on a number of policy areas related to improving the economic climate for communities. Specifically, two projects have now been completed this year. In partnership with tourism-related associations, UBCM supported the development of a guidebook to assist communities in identifying tourism opportunities. The guidebook profiles the "how to" of developing an effective tourism plan and will be distributed to members this summer. As well, our work with the RV Park Development working group has been completed. The focus was to enhance opportunities for RV park development in BC based on a provincial report issued last year. As a result of collaborative work, many of the report's recommendations have now been implemented, hopefully resulting in greater opportunities and assistance to both RV park operators and users.

This past year, the Committee responded to two reports of interest to local governments. The first was the Working Roundtable on Forestry. With feedback from members and Area Associations, the Committee will prepare a response to the Working Roundtable's report and recommendations. The Committee met with the Minister of Forests and Range in July to discuss the report and the challenges facing the forest sector. Secondly, the Committee formally responded to the Ministry of Tourism's draft Trails Strategy for BC. While the Committee noted local government's support for an expanded and interconnected trail network, we also highlighted a number of challenges that need to be addressed such as conflicting trail users, liability issues, private land owners and funding for trail development and maintenance.

On the energy front, UBCM has registered to participate in the BC Utilities Commission Inquiry

into the long-term transmission infrastructure needs. The Committee will be monitoring the Inquiry process, reviewing documents and providing feedback as the process evolves over the next year. However, individual local governments are encouraged to participate directly if they have specific regional interests that they wish to make known to the Inquiry.

On other policy matters, the Committee hopes to meet with the Minister of Agriculture and Lands to discuss how the Province will consult with local governments in response to the Supreme Court ruling on federal/provincial jurisdiction over aquaculture regulation. The Committee recognizes that communities need to be consulted if there is to be a new regulatory regime put into place.

As well, the Committee continues to oversee the MOU working group on Offshore Oil and Gas. This working group is finalizing its interim report to the Province identifying the specific interests of local governments with respect to offshore oil and gas development. The CED Committee has also been monitoring a federal initiative, led by Fisheries and Oceans, to develop an integrated management area for the Pacific North Coast (PNCIMA).

And finally, the Committee is pleased to have reactivated its research work in the area of local government's role in community economic development. Original survey work was done in 2005 and a new survey, recently circulated to members, is similar, and will allow us to compare this year's results with those in 2005. Specifically we are looking to see the changes that have taken place within communities in the area of funding, plan development and partnerships. We plan to share the results, including best practices, with members this fall.

## COMMUNITY ECONOMIC DEVELOPMENT COMMITTEE

Mayor Mary Sjostrom, Chair

Mayor Barry Janyk, Vice Chair

Director Heath Slee

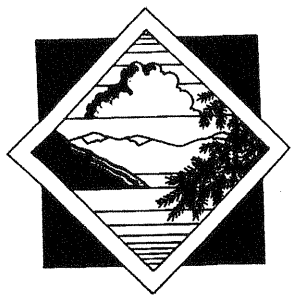
Councillor Noreen Guenther

Councillor Corinne Lonsdale

## PRIORITIES

- complete community economic development report on comparing results from 2005 and 2009 surveys.
- participate in the BC Utilities Commission Inquiry into long term transmission infrastructure and needs.
- monitor developments in the regulation of aquaculture operations.
- monitor Pacific North Coast Integrated Management Area (PNCIMA) initiative and assist affected local governments as required.
- continue to respond to provincial and federal initiatives that would impact local economic development.
- continue to work with others to support economic development opportunities for communities.





# GREEN COMMUNITIES

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## ENVIRONMENT COMMITTEE

Director Rhona Martin, Chair  
Director Heath Slee, Vice-Chair  
Councillor Kevin Flynn  
Mayor Roland Stanke  
Chair Harry Nyce, VP Liaison

## PRIORITIES

- Work with the Ministry of Healthy Living and Sport and the Ministry of Community Development on implementing the Memorandum of Understanding on the Sewerage System Regulation.
- Establish a UBCM Small Water Systems working group to discuss local government concerns with the Ministry of Health Services (MOHS) regarding small water systems and MOHS standards.
- Monitor the development of the proposed Landfill Gas Capture Regulation and raise the concerns of affected local governments where appropriate.
- Work with the Ministry of Agriculture and Lands on the development of the British Columbia Brownfields Renewal Strategy
- Continue to engage in consultation with the Ministry of Environment to address outstanding local government concerns with the proposed interim site profile process.
- Advise on the development of any new provincial product stewardship program to ensure that it adopts a fully industry funded framework which maximizes the recovery rate and provides the broadest choice of options for consumers.
- Monitor and respond to ongoing and emerging environmental policy, legislative, and regulatory issues that affect local government.

Over the past year, the Environment Committee has been actively monitoring and advising on a number of key environmental issues which impact the sustainability and environmental well being of local communities. From the Sewerage System Regulation, to the Landfill Gas Management Regulation, to the BC Brownfields Renewal Strategy, the Committee has voiced local government concerns and recommendations on a number of key regulations, strategies and policies designed to green BC's communities.

At the forefront of the Committee's work has been the Sewerage System Regulation, as the Regulation has raised significant implementation challenges for local governments throughout the province. In response to local government concerns, UBCM signed a Memorandum of Understanding (MOU) with the Province on the SSR at the 2008 Convention. The agreement reflects a mutual understanding that the SSR will be a priority amongst all signatories, and that sufficient staff resources will be dedicated to identifying practical solutions to onsite wastewater administration in a timely manner. The UBCM SSR Working Group has been working throughout the year on securing the MOU deliverables in anticipation of a formal reporting out to the membership in September 2009.

The Committee has also been proactively working with the Province on developing and implementing its "green agenda." After consultation with local governments, the Committee sought changes to the scope and application of the recently enacted Landfill Gas Management Regulation that targets landfill greenhouse gas emissions. Through participation in the BC Brownfield Renewal Strategy Advisory Group, UBCM has been

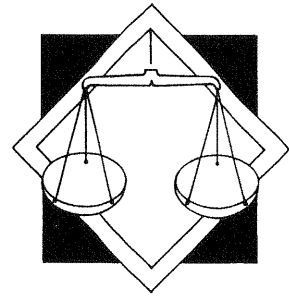
shaping the development of a new provincial brownfields renewal strategy designed to foster the redevelopment of abandoned and vacant sites. The Committee has also been involved in the potential creation of a new green incentive system for local governments, which focuses on creating compact 'green' communities with reduced GHG emissions and energy consumption.

Discussions were also held with the Province over the recently enacted Controlled Alien Species Regulation and amendment to the *Wildlife Act*, the interim site profile process for contaminated sites, as well as product stewardship issues. In accordance with the product stewardship framework adopted in the 2007 Environment Action Plan, the Committee monitored and advised on the creation of new, and the expansion of existing, product stewardship programs, including one for cellular phones. The Committee also provided advisory support for the implementation of the Climate Action Charter, of which one hundred and seventy-five (175) local governments have signed.

In addition, the Committee continued its work with the Ministry of Environment on minimizing the impact of the Riparian Areas Regulation (RAR), and assisting local governments in achieving compliance with the Regulation. In the spring, it advised on the development of a RAR Variance Protocol intended to inform all parties as to how Streamside Protection and Enhancement Area variance RAR referrals will be managed by the senior orders of government. Overall, the Environment Committee has been advocating local government interests on a wide range of regulations, policies, and strategies being devised by the Province to create and enhance sustainable "green" communities.

# MAJOR FOCUS ON POLICING ISSUES

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Over the past year the Community Safety Committee has focused on a number of key local government issues. The Committee has reviewed a number of the challenges facing the RCMP, such as the Brown Report Recommendations, the emergence of increased gang activity across the province and federal-provincial/territorial contract negotiations that are underway. The Committee has also looked at some specific policy issues under review, such as the development of a scrap metal theft strategy. In addition, it has worked with the Province in the development of a number of legislative changes.

One of the major issues considered by the Community Safety Committee was the RCMP Contract. The Committee met with Murray Dinwoodie, Administrator, Surrey and UBCM's representative appointed to the Federal/Provincial Negotiating Team on the RCMP Contract and received an update on the status of the contract discussions. A survey was sent out to members regarding policing costs and a policy paper will be prepared for the 2009 UBCM Convention, which will include a number of policy issues worked on by the Local Government Working Group.

The Committee also met with Deputy Commissioner Gary Bass, Chief Superintendent Marianne Ryan - Officer in Charge of the Change Management Team, and Insp. Mark

Fisher, RCMP Liaison Officer Criminal Justice Reform Secretariat. The Committee discussed the following issues of interest to local government:

- Gang Issues/Organized Crime – the nature of gang activity in the province and some of the actions that police are taking to deal with the problem;
- Brown Report/Change Management Task Force – the creation of separate entity for the RCMP under the federal structure, the creation of a Board of Management, and the implementation of an independent oversight and complaints process to deal with citizens complaints;
- RCMP Crime Reduction Model – police efforts in focusing on prolific offenders in the local community and the impact that this can have on reducing police calls.

The Committee received an overview of the many challenges facing the RCMP today and how it intends to meet these challenges in the future.

Over the past year the Committee has worked with provincial staff in looking at a new strategy for dealing with the metal theft problems faced by some major industries in the province and by some local governments. UBCM staff met with provincial government staff to discuss legislative changes that it is considering to the *Police Act*, such as expanding the ability of the province to audit the policing services provide to local government and expanding the scope of the independent complaints process regarding the police actions.

## COMMUNITY SAFETY COMMITTEE

Councillor Barbara Steele,  
Chair

Councillor Kevin Flynn, Vice  
Chair

Mayor Sharon Gaetz

Mayor Malcolm Brodie

Mayor Christopher Causton

BC Assoc. of Police Boards Rep.

## PRIORITIES

- RCMP Contract Renewal
- Crime Prevention Strategies
- Police Act Amendments
- Metal theft



# COMMITTEES REPORT OUT ON KEY AREAS OF ACTIVITY

## **PRESIDENTS COMMITTEE**

Chair Robert Hobson, President  
Chair Harry Nyce, 1st Vice-President  
Director Susan Gimse, Past President  
Mayor Mary Sjostrom  
Mayor Sharon Gaetz

## **CONVENTION COMMITTEE**

Director Susie Gimse, Chair  
Councillor Noreen Guenther, Vice Chair  
Councillor Wesley Graham  
Councillor Kerry Jang

## **RESOLUTIONS COMMITTEE**

Mayor Sharon Gaetz, Chair  
Mayor Mary Sjostrom, Vice Chair  
Councillor Barbara Steele  
Mayor Malcolm Brodie  
Mayor Christopher Causton

## **PRESIDENTS**

In November 2008, local government elections were held and the UBCM Executive lost four members, two of which were members of the Presidents Committee. The President chose to fill the vacancies on the Committee with two re-elected, long-serving UBCM Executive members – Mayor Mary Sjostrom, Quesnel and Mayor Sharon Gaetz, Chilliwack. The President wishes to extend his thanks to both of these members for stepping up and providing support and direction to the Committee over the past year.

The priority for the Executive this year has been on infrastructure. The Committee, as the lead in inter-governmental relations, dedicated extensive time and resources in order to keep on top of the infrastructure file. The federal government's commitment to accelerate and stimulate economic development through infrastructure funding, while welcomed, has created challenges as well. The Committee has maintained open communication with the Province as these federal programs have unfolded and undertaken extensive outreach work with the federal government to stress the importance of having these funds targeted toward local government infrastructure priorities.

Over this past year, there have been two key projects where the Committee has provided oversight:

- completion of the new targeted LEED Gold building in Victoria; and
- redesign of the UBCM website – civiconet.

The Presidents Committee also lent UBCM support to an initiative by the Law Courts Education Society that will be advocating school curriculum

changes that will ensure a greater emphasis on civics and citizenship issues. The Committee sees this as a key step to ensuring youth are aware of local government hopefully translating to more engaged citizens and voters in future years.

The Committee also provides oversight for UBCM's Member Services and Group Benefits Programs, Excellence Awards program, BC Healthy Communities Initiative administrative functions, and UBCM representatives to the Municipal Pension Plan also report through to the Presidents Committee.

## **CONVENTION**

The 2008 Convention was held in Penticton from September 23 – 26, and adopted a "BC Moments: Cool, Warm, Smart" theme. Despite challenges with venue facilities, we appreciated the cooperation of all delegates in making it all work. A variety of tours and sessions were held on current issues of relevance, such as Climate Change Action, Affordable Housing and Homelessness and Reconciling Aboriginal Rights and Title. Programming also included several clinics and workshops on topics ranging from Industry Product Stewardship in BC, to Communities as Champions for Vulnerable Children. Delegates had the opportunity to participate in Resolutions sessions and Cabinet Panels. A total of 1,791 people attended Convention with 180 UBCM member municipalities and regional districts represented.

## **RESOLUTIONS**

The annual resolutions process is the foundation of UBCM's ongoing

advocacy work on behalf of local governments in BC. Through resolutions, UBCM members speak with one voice to express the needs and concerns of BC communities. Issues raised and solutions proposed in resolutions often result in positive change for municipalities and regional districts throughout the province.

Recent responses to several past resolutions provide examples of the kinds of success that can be achieved through this process:

- 2008-SR3 asked that candidates for local government election be exempt from the new National Do Not Call List (DNCL), and the Canadian Radio-Television and Telecommunications Commission amended the DNCL Rules in April 2009 to provide an exemption for telemarketing telecommunication made by or on behalf of “a candidate under provincial law for the purposes of a provincial or municipal election, or by or on behalf of the official campaign of such a candidate.”
- 2008-SR2 & 2007-B34 called for funding to assist with development and implementation of climate change adaptation strategies, as well as incentives to reduce greenhouse gas emissions. Over four years, the 2009 provincial budget allocated \$15 million for local governments committed to becoming carbon neutral by 2012, and set aside \$11 million to plant 4 million trees in public places across BC.
- 2008-A3 & 2007-B58 emphasized the need for affordable housing, and Federal Budget 2009 allocated the following funding for affordable housing, over the next two years:
  - \$1 billion for renovations, energy retrofits for up to 200,000 social housing units, cost shared 50–50 with province
  - \$400 million for construction of housing for low-income seniors
  - \$75 million for construction of housing for persons with disabilities
  - \$400 million for new social housing projects and remediation of existing social housing on First Nations reserves
  - \$200 million for social housing in the North

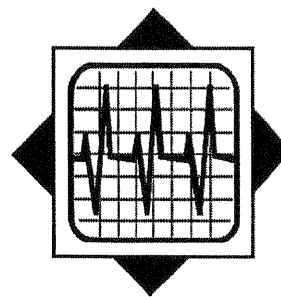
- In response to resolution 2007-A6, Federal Budget 2009 indicated that federal approval processes would be streamlined so that more projects under the Building Canada plan could start in the 2009 construction season, addressing a request for streamlining expressed in this resolution.
- 2007-B18 sought assurance that coastal ferries would remain affordable and viable, and this was addressed by the Premier’s October 2008 statement on the provincial economy, which committed to restoring service levels for all routes, and reducing ferry fares until lower fuel prices could be reflected in the fares.
- 2007-B33 called for incentives to encourage energy efficiency and new technologies, in order to cut energy use, production costs, greenhouse gas emissions and air pollution, and Federal Budget 2009 responded with a \$1 billion Green Infrastructure Fund to support cost-shared green infrastructure projects.
- 2006-B54 requested broadband internet service for rural BC. Federal Budget 2009 committed \$225 million towards extending broadband coverage to un-served communities; and the 2009 provincial budget allocated \$5 million over three years for the Connecting Citizens Grant program to encourage “last mile” broadband internet connectivity in rural and remote communities.

These are some recent success stories. Not all resolutions achieve immediate results, but they bring important local government issues to the attention of the provincial and federal governments. The direct responses to UBCM resolutions from provincial and federal ministries over the past several years indicate that UBCM’s collective voice is heard loud and clear.

In 2009, member resolutions reflect a wide variety of local government contexts and concerns, and respond to provincial and federal initiatives and legislation. Members are looking for ways to expand and upgrade the transportation system, while ensuring safety. In addition, they are very concerned with land use, the environment, local government finance, and community safety. Many are also considering the regulations and requirements around local government elections.

# BUILDING HEALTHY COMMUNITIES

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Over the past year, the Healthy Communities Committee has continued to work on health related policy development and collaborate with local governments around the province in proactively addressing community health issues.

The *Public Health Act* (PHA) has been one of the key issues for the Committee, as there were several new roles for local government outlined in the Act, which was passed in May 2008 and brought into effect in March 2009. The Act has been the subject of extensive consultation since 2003 and UBCM has continued to advocate for local government interests related to the Act. Recent discussions between UBCM and the Ministry of Healthy Living and Sport have included:

- development of a guidance note on the PHA for local governments and health authorities
- a Mental Health and Substance Community Planning proposal

The purpose of the guidance note was to provide local governments and health authorities with information about the implications, expectations and mutual relations required of them in the Act; and mental health proposal would allow the Minister to require local governments and health authorities to jointly develop public health plans for working together to address mental health problems and psychoactive substances problems. After significant discussion at the March Executive meeting on both these topic areas, the Committee requested that the Province undertake a comprehensive consultation with local governments for both projects.

Another key project for the Committee over the last year has been the Regional Hospital District (RHD) Cost

Sharing Review. In 2008, a review was commissioned by the Ministry of Health Services and UBCM to look at the implementation status of recommendations from the 2003 RHD Cost Sharing Review. With the report completed in February 2009, an Implementation Team has been convened to create a workplan for the new report, which will be presented to RHDs and health authorities at Convention 2009.

Health promotion and disease prevention initiatives continue with work on the Provincial Health Services Authority's Health and the Built Environment Project, and the Community Food Action Initiative; participation on the Ministry of Healthy Living and Sport's Access to Produce for Rural and Remote Communities project; participation on the Emergency Medical Assistant Education Fund Advisory Committee; support for the BC Healthy Living Alliance programs; participation on SPARC BC's accessibility bylaws project; participation at the Province's consultations on the 10 year Mental Health Plan; work on Smart Growth BC's Healthy Planning Guidelines; attendance at the Built Environment and Active Transportation Summit; and our Local Government Program Services grant management on Healthy Food and Beverage Sales, Seniors' Housing and Support Initiatives, and Built Environment and Active Transportation Plans.

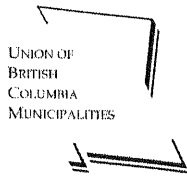
In addition, the Committee continued its work on seniors issues by participating on the Province's Seniors Healthy Living Network and their Age Friendly Leadership Network, as well as the BC Automobile Association Traffic Safety Foundation's Seniors Alternative Transportation Round Table.

## HEALTH COMMITTEE

Director Al Richmond, Chair  
Mayor Roland Stanke, Vice Chair  
Councillor Murry Krause  
Councillor Wesly Graham  
Director Rhona Martin  
Councillor Kerry Jang

## PRIORITIES

- Capital Cost Sharing for Regional Hospital Districts
- Public Health Act
- Seniors - alternative transportation, healthy living, active aging, age friendly planning
- Health Promotion Initiatives



Administration provided  
by UBCM

Funding provided by:  
Province of B.C.



LGPS Secretariat

Local Government House  
525 Government Street  
Victoria, BC  
V8V 1X4

Phone: 250.356.5134  
Fax: 250.356.5119

Details of each program are  
on the website:  
[www.civicnet.bc.ca](http://www.civicnet.bc.ca)  
under  
Programs & Services  
Local Government Program Services

# Local Government Program Services

....programs to address provincial-local government shared priorities

UBCM has been delivering a number of provincially funded programs since 2004. Building on the successes of previous years, this is the fifth annual report to members on LGPS programs. Regular programming updates are also available through the UBCM Newsletter and by contacting the LGPS office. Program status reports and the annual Premier's Report also provide detailed information on LGPS programs and their effectiveness in communities.

This year's financial statements include audited accounts for the funds received, amounts disbursed and fund balances. More detailed expenditures and our accounting policies are available on the Civicnet website. It is important to note that LGPS funds are completely separate from regular UBCM accounts.

The following is a summary of the types of activities that have been undertaken by UBCM's members through funds administered by LGPS on behalf of the province.

## Building Governance Capacity

Administered for the Ministry of Aboriginal Relations & Reconciliation (\$300,000/ 2008)  
This program was developed in 2007 to assist local governments and First Nations that have an established working relationship to address specific capacity gaps related to governance issues. Matching grants of up to \$25,000 have supported 7 local government/First Nation partners to work together on common governance-related issues, participate in capacity building activities or events and, at the same time, build governance management skills, knowledge, abilities and understanding. Applications will continue to be reviewed on an on-going basis for this program as funding permits.

## Built Environment & Active Transportation

Administered for the BC Healthy Living Alliance (\$425,000/ 2008)  
Phase 1 and 2 of this program provided community planning grants to 24 local governments to develop new plans or amend existing plans for active transportation infrastructure. The purpose of the program is to better position local governments to secure and more effectively utilize existing funding opportunities offered through provincial and federal government programs, and other funders, that require local governments to have a plan in place.

## Community Health Promotion Fund

Administered for the Ministry of Healthy Living & Sport (\$5 million/ 2004)  
This program was created in 2005 to support health promotion programs and activities in communities through a focus on healthy living and chronic disease prevention. To date, over 140 pilot projects have been approved and community and individual health promotion projects have taken in more than 80 communities.

## Community Structural Protection Units

Administered for the Office of the Fire Commissioner/Ministry of Forests & Range (\$1 million/ 2004)  
This program was developed in 2004 in response to "Filmon Report" recommendations after the fires of 2003. Four structural protection units were developed and are available for deployment in the event of a fire in the wildland urban interface. The units are managed on an on-going basis in cooperation with Office of the Fire Commissioner and Ministry of Forests and Range.

### **Community Tourism**

Administered for the Province of British Columbia (\$25 million/ 2005)

The Community Tourism program is in the second of a two-phase program designed to support communities to increase local tourism. Nearly every local government in the province has participated in this program, which has supported a broad range of activities such as planning and marketing, festivals and events, and small capital investments.

### **Farmed Animal Mass Carcass Disposal**

Administered for the Minister of Agriculture and Lands and the Investment Agriculture Foundation (\$350,000/ 2007)

Working with the Investment Agriculture Foundation this program was developed to assist communities wishing to develop an emergency plan for dealing with carcass disposal in the event of mass mortality. To date, 14 communities with a large population of farmed animals that could be impacted in an emergency have been funded.

### **Healthy Food & Beverage Sales**

Administered for the BC Healthy Living Alliance (\$600,000/ 2008)

UBCM and the BC Recreation & Parks Association worked in partnership to develop this program in 2008. Through 3 phases, 30 local governments have been supported to develop and implement programs and policies for healthy food and beverage sales in recreation facilities and local government buildings.

### **Regional Community to Community (C2C) Forum Program**

Administered for the Ministry of Community Development and Indian & Northern Affairs Canada - BC Region (\$785,000/ multi-year)

The Regional C2C program has provided opportunities for local governments and First Nations to come together in dialogue on topics of mutual interest or concern since 1999. Final reports submitted to date indicate that 36 events were held in 2008/09. In addition, 13 applicants were funded under the 2009 Newly Elected C2C program and the spring call for applications for the 2009/10 program generated 12 applications for 15 events.

### **School Community Connections**

Administered for the Ministry of Education by UBCM and the BC School Trustees Association (\$10 million/ 2005)

This program was launched in 2005 to encourage local governments and school districts to consider the use of under-utilized schools in addressing joint community/school district needs. Projects funded under this program are now underway across the province.

A smaller scale program, "Strengthening the Connection," was launched in 2008 in support of projects that address both school and community needs, but focussed on such issues as early learning, literacy, food security, and healthy kids and families. Eighty-nine projects were funded in the first intake and 97 projects have been approved or approved in principle in the second intake.

### **Seniors' Housing & Support Initiative**

Administered for the Ministry of Community Development (\$2 million/ 2004) and Ministry of Healthy Living & Sport (\$500,000/ 2007)

Launched in 2004, the intent of this program is to assist local governments to prepare for an aging population by supporting the ability of BC's older adults to age in place. In 2007, age-friendly community planning and initiatives were added to both the pilot project and dialogue component of this program. To date, 52 pilot projects, 47 dialogues have received funding and 32 age-friendly community planning grants have been approved or approved in principle.

### **Strategic Wildfire Prevention Initiatives**

Administered for the Ministry of Forests and Range (\$37 million/multi-year since 2004)

The Strategic Wildfire Prevention program is designed with four separate components. Communities can develop a Community Wildfire Protection Plan (CWPP); test fuel management methodologies and conduct public education programs with a small-scale fuel management pilot project; develop treatment prescriptions, and implement larger scale fuel reduction programs. Over 80 communities now have CWPPs and are moving forward with fuel reduction initiatives. A First Nations element to the program is also available. This program is open to applications on an on-going basis.

### **Supporting Treaty Implementation Pilot Project Program**

Administered for the Ministry of Aboriginal Relations & Reconciliation (\$100,000/ 2007)

The intent of the program is to demonstrate options and provide examples of initiatives that local governments are undertaking to support treaty implementation activities in their communities. Grants of up to \$10,000 are available for pilot projects that support treaty implementation through activities such as developing an agreement between a local government and First Nation, establishing a mentoring program, or undertaking a community education and awareness campaign. Applications will continue to be reviewed on an on-going basis for this program as funding permits.

### **Treaty Knowledge Exchange Dialogue Program**

Administered for the Ministry of Aboriginal Relations & Reconciliation (\$150,000/ 2007)

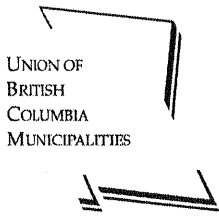
This program provides small grants to encourage the exchange of knowledge, information and experience between Treaty Advisory Committees (TACs) and/or local governments that have participated in advanced stages of the treaty process and those TACs/local governments that are involved in earlier stages of the process. In early 2009, funds were also provided to host a joint TAC dialogue. Applications will continue to be reviewed on an on-going basis for this program as funding permits.

### **West Nile Virus Risk Reduction Initiative**

Administered for the Ministry of Healthy Living & Sport (\$17 million/ multi-year since 2005)

This initiative was developed to assist communities with mosquito control programs designed to reduce the risk of West Nile Virus occurrence. The 2009 program was available to both local governments and First Nations, as determined by a formula based on population and level of risk.





UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

Administration provided  
By UBCM

Funding provided by:  
Government of Canada



In partnership with:



Secretariat

Local Government House  
525 Government St  
Victoria, BC V8V 1X4

Phone: 250-356-2947  
Fax: 250-387-4470

Website:

www.civicnet.bc.ca  
under  
Programs & Services

## Gas Tax/Public Transit Management Services Secretariat: Investing in Local Government Capacity and Infrastructure

### Priorities:

- Fully commit available pooled funding to 2010
- Complete Program Evaluation
- Develop a set of indicators to be used in Outcomes Reporting

UBCM continued to deliver funding under all Gas Tax Agreement programs, as well as under both the Public Transit Agreement and Public Transit Infrastructure Program. Total funding received from commencement of the programs to June 30, 2009 was \$613.5 million (federal GTA funding: \$508.5; federal PTA funding: \$52.5; provincial PTIP funding: \$52.5).

This amount includes a payment of \$127 million, representing the first half of fiscal 2009/10 Gas Tax funding. In order to help to stimulate the economy, the federal government accelerated delivery of this funding, and paid it to UBCM in April, 2009, rather than the scheduled July 2009 payment. UBCM, has similarly accelerated Community Works Funds payments for all CWF recipients who have filed annual Gas Tax reports.

Fund	Number of Projects Approved	Grant Amount Committed
General Strategic Priorities Fund	40	\$66.8 million
Innovations Fund	41	\$31.8 million
Regionally Significant Projects	48	\$33.0 million
<b>Total</b>	<b>129</b>	<b>\$131.6 million</b>

UBCM has committed the vast majority of funding set aside in the pooled funding programs for fiscal years up to and including 2009/10. Funding approvals in these programs to date are as follows:

A Gas Tax program evaluation was completed this year. The results of the evaluation indicated that the program is performing well and recommendations focused on maintaining current program elements. The evaluation recommends that UBCM increase its efforts in communicating with recipients on details of the program, and that recommendation has informed our work-plan for the coming year.

The Gas Tax Partnership Committee approved a set of outcome indicators to be used to measure progress toward the intended outcomes under the Agreement. Outcome information for all projects completed by December 2008 will be aggregated and reported by UBCM in our first Outcomes Report in December 2009.

Further information, including UBCM and recipient financial information, program details, highlights of projects funded and progress towards expected outcomes are set out in the Gas Tax/Public Transit Annual Expenditure Report, available on our website.

Financial Statements of

**UNION OF BRITISH COLUMBIA  
MUNICIPALITIES**

Year ended June 30, 2009



**KPMG LLP**  
**Chartered Accountants**  
Metrotower II  
Suite 2400 - 4720 Kingsway  
Burnaby BC V5H 4N2

Telephone 604-527-3600  
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## AUDITORS' REPORT TO THE MEMBERS

We have audited the statement of financial position of the Union of British Columbia Municipalities ("UBCM") as at June 30, 2009 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of UBCM's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of UBCM as at June 30, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Union of British Columbia Municipalities Act, we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

Chartered Accountants

Burnaby, Canada

July 10, 2009

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

## Statement of Financial Position

June 30, 2009, with comparative figures for 2008

	Total 2009	Total 2008
<b>Assets</b>		
<b>Current assets:</b>		
Cash and cash equivalents	\$ 7,451,995	\$ 9,339,428
Restricted cash and cash equivalents (note 3)	238,091,206	128,902,632
Accounts receivable	124,373	6,344
Prepaid expenses	225,688	128,273
	<u>245,893,262</u>	<u>138,376,677</u>
Capital assets (note 4)	3,573,314	926,899
	<u>\$ 249,466,576</u>	<u>\$ 139,303,576</u>


## Liabilities and Net Assets

<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 92,461	\$ 108,848
Convention deposits	228,758	65,000
Local Government Leadership Academy	1,227,333	1,160,223
Deferred revenue and contributions (note 5)	238,717,943	129,730,417
	<u>240,266,495</u>	<u>131,064,488</u>
Other liabilities	62,862	196,462
	<u>240,329,357</u>	<u>131,260,950</u>
<b>Net assets:</b>		
Invested in capital assets (note 6)	3,573,314	926,899
Internally restricted	4,273,551	5,866,140
Unrestricted	1,290,354	1,249,587
	<u>9,137,219</u>	<u>8,042,626</u>
	<u>\$ 249,466,576</u>	<u>\$ 139,303,576</u>

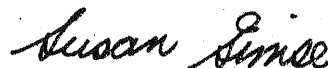
Trust funds (note 8)  
Commitment (note 9)  
Contingent pension liability (note 10)

See accompanying notes to financial statements.

Approved on behalf of the Board:



Director



Director

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

## Statement of Operations

Year ended June 30, 2009, with comparative figures for 2008

	Operating Fund	Local			Eliminations (note 7)	2009	2008
		Special Purpose Fund	Government Service Fund	Gas Tax / Public Transit Fund			
<b>Revenue:</b>							
Annual dues	\$ 1,027,640	\$ -	\$ -	\$ -	\$ 1,027,640	\$ 1,015,575	
Convention and special projects	-	3,056,012	-	-	3,056,012	2,831,773	
Members' services	555,459	-	-	-	555,459	513,715	
Provincial contributions (note 5)	-	-	15,972,171	-	15,972,171	14,246,421	
Gas Tax / Public Transit (note 5)	-	-	-	131,554,164	131,554,164	124,199,656	
Administrative fees (note 7)	1,124,450	-	-	(168,000)	956,450	951,290	
Investment earnings	32,883	180,753	1,110,033	-	1,323,669	2,396,096	
	<b>2,740,432</b>	<b>3,236,765</b>	<b>17,082,204</b>	<b>(168,000)</b>	<b>154,445,565</b>	<b>146,154,526</b>	
<b>Expenses:</b>							
Salaries and benefits	2,122,809	-	-	-	2,122,809	2,092,720	
Executive	219,198	-	-	-	219,198	208,061	
Members' services	75,124	-	-	-	75,124	70,732	
Office services	130,428	-	-	-	130,428	134,529	
Office supplies and miscellaneous	86,224	-	-	-	86,224	66,454	
Staff travel	61,566	-	-	-	61,566	60,296	
Professional fees	18,525	-	-	-	18,525	15,411	
Office equipment rental	5,071	-	-	-	5,071	6,644	
Convention and special projects	-	3,273,692	-	(110,000)	3,163,692	2,816,163	
Local Government Program Services	-	-	15,972,171	(58,000)	15,914,171	14,185,421	
Gas Tax / Public Transit	-	-	-	131,554,164	131,554,164	124,199,656	
	<b>2,718,945</b>	<b>3,273,692</b>	<b>15,972,171</b>	<b>(168,000)</b>	<b>153,350,972</b>	<b>143,856,087</b>	
Excess (deficiency) of revenue over expenses	21,487	(36,927)	1,110,033	-	1,094,593	2,298,439	
Net transfer from (to) internally restricted net assets	(10,959)	67,166	(1,110,033)	-	(1,053,826)	(2,179,677)	
Operating surplus	\$ 10,528	\$ 30,239	\$ -	\$ -	\$ 40,767	\$ 118,762	

See accompanying notes to financial statements.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

## Statement of Changes in Net Assets

Year ended June 30, 2009, with comparative figures for 2008

	Invested in capital assets (note 6)	Internally restricted	Unrestricted	Total 2009	Total 2008
Balance, beginning of year	\$ 926,899	\$ 5,866,140	\$ 1,249,587	\$ 8,042,626	\$ 5,744,187
Excess (deficiency) of revenue over expenses	(33,907)	-	1,128,500	1,094,593	2,298,439
Transfers	2,680,322	(1,592,589)	(1,087,733)	-	-
<b>Balance, end of year</b>	<b>\$ 3,573,314</b>	<b>\$ 4,273,551</b>	<b>\$ 1,290,354</b>	<b>\$ 9,137,219</b>	<b>\$ 8,042,626</b>

See accompanying notes to financial statements.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

## Statement of Cash Flows

Year ended June 30, 2009, with comparative figures for 2008

	2009	2008
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 1,094,593	\$ 2,298,439
Items not involving cash:		
Amortization	33,907	4,731
Other liabilities	(37,085)	10,697
Changes in non-cash operating working capital:		
Restricted cash and cash equivalents	(109,188,574)	16,267,307
Accounts receivable	(118,029)	59,926
Prepaid expenses	(97,415)	58,014
Inventory	-	1,164
Accounts payable and accrued liabilities	(16,387)	(67,841)
Convention deposits	163,758	(196,843)
Local Government Leadership Academy	67,110	38,564
Deferred revenue and contributions	108,987,526	(13,557,043)
	889,404	4,917,115
Financing:		
Payment of other liabilities	(96,515)	(33,965)
Investing:		
Purchase of capital assets	(2,680,322)	(615,130)
Increase (decrease) in cash and cash equivalents	(1,887,433)	4,268,020
Cash and cash equivalents, beginning of year	9,339,428	5,071,408
Cash and cash equivalents, end of year	\$ 7,451,995	\$ 9,339,428

See accompanying notes to financial statements.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements

Year ended June 30, 2009

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## 1. Operations:

The Union of British Columbia Municipalities ("UBCM") is incorporated under the Union of British Columbia Municipalities Act and its principal activity is to represent the interests of its members in dealing with other orders of government. The UBCM is a not-for-profit organization and is exempt from income and capital taxes.

## 2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles ("Canadian GAAP") for not-for-profit organizations. Significant accounting policies include:

### (a) Basis of presentation:

The resources and operations of the UBCM are accounted for on a fund basis. Each fund is treated as a separate centre of operations responsible for the resources or activities allocated to it.

#### (i) Operating fund:

The purpose of the operating fund is to reflect the general operating activities and administration functions of the UBCM.

#### (ii) Special purpose fund:

The purpose of this fund is to administer special services provided to members and to account for the revenue and expenses directly related to the annual convention.

#### (iii) Local Government Program Service Fund:

The Provincial Government of British Columbia has provided funding to the UBCM for shared Provincial-Local Government interests in a variety of fields. The service that UBCM provides is to distribute those funds to members for the purposes of the various programs.

#### (iv) Gas Tax / Public Transit Fund:

The Government of Canada and the Province of British Columbia have entered into agreements with the UBCM under the Transfer of Federal Gas Tax Revenues Agreement, the Public Transit Agreement and the Public Transit Infrastructure Program to deliver funding to local government organizations in British Columbia. The purpose of the funding is focused on achieving environmental sustainability and the improvement of public transit and infrastructure.

All charges between funds are eliminated upon consolidation of the funds.



# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

---

## 2. Significant accounting policies (continued):

### (b) Financial instruments:

The UBCM accounts for its financial instruments in accordance with the Canadian Institute of Chartered Accountants ("CICA") Handbook Section 3855, *Financial Instruments – Recognition and Measurement*, and CICA Section 3861, *Financial Instruments – Disclosure and Presentation*, and CICA Section 3865, *Hedges*. These Handbook Sections provide comprehensive requirements for the recognition and measurement of financial instruments, as well as standards on when and how hedge accounting may be applied.

Under these standards, all financial assets and liabilities are classified into one of the following five categories: held for trading, held-to-maturity, loans and receivables, available-for-sale financial assets or other financial liabilities. All financial instruments, including derivatives, are included on the statement of financial position and initially measured at fair market value. Subsequent measurement and recognition of changes in fair value of financial instruments depend on their initial classification.

The UBCM's financial instruments include cash and cash equivalents, restricted cash, accounts receivable, accounts payable and accrued liabilities and other liabilities. The UBCM classifies its other liabilities and accounts payable and accrued liabilities as other financial liabilities, its accounts receivable as loans and receivables and its cash and cash equivalents and restricted cash as held for trading.

### (c) Cash and cash equivalents:

Cash and cash equivalents are defined to include Municipal Finance Authority money market funds.

### (d) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Asset	Years
Building	25
Office equipment	4

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# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

---

## 2. Significant accounting policies (continued):

### (e) Revenue recognition:

The UBCM follows the deferral method of accounting for contributions. Accordingly, funding received for specific purposes are deferred and recognized in the period in which the related expenses are incurred.

Annual dues and special levies are recorded on the accrual basis of accounting. Accordingly, amounts collected relating to the period subsequent to the year end are recorded as deferred revenue.

Donated capital assets, not subject to amortization, such as land, are measured at the fair market value at the date of contribution and recorded as direct increases in net assets in the period the assets are received.

### (f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

### (g) New accounting pronouncements:

#### (i) Capital disclosures:

Effective July 1, 2008, the UBCM adopted the CICA Handbook Section 1535, *Capital Disclosures*. Under this new standard, the UBCM is required to disclose both qualitative and quantitative information that enables users of the financial statements to evaluate the UBCM's objectives, policies, and processes for managing capital. It also includes disclosure regarding what the UBCM regards as capital, whether the UBCM has complied with any external requirements and in the event of non-compliance, the consequences of not complying with these capital requirements.

The UBCM receives its principal source of capital through government agencies and membership dues. The UBCM defines capital to be net assets. In carrying out its purpose, the UBCM regularly distributes its capital through programs, activities and administrative services.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

---

## 2. Significant accounting policies (continued):

### (g) New accounting pronouncements (continued):

#### (ii) Assessing going concern:

Effective July 1, 2008, the UBCM implemented CICA Handbook Section 1400, *General Standards of Financial Statement Presentation*, which includes requirements for management to assess and disclose an entity's ability to continue as a going concern. Management has made its assessment and concluded there is no issue regarding the UBCM's ability to continue as a going concern based on the assumption that the current funding levels are maintained and any committed additional future funding is received. If there are significant declines in funding, expenditures will be adjusted to match committed funding.

### (h) Future accounting pronouncements:

#### (i) Changes in accounting framework:

The CICA has decided to transition Canadian GAAP for publicly accountable entities to International Financial Reporting Standards effective January 1, 2011. The UBCM is currently classified as a not-for-profit organization under the Union of British Columbia Municipalities Act. The Accounting Standards Board and Public Sector Accounting Board (PSAB) have jointly issued an Invitation to Comment to invite feedback on the future of financial reporting by not-for-profit organizations. In addition, PSAB has issued an Invitation to comment on the future financial reporting of government organizations. The UBCM is in the process of reviewing the impact of these documents on its reporting framework and financial statements.

#### (ii) Financial instruments – presentation and disclosure:

CICA Handbook Section 3862, *Financial Instruments – Disclosure*, and Section 3863, *Financial Instruments – Presentation*, were both issued in December 2006 and were applicable for years beginning on or after October 1, 2007. The sections revise the current standards on financial instrument disclosure and presentation, and place an increased emphasis on disclosures regarding the risks associated with both recognized and unrecognized financial instruments and how these risks are managed. Section 3863 establishes standards for presentation of financial instruments and non-financial derivatives and provides additional guidance with classification of financial instruments, from the perspective of the issuer, between liabilities and equity. In September 2008, the AcSB decided that not-for-profit organizations are not currently required to apply these enhanced financial instruments standards.

The UBCM as a not-for-profit organization has decided not to apply the above-noted standards.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

## 2. Significant accounting policies (continued):

(h) Future accounting pronouncements (continued):

(iii) Revisions to Not-for-Profit accounting standards:

In September 2008, the CICA issued amendments to Handbook Sections 4400, *Financial Statement Presentation by Not-for-Profit Organizations*, and 4470, *Disclosure of Allocated Expenses by Not-for-Profit Organizations*. The amendments are effective for UBCM's fiscal year commencing July 1, 2009 and remove the requirement to disclose net assets invested in capital assets, clarify capital asset recognition criteria and amortization, expand interim financial statement requirements to not-for-profit organizations that prepare interim financial statements, require disclosure of allocated fundraising and general support expenses by not-for-profit organizations. The UBCM does not believe the revision of the above-noted standards will have a material impact on its financial statements.

## 3. Restricted cash and cash equivalents:

Restricted cash and cash equivalents include funds received and interest earned held for specific purposes that are restricted internally or for use by the respective programs.

## 4. Capital assets:

	Cost	Accumulated amortization	2009 Net book value	2008 Net book value
Land	\$ 252,000	\$ -	\$ 252,000	\$ 252,000
Building	3,328,292	27,736	3,300,556	-
Office equipment	26,929	6,171	20,758	-
Construction-in-progress	-	-	-	674,899
	\$ 3,607,221	\$ 33,907	\$3,573,314	\$ 926,899

During the year, the UBCM completed the construction of its building in Victoria, BC and transferred the cost of the building from construction-in-progress to building and commenced amortization of the asset.

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

## 5. Deferred revenue and contributions:

	Members' dues	Special Projects	Local Government Program Services	Gas Tax / Public Transit	Total 2009	Total 2008
Balance, beginning of year	\$ 513,827	\$ 2,062,617	\$ 50,614,410	\$ 76,539,563	\$ 129,730,417	\$ 143,287,460
Received during the year	1,027,642	1,464,774	99,055	254,239,500	256,830,971	122,924,585
Investment income earned during the year	-	-	-	2,703,102	2,703,102	4,129,004
Recognized as revenue in the year	(1,027,640)	(1,992,572)	(15,972,171)	(131,554,164)	(150,546,547)	(140,610,632)
Balance, end of year	\$ 513,829	\$ 1,534,819	\$ 34,741,294	\$ 201,928,001	\$ 238,717,943	\$ 129,730,417

Under the Gas Tax and Public Transit agreements, the UBCM is required to report on its compliance with the agreement to the Government of Canada and the Province of British Columbia on an annual basis.

## 6. Invested in capital assets:

(a) Net assets invested in capital assets are calculated as follows:

	2009	2008
Capital assets	\$ 3,573,314	\$ 926,899

(b) Deficiency of revenue over expenses:

	2009	2008
Amortization of capital assets	\$ (33,907)	\$ (4,731)

(c) Transfers:

	2009	2008
Purchase of capital assets	\$ 2,680,322	\$ 615,130

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

## 7. Administrative fees:

The operating fund charges administrative fees to other funds and third parties to recover its estimated costs incurred as follows:

	2009	2008
Convention	\$ 168,000	\$ 156,000
Other seminars	-	2,500
Commercial vehicle licence program fund	16,000	16,000
Association Services	-	4,971
UBCM Professional Counsel	882,450	869,319
Local Government Program Services	58,000	61,000
	1,124,450	1,109,790
Internal administrative fees eliminated on consolidation	(168,000)	(158,500)
	\$ 956,450	\$ 951,290

## 8. Trust funds:

The UBCM administers the following trust funds where activities and balances are not reflected in the UBCM's financial statements:

### (a) Jeff McKelvey scholarship fund:

The Jeff McKelvey scholarship fund was established through contributions from members, the Province of British Columbia and other individuals. Scholarship applications and awards are made within the Union executive's general guidelines by the Board of Examiners.

### (b) UBCM / FCM travel fund:

The UBCM administers the UBCM / FCM travel fund. The purpose of the fund is to assist Federation of Canadian Municipalities ("FCM") board members with their travel costs to FCM meetings through per capita levies.

### (c) Commercial vehicle licence program fund:

Participating municipalities remit licence fees collected for commercial vehicles to the UBCM in trust. Surplus funds are distributed to the participating municipalities on December 31 annually.

The funds held by the UBCM, on behalf of the trust funds, as at June 30 are as follows:

	2009	2008
Jeff McKelvey scholarship fund	\$ 106,127	\$ 107,230
UBCM / FCM travel fund	167,283	135,722
Commercial vehicle licence	783,889	780,507
	\$ 1,057,299	\$ 1,023,459

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Notes to Financial Statements (continued)

Year ended June 30, 2009

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## 9. Commitment:

The UBCM has an operating lease for its office space in Richmond, BC, which expires on June 30, 2012. The annual basic payments amount plus the proportionate share of taxes and operating expenses estimated are as follows:

---

2010	\$ 105,000
2011	105,000
2012	105,000

---

## 10. Contingent pension liability:

The UBCM and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including the investment of the assets and administration of the Plan. The Plan is a multi-employer contributory defined benefit pension plan with about 150,000 active contributors and approximately 54,000 retired members. Active members include approximately 32,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The most recent valuation as at December 31, 2006 indicated a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009 with results available in 2010. The actuary does not attribute portions of the unfunded liability to individual employers. During the year, the UBCM paid \$128,656 (2008 - \$121,552) to the Plan.

## 11. Financial instruments:

The carrying values of cash and cash equivalents, restricted cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities approximate their fair values because of their short term to maturity.



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## **AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION TO THE MEMBERS**

We have audited and reported separately herein on the financial statements of the Union of British Columbia Municipalities as at and for the year ended June 30, 2009.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The current year's supplementary information included in Schedules 1 through 2 is presented for purposes of additional analysis and is not a required part of the financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

*KPMG LLP*

Chartered Accountants

Burnaby, Canada

July 10, 2009



# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Schedule of Operations - Special Purpose Fund

Schedule 1

Year ended June 30, 2009, with comparative figures for 2008

	Special Projects	Convention	Total 2009	Total 2008
Revenue:				
Convention and seminar fees	\$ 1,521,872	\$ 676,587	\$ 2,198,459	\$ 1,774,152
Investment earnings	161,615	19,138	180,753	301,066
First Nations (Communities to Communities)	101,334	-	101,334	95,146
Sponsorship	-	191,966	191,966	180,986
Other	-	-	-	5,788
BC Healthy Communities	564,253	-	564,253	534,651
Trade show	-	-	-	241,050
<b>Total revenue</b>	<b>2,349,074</b>	<b>887,691</b>	<b>3,236,765</b>	<b>3,132,839</b>
Expenses:				
Direct	1,730,716	877,389	2,608,105	2,283,866
First Nations (Communities to Communities)	101,334	-	101,334	95,146
BC Healthy Communities	564,253	-	564,253	534,651
<b>Total expenses</b>	<b>2,396,303</b>	<b>877,389</b>	<b>3,273,692</b>	<b>2,913,663</b>
Excess (deficiency) of revenue over expenses	(47,229)	10,302	(36,927)	219,176
Net transfer from (to) internally restricted net assets	59,801	7,365	67,166	(123,212)
<b>Operating surplus</b>	<b>\$ 12,572</b>	<b>\$ 17,667</b>	<b>\$ 30,239</b>	<b>\$ 95,964</b>

# UNION OF BRITISH COLUMBIA MUNICIPALITIES

Local Government Program Service Fund Deferred Program Revenue

Schedule 2

Year ended June 30, 2009

	Program balance, beginning of year	Program funds received during the year	Disbursements to members	Other expenses (income)	Program balance, end of year
Community Health Promotion	\$ 1,350,151	\$ -	\$ 847,266	\$ 36,277	\$ 466,608
Crystal Meth	209,544	-	33,752	106,335	69,457
CWPP & Fuel Mitigation	795,976	-	15,000	85,032	695,944
Emergency Preparedness	452,775	-	241,498	28,784	182,493
Picture BC	548,933	1,000	550,000	(1,068)	1,001
Sprinklers (Firestorm)	549,603	15,000	26,667	39,460	498,476
Strategic Wildfire Prevention	31,102,666	-	4,348,325	211,500	26,542,841
Seniors' Housing	1,117,126	29,123	281,263	35,675	829,311
Tourism BC	10,465,623	-	6,971,073	66,400	3,428,150
Traffic Safety	29,123	-	29,123	-	-
West Nile Virus	3,992,890	53,932	1,914,794	105,015	2,027,013
	\$ 50,614,410	\$ 99,055	\$ 15,258,761	\$ 713,410	\$ 34,741,294

